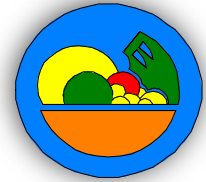




GREATER TZANEEN MUNICIPALITY VACANCY



The following position is advertised and applicants are invited to apply

BUDGET AND TREASURY DEPARTMENT

1X PRINCIPAL CLERK

(Job Id Number 3/4/2/001)

Salary: R 423 861, 60 per annum (Job level 7)

Job Purpose: To provide cash controller services for the municipality.

Key Performance Areas: Administer manual and electronic payment of services accounts ♦ Prepare bank deposits ♦ Process debit orders ♦ Compile statistical information to determine work performance ♦ Supervise activities of staff

Requirements: ♦ Grade 12 ♦ National Diploma in Accounting or relevant qualification ♦ Communication Skills ♦ Computer Literacy ♦ Bilingual ♦ 2 year's relevant experience.

Applications on the prescribed compulsory application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV, copies of certified certificates and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases and their qualifications will be verified. Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

Closing Date: 12 February 2021 at 15:00 Enquiries: Mrs H Maake (015) 307 8284/2/8006

Greater Tzaneen Municipality is an equal opportunity employer and as such will observe the requirements of the Employment Equity Act and its EE Plan.

MR BS MATLALA – MUNICIPAL MANAGER