

GREATER TZANEEN MUNICIPALITY



SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)

**2019/2020 Financial Year
Adjustment February 2020**

**Office of the Municipal Manager
Contact: 015-307 8002**

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1. INTRODUCTION

The Service Delivery and Budget Implementation Plan is drafted in accordance with the Municipal Finance Management Act (Act. 56 of 2003). Section 53 (1) (c) (ii) of the MFMA specifies that the SDBIP must be approved by the Mayor within 28 days of approving the Budget. The SDBIP must include:

(a) projections for each month of

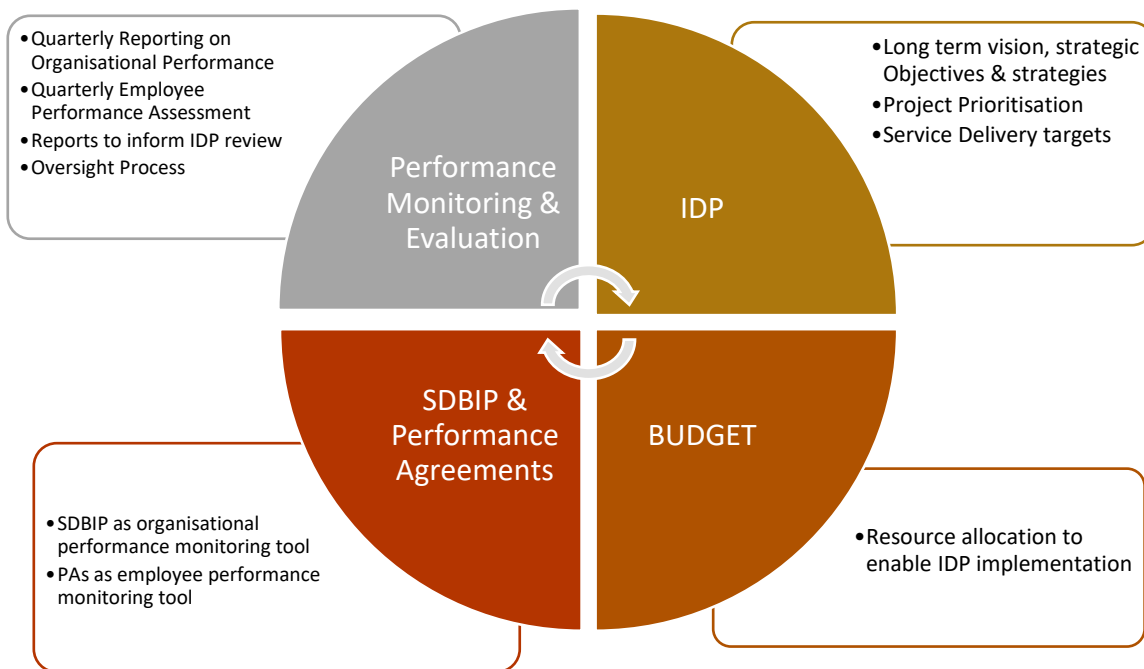
(i) revenue to be collected, by source

(ii) operational and capital expenditure, by vote;

(b) service delivery targets and performance indicators for each quarter;

MFMA Circular 13, issued by the National Treasury, further adds that the SDBIP must further include a detailed capital works plan, per ward, covering a three year period.

The adjustment of the SDBIP is done in accordance with Section 54 (1) (c) of the MFMA, which stipulates that this can only be done if and when Council adjusts the budget. Any revisions to the SDBIP must further be made public promptly and therefore this Adjusted SDBIP will be placed on the Municipal Website.



The adjustments made to the SDBIP as necessitated by changes in the IDP and Budget are colour coded in this report as follows:

