



GREATER TZANEEN

Municipality

VACANCY



The following position is being re-advertised and applicants are invited to apply.
Those who already applied need not re-apply.

ELECTRICAL ENGINEERING SERVICES DEPARTMENT

1 X MANAGER: CUSTOMER & RETAIL SERVICES

(Job Id Number: 7/3/0/001)

Salary: R 506 276.52 per annum (Job level 03)

Job Purpose: To manage daily operations and maintenance of the rural electrical distribution network of Greater Tzaneen Municipality to ensure implementation of programmes to address maintenance and sufficient electrical capacity.

Key Performance Areas: The Manager must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible to:

- ▲ Plan and manage the activities of the division to ensure the delivery of electrical services in rural area
- ▲ Develop divisional vision and strategy and to ensure implementation
- ▲ Manage performance of employees in the division to ensure and determine work performance and progress
- ▲ Plan and manage utilization of resources in order to perform activities
- ▲ Develop and monitor systems, policies, procedures and processes to ensure correct working operations and practice
- ▲ Perform human resources and administrative duties to ensure the development and utilizing of resources
- ▲ Manage and supervise the performance of minor construction and maintenance activities to make recommendations in terms of sustainability
- ▲ Manage contracts for minor construction and maintenance activities to ensure proper and efficient control over contracts
- ▲ Perform client and public services functions to ensure effective and efficient services to the public
- ▲ Ensure safety related duties and responsibilities in terms of OHS Act.
- ▲ Monitor utilization and maintenance of machinery and vehicles to ensure optimal utilization.

Requirements: * B Degree/ National Diploma in Technical Qualification * Computer Literacy * Driver's License EB * Management and Interpersonal Skills, Communication and Report Skills, Leadership and Labour Relations Skills * 5 years essential experience including power systems protections, electrical distribution, power transformers, high voltage and low voltage cables.

Applications should be submitted on the prescribed compulsory application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV and copies of certified certificates, Driver's License and ID should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850 (Attention: HR Manager)

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases and their qualifications will be verified. Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

Closing date: 11 December 2017 at 15:00

Enquiries: Ms H Maake (015) 307 8284/8006

Greater Tzaneen Municipality is an Employment Equity Employer

MR MS LELOPE – Act. MUNICIPAL MANAGER