



## GREATER TZANEEN MUNICIPALITY

P.O. BOX 24  
TZANEEN  
0850  
FAX: 015 307 8049

GREATER TZANEEN MUNICIPALITEIT

**RE – ADVERT**

[www.greatertzaneen.gov.za](http://www.greatertzaneen.gov.za)

### SUPPLY CHAIN MANAGEMENT UNIT

**QUOTATIONS ARE HEREBY INVITED FOR:**

BID NO.	BID DESCRIPTION	FUNCTIONALITY	CONTRACT PERIOD	CONTACT PERSONS	SPECIAL REQUIREMENTS	CLOSING DATE
SCMUQ 12/2024	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE POPIA TRAINING	50 POINTS – COMPANY WORK EXPERIENCE 50 POINTS – KEY PERSONNEL AND QUALIFICATIONS	ONCE OFF	MS G. HLANGWANE 015 307 8378	-DIPLOMA IN PUBLIC ADMINISTRATION AND / OR RELATED QUALIFICATION -FACILITATOR CERTIFICATE 1 – 2 YEARS FACILITATING RELATED COURSE	09 OCTOBER 2024 @ 12H00, COUNCIL CHAMBER
SCMUQ 29/2024	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE REPOR WRITING TRAINING	50 POINTS – COMPANY WORK EXPERIENCE 50 POINTS – KEY PERSONNEL AND QUALIFICATIONS	ONCE OFF	MS G. HLANGWANE 015 307 8378	-DIPLOMA IN RELATED FIELD AND / OR RELATED QUALIFICATION -FACILITATOR CERTIFICATE -1 – 2 YEARS FACILITATING RELATED COURSE	09 OCTOBER 2024 @ 12H00, COUNCIL CHAMBER
SCMUQ 30/2024	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE CUSTOMER CARE TRAINING	50 POINTS – COMPANY WORK EXPERIENCE 50 POINTS – KEY PERSONNEL AND QUALIFICATIONS	ONCE OFF	MS G. HLANGWANE 015 307 8378	-DIPLOMA IN RELATED FIELD AND / OR RELATED QUALIFICATION -FACILITATOR CERTIFICATE -1 – 2 YEARS FACILITATING RELATED COURSE	09 OCTOBER 2024 @ 12H00, COUNCIL CHAMBER
SCMUQ 32/2024	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE SUPERVISORY TRAINING	50 POINTS – COMPANY WORK EXPERIENCE 50 POINTS – KEY PERSONNEL AND QUALIFICATIONS	ONCE OFF	MS G. HLANGWANE 015 307 8378	-DIPLOMA IN RELATED FIELD AND / OR RELATED QUALIFICATION -FACILITATOR CERTIFICATE -1 – 2 YEARS FACILITATING RELATED COURSE	09 OCOTBER 2024 @ 12H00, COUNCIL CHAMBER

