

# GREATER TZANEEN MUNICIPALITY GROTER TZANEEN MUNISIPALITEIT MASIPALA WA TZANEEN MASEPALA WA TZANEEN

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Tropiese Paradys

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MINUTES OF THE 1<sup>ST</sup> SPECIAL COUNCIL MEETING OF THE GREATER TZANEEN MUNICIPALITY HELD ON THURSDAY, THE 29<sup>TH</sup> AUGUST 2019 AT 10H00 IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, TZANEEN.

#### **PRESENT**

The Speaker

**Councillor DJ Mmetle** 

#### **COUNCILLORS**

As per attached attendance register (Annexure "X")

#### **OFFICIALS**

The Municipal Manager

**The Director Corporate Services** 

The Director Electrical Engineering

The Director Engineering Services

The Chief Financial Officer

The Acting Director PED

The Manager Admin and Council Support

The Acting Manager Safety and Security

The Manager Mayor's Officer

The Committee Clerk

The Committee Clerk

Mr BS Matlala
Mr W Shibamba
Mr MS Lelope
Mr CW Molokomme
Ms MP Makhubela
Mr F Rammalo
Mrs MW Baloyi
Mr MK Makhubele
Ms S Ngoneni
Ms MB Maake

Mrs SF Makhubele

#### TRADITIONAL AUTHORITIES

The Maake Traditional Authority Representative

The Muhlava Traditional Authority Representative

The Bathlabine Traditional Authority Representative The Mankweng Traditional Authority Representative

The Modjadji Traditional Authority Representative

The Valoyi Traditional Authority Representative

The Nyavana Traditional Authority Representatives

Mr MN Moagi Mr EJ Nkhwashu Mr MW Mogoboya Mr RA Sehlapelo Mr MC Modjadji Mr VR Mhlongo Mr P Mabunda

#### 1. OPENING AND WELCOME

1.1 The meeting was opened by a National Anthem and the Speaker, Councillor DJ Mmetle welcomed everyone present in the meeting.

## 2. APPLICATIONS FOR LEAVE OF ABSENCE AND THE SIGNING OF THE ATTENDANCE REGISTER

The applications for leave of absence were received from the following:

- Councillor Given Malatji
- Councillor Josta Banyini
- Councillor L Hlangwane
- Councillor G Mkhabela
- Councillor MH Mafokwane
- Councillor F Mohlaba
- Councillor SE Ngobeni
- Councillor NG Mukansi (Standing Apology)
- Councillor Ngwako Mohonone
- The Director PED, Mr BM Mathebula

#### RESOLVED

That the applications for leave of absence from the meeting be granted as follows:

- Councillor Given Malatji
- Councillor Josta Banyini
- Councillor L Hlangwane
- Councillor G Mkhabela
- Councillor MH Mafokwane
- Councillor F Mohlaba
- Councillor SE Ngobeni
- Councillor NG Mukansi (Standing Apology)
- Councillor Ngwako Mohonone
- The Director PED, Mr BM Mathebula

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#### 3. OFFICIAL NOTICES

- 3.1 The Municipal Manager, Mr. BS Matlala announced that the Audit Committee has been invited to present the report.
- 3.2 The Municipal Manager, Mr. BS Matlala indicated that the CEO of GTEDA and the Chairperson of the Board, Mr Matome Mawasha will make a presentation to Council on GTEDA Business plan.
- 3.3 The Municipal Manager, Mr. BS Matlala informed Council that the Auditor General is in the municipality and has started with the Audit.
- 3.4 The Municipal Manager, Mr. BS Matlala indicated that Friday the 30<sup>th</sup> August 2019 is the deadline to submit the Annual Financial Statement of the municipality to the Auditor General.
- 3.5 The Municipal Manager, Mr. BS Matlala informed Council that the construction to install the lift in the municipality has started.
- 3.6 The Municipal Manager, Mr. BS Matlala informed Council that the construction of Matapa to Leseka road projects has started.
- 3.7 The Municipal Manager, Mr. BS Matlala informed Council that the Premier of the Province took a decision that all Mayors must adopt a school with the municipal area, and the Greater Tzaneen Municipality has adopted Grade 12 leaners of Bokgaga Secondary School where the mayor used to be a leaner. He further indicated that the municipality has arranged best teachers to assist those leaners in September, and the accommodations for those teacher has been paid.
- 3.8 The Municipal Manager, Mr. BS Matlala announced that on Wednesday, 28 August 2019 around 19H00 in the afternoon, a tragedy happened where one of the employees was involved in a car accident.



