

**GREATER TZANEEN MUNICIPALITY**



**SUPPLY CHAIN MANAGEMENT UNIT**

QUOTE DESCRIPTION:    SUPPLY AND DELIVERY OF 1 X BUTTERFLY CANOPY WITH  
RACK AND 1 X PML (PEDESTAL MOUNTED LADDER).

QUOTE NO:                    SCMU Q 18/2024

NAME OF BIDDER:  
.....

AMOUNT R ..... VAT incl.

AMOUNT IN WORDS: .....

.....RAND

CLOSING DATE: 23 MAY 2024@ 12H00



**PART A: MBD1**  
**GREATER TZANEEN MUNICIPALITY**  
**GROTER TZANEEN MUNISIPALITEIT**

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**SUPPLY CHAIN MANAGEMENT UNIT**

**DEPARTMENT: ELECTRICAL ENGINEERING SERVICES**

**QUOTE DESCRIPTION: SUPPLY AND DELIVERY OF 1 X BUTTERFLY CANOPY  
WITH RACK AND 1 X PML (PEDESTAL MOUNTED  
LADDER).**

**QUOTE NO: SCMUQ 18/2024**

Quotations are hereby invited from interested service provider for Supply and Delivery Of 1 X Butterfly Canopy with Rack And 1 X PML (Pedestal Mounted Ladder). Documents are obtainable at Greater Tzaneen Municipality Supply Chain Management Offices and municipal website.

**Interested bidders must attach proof of the following documents to avoid disqualification:** CSD report (not older than 3 months), certified copies of IDs for all directors of the company: Copy of company registration certificate/document from CIPC. Statement of municipal rates and taxes for both company and directors appearing in the CK (not older than 3 months) if the statement of water and lights is not on your names please attach affidavit commissioned by oath from SAPS supporting your residential addresses as per attached statement / letter from traditional authority not older than 3 months for the company and the directors/ copy of Lease Agreement with 3 Months proof of payment only (No statements), certified copies of Permission to occupy (PTO's) land for bidders residing in Tribal authority's areas of jurisdiction. valid tax pin or tax clearance, Joint venture agreements in case of a joint venture companies legally signed off by both parties.

Completed documents with attachments (supporting documents) must be wrapped in a sealed envelope and be deposited into Greater Tzaneen Municipality bid box, Civic Centre, Agatha Street, marked as Quote No: **SCMUQ 18/2024**, postal address and contact details of the bidder.

**Document will be available at [www.greatertzaneen.gov.za](http://www.greatertzaneen.gov.za) and Supply Chain Office from the date of advert.**

**Closing date: 23 May 2024 @ 12:00. at Greater Tzaneen Municipality; Civic Centre; Council Chamber. Bidders must note that briefing session will Not take place.**

**EVALUATION OF QUOTATIONS**

**NB: 80/20 Preference point scoring system will apply, where 80 points will be allocated for price only and 20 for Specific goals points scored.**

**Bidders shall take note of the following bid conditions:**

- a) Greater Tzaneen Municipality Supply Chain Management Policy will apply on this bid.
- b) Specific goals will be used for preferential point system in terms of the Preferential Procurement Regulation 2022.
- c) Council reserves the right not to appoint.
- d) No bidder will be appointed if not registered on Central Supplier Database.
- e) Contract period of this quote is – once off procurement.
- f) Late, incomplete, unsigned, faxed, or emailed documents will not be accepted.

**Technical enquiries should be directed to Mr. A. Laubscher @ 015 307 8167**

**Administrative enquiries must be directed to Mrs. Z. Ramothwala @ 015 307 8199**

**PART B.1**  
**FORM OF OFFER**

**Quote for contract number: SCMU Q 18/2024**

I/We, the undersigned:

**Quote for an amount ..... % (vat inclusive) and.**

- a) Quote to supply and deliver to the Greater Tzaneen Municipality all or any of the supplies of goods described in both Specification and Scheduled of this Contract.
- b) Agree that we will be bound by the specifications, prices, terms and conditions stipulated in those Schedules attached to this document, regarding delivery and execution.
- c) Declare that all information provided in respect of the bidder as well as the bid documents submitted are true and correct.

Signed at .....this ..... Day of .....20.....

\_\_\_\_\_  
**Signature**

**Name of Firm:** \_\_\_\_\_

**Address:** \_\_\_\_\_,  
\_\_\_\_\_

**State in cases where the bidder is a Company, Corporation of Firm by what authority the person signing does so, whether by Articles of Association, Resolution, Power of Attorney or otherwise.**

I/We the undersigned am/are authorized to enter into this contract on behalf of:

\_\_\_\_\_  
By virtue of \_\_\_\_\_

Dated \_\_\_\_\_ a certified copy of which is attached to this bid.