No colour = No adjustment

Orange = Item adjusted

Green = Item inserted into the SDBIP for reporting from Feb 2020

Red - Item removed from SDBIP for 19/20 reporting

2. Monthly Revenue projections by source for 2019/20

Source	Jul '19	Aug '19	Sep '19	Oct '19	Nov '19	Dec '19	Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	TOTAL
	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Projected	Projected	Projected	Projected	Projected	Projected	Projected
Property rates	12 505	12 610	12 565	12 589	12 577	12 531	11 712	11 958	11 823	12 341	12 109	8 879	144 198
Penalties imposed and collection charges on rates	971	988	1 009	1 019	1 039	1 052	758	730	810	741	839	763	10 720
Service charges	139 714	(33 339)	61 287	55 932	48 473	40 459	47 917	41 906	43 686	48 155	47 703	61 020	602 913
Rent of facilities and equipment	119	134	49	91	(31)	127	150	171	183	180	186	155	1 513
Interest earned - external investments	248	651	1 513	(687)	182	208	246	293	412	80	594	688	4 428
Interest earned - outstanding debtors	1 814	2 145	2 258	2 048	1 892	2 072	1 495	1 425	1 507	1 562	1 251	1 303	20 773
Fines	25	26	489	149	210	171	326	234	542	361	308	33 755	36 596
Licenses and Permits	100	204	59	144	178	46	47	49	94	121	63	54	1 158
Income from Agency services	5 882	5 251	5 912	6 280	4 785	5 873	7 432	6 364	5 436	2 849	3 815	4 110	63 990
Operating grants and subsidies	195 108	3 583	-	-	43 070	137 772	-	5 666	134 577	-	-	-	519 776
Other Revenue	80	104	11	1 029	46	84	150	92	8	4	22	6 070	7 700
Gain on disposal of property, plant and equipment	-	-	-	-	-	-	-	-	-	-	-	2 500	2 500
Income foregone	(3 245)	(3 279)	(3 048)	(3 056)	(3 080)	(3 104)	(2 733)	(3 304)	(3 241)	(1 137)	(3 353)	(3 524)	(36 104)
Total Revenue	353 320	(10 923)	82 103	75 538	109 340	197 292	67 500	65 583	195 838	65 258	63 538	115 773	1 380 161

3. Monthly Outcome Expenditure by Vote 2019/20

Vote	Jul-19			Aug-19			Sep-19			Oct-19			Nov-19			Dec-19		
	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000
Municipal Manager		7 744			5 963			7 276			6 883			6 490			8 075	
Financial Services	172 632	4 272		15 694	5 601		14 536	7 182		13 145	7 304		12 895	5 824		140 822	12 976	
Corporate Services		4 148			5 233			4 610			4 604			5 289			4 252	
Planning and Economic Development**	19	2 387		11	3 226		6	1 473		47	2 945		47	2 392		16	2 811	
Community Services	8 618	15 935		9 162	19 749		9 959	20 198		9 041	18 636		10 504	20 528		8 795	18 178	
Engineering Services	31 406	4 500	3 448	329	6 244	22 129	91	5 328	1 833	170	7 164	3 639	32 570	6 025	8 762	149	6 551	10 401
Electrical Engineering	140 646	8 365	2 107	(36 120)	14 036	2 117	57 512	62 045	2 957	53 135	13 263	1 166	53 324	32 425	1 153	37 511	96 045	14 914
Total By Vote	353 320	47 352	5 555	(10 923)	60 053	24 246	82 103	108 112	4 790	75 538	60 799	4 804	109 340	78 973	9 915	187 292	148 888	25 315

3. Monthly Projected Expenditure by Vote 2019/20

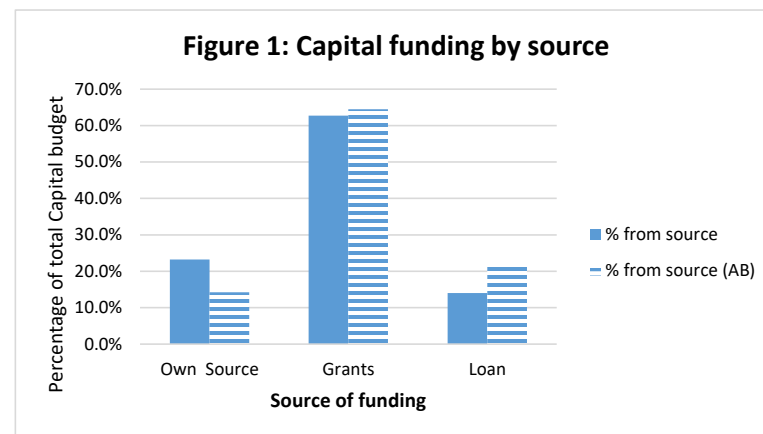
Vote	Jan-20			Feb-20			Mar-20			Apr-20			May-20			Jun-20			Total		
	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000
Municipal Manager		6 674			5 532			6 892			6 623			5 258		1	6 645		1	80 056	
Financial Services	12 696	6 307		11 388	6 711		112 799	7 211	58	13 880	8 193	25	11 992	5 478	20	17 066	23 521	98	549 544	100 581	200
Corporate Services		9 901		1 083	4 265			3 884			3 774			3 899		0	8 175		1 083	62 035	
Planning and Economic Development**	17	1 523		19	1 610		43	6 527		7	1 767		22	2 010		112	2 358	235	365	31 028	235
Community Services	10 423	17 285	122	11 459	17 101	106	31 387	16 160	106	6 196	16 939	449	6 987	18 017	199	41 446	50 338	903	163 978	249 064	1 885
Engineering Services	174	13 167	5 953	190	12 737	7 496	23 948	12 057	6 500	285	12 530	13 739	202	13 732	7 201	179	14 364	10 125	89 693	114 399	101 225
Electrical Engineering	44 190	30 671	2 808	38 586	49 483	2 470	40 580	37 320	3 002	44 891	43 188	6 834	44 335	43 535	1 594	56 968	109 434	9 727	575 558	539 810	50 848
Total By Vote	67 500	85 528	8 883	62 726	97 437	10 072	208 757	90 050	9 665	65 258	93 014	21 047	63 538	91 930	9 013	115 773	214 836	21 088	1 380 223	1 176 973	154 394