#### 4. GIFTS AND FAVORS

None

#### 5. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER

The responses of the previous statement and communication attached to the agenda were noted.

- 5.1 The Speaker, Councillor DJ Mmetle indicated that in honor of the Women's month, women Councillors held a celebration in Karibu. She applauded the office of the Mayor, the special programmes and Councillor Mikateko for arranging a successful event.
- 5.2 The Speaker, Councillor DJ Mmetle further indicated that the Municipality held a successful event with women hawkers, where women hawkers around Tzaneen had lunch with the Speaker.
- 5.3 The Speaker Councillor DJ Mmetle further indicated that the Municipal Manager must clarify Council in the next sitting on the progress regarding the purchase of councilors Gadgets before the term of Council expires.
- 5.4 The Speaker Councillor DJ Mmetle welcome councilor R Pohl for her return to council after sickness.
- 5.5 The Speaker Councillor DJ Mmetle indicated that Councillor Mkhansi has not yet recovered from sickness and a standing apology has been submitted. She further requested Councillors to pay Councillor Mkansi a visit.
- 5.6 The Speaker Councillor DJ Mmetle requested the Municipal Manager to prepare an item to Council with regard to the State

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of Ward Address and a budget be made available to publicize the event in future.

- 5.7 The Speaker, Councillor DJ Mmetle requested the progress report with regard to the indigent register.
- 5.8 The Speaker Councillor DJ Mmetle indicated that the appointment of the Council secretary position should be fast-tracked as indicated in the responses.
- 5.9 The Speaker, Councillor DJ Mmetle indicated that a detailed report on the expenses of gravelling and water tanking be submitted to Council within 14 days
- 5.10 The Speaker, Councillor DJ Mmetle further indicated that the progress report with regard to MIG Projects, Mulati and Codesa roads be submitted to Council within 14 days.
- 5.11 The Speaker, Councillor DJ Mmetle further indicated that all legal matters of the Municipality should be mandated by Council.

#### 6. PRESENTATION

6.1 Presentation by the Audit Committee (Dr. Mabunda)

#### Resolved

That the presentation made by the Audit Committee be noted and approved.

6.2 Presentation by GTEDA (Mr. M Mawasha)

#### Resolved

That the presentation made by the Chairperson of GTEDA Board Mr Matome Mawasha be noted.

Day.

That the item be referred to the relevant portfolio committee meeting for discussion.

#### 7. QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

None

## 8. MOTIONS OR PROPOSALS DEFERRED FROM THE PREVIOUS MEETINGS

None

## 9. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY THE CHAIRPERSON

9.1 The Speaker, Councillor DJ Mmetle expressed her condolences to Hlangwane's family for the passing away of the MPAC Researcher in Corporate Services Department Mr. Raymond Hlangwane.

A moment of Silent was observed by all present in the meeting.

## 10. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY OTHER MEMBERS

- 10.1 Councillor M Prinsloo congratulated Trevor Nyakale, a leaner from Benfoster High School for being nominated as the National Springbok Rugby Team and will be travelling to Japana.
- 10.2 The Mayor, Councillor M Mangena congratulated the Speaker Councillor DJ Mmetle for leading the women's month and women's caucus.
- 10.3 The Mayor, Councillor M Mangena congratulated the Safety and Security and the Deputy Minister for launching the safety forum in Dan Village.
- 10.4 The Mayor, Councillor M Mangena congratulated all Ward Councillor who held the State of Ward Addresses.

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10.5 The Mayor, Councillor M Mangena expressed his condolences to the family of Mr. Raymond Hlangwane and further indicated that Mr. Hlangwane was the Branch Secretary of Peter Tenet branch under the ruling party (ANC).

