



GREATER TZANEEN MUNICIPALITY EXTERNAL VACANCIES.

The following positions are advertised, and applicants are invited to apply



ELECTRICAL ENGINEERING DEPARTMENT 3X ELECTRICIAN (Operations and Maintenance) (Job Id Number: 7/2/1/002, 7/2/2/014 & 7/2/2/020)

Salary: R 558 ,182. 52 per annum (Job level 6)

Job Purpose: To maintain, promote and ensure electricity provision to the consumers.

Key Performance Areas: The Electrician must ensure that the daily work is done to satisfaction and to achieve the objectives of Council • Maintain and construct electrical infrastructure • Maintain and perform operating activities of sub-stations, circuit breakers and transformers • Perform driver activities • Monitor adherence to legal requirements in terms of electricity supply and issuing notices when necessary • Monitor and supervise activities of staff • Monitor and supervise utilisation, application and maintenance of machinery, equipment, tools and material • Perform driver activities using a vehicle to deliver tools

Requirements: ♦ NTC/N3 in Electrical Engineering (NQF Level 4) ♦ Trade Test Certificate ♦ Driver's License. ♦ Attention to Details Negotiation Skills ♦ Bilingualism ♦ Communication Skills Practical Supervisory Skills ♦ Three (03) years relevant experience.

COMMUNITY SERVICES DEPARTMENT 1x Law Enforcement Officer

(Job Id Number 6/1/1/018)

Salary: R 447 632. 52 per annum (Job level 8)

Job Purpose: To control a safe, accident free, user friendly town with effective traffic law enforcement.

Key Performance Areas: The Law Enforcement Officer must ensure that the daily work is done to satisfaction and to achieve the necessary objectives of Council ♦ Monitor adherence to traffic law enforcement ♦ Facilitate the issuing of summons and notices ♦ Control traffic for funerals, school patrol, accident, or other purposes. ♦ Performing driver activities using a vehicle to transport equipment and people.

Requirements: ♦ Grade 12 plus Traffic Diploma and one (01) year relevant experience. ♦ The applicant must possess good communication skills ♦ Code A and EC Driver's license

ELECTRICAL ENGINEERING DEPARTMENT 1 X ELECTRICAL TECHNICIAN (Job Id Number: 7/3/1/004)

Salary: R 616,410. 12 per annum (Job level 05)

Job Purpose: To maintain and commission and repair/ Metering and Direct Current (DC) systems as per the approved standards.

Key Performance Areas: The Electrical Engineering Technician must ensure that the daily work is done to satisfaction and to achieve the objectives of Council • Maintain Protection/ Metering and DC systems • Repair protection/ Metering and DC Systems • Coordinate installing and Commission Protection/ Metering and DC Systems • Perform administration duties related to closing of all issued task orders.

Requirements: • National Diploma in Electrical Engineering or related qualification to the field (NQF Level 6).

• Operating Regulations High Voltage Systems (ORHVS) Certificate • Driver's license • Two (02) years relevant experience.

The following position is being re-advertised and applicants are invited to apply. Those who applied before should not re-apply.

OFFICE OF THE MUNICIPAL MANAGERS DEPARTMENT 1 X RISK AND COMPLIANCE OFFICER -Re-advert (Job Id Number: 8/1/0/004)

Salary: R 616 ,410.12 per annum (Job level 5)

Job Purpose: To coordinate risk management services.

Key Performance Areas: Risk and Compliance Officer must ensure that the daily work is done to satisfaction and to achieve the objectives of Council ♦ Monitor the implementation of risk management plan ♦ Coordinate Risk Management Activities ♦ Implement adequate and effective Fraud Prevention Plan ♦ Coordinate training and education on risk management ♦ Identify organisational risk issues.

Requirements: ♦ National Diploma in Risk Management with Accounting and/or Auditing or relevant qualification (NQF level 6), Drivers Licence and Three (03) years' relevant experience.

