



GREATER TZANEEN MUNICIPALITY
A Tropical Paradise



VACANCY

Applications are herewith invited from suitably qualified persons for permanent appointment in terms of the Municipal Systems Act as amendment, Act no 32 of 2000 and Local Government Regulations on the Appointment and Conditions of Employment of Senior Managers of 17 January 2014, Government Gazette Number 37245 on a **Performance Based Contract** coupled to an annual renewable performance agreement in the following vacancy:

Remuneration : R 1,070,906 – R1,259 888 – R1,448,871 per annum (*Package will be paid as per Determination of Upper Limits Circular No. 47538 released by the Minister of Corporative Governance and Traditional Affairs dated 18 November 2022*)

Requirements:

Bachelor's degree in social science / Public Administration / Law or equivalent * 5 years' experience at Middle Management Level ** A qualification relating to the National Treasury Competency Requirements for Senior Officials e.g. CPMD/MFMP/ELMDP will be an added advantage * Computer literate in Word, Excel and Windows 2007 programs is required * A Code EB driver's license is essential * Added advantage: Registration with the SA Council for Social Service Professionals (SACSSP), or similar recognized relevant professional body

Knowledge and Competencies.

A candidate should have proven successful institutional transformation within public or private sector * Good knowledge and understanding of relevant Policy and Legislation * Good knowledge and understanding of institutional governance systems and performance management. Understanding of council operations and delegation powers, as well as Health services, Cemetery management, Public safety and parks and recreation management. Must possess competency in respect of strategic directions and leadership, people management, program and project management, financial management, change leadership and governance leadership.

Key Performance Areas: The successful candidate will be responsible and accountable for the following: * Directing and managing activities of Community Services Department * Providing an advisory service to Council regarding all aspects falling within his/her scope of work and carrying out decisions * Developing a program for infrastructural service delivery within the Municipal area in line with the IDP and overseeing its implementation * Knowledge of applicable legislation related to the services * Performing human resources and administrative activities * Development, implementation and management of strategic goals, policies, procedures and plans for his/her Department and advice thereon.

Closing date: Friday, 24 February 2023 at 15:00

Enquiries: Mrs. H Maake (015) 307 8284/8006

Applications on the compulsory Senior Managers prescribed Application Form and Indemnity Form (www.greatertzaneen.gov.za) a Comprehensive CV and Copies of Certified Certificates, ID Copy and Drivers License should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850 (For attention: Manager: Human Resources)

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councilor and /or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases and their qualifications will be verified. Candidates who applied should note that, as per regulation on appointment and conditions of employment of Senior Managers: Chapter 3 Section 10(3)(g), need to disclose their financial interest as (h) prescribes the need to undergo security vetting. Recommended candidates will undergo a competency assessment test; will have to sign an employment contract, a performance agreement and disclosure of financial interest.

Applicants who are not invited for an interview should regard their applications as unsuccessful.
The Municipality reserves the right not to appoint.

Greater Tzaneen Municipality is an Employment Equity Employer.

MR. D MHANGWANA – MUNICIPAL MANAGER