



GREATER TZANEEN MUNICIPALITY VACANCY



The following position is advertised and applicants are invited to apply

PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT

1 X TOWN PLANNER

(Job Id Number: 2/2/1/001)

Salary: R455 531.60 per annum (Job level 5)

Job Purpose: Control and management of the developed & undeveloped urban and rural environment by the application of various appropriate town planning legislations, structure plans, frameworks and policies.

Key Performance Areas: The Town Planner must ensure that the daily work is done to satisfaction and to achieve the objectives of Council

- ◆ Processing, evaluation and recommendation in report format of applications received for development such as township establishment, change of land use, subdivisions, consolidations, etc, to ensure that all applications are handled efficiently and be compliant with prescribed procedures
- ◆ Applying the controls in approved municipal policies and requirements in terms of legislation and town planning scheme to ensure compliance with legislative and policy requirements
- ◆ Advise developers, public and consultants on all town planning matters, Council policies and legal procedures to facilitate meaningful, planned and orderly development
- ◆ Updating of current and facilitation of new policies relating to town planning and development to ensure that town planning function is performed efficiently in terms of recent policy guidelines
- ◆ Assess site development plans and building plans in terms of town planning scheme requirements and recommend for either approval or refusal
- ◆ Assess, advise, negotiate, give comments and recommendations on development applications
- ◆ Updating of current statistics and database on ArcView and facilitation of gathering, analysis and interpretation of statistics
- ◆ Assist in negotiating contractual agreements (i.e. Deed of Sale, Lease and Donation Agreements) related to land development or use of Council property
- ◆ Facilitating process of addressing objections and appeals received in terms of town planning applications
- ◆ Administrate contract and appointments for town planning projects
- ◆ Monitors and supervises activities and performance of staff.

Requirements: National Diploma in Town and Regional Planning or relevant qualifications, Four (04) years' experience in land use and strategic planning, valid code B Driver's license.

Applications on the prescribed compulsory application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV, copies of certified certificates and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases and their qualifications will be verified. Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

Closing Date: 04 January 2019 at 15:00

Enquiries: Mrs H Maake (015) 307 8284/8006

Greater Tzaneen Municipality is an Employment Equity Employer

MR BS MATLALA – MUNICIPAL MANAGER