



# GREATER TZANEEN MUNICIPALITY

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## SUPPLY CHAIN MANAGEMENT UNIT

DEPARTMENT: PLANNING AND ECONOMIC DEVELOPMENT

### BID DESCRIPTION: REQUEST FOR PROPOSAL TO DEVELOP A TOURISM DEVELOPMENT STRATEGY

**BID NO: SCMU 22/2019**

Request for proposal from interested service providers to develop a tourism development strategy. Bid documents are obtainable at Supply Chain Management of Greater Tzaneen Municipality; Agatha Street, **upon non-refundable fee of R500.00 per document payable at the Revenue Offices: Civic Centre, Agatha Street.**

**Interested service provider must give proof of the following documents to avoid disqualification:**

CSD report (Printed between the date of advert and closing date), Certified ID copies of all directors, Statement of municipal rates and taxes for both company and director(s) appearing in the CK (not older than 3 months)/ letter from traditional authority not older than 3 months/ lease agreement (attach 3 months proof of payment for lease), CK/company registration; Valid tax Clearance and Tax pin; certified or original B-BBEE certificate SANAS accreditation (combined BBBEE Certificate SANAS accreditation if Joint Venture)/ sworn affidavit.

Completed bid documents with attachments must be in a sealed envelope and deposited into the bid box of Greater Tzaneen Municipality, Civic Centre, Agatha Street, marked as Bid No: **SCMU 22/2019; postal address & contact details of the bidder.**

**Bid document will be available on date of advert.**

Compulsory briefing session will be on the **15<sup>th</sup> November 2019 @ 10H00** at Greater Tzaneen Municipality; Civic Centre; Old Fire Station Hall; Agatha Street. Closing date: **22 November 2019 @ 12H00** at Council Chamber. Public bid opening will be held at the Council Chambers immediately after closing.

### EVALUATION OF BIDS

**N.B:** The evaluation of the bid will be conducted in two stages, First stage will be the assessment on functionality as follows: company experience - 50 points; Key personnel experience – 30 points detailed proposal – 20 points. 80/20 Preference point scoring system will apply, where 80 points will be allocated for price only and 20 points will be allocated based on the Broad Based Black Economic Empowerment (B-BBEE) status level of contributor.

**FURTHER CONDITIONS ARE OUTLINED IN THE BID DOCUMENT**

**Technical enquiries should be directed to Mr F. Rammalo @ 015 307 8290**

**Administrative enquiries must be directed to Ms. Z. Modjadji @ 015 307 8251/ 8157**

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Mr. B.S. Matlala  
Municipal Manager  
Greater Tzaneen Municipality