#### 11. OUTSTANDING MATTERS

None

#### 12. PETITIONS

None

#### 13. MOTIONS

None

#### 14. REPORT FROM ETHICS COMMITTEE

Resolved

That the Ethics Committee reports be reported back for further consultation and discussion.

#### 15. REPORT FROM AUDIT COMMITTEE

Resolved

That the following items be approved.

#### 16. REPORT FROM MPAC COMMITTEE

None

17. **REPORT ON WARD COMMITTEE** (item B22 was approved by Council)

#### Resolved

That the ward Committee report be approved.

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#### 18. REPORT ON SALGA ACTIVITIES

None

#### 19. INPUTS BY THE TRADITIONAL LEADER

The representative of Nkuna Tribal Authority Representatives raised a concern regarding the Land invasion and conflicts within the Committee of Myakayaka.

#### Resolved

That the matter be referred to the Speaker before it can be presented in Council.

#### 20. REPORTS IN COMMITTEES

None

21. URGENT REPORT – ALLOWED ONLY WITH THE CONSENSUS OF THE CHAIRPERSON

None

22. RECOMMENDATIONS OF THE EXECUTIVE COMMITTEE MEETINGS FOR THE PERIOD AUGUST 2019.



A 2 PERFORMANCE MANAGEMENT POLICY (E/C 2019 08 13; C 2019 08 29)

(4/7/P)

#### **RESOLVED**

a) That the item be referred back for discussion at the Local Labour Forum.

#### A 3 ASSETS POLICY REVIEW 2019/20 FINANCIAL YEAR

(EC 2019 08 13, C 2019 08 29)

(6/1/P)

#### **RESOLVED**

(a) That the approval be granted to increase the threshold value of movable assets from R1000.00 to R7000.00 and also to approve changes to the paragraph 5.3 of the Asset Policy.

#### A 4 REPORT ON PETTY CASH POLICY 2019/20 FINANCIAL YEAR

(E/C 2019 08 13; C 2019 08 29)

(5/1/P)

#### **RESOLVED**

- a) That Council approves the revised Petty Cash Policy.
- b) That the approval be granted to increase the petty cash threshold value from R100.00 to R200.00.

## A 5 TRAFFIC FINES WRITE OFF 30 JUNE 2019 (E/C 2019 08 13; C 2019 08 29)

(5/13/8)

#### **RESOLVED**

- 1. That Council approves the writing off of fines to the value of **R 56,525,010** as at 30 June 2019.
- 2. That the write-off be done against the provision for bad debt.

## A 6 REPORT ON THE ATTENDANCE OF MEETINGS OF COUNCIL AND EXECUTIVE COMMITTEE FOR THE FINANCIAL YEAR JUNE 2018 TO JULY 2019

(E/C 2019 08; C 2019 08 29)

(3/2/1)

#### **RESOLVED**

- (a) That Council takes cognizance of the report on the attendance of meetings of Council and the Executive Committee by Councillors for the 2018/2019 financial year.
- (b) That Council adhere to the section 44 of the Standing Rules and Order of Council together with schedule 1, section 4(2) of the Municipal System 32 of 2000.
- (c) That it be noted that written notices should be submitted to the Speaker or Chairperson according to the period stated under section,44 of the Standing Rules and Order of Council.

### A 7 AUDIT COMMITTEE REPORT TO COUNCIL FOR THE SECOND QUARTER OF 2018/2019 FINANCIAL YEAR

(C 2019 08 23)

(12/2/3/1/9)

#### **RESOLVED**

- 1. That Council notes the GTM Audit Committee report for the second quarter of 2018/2019 financial year.
- 2. That Council notes the GTEDA Audit Committee report for the second quarter of 2018/2019 financial year.
- 3. That Council notes the GTM Performance Audit Committee report for the second quarter of 2018/2019 financial year.
- 4. That Council notes the GTEDA Performance Audit Committee report for the second quarter of 2018/2019 financial year.