** Budget for GTEDA is included in that of the PED Department

4. ADJUSTED Capital Summary for 2019/20

Capital Summary for 2019/20 by source of funding				
Funding Source	Budget (R '000)	% from source	Adjusted Budget	% from source (AB)
Own Source	33 170	23.2%	21 995	14.2%
Grants	89 550	62.7%	99 550	64.5%
Loan	20 000	14.0%	32 848	21.3%
Total	R 142 719 850	100%	R 154 392 765	100.0%

Capital Allocation by Vote for 2019/20				
Vote	Budget (R '000)	% per vote	Adjusted Budget (R '000)	% per vote (AB)
Community Services	1 885	1.3%	1 885	1.2%
Corporate Services		0.0%	-	
Chief Financial Officer		0.0%	200	0.1%
Engineering Services	102 700	72.0%	101 225	65.6%
Electrical Engineering	35 000	24.5%	50 848	32.9%
Municipal Manager	1 900	1.3%	-	
Planning and Economic Development	1 000	0.7%	-	
GTEDA	235	0.2%	235	0.2%
Total	R 142 719 850	100%	R 154 392 765	100%



5. ADJUSTED CAPITAL WORKS PLAN 2019/20

Ward	IDP Ref No	Project Name	Estimated end date	Monthly Planned Expenditure								Budget		Source of funding	Reason for adjustment	
				Total Spent by 31 Dec	Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Original 2019/20	Adjusted 2019/20				
Office of the Municipal Manager																
ALL	ESD 297	Purchase Mayoral Car	30/06/2020	R -	R -	R -	R -	R -	R -	R -	R -	R 1 200 000	R 1 200 000	R -	Own	Financial constraints
ALL	ESD 298	Purchase Speakers car	30/06/2020	R -	R -	R -	R -	R -	R -	R -	R -	R 700 000	R 700 000	R -	Own	Financial constraints
Electrical Engineering Department																
15	EED 46	Installation of new Entrance streetlights R71 (Adshade bridge to the Voortrekker str robot)	30/06/2020	R 32 609	R 57 500	R 57 500	R 57 500	R 57 500	R 57 500	R 57 500	R 57 500	R 500 000	R 500 000	R -	Loan	n/a
14	EED 47	R71 Deepark Traffic circle lights (From Voortrekker str traffic lights up to SANRAL Traffic Circle)	30/06/2020	R -	R -	R -	R -	R -	R -	R -	R -	R 1 600 000	R -	R -	Loan	SANRAL Traffic Circle project not yet started. Budget moved to EED 114
16 & 18	EED 59	Area Lighting at R36 Khujwana turn-off	30/06/2020	R 19 565	R 34 688	R 34 688	R 34 688	R 34 688	R 34 688	R 34 688	R 34 688	R 300 000	R 300 000	R -	Loan	n/a
ALL	EED 115	New Electricity Connections (Consumer contribution)	30/06/2020	R -	R -	R -	R 2 000 000	R 2 000 000	R 2 000 000	R 2 000 000	R 2 000 000	R 15 000 000	R 8 000 000	R -	Own	Budget reduced from R15m to R8m
