

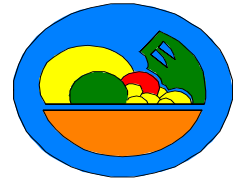


Tel: 015 307 8000
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**GREATER TZANEEN MUNICIPALITY
GROTER TZANEEN MUNISIPALITEIT
MASIPALA WA TZANEEN
MASEPALA WA TZANEEN**

P.o Box 24
Tzaneen, 0850

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Tropical Paradise

**MINUTES OF THE 6TH COUNCIL MEETING FOR 2023/2024 FINANCIAL YEAR
OF THE GREATER TZANEEN MUNICIPALITY HELD AT OLD FIRE HALL ON
MONDAY THE 29TH of APRIL 2024 AT 12H00.**

PRESENT

The Speaker

Councillor S Tiba

COUNCILLORS

As per attached attendance register (Annexure "X")

OFFICIALS

**The Municipal Manager
The Director PED
The Director Electrical Engineering
The Director Engineering Services
The Chief Financial Officer
The Director Community Services
The Acting CEO of GTEDA
The Manager Council Support
The Acting Manager Safety and Security
The Committee Clerk
The Committee Clerk
The MPAC Researcher
The MPAC Secretary
The Mayor's PA
The Communication Assistant
The Communication Assistant
The Communication Student
The Communication Student
The Communication Student**

**Mr D Mhangwana
Mr BM Mathebula
Mr F Mthetwa
Ms HO Tshisevhe
Mr C Maeta
Ms C Ntimbani
Mr V Mulaudzi
Mrs W Baloyi
Mr K Makhubele
Ms MB Maake
Mrs FS Makhubele
Mrs M Sekopane
Ms K Modjadji
Ms B Kgatle
Mr T Manyama
Mrs T Ramatseba
Ms L Rabothata
Ms PM Malatsi
Mr S Ramabela**

TRADITIONAL AUTHORITIES

**The Maake Traditional Authority Representative
The Muhlava Traditional Authority Representative
The Batlhabine Traditional Authority Representative**

**Mr M Maake
Mr MW Mushwana
Mr MF Phalane**

The Mankweng Traditional Authority Representative	Mr RA Sehlapelo
The Modjadji Traditional Authority Representative	Mrs MS Modjadji
The Valoyi Traditional Authority Representative	Mr VR Mhlongo
The Nyavana Traditional Authority Representative	None
The Sebela Traditional Authority Representative	None

1. OPENING AND WELCOME

The Council Meeting was opened by singing the National Anthem led by Councillor Conny Ramothwala and the Speaker, Councillor S Tiba welcomed everyone present in the meeting.

The Speaker, Councillor S Tiba further requested the members of Council to participate in good faith to provide services to the community.

2. APPLICATIONS FOR LEAVE OF ABSENCE AND THE SIGNING OF THE ATTENDANCE REGISTER

The applications for leave of absence were received from the following:

- Councillor ML Ramalepe
- Councillor Maripe Mangena
- Councillor D Malemela
- Councillor M Mmola
- Councillor S Baloyi
- Councillor C Bredenkamp.
- Councillor SS Malatji
- Councillor CM Ramathoka
- Councillor DG Mkhabela
- Councillor M Mangena
- Councillor MC Morwatshehla (*left at 13H00*)
- Councillor D Sejaphala (*arrived at 12h15*)
- Councillor C Dreyer (*left before the meeting ends*)
- The Sebela Tribal Authority Representative, Mr. MC Sebela
- The Nyavana Tribal Authority Representative, Mr. P Mabunda

RESOLVED

That the applications for leave of absence received be granted as follows:

- Councillor ML Ramalepe
- Councillor Maripe Mangena
- Councillor D Malemela
- Councillor M Mmola

- Councillor S Baloyi
- Councillor C Bredenkamp.
- Councillor SS Malatji
- Councillor CM Ramathoka
- Councillor DG Mkhabela
- Councillor M Mangena
- Councillor MC Morwatshehla (*left at 13H00*)
- Councillor D Sejaphala (*arrived at 12h15*)
- Councillor C Dreyer (*left before the meeting ends*)
- The Sebela Tribal Authority Representative, Mr. MC Sebela
- The Nyavana Tribal Authority Representative, Mr. P Mabunda

3. PRESENTATION (NO)

None.

