



# GREATER TZANEEN Municipality VACANCY



The following position is being advertised, and applicants are invited to apply.

## BUDGET AND TREASURY DEPARTMENT

**1 X ASSISTANT ACCOUNTANT (PROPERTY AND VALUATION)**  
(Job Id Number. 3/4/5/001)

**Salary: R 558 182. 52 per annum (Job level 6)**

The **job purpose** of the Assistant Accountant (Property & Valuation) is to coordinate the implementation of rateable valuation roll of all properties.

**Key performance areas:** The Assistant Accountant must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: ▲ Monitor and supervise activities of staff ▲ Maintain and update of all properties on valuation roll and related database ▲ administer transfers of property ▲ Administer the changes to stand information as per occupation certificate ▲ Perform general administrative activities.

**Requirements:** ● National Diploma in Accounting/ Financial Management or relevant qualification (NQF level 6), ● Driver's license ● Two (2) years' relevant experience.

***Applications on the compulsory prescribed application form and indemnity form ([www.greatertzaneen.gov.za](http://www.greatertzaneen.gov.za)), a comprehensive CV and copies of certified certificates and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850***

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases.

Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

**Closing date: 14 March 2025 at 15:00 Enquiries: Mr. TE Selowa (015) 307 8284/ 8006**

Greater Tzaneen Municipality is an equal opportunity employer and as such will observe the requirements of the Employment Equity Act and its EE Plan.

**MR D MHANGWANA – MUNICIPAL MANAGER**