SCMUQ 33/2024	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE ADVANCED EXCEL TRAINING	50 POINTS – COMPANY WORK EXPERIENCE 50 POINTS – KEY PERSONNEL AND QUALIFICATIONS	ONCE OFF	MS G. HLANGWANE 015 307 8378	-DIPLOMA IN COMPUTER STUDIES AND / OR RELATED QUALIFICATION -FACILITATOR CERTIFICATE -1 – 2 YEARS FACILITATING RELATED COURSE	09 OCTOBER 2024 @ 12H00, COUNCIL CHAMBER
SCMUQ 34/2024	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE OPERATIONAL MONITORING AND ANALYSIS OF WATER AND WASTE TRAINING	50 POINTS – COMPANY WORK EXPERIENCE 50 POINTS – KEY PERSONNEL AND QUALIFICATIONS	ONCE OFF	MS G. HLANGWANE 015 307 8378	-DIPLOMA IN PLANT OPERATION / WATER CARE AND / OR RELATED QUALIFICATION -FACILITATOR CERTIFICATE -1 – 2 YEARS FACILITATING RELATED COURSE	09 OCTOBER 2024 @ 12H00, COUNCIL CHAMBER
SCMUQ 35/2024	APPOINTMENT OF ACCREDITED SERVICE PROVIDER TO FACILITATE PUMP OPERATION AND MAINTENANCE TRAINING	50 POINTS – COMPANY WORK EXPERIENCE 50 POINTS – KEY PERSONNEL AND QUALIFICATIONS	ONCE OFF	MS G. HLANGWANE 015 307 8378	-PROGRAMME ACCREDITATION LETTER -FACILITATOR'S CV AND RELEVANT QUALIFICATIONS - PROOF OF SIMILAR WORK EXPERIENCE (ORDERS / APPOINTMENT LETTERS.	09 OCTOBER 2024 @ 12H00, COUNCIL CHAMBER
SCMUQ 36/2024	APPOINTMENT OF ACCREDITED SERVICE PROVIDER TO FACILITATE PEST AND WEED CONTROL TRAINING	50 POINTS – COMPANY WORK EXPERIENCE 50 POINTS – KEY PERSONNEL AND QUALIFICATIONS	ONCE OFF	MS G. HLANGWANE 015 307 8378	-DIPLOMA IN HORTICULTURE / PEST CONTROL AND / OR RELATED QUALIFICATION -FACILITATOR CERTIFICATE -1 – 2 YEARS FACILITATING RELATED COURSE	09 OCTOBER 2024 @ 12H00, COUNCIL CHAMBER
SCMUQ 37/2024	APPOINTMENT OF ACCREDITED SERVICE PROVIDER TO FACILITATE RECORD MANAGEMENT TRAINING	50 POINTS – COMPANY WORK EXPERIENCE 50 POINTS – KEY PERSONNEL AND QUALIFICATIONS	ONCE OFF	MS G. HLANGWANE 015 307 8378	-DIPLOMA IN ARCHIVES AND RECORD MANAGEMENT, ADMINISTRATION AND / OR RELATED QUALIFICATION -FACILITATOR CERTIFICATE -1 – 2 YEARS FACILITATING RELATED COURSE	09 OCTOBER 2024 @ 12H00, COUNCIL CHAMBER
SCMUQ 38/2024	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE PROJECTS MANAGEMENT TRAINING	50 POINTS – COMPANY WORK EXPERIENCE 50 POINTS – KEY PERSONNEL AND QUALIFICATIONS	ONCE OFF	MS G. HLANGWANE 015 307 8378	-DIPLOMA IN PROJECT MANAGEMENT AND / OR RELATED QUALIFICATION -FACILITATOR CERTIFICATE -1 – 2 YEARS FACILITATING RELATED COURSE	09 OCTOBER 2024 @ 12H00, COUNCIL CHAMBER

The minimum specifications are detailed in the quotation documents. Quotation documents are obtainable on Greater Tzaneen Municipality website - [www.greatertzaneen.gov.za](http://www.greatertzaneen.gov.za) and Supply Chain Management Office.

Completed quotation documents with attachments must be in sealed envelopes and must be deposited into the bid box of Greater Tzaneen Municipality, Tzaneen Civic Centre, Agatha Street.

**Documents will be available on the date of the advert.**

**BIDDERS MUST PROVIDE PROOF OF THE FOLLOWING TO AVOID DISQUALIFICATION:**

CSD report (not older than 3 months); Certified ID copies of all directors of the company, statement of municipal rates and taxes for both company and directors appearing in the CK (not older than 3 months) / Copy of Lease Agreement with 3 Months proof of payment only (No statements) ; Certified copies of Permission to Occupy (PTO's) land for bidders residing in Tribal Authority's areas of jurisdiction / letter from traditional authority not older than 3 months for the company and the directors; valid tax pin or tax clearance, signed joint Venture Agreement in case of a Joint Venture companies.

**EVALUATION OF THE BID**

**N.B:** The 80/20 preference point scoring system will apply where **80** points will be allocated for price only and **20** for specific goals points scored.

**Further conditions are outlined in the quotation documents.**

**Administrative enquiries relating to these bids should be directed to Ms. Z. Ramothwala at 015 307 8199**

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Mr. D Mhangwana  
Municipal Manager  
Greater Tzaneen Municipality