13	EED 116	Renewal Repairs and maintenance on prepaid meters and infrastructure in phases (Mielekloof & Tarentaalrand)	30/06/2020	R -	R -	R -	R 100 000	R -	R -	R -	R 100 000	R 300 000	R 300 000	R -	Loan	n/a
14	EED 117	Miniature substation Urban distribution networks in phases at 8 Christian Miller	30/06/2020	R -	R -	R -	R 600 000	R -	R -	R -	R -	R 800 000	R 800 000	R -	Loan	n/a
16	EED 119	Substation Tripping Batteries in phases (Letsitele Valley)	30/06/2020	R -	R -	R -	R 92 500	R -	R -	R -	R -	R 100 000	R 100 000	R -	Loan	n/a
ALL	EED 120	Provision of Electrical Capital Tools (Customer retail)	30/06/2020	R -	R 5 556	R 5 556	R 5 556	R 5 556	R 5 556	R 5 556	R 5 556	R 50 000	R 50 000	R -	Loan	n/a
ALL	EED 121	Provision of Electrical Capital Tools (Operations and Maintenance)	30/06/2020	R -	R 5 556	R 5 556	R 5 556	R 5 556	R 5 556	R 5 556	R 5 556	R 50 000	R 50 000	R -	Loan	n/a
ALL	EED 122	Replacement of Existing Air Conditioners in Municipal Buildings in phases	30/06/2020	R -	R -	R -	R -	R 75 000	R -	R -	R -	R 150 000	R 150 000	R -	Loan	n/a
16	EED 123	Rebuilding of Lines Greenfrog to Haenertsburg in phases (3.3km)	30/06/2020	R 68 478	R 121 406	R 121 406	R 121 406	R 121 406	R 121 406	R 121 406	R 121 406	R 1 050 000	R 1 050 000	R -	Loan	n/a
Ba-Phalaborwa Municipality	EED 124	Rebuilding of lines Gravelotte to De Neck in phases(3.3km)	30/06/2020	R 65 217	R 115 625	R 115 625	R 115 625	R 115 625	R 115 625	R 115 625	R 115 625	R 1 000 000	R 1 000 000	R -	Loan	n/a
Ba-Phalaborwa Municipality	EED 125	Rebuilding of 33kv lines Lalapanzi to Waterbok in phases (1.5km)	30/06/2020	R 39 130	R 69 375	R 69 375	R 69 375	R 69 375	R 69 375	R 69 375	R 69 375	R 600 000	R 600 000	R -	Loan	n/a
16	EED 126	Rebuilding of Mashuti 11kv lines in phases (1.3km)	30/06/2020	R 26 087	R 46 250	R 46 250	R 46 250	R 46 250	R 46 250	R 46 250	R 46 250	R 400 000	R 400 000	R -	Loan	n/a
13	EED 127	Rebuilding of Deeside 11kv lines in phases (2km)	30/06/2020	R 39 130	R 69 375	R 69 375	R 69 375	R 69 375	R 69 375	R 69 375	R 69 375	R 600 000	R 600 000	R -	Loan	n/a
15	EED 128	Rebuilding of Yamorna and Shivuralli 11kv line in phases (1.6km)	30/06/2020	R 39 130	R 69 375	R 69 375	R 69 375	R 69 375	R 69 375	R 69 375	R 69 375	R 600 000	R 600 000	R -	Loan	n/a