4. OFFICIAL NOTICES

- 4.1 The Municipal Manager, Mr. D Mhangwana indicated that they received a directive from the National level to hold the Council meeting on the 16 or 17 May 2024 for the adoption of the final IDP and Budget to allow the election process to unfold smoothly.
- 4.2 The Municipal Manager, Mr. D Mhangwana further indicated that the IDP Steering Committee will be held on the 7 May 2024.
- 4.3 The Municipal Manager, Mr. D Mhangwana further indicated that the outstanding Workshop on policies will be on the 6 to 7 May 2024 and the logistics will be confirmed.

5. GIFTS AND FAVORS

None.

6. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER

None.

7. CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

- 7.1 That the minutes of the 5th Council Meeting for 2023/2024 financial year of the Greater Tzaneen Municipality held at Old Fire Hall, on Wednesday, the **27th of MARCH 2024** at **12h00** be approved and confirmed with the following amendments:

Under item A57- the EFF rejected the report due to the community needs not updated in the IDP.

Under item A59- the EFF raised a concern that the annual report should be corrected and the report be resubmitted to Council to verify the changes made.

Under item A60 - the EFF rejected the entire disestablishment report and further indicated that the Municipality don't have a plan on GTEDA.

8. QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

None.

9. MOTIONS OR PROPOSALS DEFERRED FROM THE PREVIOUS MEETINGS

None.

10. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY THE CHAIRPERSON

None.

11. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY OTHER MEMBERS

- 11.1 Councillor N Maunatlala expresses his condolences for the passing of Ms. Rendani Sematla, the Community Development Presenter from Department of Social Development in Ward 1, who was murdered at her home. He further indicated that more

information will be communicated after consulting with the family. A moment of silence was observed by all present.

12. OUTSTANDING MATTERS

None.

13. PETITIONS

None.

14. MOTIONS

None.

15. REPORT FROM AUDIT COMMITTEE

None.

16. REPORT FROM GTEDA

None.

17. REPORT FROM MPAC

(Item A61, A62, A63 and A64 were all approved by Council)

18. INPUTS BY THE TRADITIONAL LEADER

None.

19. REPORT FROM WARD COMMITTEE

19.1 Councillor P Mametja raised his concerns on the non-submission of the Ward Committee reports and that the resolutions taken during the Ward Committee conference were not implemented.

19.2 Councillor K Ndlovu raised a concern that the report of ward committee meetings is not submitted to Council for approval and that the salary deduction should be done for the person responsible for the non-submission of the report.

19.2 The Speaker, Councillor MS Tiba indicated that the Ward Committee stipend will be increased in the next financial year.

20. REPORT FROM PORTFOLIO COMMITTEES

None.

21. REPORTS IN COMMITTEES

None.

22. URGENT REPORT – ALLOWED ONLY WITH THE CONSENSUS OF THE CHAIRPERSON

None.

23. RECOMMENDATIONS OF THE EXECUTIVE COMMITTEE MEETINGS FOR THE PERIOD APRIL 2024.

All items and monthly reports were approved as mentioned below:

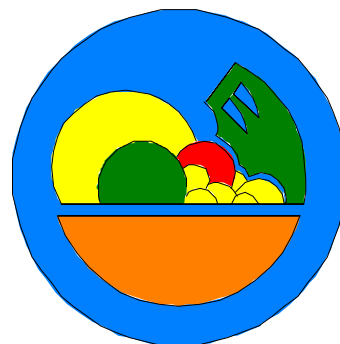


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**A61 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) OVERSIGHT REPORT ON
THE MID-YEAR BUDGET AND PERFORMANCE ASSESMENTS REPORT
2023/2024.**

(C 2024 04 29)

(12/2/3/1/1)

RESOLVED

1. That Council approves the oversight report on the 2023/2024 Mid – Year Budget and Performance Assessments report with the following recommendations:
 - a) That the Accounting officer ensures that all directors sign their performance contracts.
 - b) That the Communication Strategy be reviewed and tabled in Council for approval in the next scheduled normal Council meeting.
 - c) That the submission of quarterly reports by ward committees be monitored, and the reports be tabled in Council quarterly.
 - d) That the appointments of the training service providers be sped up to ensure the implementation of the workplace skills plan for Councillors and employees, and that the progress of implementation be reported in the next scheduled Council meeting.
 - e) That the Accounting officer must stop the processes of advertising for a service provider to develop an SMME strategy.
 - f) That the Accounting officer must liaise with Sector departments and benchmark with other municipalities that have developed the SMME strategy.
 - g) That progress report on the benchmarking and interactions with sector departments be tabled in the next scheduled Council meeting.

