

GREATER TZANEEN MUNICIPALITY





The following position is advertised, and applicants are invited to apply

ENGINEERING SERVICES DEPARTMENT

2x GENERAL WORKER (ROADS AND STORM WATER)

Job Id Number (5/1/1/033 & 5/1/2/036)

Salary: R180 012. 48. per annum (Job level 17). Job Purpose: To maintain and construct the storm water channels, stone pitch and trenches according to set standard. Key Performance Areas: The General Worker must ensure that the daily work is done to satisfaction and to achieve the objectives of Council ◆ Maintain and construct roads and storm water infrastructure. ◆Clean road camps and surrounding area of workshop. ◆Maintains and cleans equipment and tools used. Requirements: ◆ Basic reading, writing and numeracy (NQF1) and 1-4 weeks experience.

COMMUNITY SERVICES DEPARTMENT

1 X ADMINISTRATIVE CLERK (Job Id Number 6/0/0/004)

Salary: R 328 160. 76 per annum (Job level 10)

The job purpose of Administrative Clerk is to render word processing operation services to the Department. **Key performance areas:** The Administrative Clerk must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: A Perform typing services Perform general office administration of the Department.

Requirements: Grade 12, Certificate in Office Administration, or relevant qualification. One (01) year relevant experience.

ELECTRICAL ENGINEERING DEPARTMENT

1X Senior Electrical Assistant (Planning and Projects) (Job Id Number: 7/3/1/005)

Salary: R249 755. 78 per annum (Job level 12)

The job purpose of a Senior Electrical Assistant is to supervise and perform general labour activities related to the electrical infrastructure, construction and maintenance. **Key performance areas:** The Senior Electrical Assistant must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: A Provide assistance with the operating activities of sub-stations, circuit breakers and transformer A Test, maintain and construct electrical infrastructure A Maintain and clean equipment and tools used A Maintain and construct water distribution and plumbing infrastructure. A Perform driver activities.

Requirements: N2 in Electrical Engineering and one (01) year relevant experience.

ENGINEERING SERVICES DEPARTMENT

1x GENERAL WORKER (WATER SERVICES)

Job Id Number (5/2/1/089)

Salary: R 180 012. 48 per annum (Job level 17) Job Purpose: To render the cleaning of manholes services. Key Performance Areas: The General Worker must ensure that the daily work is done to satisfaction and to achieve the objectives of Council ◆ Render maintenance and construction of the water distribution plant. ◆Clean water distribution plant, offices, and surrounding area. ◆Responsible of the maintaining and cleaning of the equipment and tools used. Requirements: ◆ Very basic reading, writing and numeracy (NQF Level 1) and 1-4 weeks experience.

ENGINEERING SERVICES DEPARTMENT

1x FOREMAN

(Roads & Stormwater)

(Job Id Number: 5/1/2/028)

Salary: R 566 555. 16 per annum (Job level 06) Job Purpose: To maintain and construct roads and storm water infrastructure. Key Performance Areas: The Foreman must ensure that the daily work is done to satisfaction and to achieve the objectives of Council ◆ Maintain and construct roads and storm water infrastructure. ◆ Monitor and supervise utilisation, application and maintenance of machinery, equipment, tools and materials ◆ Performs driver activities ◆

Monitor and supervise activities of staff. **Requirements:** ◆ N6 in Civil Engineering or related

qualification to the field, Driver's license with PRDP and Two (02) years relevant experience.

Applications on the compulsory prescribed application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV and copies of certified certificates and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases.

Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

Closing date: 11 April 2025 at 15:00 Enquiries: Mr. TE Selowa (015) 307 8284/ 8006

Greater Tzaneen Municipality is an equal opportunity employer and as such will observe the requirements of the Employment Equity Act and its EE Plan.

MR D MHANGWANA – MUNICIPAL MANAGER