5. ADJUSTED CAPITAL WORKS PLAN 2019/20

Ward	IDP Ref No	Project Name	Estimated end date	Monthly Planned Expenditure												Budget		Source of funding	Reason for adjustment
				Total Spent by 31 Dec	Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Original 2019/20	Adjusted 2019/20							
15	EED 129	Rebuilding of Ledzee 11kv line from LZ44 to Vandergryp farm in phases (2km)	30/06/2020	R 91 304	R 161 875	R 161 875	R 161 875	R 161 875	R 161 875	R 161 875	R 161 875	R 161 875	R 161 875	R 1 400 000	R 1 400 000	Loan	n/a		
16	EED 130	Rebuilding of Lines Letsitele Valley substation to Bosbou and al T-offs in phases (1.6km)	30/06/2020	R 32 609	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 500 000	R 500 000	Loan	n/a		
14	EED 132	Rebuilding of Rookoppies 11kv lines in phases (1.6km)	30/06/2020	R 32 609	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 500 000	R 500 000	Loan	n/a		
13	EED 139	Rebuilding of Mieliekloof and Deerpark 11kv lines in phases (1.6km)	30/06/2020	R 32 609	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 500 000	R 500 000	Loan	n/a		
23	EED 140	Rebuilding of Letaba Feeder 33 kv line in phases (2.5km)	30/06/2020	R 65 217	R 115 625	R 115 625	R 115 625	R 115 625	R 115 625	R 115 625	R 115 625	R 115 625	R 115 625	R 1 000 000	R 1 000 000	Loan	n/a		
23	EED 143	Substation Fencing at major substations in phases (Letsitele Main Substation)	30/06/2020	R -	R 62 500	R 62 500	R 62 500	R 62 500	R 62 500	R 62 500	R 62 500	R 62 500	R 62 500	R 500 000	R 500 000	Loan	n/a		
15	EED 144	Replace 2x15 MVA 66/11 kv Transformers with 2x20 MVA at Tzaneen mainsub in Phases 1 of 2	30/06/2020	R 590 427	R 454 545	R 454 545	R 454 545	R 454 545	R 454 545	R 454 545	R 454 545	R 454 545	R 454 545	R 5 000 000	R 6 600 000	Loan	Budget increased from R5m to R6.6m (From EED 47)		
ALL	EED 146	Replace 11kv and 33kv Auto reclosers per annum (x4)	30/06/2020	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 200 000	R 1 000 000	R 1 000 000	Loan	n/a		
16	EED 148	Refurbishment of the Ebenezer 33kv Feeder (2.5km)	30/06/2020	R -	R 115 625	R 115 625	R 115 625	R 115 625	R 115 625	R 115 625	R 115 625	R 115 625	R 115 625	R 1 000 000	R 1 000 000	Loan	n/a		
17	EED 153	Rebuilding Valencia 11kv Lines in phases (1.6km)	30/06/2020	R -	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 57 813	R 500 000	R 500 000	Loan	n/a		
	EED146	Auto Reclosers - 2018/19		R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 511 349	Loan	18/19 Roll over		
	EED 144	Tzaneen Main Transformer replacement Ph1 - 2018/19	30/06/2020	R 10 778 415	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 10 778 415	Loan	18/19 Roll over		
	EED 119	Substation tripping batteries - 2018/19	31/12/2019	R 646 591	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 646 591	Loan	18/19 Roll over		
	EED120	Provision of Capital Tools (Customer and Retail Services)	31/12/2019	R 87 025	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 87 025	Loan	18/19 Roll over		
	EED121	Provision of Capital tools (Operations and Maintenance)	31/12/2019	R 91 575	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 91 575	Loan	18/19 Roll over		
	EED 141	Waterbok 33/11 Sub upgrade - 2018/19	30/06/2020	R 1 337 058	R -	R -	R -	R -	R -	R -	R 668 529.05	R 668 529.05	R -	R -	R 1 800 623	IPSA	Grant funds received in Dec '19		
	EED142	Blacknol 33/11 Sub upgrade - 2018/19	30/06/2020	R 1 645 059	R -	R -	R -	R -	R -	R -	R 822 529.62	R 822 529.62	R -	R -	R 1 726 757	IPSA	Grant funds received in Dec '19		
	EED 132	Rebuilding of Rookoppies 11kv lines (6km) - 2018/19	30/06/2020	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 223 320	Loan	18/19 Roll over		
	EED 133	Rebuilding of Mabiet 11kv line (6km) - 2018/19	31/12/2019	R 930 474	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 934 783	Loan	18/19 Roll over		
		Rebuilding of Haenertsburg 11kv lines(6km) - 2018/19	31/12/2019	R 684 190	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 315 810	Loan	18/19 Roll over		
	EED 135	Rebuilding of Campsies Glen 11kv lines (6km) - 2018/19	31/12/2019	R 657 708	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 342 292	Loan	18/19 Roll over		
	EED 136	Rebuilding of Politisi Valley 11kv lines (6km) - 2018/19	30/06/2020	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 296 047	Loan	18/19 Roll over		
	EED 139	Rebuilding of Mieliekloof/ Deerpark 11kv lines (3km) - 2018/19	31/12/2019	R 427 866	R -	R -	R -	R -	R -	R -	R -	R -	R 427 866	R -	R 467 391	Loan	18/19 Roll over		
	EED (17/18) 3	Houtbosdorp 11kv Ring (10km) - 2018/19	31/12/2019	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 326 538	R -	R 326 538	Loan	18/19 Roll over		

