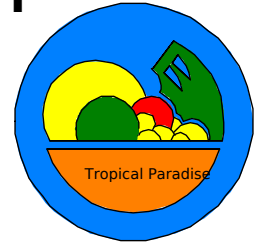




**GREATER TZANEEN MUNICIPALITY**  
**GROTER TZANEEN**  
**MUNISIPALITEIT**  
**MASIPALA WA TZANEEN**  
**MASEPALA WA TZANEEN**

P.O. BOX 24  
TZANEEN  
0850

TEL: 015 307 8000  
FAX: 015 307 8049



[www.greatertzaneen.gov.z](http://www.greatertzaneen.gov.z)

**PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT**  
**OUTDOOR ADVERTISING**

**APPLICATION FORM: AN ADVERTISING SIGN**

Submit to:	15 Peace Street Tzaneen Tel No: (015) 307 8000/ 8032/8290
This form must be accompanied by <b>non-refundable fee of R687.00</b> (Attach proof of payment)	<b>Bank Details</b> Acc holder: Greater Tzaneen Municipality ABSA Bank, Acc No.: 4051444332; Code : 632005 Reference : Outdoor Advertising

**PLEASE COMPLETE CLEARLY**

**SECTION 1: APPLICANT DETAILS**

Applicant (Structure Owner):

.....

Physical Address:

.....

Postal Address:

.....

Office No: .....

Email (1):

.....

Email (2):

.....

Contact person / Agent:

.....

Physical Address of Agent:

.....

Postal Address:

.....

Office No: .....Cell

No(s):.....

Email (1):

.....

Email (2):

.....

## **SECTION 2: PREVIOUS APPLICATIONS**

New or Renewal of Advertising sign

.....

Has applicant applied to GTM before (Yes) ..... (No)

.....

If Yes, Name of applicant/agent

.....

Billboard size, location, date of approval (List all applications on a separate page if additional space required)

.....

.....

## **SECTION 3: LAND OWNER DETAILS**

	Greater Tzaneen Municipality
	Other State Organs: Provincial Department or National Department (proof of consent must be attached)
	Private land owner

Name & Surname

.....

Postal Address

.....

Physical Address

.....

Contact person

.....

Tel No:

.....

Cell No:

.....

\_\_\_\_\_

#### **SECTION 4: LOCALITY OF SIGN**

<p>Road Reserve</p>	<p>Street name: .....</p> <p>Adjacent to: .....</p> <p>Near intersection of: .....</p> <p>Suburb: .....</p> <p>GPS Coordinates: .....</p>
<p>Private Property</p>	<p>Portion / Erf No: .....</p> <p>Street name:</p>

	<p>.....</p> <p>Suburb: .....</p> <p>Zoning: .....</p> <p>GPS Coordinates: .....</p>
Other State organ	<p>Portion / Erf No: .....</p> <p>Street name: .....</p> <p>Suburb: .....</p> <p>GPS Coordinates: .....</p>

**APPLICANT / AGENT SIGNATURE**

**DATE**

### **SIGN INFORMATION**

Type of advertising sign:					
Type of application			Non-Locality bound		Locality
1. Council Ownership	2. Private property		3. Provincial Government		*Other (Specify)
Dimension of the advertisement: Length			m		
Dimension of the advertisement: Width			m		
Area of advertisement:			M2		

No. of elevations (faces) of advertising sign:	Single		Double		Three-sided	
--	--------	--	--------	--	-------------	--

Total area of advertisement (all sides):	m2					
Height of advertising sign:	m					
Clear Height:	m					
Distance to closest traffic signal:	m					
Distance to closest road traffic sign:	m					
Distance to closest similar advertising sign:	m					
Distance from sign-pole to the road reserve boundary from both boundaries	m		m			
Distance to nearest intersection / off ramp	m					
If along a Provincial / National road: Distance from road to closest edge of advertising sign:	m					
Class of road:	Class					
Speed limit of road & adjacent road:	Km/h					
Illuminated	No		If			Internall y
			Yes			
Is road / adjacent road illuminated	Yes				No	
Applicable Zoning of Property:						
Applicable Speed Consent Use:						
Distance to nearest area of maximum control (e.g. residential and Agricultural zoned property):	m					

\_\_\_\_\_  
**APPLICANT / AGENT SIGNATURE**

\_\_\_\_\_  
**DATE**

**FOR OFFICE USE ONLY**

<b>Application Fee: R573.00</b>	<b>Inspection Fee R114.00</b>
Council Reference	Date Received/Fees
Number.....	Paid .....
Council Receipt	
Number .....	Fees Paid .....

**To be completed by the Greater Tzaneen Municipality Outdoor Advertising Official.**

Signed at Greater Tzaneen Municipality on the ..... day of  
.....20.....

Name and Surname .....

Email: .....

Contact Number: .....

Signature .....

**CHECKLIST FOR APPLICATION FOR AN ADVERTISING SIGN**

(All documentation submitted must be in size A4 format)

**DOCUMENTS TO BE FULLY SUBMITTED BY APPLICANT**

No.	Tick	Description
1		Fully Completed Application form for each individual sign.
2		Copy of applicant <b>certified</b> Identity document
3		Company Registration <b>Certificate</b>
4		<b>Proof of Payment</b>
5		Locality plan indicating the locality of the sign position e.g. (township

		and main streets)
6		<b>GPS Coordinates with Pin</b>
7		<b>Site plan</b> indicating all relevant dimensions and information – scale not less than 1:500 including a true bearing North position
8		<b>If in Road Reserve: Approved S.G. Diagram</b> of adjacent erf (for gantry both adjacent erven), indicating the sign position in the road reserve, showing the back and side dimensions to the boundaries of the nearest adjacent erf / erven
9		<b>Detailed drawings</b> of the advertising sign, indicating height and clear height; as well as dimensions of the advertisement (NB accompanied by an appointment certificate of competent person in terms of National Building Regulations, <b>Regulation A19 (form 2)</b> and Public Indemnity insurance.
10		<b>If the Advertising structure is erected</b> Form 4 (Certificate of completion of the structure, fire protection, or fire installation in terms of section 14 (2) (a) of the Act.
11		<b>Coloured artist impression / photo</b> with proposed sign superimposed thereon depicting the surrounding area as well as the position of existing signs
12		<b>Private Property: Town Planning Scheme Zoning certificate</b> <b>Road Reserve: Town Planning Scheme Zoning certificate</b> of adjacent erf / erven (gantry)
13		<b>Private Property: Title deed / Deed of Transfer</b>
14		<b>Private Property: Letter of Consent</b> / Lease Agreement / Power of Attorney from the Land Owner to the Structure Owner
15		<b>If within visual zone/visible (National and Provincial Roads)</b> A letter of Consent / Permission/ Power of Attorney from the Land Owner to the Structure Owner
16		<b>Road Reserve: Comments</b> of adjacent land owner(s)
17		<b>AIA / EIA</b> An Advertising Impact Assessment shall be required for the Gantry. Environmental Impact Assessment shall be required for any electronic Billboards

.....  
**APPLICANT / AGENT SIGNATURE**

.....  
**DATE**

**Note: The Greater Tzaneen Municipality may request additional information to enable it to process the application. Incomplete applications will not be accepted**