Signed by the Speaker

Councillor MS Tiba.....

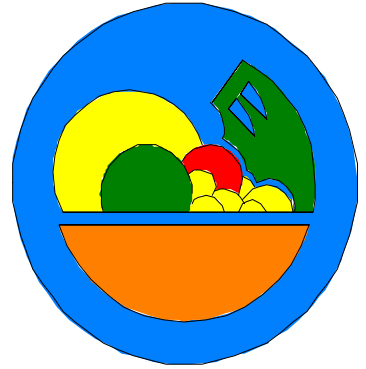


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**A62 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) OVERSIGHT REPORT ON
THE 2ND QUARTER SDBIP PROGRESS REPORT 2023/2024.**

(C 2024 04 29)

(12/2/3/1/1)

RESOLVED

1. That Council approves the oversight report on the 2023/2024 02nd quarter Service Delivery Budget Implementation Plan report with the following recommendations:
 - a) That the Accounting officer ensures that only projects that are budgeted for and registered are approved as the departmental Key Performance Indicators to avoid the continuous non implementation of the KPI's.
 - b) That regular follow-ups be made with the department of Cooperative Governance, Human Settlement and Traditional Affairs to speed up the process of registration for all the projects that are delayed due to registration, to ensure that the project is registered and implemented.
 - c) That the affected areas / communities be updated with the progress on the said projects and the reasons for the delays.
 - d) That the Speaker report to Council the outcome of the escalated matter of 21 wards that did not hold their monthly feedback meetings in the next normal Council meeting for accountability purposes.

- e) That the Accounting officer must hold liable the administrators that did not comply with the principle of deducting the stipends of the ward committee members who did not submit the quarterly reports.
- f) That the outcome of the action taken in (e) above be reported in the next scheduled normal Council meeting by the Accounting Officer.

Signed by the Speaker
Councillor MS Tiba.....

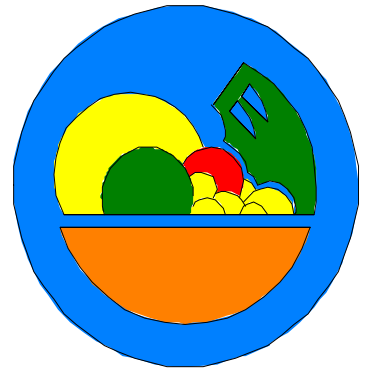


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A 63 REPORT ON PROJECT SITE VISIT CONDUCTED ON 11 APRIL 2024 WITH THE EXECUTIVE COMMITTEE AND MANAGEMENT.

(C 2024 04 29)

(12/2/3/1/1)

RESOLVED

- a) That cameras be installed at the municipal workshop to mitigate the challenge of theft of the municipal assets.
- b) That a power generator / solar light be installed at the workshop to ensure that during loadshedding there is enough visibility.
- c) That the issue of long-standing vehicles waiting for repairs at the workshop be attended to urgently to address the issue of service delivery.
- d) That monitoring of the Macdonald infrastructure be continued to curb further vandalism and theft.
- e) That the appointment of the service provider to start with the demolition of the Macdonald structure be fast-tracked.
- f) That the cut pole in the middle of the road be removed from underground to remove the remaining part that is just above the pavement, on the Paving of Moseanoka to Cell C Pharare Internal Streets in Ward 28.
- g) That the Project Management Unit must monitor the project to ensure that the work is completed within the stipulated period on the Paving of Risaba, Mnisi, Shando, to Driving School in ward 5.

- h) That the Project Management Unit must monitor the project to ensure that the work is completed within the stipulated period on the Upgrading of Marirone to Motupa Access Road.
- i) That the progress report on the auction and scraping of old fleet be presented in the next scheduled normal Council meeting

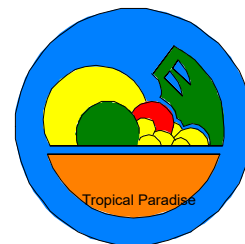
Signed by the Speaker
Councillor MS Tiba.....



