



GREATER TZANEEN Municipality



VACANCY

Applications are herewith invited from suitably qualified persons for appointment in the following vacancy:

ENGINEERING SERVICES DEPARTMENT

1 x INTERN
(PMU)

Salary: R10 000.00 per month

Duration: A fix contract for 12 months

The job purpose of the Intern will be to monitor and evaluate projects; do site supervision, technical support and attending site meetings.

Key performance areas: The Intern must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: * Technical support and evaluation of proposed projects in alignment with the respective municipal IDP's and the regional and provincial growth and development plans. * Project-manage the labour-intensive projects in line with the EPWP framework and the related reporting requirements. * Arrange regular project progress meetings. * Ensure compliance of all legal aspects and conditions, required from the different spheres of government. * Conduct site visits/ meetings to ensure compliance to business plan conditions. * Manage cash flows and committed project expenditure. * Verify payment certificates and preparation of monthly payment schedule documentation. * Maintain project performance data on national database. * Assist with other related municipal infrastructure programmes.

Other conditions: The agreement will be regulated by the provisions of the Basic Conditions of Employment Act and the internal collective agreements on the disciplinary process and grievance procedure. No pension, provident, medical, housing or other benefits.

Requirements: • S4 in Civil Engineering/ National Diploma Civil Engineering • S4 Graduate who requires experiential training • Computer literacy.

Applications on the compulsory prescribed application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV and copies of certified certificates and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases.

Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

Closing date: 9 September 2016 at 12:00

Further information can be obtained by phoning Mrs H Maake on tel no. 015- 307 8384/8006.
Greater Tzaneen Municipality is an Employment Equity Employer.

SR MONAKEDI – MUNICIPAL MANAGER