Signature of authorized person: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Postal Address: \_\_\_\_\_  
\_\_\_\_\_

Please Note: The prices at which bids are prepared to supply the goods and materials or perform the services must be placed in the column on the form provided for that purpose.

**Failure to sign the form of offer and initialling each page of the document will result in disqualification of the bidder.**

**Part B. 2**  
**Quote Information**

Details of person responsible for bidding process

Name: \_\_\_\_\_

Contact number: \_\_\_\_\_

Address of office submitting quote: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax no: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**Authority for signatory**

Signatories for close corporation and companies shall confirm their authority by attaching to this form a duly signed and dated copy of the relevant resolution of their members or their board of directors, as the case may be.

An example for a company is shown below:

“By resolution of the board of director(s) passed on \_\_\_\_/\_\_\_\_/20\_\_\_\_

Mr/ Mrs. \_\_\_\_\_

Has been duly authorized to sign all documents in connection with the bid for

Contract \_\_\_\_\_ **No** \_\_\_\_\_

And any contract, which may arise there from on behalf of

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Signed on behalf of the company: \_\_\_\_\_

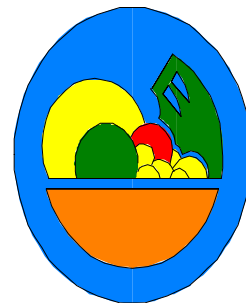
In his capacity as: \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Signature of signatory

## PART C : SPECIFICATION

### GREATER TZANEEN MUNICIPALITY

#### COMMUNITY SERVICES



#### SPECIFICATION/S

	DESCRIPTION	QUALITY	UNIT PRICE VAT EXCL	TOTAL PRICE VAT EXCL
<b>ITEM 1</b>	<b>BUTTERFLY CANOPY SPECIFICATION</b>	<b>01</b>	<b>R</b>	<b>R</b>
Dimensions	An AA type canopy is designed to be fitted to the rim of the load bin of a Single cab LDV. It incorporates a slide out drawer fitted to the floor of the load bin with a partition mounted above the drawer. It is further designed to accommodate a ladder rack mounted on top of front and rear roll bars.			
	<b>Canopy should be adapted by body builder to fit all makes of LDV's</b>			
Material and accessories	Frame: 1.2mm Electro galvanized sheet metal (75/75 plated) Doors: 2mm Aluminium vast rap Support plates: 2mm Mild steel sheeting Hinges: 1.6mm steel piano type Gas struts: 250nm Auto lift type Door handles: 1.6mm Mild steel Locks: 703L Type Door rubber seal: 20 x 5mm Insertion type Interior lights: 2 x 5w LED Lights fitted to inside of doors Fire extinguisher: 1 x 9 kg Dry powder type			
Construction	All exterior joints to be CO2 welded, grinded, smoothed with feather light body filler and painted with etch primer. Hinges and door handles to be riveted to frame and doors. Brackets to be welded to frame and doors to secure gas struts. All inner joints to be sealed with polyurethane sealant prior to applying etch primer.			
Finish	Frame to be painted with MS primer prior to applying at least two coats of white polyurethane or 2K paint. Front and rear support plates to be hot dip galvanized.			
Material and accessories	Side rails: 60x5mm Mild steel Drawer: 1.2mm Galvanized sheet metal Rollers: 30x10mm Heavy-duty roller bearings Stopper: 837 Type spring bolt			
Construction	All parts to be joint by CO2 welding and painted with etch primer			
Finish	All parts to be painted with MS primer and finished with two coats of aluminium paint			
Material	Partitions Frame: 1.2mm Electro galv sheeting			

