# GREATER TZANEEN Municipality

# VACANCY

**The following position is being advertised, and applicants are invited to apply.**

**BUDGET AND TREASURY DEPARTMENT**

**1 X ASSISTANT ACCOUNTANT (CASH CONTROL)**
**(Job Id Number. 3/4/4/001)**

**Salary: R 558 182.52 per annum (Job level 6)**

**The job purpose** of the Assistant Accountant (cash control) is to Provide cash controller service for the municipality.

**Key performance areas:** The Assistant Accountant must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: ▲ Administer Manual and electronic payment of service accounts ▲Prepare band deposits ▲ Process debit orders ▲Compile statistical information to determine work performance ▲Provide staff supervision.

**Requirements:** ●National Diploma in Accounting or relevant qualification (NQF Level 6), ● MFMP Certificate will be an added advantage ● Drivers's License ● Two (02) years' relevant experience.

***Applications on the compulsory prescribed application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV and copies of certified certificates and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850***

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases.

Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

**Closing date: 14 March 2025 at 15:00 Enquiries: Mr. TE Selowa (015) 307 8284/ 8006**

Greater Tzaneen Municipality is an equal opportunity employer and as such will observe the requirements of the Employment Equity Act and its EE Plan.

**MR D MHANGWANA – MUNICIPAL MANAGER**