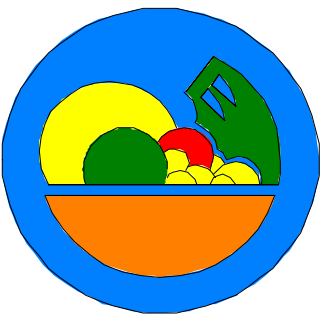




**GREATER TZANEEN MUNICIPALITY**  
**GROTER TZANEEN MUNISIPALITEIT**  
**MASIPALA WA TZANEEN**  
**MASEPALA WA TZANEEN**

P.O. BOX 24  
TZANEEN  
0850

TEL: 015 307 8091/8002  
FAX: 015 307 8049



Tropical Paradise

[www.greatertzaneen.gov.za](http://www.greatertzaneen.gov.za)

**SUPPLY CHAIN MANAGEMENT UNIT**

**BIDS ARE HEREBY INVITED FOR:**

| BID NO.                         | BID DESCRIPTION   | FUNCTIONALITY  | SPECIAL MANDATORY REQUIREMENTS   | PREFERENCE POINT SCORING SYSTEM | PRICE    | CONTRACT PERIOD | CONTACT PERSONS                                      | ADVERT PUBLICATION DATE | ADVERT NUMBE R OF DAYS | COMPULSORY BRIEFING SESSION/ SITE INSPECTION                                     | CLOSING DATE  |
|---------------------------------|---|--|--|---------------------------------|----------|-----------------|--|-------------------------|------------------------|--|---|
| <b>SCMU 14/2022 – Re-Advert</b> | REQUEST FOR PROPOSALS DEVELOPMENT OF MUNICIPAL-OWNED PROPERTY: 2994, 2995, 2996, 2997, 2998 AND 2999 EXTENSION 54, AQUA AVENUE                                    | Relevant company experience – 25 Points<br>Development Proposal – 30 Points<br>Empowerment Plan and Social Benefit – 20 Points<br>Financial Capability – 25 Points   | -Proof of purchase for tender document, including downloaded tender documents (attach receipt) EFT or Manually<br>-Relevant company experience: Attach completion certificates<br>-Key Personnel and qualifications<br>-Development Proposal<br>-Empowerment Plan and Social Benefit<br>-Financial Capability<br>-Compulsory Briefing Session  | 80/20                           | R2000.00 | N/A             | Mr B.M Mathebula/<br>Mr C Nukeri @ 015 307 8322/2013 | 21 February 2025        | 32 Days                | 04 March 2025 @ 10h00. Greater Tzaneen Municipality; Civic Centre; Old fire hall | 24 March 2025, 12h00 at Greater Tzaneen Municipality; Civic Centre; Council Chamber |
| <b>SCMU 10/2025</b>             | APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY, INSTALLATION, REPAIR & MAINTENANCE OF BIOMETRIC ACCESS CONTROL AT CIVIC CENTRE FOR GREATER TZANEEN MUNICIPALITY | Relevant company work experience - 60 Points<br>Key personnel experience and qualifications – 30 Points<br>Methodology – 10 Points   | -Proof of purchase for tender document, including downloaded tender documents (attach receipt) EFT or Manually<br>-Relevant company work experience: Attach appointment letters<br>-Key personnel experience and qualifications<br>-Proof of Solvency letter signed by an Accountant with a practice number.<br>-Letter of good standing from PSIRA for the company<br>-Valid Company’s PSIRA Certificate.<br>-COIDA letter from the Department of Employment and Labour.<br>-Maintenance Plan for 36 months.<br>-Methodology<br>-Compulsory briefing session  | 80/20                           | R2000.00 | 36 Months       | Mr K Makhubele @ 015 307 8028                        | 21 February 2025        | 32 Days                | 05 March 2025 @ 10h00. Greater Tzaneen Municipality; Civic Centre; Old fire hall | 24 March 2025, 12h00 at Greater Tzaneen Municipality; Civic Centre; Council Chamber |
| <b>SCMU 43/2024 Re-Advert</b>   | SHORT-TERM INSURANCE PORTFOLIO FOR GREATER TZANEEN MUNICIPALITY FOR A PERIOD OF 36 MONTHS   | Relevant company experience – 50 Points<br>Key Personnel and Qualifications – 20 Points<br>Proof of valid certificate from institute of Risk Management SA(IRMSA) – 15 Points<br>Proof of valid registration with (FSCA) – 15 Points | -Proof of purchase for tender document, including downloaded tender documents (attach receipt) EFT or Manually<br>-Bidders experience appointment letters/stamped and signed reference letters in relation to the projects.<br>-Key personnel experience and Qualifications<br>-Compulsory briefing session<br>-Proof of broker fee as outlined in schedule of prices Part A<br>-Proof of valid registration with the Financial Sector Conduct Authority (FSCA)<br>-Certified copy of Financial Intermediaries Association of Southern Africa (FIA) and Certificate from Institute of Risk Management SA (IRMSA)<br>-Certified Copy of Regulatory Exam Certificate for Account Executive and Underwriting Manager<br>-Professional Indemnity Cover | 80/20                           | R2000.00 | 36 Months       | Mr A Mathebula @ 015 307 8061                        | 21 February 2025        | 32 Days                | 06 March 2025 @ 10h00. Greater Tzaneen Municipality; Civic Centre; Old fire hall | 24 March 2025, 12h00 at Greater Tzaneen Municipality; Civic Centre; Council Chamber |