5. ADJUSTED CAPITAL WORKS PLAN 2019/20

Ward	IDP Ref No	Project Name	Estimated end date	Monthly Planned Expenditure								Budget		Source of funding	Reason for adjustment
				Total Spent by 31 Dec	Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Original 2019/20	Adjusted 2019/20			
	EED (17/18) 1	Streetslights R36	31/03/2020	R -	R -	R -	R -	R 49 156	R -	R -	R -	R -	R 49 156	Loan	18/19 Roll over
	EED122	Replacement of Existing Air Conditioners	31/12/2019	R 250 000									R 250 000	Loan	18/19 Roll over
	EED 145	Addition SS1 electrical substation circuit breakers with compact switchgear	31/03/2020	R 4 000 000			R -						R 4 000 000	IPSA	Grant funds received in Dec '19
		Sub Total 2019/20			R 1 736 125	R 1 736 125	R 4 528 625	R 3 811 125	R 3 736 125	R 4 036 125	R 35 000 000	R 50 847 674			
Engineering Services Department															
9	ESD 11	Mopye High School Access Road: Phase 1 of one and 2 of 2	30/06/2020	R 3 840 862	R -	R 560 000	R -	R 500 000	R -	R 413 950	R 12 022 141	R 5 314 812	MIG	Current performance	
31	ESD 12	Paving of Nelson Ramodike High School Access road to school: Phase 1 of 2 and phase 2 of 3 and 3 of 3	30/06/2020	R 2 362 795	R -	R 815 677	R 905 039	R 508 399	R 1 014 557	R 1 158 704	R 6 765 171	R 7 561 513	MIG	Current performance	
19	ESD 15	Tarring Nkawkankwa A Codesa and Hani Street	30/06/2020	R 243 596	R -	R -	R -	R -	R -	R -	R 3 243 596	R 243 596	MIG	Current performance	
25	ESD 19	Mulati Access road Paving: Phase 1 of 3, 2 of 3 and 3 of 3	30/06/2020	R 15 102 658	R 1 243 732	R 1 148 061	R 1 530 748	R 1 722 091	R 1 722 091	R 1 626 419	R 34 237 003	R 15 222 658	MIG	Current performance	
18	ESD 25	Upgrading of Access Road to Mbambamencisi	30/06/2020	R 2 464 760	R -	R -	R -	R -	R -	R -	R 2 968 065	R 2 636 425	MIG	Current performance	
16,31,32,3	ESD 26	Upgrading of Khujwana to Lenyenye Access Road: Phase 1 of 3, 2 of 3 and 3 of 3	30/06/2020	R 15 064 403	R 1 271 056	R 1 173 283	R 1 564 377	R 1 759 924	R 1 759 924	R 1 662 151	R 19 554 712	R 23 280 579	MIG	Current performance	
8	ESD 31	Relela Access Road upgrading from gravel to tar: Phase 1 of 4	30/06/2020	R 3 411 299	R 286 154	R 264 143	R 352 190	R 396 214	R 396 214	R 374 202	R 4 402 376	R 6 972 715	MIG	Current performance	
34	ESD 32	Matapa to Leseka Access road to school: Phase 1 of 2 and 2 of 2	30/06/2020	R 8 043 949	R 286 154	R 264 143	R 352 190	R 396 214	R 396 214	R 374 202	R 4 402 376	R 10 430 869	MIG	Current performance	
28	ESD 28	Paving of Moseanoka to Cell C Pharare Internal streets (Ward 28)	30/06/2020	R -	R -	R -	R -	R -	R -	R 2 000 000	R 2 000 000	R 3 000 000	MIG	Designs were completed	
5	ESD 110	Paving of Risaba, Minsi, Shando to Driving School Internal Street in Ward 5	30/06/2020	R -	R -	R -	R -	R -	R -	R 2 000 000	R 2 000 000	R 2 800 000	MIG	Designs were completed	
12, 13	ESD 297	Paving of Main road from Ndhuna Mandlakazi, Efrika, Zangoma, Mpenyisi to Jamba Cross Internal Street (in Ward 13, Mandlakazi) and Nwamitwa Bridge via Nhlengeleli School to Taxi Rank, Clinic via Lwandlamoni School to Nwamitwa/Mandlakazi Road (in Ward 12)	30/06/2020	R -	R -	R -	R -	R -	R -	R 2 000 000	R 2 000 000	R 3 851 021	MIG	Designs were completed	
4	ESD 34	Mawa B12 low level bridge	30/06/2020	R 319 753	R 680 000	R 550 000	R 520 000	R -	R -	R -	R 2 000 000	R 2 115 763	MIG	Current performance	
ALL	ESD 40	Purchasing of tar cutting machines and small compactors	30/06/2020	R 34 237	R -	R 200 000	R -	R 65 763	R -	R -	R 200 000	R 300 000	Own	Based on received quotations	
15	ESD 44	New Generators for Engineering Services	30/06/2020	R -	R -	R -	R 850 000	R -	R 670 000	R -	R 300 000	R 1 520 000	Own	Combined with Tzaneen Dam Generator	
ALL	ESD 20	New generator for Head Office	30/06/2020	R -	R -	R -	R -	R -	R -	R -	R -	R -	Own	Combined with Tzaneen Dam Generator	
ALL	ESD 22	Purchase of Fleet: 1 x TLB, 1 x Excavator, 2 x Waste trucks, 1 x Low Bed truck	30/06/2020	R -	R -	R -	R -	R -	R -	R -	R -	R -	Own	Financial constraints	
18	EED 48	High Mast Lights at Dan Village	30/06/2020	R -				R 377 500	R 145 000	R 238 750	R 238 750	R 1 000 000	MIG	Estimated cost	
15	ESD 60	Upgrading of old fire station building and civic centre	30/06/2020	R 2 005 940	R -	R 495 000	R 500 000	R 1 200 000	R 1 000 000	R 500 000	R 2 500 000	R 5 700 000	Own	Current performance	
15	ESD 100	Additions to existing Tzaneen Stores, including fencing	30/06/2020	R -	R -	R -	R -					R -	Own	Financial constraints	