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**A64 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE OVERSIGHT REPORT ON THE
 2023/24 02ND QUARTER AUDIT COMMITTEE REPORT, 2023/2024 01ST QUARTER
 RISK MANAGEMENT REPORT AND 01ST QUARTER INTERNAL AUDIT REPORT
 2023/2024.**

(C 2024 04 29)

(12/2/3/1/1)

RESOLVED

- a) That Council adopts both the 2023/2024 02nd quarter Audit Committee report, the 01st quarter internal Audit and 01st quarter Risk Management reports noted by Council during the Council sitting of the 25th of January 2024.
- b) That the Audit Committee and Internal Audit and Risk Management reports findings still in progress for implementation be implemented

Note: The Director Engineering Services was requested to submit a report within 2 weeks with regard to the petrol card allegations, and the grader that failed to go to the village whilst parked at the employee's home.

Signed by the Speaker
Councillor MS Tiba.....

B31 REPORT ON THE COUNCIL RESOLUTIONS IMPLEMENTATION FOR THE PERIOD JANUARY TO MARCH 2024

(E/C 2024 04 16; C 2024 04 29)

(3/2/1/3)

RESOLVED

- (a) That Council notes the report on the implementation of resolutions for the period **JANUARY TO MARCH 2024.**
- (b) That Council further takes cognisance of the progress made on all its resolutions to be implemented by Management.
- (c) That the report be submitted to the Corporate Governance Portfolio Committee for oversight processes.

Signed by the Speaker
Councillor MS Tiba.....

B32 REPORT OF THE ATTENDANCE OF COUNCIL, EXECUTIVE COMMITTEE AND PORTFOLIO COMMITTEES' MEETINGS FOR THE PERIOD JANUARY 2023 TO DECEMBER 2023 FINANCIAL YEAR

(E/C 2024 04 16; C 2024 04 29)

(3/2/1)

RESOLVED

- (a) That Council takes note of the report of the attendance of Council, Executive Committee and Portfolio Committees' meetings for the period **JANUARY 2023 TO DECEMBER 2023** attached as **Annexure A, B and C**.
- (b) That Council note that the following councillors have been absent from Council and Portfolio Committee meetings as follows:
 - (i) **Councillor E Ntimbane** - absent with no application for leave of absence for three (3) consecutive meetings of the **Chairpersons Portfolio Committee**.
 - (ii) **Councillor D Malemela** – absent with application for leave of absence for six (6) consecutive **Council meetings** and three (3) consecutive **EXCO meetings** without application for leave of absence.
 - (iii) **Councillor W Maake** – absent due to ill-health with no formal application for leave of absence for six (6) consecutive **Council meetings** and nine (9) plus three (3) consecutive **MPAC meetings**.
 - (iv) **Councillor SS Malatji** – attended only one (1) out of eight (8) meetings of the **Rules and Ethics Committee** and was absent with no application for leave of absence for three (3) consecutive meetings of the **Budget and Treasury Committee**.
 - (v) **Councillor K Ndlovu** – was absent with one (1) application of leave submitted in all nine (9) meetings of the **Sports & Recreation Committee** and attended only one (1) meeting out of eight (8) meetings of the **Health, Environment and Social Dev. Committee**.
 - (vi) **Councillor C M Shokane** – attended only one (1) out of eight (8) meetings held of the **Public Transport Committee**.
- (c) That Council notes that most of the Portfolio Committees could not meet as planned during the year 2023 due to non-attendance of councillors.

- (d) That the report be submitted to the Ethics Committee for further processing as per Schedule 7 of the Municipal Structures Amendment Act and Section 47 of the Rules of Order of Council.

NOTE: *That the Ethics Committee be requested to submit their oversight report to Council as soon as possible.*

Signed by the Speaker
Councillor MS Tiba.....

