



GREATER TZANEEN MUNICIPALITY
A Tropical Paradise



VACANCY

Applications are herewith invited from suitably qualified persons for permanent appointment in terms of the Municipal Systems Act as amendment, Act no 32 of 2000 and Local Government Regulations on the Appointment and Conditions of Employment of Senior Managers of 17 January 2014, Government Gazette Number 37245 on a **Performance Based Contract** coupled to an annual renewable performance agreement in the following vacancy:

Remuneration: R 1,070,906 – R1,259 888 – R1,448,871 per annum

(Package will be paid as per Determination of Upper Limits Circular No. 47538 released by the Minister of Corporate Governance and Traditional Affairs dated 18 November 2022)

Requirements: * A Bachelor of Science Degree in Building Sciences / Architect / Bachelor's degree in Town and Regional Planning or Development **Studies; or equivalent** * Five (5) years' experience at Middle Management level * Project Management Certificate / Diploma * Registration as a Professional Planner in accordance with the Planning Professions Act, 2002, (Act no. 36 of 2002) will be an added advantage * A qualification relating to the National Treasury Competency Requirements for Senior Officials e.g. CPMD/MFMP/ELMDP will be an added advantage * Computer literate in Word, Excel and Windows 2007 programs * A Code EB driver's license.

Knowledge and Competencies

Candidate should have proven successful Professional Developmental, Town and Regional Planning experience * Good knowledge and understanding of relevant policy and legislation; * Good understanding of Institutional Governance Systems and Performance Management * Good knowledge of Supply Chain Management Regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000) * Knowledge of geographical information systems * Knowledge of spatial, town and development planning * Must possess competency in respect of strategic directions and leadership, people management, program and project management, financial management, change leadership and governance leadership

Key Performance Areas: Reporting directly to the Municipal Manager, the successful candidate will direct and manage the activities of the Department of Planning and Economic Development, which include responsibilities such as: * Coordination and facilitation of Strategic Planning of the Economic Development Process as well as the management of LED initiatives i.e. SMME's, tourism development, economic policy and research (including investments and trade promotions) * Development and implementation of Land Management Strategies and Spatial Plans * Town planning and township establishment * An array of housing matters * Poverty alleviation * Promotion of social and economic development. * Develops organizational and departmental vision and strategy and ensures implementation * Directs and manages performance of employees in the Department * Direct, planning and management of the utilization of resources in order to perform activities * Direct, development and monitoring of systems, policies, procedures and processes to ensure correct working operations and practices * Performs human resources and administrative activities * Perform any other duties or functions that may be assigned by the Municipal Manager.

Closing date: Friday, 24 February 2023 at 15:00

Enquiries: Mrs. H Maake (015) 307 8284/8006

Applications on the compulsory Senior Managers prescribed Application Form and Indemnity Form (www.greatertzaneen.gov.za) a comprehensive CV and copies of certified certificates, ID Copy and Driver's License should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850. (For attention: Manager: Human Resources)

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councilor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases and their qualifications will be verified. Candidates who applied should note that, as per regulation on appointment and conditions of employment of Senior Managers: Chapter 3 Section 10(3)(g), need to disclose their financial interest as (h) prescribes the need to undergo security vetting. Recommended candidates will undergo a competency assessment test; will have to sign an employment contract, a performance agreement and disclosure of financial interest.

Applicants who are not invited for an interview should regard their applications as unsuccessful.
The Municipality reserves the right not to appoint.

Greater Tzaneen Municipality is an Employment Equity Employer

MR. D MHANGWANA – MUNICIPAL MANAGER