Construction	All parts to be joint by CO2 welding			
Finish	All cut edges to be painted with etch primer. Frame to be painted with aluminium paint			
Fitment and installation A	All holes to be drilled in load bin prior to installation. All drilled holes to be painted. All painted holes to be treated with tektyl once paint has cured. Side rails of drawer to be secured to floor of load bin with 8mm bolts and ny-lock nuts. Front and rear roll bars to be secured to floor and rear inside panel of load bin with 8mm bolts, nylon lock nuts and fish plates. Spring bolt stopper to be secured to drawer with rivets. Partitioned to be secured to top of side rails with 8mm self-tappers. Canopy to be secured to rim of load bin and support plates with 8mm bolts and nylon lock nuts. 5mm Insertion rubber to be secured to sides of door opening on frame to prevent water and dust from entering canopy. 5mm Insertion rubber to be secured to face of rear support plate. Lights to be fitted to inside of doors and connected to electrical system of vehicle with switch in cab. Fire extinguisher to be secured to bracket in front corner of load bin.			
Amber Strobe light	12 volt Led strobe light to be Mounted on R/H side of the ladder rack. All wiring neatly in Ducting A separate switch with a warning light to be fitted in the cab to control the light. Run the wiring through the ladder rack frame from front to the back. A water proof wiring connection from cab to canopy on the front of canopy.			
Single Ladder Specifications	Length up to 3,700 mm			
	Width up to 600 mm			
	Height 200 mm			
	Ladder rack to be manufactured of 50 x 25 x 2 mm rectangular tubing.			
	Front Support Struts to be fitted between front roll bar and front of ladder rack.			
	Ladder rack to be hot dipped galvanised.			
	Ladder rack to be fitted on vehicle by means of front and rear roll bars.			
	Mounted directly to roll bar with rubber mountings.			
	One roller to be fitted at rear of rack.			
	Brackets for 2 working lights.			
Lights	Two working lights LED 27 W to be fitted. One on the left, one on the r/rear of ladder rack. To be wired with fuse and switch in the cab.			

<b>ITEM 2</b>	<b>PML (Pedestal Mounted Ladder) –</b> <ul style="list-style-type: none"> <li>○ Steel Tower and Ladder</li> <li>○ Power Pack – 12V Electric assisted Hydraulic pump</li> <li>○ Fibreglass Ladder – 5.4m (extends to 9.5) - Weight support to 120kg</li> <li>○ Aluminium Toolbox – 6 compartments (2mm aluminium with 2mm aluminium tread plate lids)</li> <li>○ Tow bar including left &amp; right stabiliser</li> <li>○ Spare wheel Bracket</li> <li>○ Front Ladder Support</li> <li>○ Strobe Light – Amber</li> <li>○ Working Lights – Hella 27W LED – set of 2</li> <li>○ Spot Lights – Hella 27W LED – set of 2</li> </ul>	<b>01</b>	<b>R</b>	<b>R</b>
	<b>SUB - TOTAL</b>			<b>R</b>
	<b>VAT @ 15%</b>			<b>R</b>
	<b>TOTAL</b>			<b>R</b>

## EVALUATION OF QUOTATIONS

**NB: 80/20 Preference point scoring system will apply, where 80 points will be allocated for price only and 20 Specific goals points scored.**

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Means of verification (MOV) for specific goals	
An entity which is at least 50% owned by Black, Indian or Coloured people	20		CK, CSD report and Certified Identification documentation	<b>Tick</b>
<b>TOTAL</b>	<b>20</b>			



## PART D

### MBD 4

#### DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state\*.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

**3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

- 3.1 Full Name: .....
- 3.2 Identity Number: .....
- 3.3 Company Registration Number: .....
- 3.4 Tax Reference Number: .....
- 3.5 VAT Registration Number: .....
- 3.6 Are you presently in the service of the state\* **YES / NO**
- 3.6.1 If so, furnish particulars.....
- Have you been in the service of the state for the past twelve months? **YES / NO**
- 3.7.1 If so, furnish particulars. ....
- 3.8 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**
- 3.8.1 If so, furnish particulars.....
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\* MSCM Regulations: “in the service of the state” means to be –

- (a) a member of –
  - (i) any municipal council.
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces.
- (b) a member of the board of directors of any municipal entity.
- (c) an official of any municipality or municipal entity.
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

3.9 Have you been in the service of the state for the past twelve months?

YES / NO

3.9.1. If yes, furnish particulars.....

10. Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? YES / NO

3.10.1. If so, furnish particulars.....

3.11 Are any of the company's directors, managers, principal shareholders or stakeholders in service of the state? YES / NO

3.11.1 If so, furnish particulars.....

3.12 Are any spouse, child or parent of the company's directors, managers, principal shareholders or stakeholders in service of the state?

YES / NO

3.12.1 If so, furnish particulars.....

4. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Capacity

\_\_\_\_\_  
Name of Bidder

### **CERTIFICATION**

**I, the undersigned**

**(name)**.....

Certify that the information furnished on this declaration form is correct. I accept that the state may act against me should this declaration prove to be false.

.....  
Signature

.....  
Date

.....  
Designation

.....  
Name of Bidder