B33 (2023-2024 RECOGNITION OF MULTI-PARTY WOMEN COMMISSION IN GREATER TZANEEN MUNICIPALITY)

(E/C 2024 04 16; C 2024 04 29)

(11/3/1)

RESOLVED

1. That Council notes the terms of reference from SALGA on establishment of Multi-party Women's caucus as a Council Committee.
2. That Council is requested to approve the recognition of the Women Caucus as a formal structure of the council, and to allocate sufficient budget and resources for its effective functioning.
3. That Council adopts that the Committee be moved from the Special programmes Unit in the Office of the Mayor to Office of the Speaker for Coordination purposes.
4. That the Multi -Party Women's Commission table a quarterly report before Council for update of their activity's through the office of the Speaker.
5. That Council takes note that the term of office of the Multi-party Women's Commission will be in line with the standing rules of the municipality.
6. That Council takes note of the appointment of Cllr Betty Ramoshaba as the Chairperson of Multi -party Caucus.
7. That Council recognizes and approves the remuneration of the Chairperson of Multi-Party Women Commission in line with the allowances of other section 79 Committee Chairpersons in the Municipality.
8. That Council remunerates the Chairperson of Women Commission backdated from August 2023 as per the adoption from Women Commission Conference which was from 24 – 26 August 2023.
9. That the terms of reference of Multi-Party Women Commission and the programme of action be adopted by Council.
10. That the Council is requested to approve the recognition of the Women Commission as a formal structure of the council, and to allocate sufficient budget and resources for its effective functioning.
11. That the Municipal Manager send the Council Resolution to the Department of Co-operative Governance, Human Settlement and Traditional Affairs (CoGHSTA) Member of the Executive Council MEC for concurrence and amendment of the Section 12 notice of the municipality prior to implementation.

Note: The Eff rejected the report based on resolution 7 and 8 above.

Signed by the Speaker
Councillor MS Tiba.....

**C 57 MONTHLY REPORT- DEPARTMENT OF THE MUNICIPAL MANAGER FOR
THE MONTH OF MARCH 2024**

(E/C 2024 04 16; C 2024 04 29)

(8/1/3/1)

RESOLVED

That the contents of the monthly report of the Municipal Manager for the month
of **MARCH 2024** be noted.

Signed by the Speaker
Councillor MS Tiba.....

C 58 MONTHLY REPORT- DEPARTMENT OF THE DIRECTOR CORPORATE SERVICES FOR THE MONTH OF MARCH 2024

(E/C 2024 04 16; C 2024 04 29)

(8/1/3/2)

RESOLVED

That the contents of the monthly report of the Director Corporate Services for the month of **MARCH 2024** be noted.

Signed by the Speaker
Councillor MS Tiba.....

C 59 MONTHLY REPORT- DEPARTMENT OF THE DIRECTOR ENGINEERING SERVICES FOR THE MONTH OF MARCH 2024

(E/C 2024 04 16; C 2024 04 29)

(8/1/3/3)

RESOLVED

That the contents of the monthly report of the Director Engineering Services for the month of **MARCH 2024** be noted.

Signed by the Speaker
Councillor MS Tiba.....

**C 60 MONTHLY REPORT- DEPARTMENT OF THE DIRECTOR ELECTRICAL
ENGINEERING SERVICES FOR THE MONTH OF MARCH 2024**

(E/C 2024 04 16; C 2024 04 29)

(8/1/3/4)

RESOLVED

That the contents of the monthly report of the Director Electrical Engineering
Services for the month of **MARCH 2024** be noted.

Signed by the Speaker
Councillor MS Tiba.....

C 61 MONTHLY REPORT- DEPARTMENT OF THE DIRECTOR COMMUNITY SERVICES FOR THE MONTH OF MARCH 2024

(E/C 2024 04 16; C 2024 04 29)

(8/1/3/5)

RESOLVED

That the contents of the monthly report of the Director Community Services for the month of **MARCH 2024** be noted.

Signed by the Speaker
Councillor MS Tiba.....

C 62 MONTHLY REPORT- DEPARTMENT OF THE DIRECTOR PLANNING AND ECONOMIC DEVELOPMENT FOR THE MONTH OF MARCH 2024

(E/C 2024 04 16; C 2024 04 29)

(8/1/3/7)

RESOLVED

That the contents of the monthly report of the Director PED for the month of **MARCH 2024** be noted.

Signed by the Speaker
Councillor MS Tiba.....

**C 63 MONTHLY REPORT- DEPARTMENT OF THE CHIEF FINANCIAL OFFICER
FOR THE MONTH OF MARCH 2024**

(E/C 2024 04 16; C 2024 04 25)

(8/1/3/7)

RESOLVED

That the contents of the monthly reports of the CFO for the month of **MARCH 2024** be noted.

Signed by the Speaker
Councillor MS Tiba.....

24. CLOSURE

THE MEETING ADJOURNED AT 14H25

APPROVED AND CONFIRMED

CHAIRMAN