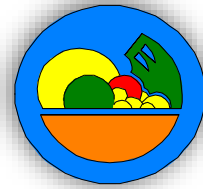




GREATER TZANEEN Municipality VACANCY



The following position is being advertised and applicants are invited to apply.

BUDGET AND TREASURY DEPARTMENT

2X STORES ATTENDANT

(Job Id Number: 3/7/0/009 & 3/7/0/011)

Salary: R 169 715. 04 per annum (Job level 17)

The job purpose of Stores Attendant is to render administrative support service in the issuing and receiving of stock material.

Key performance areas: The Stores Attendant must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: ▲ *Receive and issue materials* ▲ *Render orderly storage of materials.* ▲ *Render stocktaking preparations* ▲ *Perform inspection* ▲ *Monitor stock movement.*

Requirements: Grade 12; Knowledge of logistics. 6- 12 months experience in logistics management or relevant environment.

Applications should be submitted on the prescribed compulsory application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV and copies of certified certificates and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases and their qualifications will be verified.

Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

Closing date: 08 December 2023 at 15:00

Enquiries: Mrs H Maake (015) 307 8284/8006.

Greater Tzaneen Municipality is an equal opportunity employer and as such will observe the requirements of the Employment Equity Act and its EE Plan.

MR D MHANGWANA – MUNICIPAL MANAGER