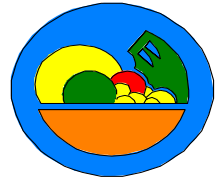




GREATER TZANEEN MUNICIPALITY VACANCY



Applications are invited from suitable qualified persons to fill the following position:

OFFICE OF THE MUNICIPAL MANAGERS' DEPARTMENT

1 X INTERNAL AUDIT OFFICER **(Job Id Number. 1/2/0/004)**

Salary: R412 501.10 per annum (Job level 6)

The job purpose of an Internal Auditor Officer is to perform routine auditing functions in the assessment of the effectiveness of controls, accuracy of financial records, implementation of Council Resolutions, efficiency of operating procedures, report on audit finding and make recommendations.

Key performance areas: The Internal Audit Officer must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: ▲ Preparing and administering internal audit activities to provide an effective and efficient internal audit service ▲ Conducting internal audits to assess effectiveness of controls, accuracy of financial records, and implementation of council resolution and efficiency of operating procedures ▲ Compiling reports to report on audit findings and make recommendations; and ▲ Providing assistance to external auditors during audits.

Requirements: ● National Diploma in Internal Auditing or relevant qualification ● Registered with Institute of Internal Auditors of South Africa. (IIASA) ● Two (02) years' relevant experience.

Applications should be submitted on the prescribed compulsory application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV and copies of certified certificates and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases and their qualifications will be verified.

Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

Closing date: 21 December 2018 at 15:00

Enquiries: Mrs H Maake (015) 307 8284/8006.

Greater Tzaneen Municipality is an Employment Equity Employer.

SB MATLALA – MUNICIPAL MANAGER