DEPARTMENT-BUDGET AND TREASURY 1 X SENIOR ACCOUNTANT (ASSETS): Re-advert

(Job Id Number 3/6/0/002)

Salary: R 663 942. 48 per annum (Job level 4)

The job purpose of Senior Accountant is to coordinate asset and inventory services.

Key performance areas: The Senior Accountant must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: ♦ Coordinate identification of assets.

Coordinate disposal of assets ♦ Coordinate the verification of Infrastructure ♦ Coordinate new acquisitions of infrastructure ♦ Coordinate asset maintenance ♦ Coordinate the reporting of asset Supervise activities of staff.

Requirements: B Degree or National Diploma (NQF level 6/7) in Accounting, or relevant qualification; Three (03) years relevant experience.

DEPARTMENT-BUDGET AND TREASURY 1 X ACCOUNTANT (INFRASTRUCTURE)-Re-advert (Job Id Number 3/6/1/001)

Salary: R 616 410. 12 per annum (Job level 5)

The job purpose of Accountant is to Control the movement of assets and update assets register.

Key performance areas: The Accountant must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: ♦ Conduct verification of infrastructure. ♦ Process new acquisitions of infrastructure ♦ Coordinate the verification of Infrastructure ♦ Provide assets recording and control ♦ Coordinate recording of asset.

Requirements: National Diploma in Accounting or relevant qualification (NQF Level 6) and Two (02) years relevant experience.

COMMUNITY SERVICES DEPARTMENT 1X LAW ENFORCEMENT OFFICER (Job Id Number 6/1/1/018)

Salary: R 447 632. 52 per annum (Job level 8)

Job Purpose: To control a safe, accident free, user friendly town with effective traffic law enforcement.

Key Performance Areas: The Law Enforcement Officer must ensure that the daily work is done to satisfaction and to achieve the necessary objectives of Council ♦ Monitor adherence to traffic law enforcement ♦ Facilitate the issuing of summons and notices ♦ Control traffic for funerals, school patrol, accident or other purposes. ♦ Performing driver activities using a vehicle to transport equipment and people.

Requirements: ♦ Grade 12 plus Traffic Diploma and one (01) year relevant experience. ♦ The applicant must possess good communication skills ♦ Code A and EC Driver's license.

ENGINEERING SERVICES DEPARTMENT 2x GENERAL WORKER (ROADS AND STORM WATER) Job Id Number (5/1/2/014 & 5/1/1/089)

Salary: R177 352. 20 per annum (Job level 17)

Job Purpose: To maintain and construct the storm water channels, stone pitch and trenches according to set standard.

Key Performance Areas: The General Worker must ensure that the daily work is done to satisfaction and to achieve the objectives of Council ♦ Maintain and construct roads and storm water infrastructure. ♦ Clean road camps and surrounding area of workshop. ♦ Maintains and cleans equipment and tools used.

Requirements: ♦ Very basic reading, writing and numeracy (NQF Level 1) and 1- 4 weeks experience

ENGINEERING SERVICES DEPARTMENT 1x GENERAL WORKER (WATER SERVICES)

Job Id Number (5/2/1/072)

Salary: R177 352. 20 per annum (Job level 17)

Job Purpose: To render the cleaning of manholes services.

Key Performance Areas: The General Worker must ensure that the daily work is done to satisfaction and to achieve the objectives of Council ♦ Render maintenance and construction of the water distribution plant. ♦ Clean water distribution plant, offices, and surrounding area. ♦ Responsible of the maintaining and cleaning of the equipment and tools used.

Requirements: ♦ Very basic reading, writing and numeracy (NQF Level 1) and 1- 4 weeks experience

Applications should be submitted on the prescribed compulsory application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV & copies of certified certificates and ID copy should be addressed to: **Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850.**

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor /or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases and their qualifications will be verified. Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

Closing Date: 20 December 2024 at 15:00

Enquiries: Mr TE Selowa (015) 307 8284/8006

Greater Tzaneen Municipality is an Employment Equity Employer and as such will observe the requirements of the Employment Equity Act and its EE Plan.

MR D MHANGWANA – MUNICIPAL MANAGER



GREATER TZANEEN MUNICIPALITY

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