#### AUDIT COMMITTEE REPORT TO COUNCIL for the THIRD QUARTER OF **A 8** 2018/2019 FINANCIAL YEAR

(C 2019 08 23)

(12/2/3/1/9)

#### <u>RESOLVED</u>

- 1. That Council notes the GTM Audit Committee report for the third quarter of 2018/2019 financial year.
- 2. That Council notes the GTEDA Audit Committee report for the third quarter of 2018/2019 financial year.
- 3. That Council notes the GTM Performance Audit Committee report for the third guarter of 2018/2019 financial year.
- 4. That Council notes the GTEDA Performance Audit Committee report for the third quarter of 2018/2019 financial year.

## A 9 AUDIT COMMITTEE REPORT TO COUNCIL FOR THE FOURTH QUARTER OF 2018/2019 FINANCIAL YEAR

(C 2019 08 23)

(12/2/3/1/9)

#### **RESOLVED**

- That Council notes the GTM Audit Committee report for the fourth quarter of 2018/2019 financial year.
- 2. That Council notes the GTEDA Audit Committee report for the fourth quarter of 2018/2019 financial year.
- 3. That Council notes the GTM Performance Audit Committee report for the fourth quarter of 2018/2019 financial year.
- 4. That Council notes the GTEDA Performance Audit Committee report for the fourth quarter of 2018/2019 financial year.

#### A 10 AUDIT COMMITTEE CHARTER

(C 2019 08 23)

(12/2/3/1/9)

#### **RESOLVED**

- a. That Council approves the Greater Tzaneen Municipality's Audit Committee Charter for the 2019/2020 financial year.
- b. That Council approves the Greater Tzaneen Economic Development Agency's Audit Committee Charter for the 2019/2020 financial year.
- c. That Council notes the Greater Tzaneen Municipality's Internal Audit Charter, Plans and Methodology approved by the Audit Committee for the 2019/2020 financial year.

## A 11 CORRECTION OF ELECTRICITY TARIFF APPROVED BY COUNCIL DURING THE 2019/2020 BUDGET MEETING

(E/C 2019 08 13; C 2019 08 29)

(5/1/P)

#### **RESOLVED**

a) That the electricity tariff C.1 contained in council resolution number A 138 be amended to read as follows.

Agriculture / domestic (Tariff C)

- Basic charge R3 059.54/month
- b) That the amended tariff be implemented with effect from 1 July 2019.

### A 12 DIRECT CAPITAL GRANT FACILITY OF R10, 000,000.00 THROUGH INFRASTRUCTURE INVESTMENT PROGRAMME FOR SOUTH AFRICA

(EC 2019 08 13, C 2019 08 29)

(5/1/3)

#### **RESOLVED**

- a) That Council notes that the European Union (EU) and the Government of South Africa acting jointly as the primary sponsors of the Infrastructure Investment Programme for South Africa (IIPSA) approved a grant of R10m to Greater Tzaneen Municipality.
- b) That Council notes that the Development Bank of Southern Africa (DBSA) is the representative of both the European Union and the Government of South Africa in the facility agreement.
- c) That Council notes that the grant was approved to implement projects listed in the facility agreement schedules within the Department of Electrical Engineering Services.
- d) That Council approves the terms of the direct capital grant facility agreement and resolving that it executes the direct capital grant facility agreement
- e) That Council authorize the Accounting Officer, Mr. B.S Matlala to sign the capital grant facility agreement on its behalf.
- f) That Council authorize the Accounting Officer, Mr. B.S Matlala, on its behalf, to sign and/or dispatch all documents and notices (including, if relevant, any Utilisation request and Selection Notice) to be signed and/or dispatched by it under or in connection with this Agreement.

A 13 REPORT ON DISORDERLY CONDUCT BY THE COUNCILLOR DURING THE SPECIAL COUNCIL MEETING WHICH WAS HELD ON  $30^{\rm TH}$  MAY 2019 AT TZANEEN SHOWGROUND AT 12:00.

(E/C 2019 08 27; C 2019 08 29)

(3/1/2)

#### **RESOLVED**

a) That the report be referred back for further consultation and discussion.

