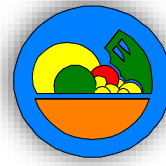




GREATER TZANEEN Municipality



RE-ADVERTISEMENT

The following position is being re-advertised and applicants are invited to apply.

FINANCE DEPARTMENT

SCM PRACTITIONER (Job Id Nr. 3/5/0/004)

Salary: R425 730.60 per annum (Job level 5)

The job purpose of a SCM Practitioner is to perform clerical information processing tasks/activities associated with the update and maintenance of the Supply Chain Management Records and Registers and attend to general office applications with respect to the routine procedural information.

Key performance areas: The SCM Practitioner must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: ▲ Perform tasks /activities associated with the processing/ updating of supply chain information ▲ Perform the following general administration tasks to ensure the completion thereof and effectiveness administration services delivery Executive applications associated with acquisitioning and appointment process.

Requirements: ● National Diploma in Supply Chain Management or Equivalent ● Code EB Driver licence ● Three (3) years' experience in supply chain management.

Applications should be submitted on the prescribed compulsory application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV and copies of certified certificates, Driver's license and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases and their qualifications will be verified.

Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

Closing date: 11 August 2017 at 15:00

Enquiries: Mrs H Maake (015) 307 8384/2/8006.

Greater Tzaneen Municipality is an equal opportunity employer and as such will observe the requirements of the Employment Equity Act and its EE Plan.

MR BM MATHEBULA – Act. MUNICIPAL MANAGER