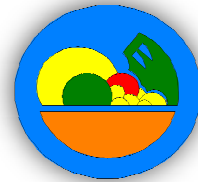




GREATER TZANEEN Municipality

RE-ADVERTISEMENT



VACANCY

Applications are herewith invited from suitably qualified persons for appointment in the following vacancy:

CORPORATE SERVICES DEPARTMENT

MANAGER (Communication and Marketing)
(Job Id Nr 4/7/0/001)

Salary: R471 569.07 per annum (Job level 3)

The job purpose of the Manager will be to develop, manage and implement the functions and responsibilities of the Communication and Marketing Division.

Key performance areas: The Manager must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: *▲Developing divisional vision and strategy and ensuring implementation to ensure the productive executing thereof and that it is in line with the Institutional vision and strategy ▲Managing performance of employees in the Division ▲Managing and monitoring policies, procedures and implementation of Community Facilitation matters▲ Managing performance of employees in the division to ensure effective and efficient execution of duties▲Performing human resources and administrative activities to ensure optimal utilization of resources ▲ Planning and managing utilization of resources in order to perform activities.*

Requirements: •Appropriate Degree in: Communications/Marketing/Journalism/Public Relations and Media Studies • 4 years experience in Communications environment •Computer literacy, report writing, public speaking and a driver's license are essential.

Applications should be submitted on the prescribed compulsory application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV, certified copies of qualifications and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850

Please note that ♦ No late applications will be considered ♦ No faxes and e-mails will be accepted ♦Fraudulent qualifications or documents will immediately disqualify any application ♦ Canvassing with Councillors or any other decision-maker is not permitted and proof thereof will result in disqualification ♦ Applicants who are not invited for an interview, please accept that your application has been unsuccessful ♦Short-listed applicants will be screened for criminal records and /or any pending criminal cases and their qualifications will be verified. Council at all times reserves the right not to appoint.

Closing date: 15 November 2016 at 12:00

Enquiries: Mrs H Maake (015) 307 8384/8006

Greater Tzaneen Municipality is an equal opportunity employer and as such will observe the requirements of the Employment Equity Act and its EE Plan.

SR MONAKEDI – MUNICIPAL MANAGER