#### B 11 IMPLEMENTATION OF THE NEW TRADE LICENSE LEGISLATION

(E/C 2019 08 13; C 2019 08 29)

(14/P)

#### **RESOLVED**

- 1. That Council takes note that Greater Tzaneen Municipality has been designated as a Business Registration Centre with effect from 1 June 2019.
- 2. That Council takes note that the revenue generated while performing this function shall belong to the Municipality account.
- 3. That Council takes note that Municipal Manager is empowered by the Act to establish a committee responsible for business registration.
- 4. That Council notes that four officials from LED were already trained in the registration of businesses.
- 5. That Council approves the budget adjustment and a vote to allow income from LIBRA.
- 6. That Council takes note of the process plan for implementation.

B 12 REPORT ON THE INVESTIGATION DONE BY HAMSA CONSULTING ENGINEERS TO DETERMINE THE CAUSES OF ELECTRICITY AND REVENUE LOSSES

(E/C 2019 08 13; C 2019 08 29)

(16/2/R)

#### **RESOLVED**

- (a) That Council note the final report on electricity losses by HAMSA Consulting Engineers.
- (b) That Council notes that the current losses are over 22%.
- (c) That the final report by HAMSA Consulting Engineers, together with an action plan approved by the Municipal Manager, be submitted to NERSA.

B 13 SAIMSA GAMES TO BE HELD IN ZAMBIA - LUSAKA CITY COUNCIL FROM THE 22 - 27 OF SEPTEMBER 2019 (E/C 2019 08 13; C 2019 08 29) (4/12/1)

#### **RESOLVED**

- 1. That Council approves the participation of Greater Tzaneen Municipality in the International Municipal games which will take place at Zambia Lusaka City Council from the 23 to 27 of September 2019.
- 2. That Council ratify accommodation and transport paid for Mr Simon Sebopetsa and Miss Somisa Mathebula to attend the General Mass meeting held on the 26 of July 2019 in Zambia Lusaka City Council.
- 3. Council approves that the Chairperson and Secretary of Greater Tzaneen Sports Club Mr. K.S Sebopetsa and Miss Somisa Mathebula be allowed to leave on the 18 of September 2019 to register all players.
- 4. That Council be requested to repay the R200 000.00 amount which has been paid to secure accommodation into the GTM Sports account.
- 5. That a registration fee of R11 000.00 be paid to SAIMSA through IMSSA and that must be done before the 31st of July 2019.
- 6. That Council approves to rent 2 Buses and two (2) Mini Buses with trailers to transport Golf and Fishing Team as they play in different venues far from other sporting codes.
- 7. That the delegated six (06) Councillors for Sports and the Mayor, Municipal Manager, Director Community Services, Manager Sports and OHS officer accompany the team of 115 players to these games.
- 8. That Council approves the SAIMSA games trip report for the last time, taking into consideration the National Treasury guidelines on cost containment measures.

## B 14 GREATER TZANEEN MUNICIPALITY IDP, BUDGET AND PMS PROCESS PLAN 2020/2021 FINANCIAL YEAR FOR ADOPTION

(E/C 2019 08 13, C 2019 08 29)

(15/1/4/3)

#### **RESOLVED**

- (a) That Council adopts the IDP/Budget/PMS Process Plan for 2020/2021 cycle as attached on annexure A;
- (b) That Council notes that as per requirement by law, our Process Plan is informed by the District IDP Framework as attached on annexure B
- (c) That Council and its administration commit itself to comply and adhere to the process plan as adopted.
- (d) That it be noted that the remaining activities in the Process Plan will be implemented as outlined.

