



GREATER TZANEEN Municipality VACANCY



The following position is being advertised, and applicants are invited to apply.

CORPORATE SERVICES DEPARTMENT

1 X MANAGER: HUMAN RESOURCES MANAGEMENT
(Job Id Number 4/1/0/001)

Salary: R 733 031. 64 per annum (Job level 03)

The job purpose of Manager: Human Resources is to manage Human Resources Management services.

Key performance areas: The Manager: Human Resources must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: ▲ Integrated Development Planning ▲ Manage Human Resource Management Strategic Support to the Municipality ▲ Manage human resource practises and conditions of service ▲ Manage recruitment and selection procedures ▲ Manage occupational health and safety and employee assistance services ▲ Manage Employment Equity ▲ Manage human resource development process. ▲ Manage organisational development and work-study interventions. ▲ Manage employee relations services ▲ Financial Management. ▲ Human Resource Management.

Requirements: B- Degree in Human Resources Management or related qualification to the field (NQF Level 7), Driver's license and Five (05) years' relevant experience with Three (03) on supervisory level.

Applications should be submitted on the prescribed compulsory application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV and copies of certified certificates and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases and their qualifications will be verified.

Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

Closing date: 21 February 2025 at 15:00

Enquiries: Mr. TE Selowa (015) 307 8284/8006.

Greater Tzaneen Municipality is an equal opportunity employer and as such will observe the requirements of the Employment Equity Act and its EE Plan.

MR D MHANGWANA – MUNICIPAL MANAGER