The minimum specifications are detailed in the bid documents. Bid documents are obtainable on Greater Tzaneen Municipality website - [www.greatertzaneen.gov.za/etenders](http://www.greatertzaneen.gov.za/etenders) and Supply Chain Management Office upon payment of non-refundable fees as indicated above **payable at the Revenue Offices; Civic Centre, Agatha Street or to the following bank account: Greater Tzaneen Municipality; Absa Bank; Acc no:4051444332 reference number please write bid number and company name.**

Completed bid documents with attachments must be in sealed envelopes and must be deposited into the bid box of Greater Tzaneen Municipality, Tzaneen Civic Centre, Agatha Street.  
**Documents will be available on the date of the advert.**

**NB: Bidders who previously purchased the tender document may come and collect the document for free at the Supply Chain Management unit offices.**

**Stage-1 Mandatory requirements:**

**NB: BIDDERS MUST PROVIDE PROOF OF THE FOLLOWING TO AVOID DISQUALIFICATION:**

- Proof of purchase for tender document, including downloaded tender documents (attach receipt) EFT or Manually
- Other mandatory requirements are included on the special mandatory requirements column above as per project.

**Stage- 2 Administrative requirements:**

- Copy of company registration certificate/ documents from CIPC
- Certified ID copies of all directors
- CSD registration summary report ( not older than 3 months)
- Copy/ printed Tax compliance status Pin or certificate.
- Statement of municipal rates and taxes for both company and directors appearing in the CK (not older than 3 months / if renting provide copy of Lease Agreement with 3 Months proof of payment only (No statements) /certified copies of Permission to occupy (PTO’s) land for bidders residing in Tribal authority’s areas of jurisdiction / letter from traditional authority not older than 3 months for the company and the directors
- Joint Venture Agreement signed off by both parties (In case of a Joint Venture)

**EVALUATION OF THE BID**

**N.B: The evaluation of bids will be conducted in two stages, first stage will be assessment on functionality,** second stage will be the Preference point scoring system where 80 points will be allocated for price only and 20 points will be allocated based on the Specific Goals points scored.

**Further conditions are outlined in the bid documents.**

**Administrative enquiries relating to these bids should be directed to Mrs. Z. Ramothwala at 015 307 8199**

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Mr. D Mhangwana  
Municipal Manager  
Greater Tzaneen Municipality