#### B 15 REPORT ON THE TESTING OF TRANSFORMERS FOR TZANEEN MAIN **SUBSTATION IN CHINA**

(EC 2019 08 13; C 2019 08 29)

(10/4 & 4/4/2/2/4)

#### **RESOLVED**

That the item be referred back. a)

#### **B 16 REPORT ON STOCK TAKING FOR 2018/2019 FINANCIAL YEAR**

(E/C 2019 08 27, C 2019 08 29)

(6/1/1)

#### **RESOLVED**

- (a) That the surplus as per Annexure A (R-92 577.09) be taken into stock
- (b) The deficit as per Annexure B (R 401 816.48) inclusive of cable theft on 13 July 2017 to the value of R 230 909.59, ccartridge theft on the 13<sup>th</sup> October 2018 to the value of R35 978.35 be written off.
- (c) That the damaged and redundant items found during stock taking be written off as reflected in Annexure C

#### **B 17 ASSETS UNDER INVESTIGATION**

(E/C 2019 08 27; C 2019 08 29

(6/1/3)

#### **RESOLVED**

That council take note of the electrical infrastructure assets which requires further investigation:

a) Under investigation (1) Infrastructure electrical: NBV R 162 102.87

#### **ASSETS WRITE OFF** B 18

(E/C 2019 08 27; C 2019 08 29)

(6/1/3)

#### **RESOLVED**

That council approves the assets write offs as per the attached annexure "A" with the net book values as follows:

a)Write offs (1) Infrastructure

(1) Infrastructure NBV R 2 526 646.89
(2) Leased assets NBV R 8 334.57
(3) Other assets NBV R 343 915.99

(3) Other assets

Signed by the Speaker

Councillor D.I Mmetle

Councillor DJ Mmetle ....

## B 19 REPORT ON THE APPLICATION FOR A NEW 500 KVA CONNECTION AT EXTENSION 94, PART OF EXTENSION 77 IN TZANEEN

(E/C 2019 08 27; C 2019 08 29)

(16/2/2)

#### **RESOLVED**

a) That the item be referred back

## B 20 MULATI ACCESS ROAD AND CODESA TO HANI STREET PROJECTS (E/C 2019 08 27; C 2019 08 29) (16/3/3/3 – 13/1)

#### **RESOLVED**

a) That the item be referred back.

B 21 CONFIGURATION OF THE CHAIRPERSONS OF THE PORTFOLIO COMMITTEES: HEALTH & SOCIAL DEVELOPMENT AND INFRASTRUCTURE COMMITTEE (E/C 2019 08 27; C 2019 08 29) (3/1/2)

#### **RESOLVED**

- a) That Council notes the configuration of the Chairperson of the Portfolio Committees: Health & Social Development and Infrastructure Committee.
- b) That Council be requested to nominate the new Chairperson of the Portfolio Committees: Health & Social Development and Infrastructure Committee.
- c) That Councillor Gezani Makhubele is nominated as the Chairperson of the Portfolio Committee of Health and Social Development.
- d) That Councillor Sophy Rakganya is nominated as the Chairperson of the Infrastructure Portfolio Committee.

#### B 22 OUT OF POCKET EXPENSES FOR WARD COMMITTEE MEMBERS.

(E/C 2019 08 27; C 2019 08 29)

(12/2/3/1/11)

#### **RESOLVED**

- (a) That the out of pocket expenses for ward committee members be increased by an amount of R500.00 per member meaning each be paid R1500 every month.
- (b) That the increase of R500.00 be paid retrospectively from 01 July 2019.
- (c) That the limited amount of R4 400 000.00 in Vote No. 006/078/1364 be increased during budget adjustment process to address the shortfall resulting from the increase.

RECOMMENDATIONS OF THE PORTFOLIO COMMITTEES IN CONNECTION WITH MATTERS WHICH HAVE BEEN DEALT WITH IN TERMS OF DELEGATED AUTHORITY FOR THE PERIOD AUGUST 2019.

The chairpersons of the relevant clusters informed the Council verbally of the recommendations of the Portfolio Committee taken by virtue of delegated powers and duties to the Executive Committee in terms of the provisions of Section 44 of the Local Government Municipal Structures Act 117 of 1998, which resolutions form part of the agenda of this meeting.

On proposal of the Mayor: Councillor MG Mangena, it was:

#### **RESOLVED**

That the contents of the resolutions taken by the Portfolio Committee for the period AUGUST 2019 be APPROVED.

THE MEETING ADJOURNED AT 12H16

**APPROVED AND CONFIRMED** 

**CHAIRPERSON**