5. ADJUSTED CAPITAL WORKS PLAN 2019/20

Ward	IDP Ref No	Project Name	Estimated end date	Monthly Planned Expenditure										Budget		Source of funding	Reason for adjustment
				Total Spent by 31 Dec	Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Original 2019/20	Adjusted 2019/20					
31	ESD 101	New Lenyenye Taxi Rank Phase 1 of 2 and 2 of 2	30/06/2020	R 2 523 531	R 527 794	R 487 194	R 649 592	R 730 791	R 730 791	R 690 192	R 8 119 900	R 5 119 900	MIG	Current performance			
16	ESD 114	Rehabilitation of Haenertsburg Cemetery Road	30/06/2020	R 149 077	-	-	R 150 000	-	-	-	R 1 500 000	R 900 000	Own	Current performance			
7	ESD 14 (18/19)	Upgrading of Moruji to MatswiKhesholwe Road	30/06/2021	-	-	-	-	-	-	R 2 693 273	-	R 2 693 273	Own	Amount due to the contractor for work done			
27	ESD 21	Ticklyline to Makhwibuding Construction of water drainage systems	30/06/2022	-	-	-	-	-	-	R 561 967	-	R 561 967	Own	Amount due to the Consulting Engineers for work done			
Sub Total 2019/20				R 4 294 891	R 5 957 500	R 7 374 136	R 7 656 896	R 7 834 791	R 13 038 569	R 108 454 090	R 101 225 091						
Community Services Department																	
ALL	CSD 23	Purchase Grass cutting machines	30/06/2020	-	-	-	R 800 000	-	-	-	R 800 000	R 800 000	Own	n/a			
13	ESD 81	Fencing of cemetery Lesedi Regional Cemetery (Lenyenye)	30/06/2020	-	-	-	R 175 000	-	-	-	R 175 000	R 350 000	Own	n/a			
32	ESD 82	Ablution block with change room at Lesedi Regional Cemetery (Lenyenye)	30/06/2020	-	-	-	R 75 000	-	-	-	R 75 000	R 150 000	Own	n/a			
19	ESD 86	Fence Nkowankowa cemetery extension	30/06/2020	-	-	-	R 175 000	-	-	-	R 175 000	R 350 000	Own	n/a			
19	ESD 87	Construct ablution with change room at Nkowankowa cemetery	30/06/2020	-	-	-	R 75 000	-	-	-	R 75 000	R 150 000	Own	n/a			
ALL	CSD 37	Purchase Mobile Air Quality monitoring station and calibrate annually	30/06/2020	-	-	-	R 85 000	-	-	-	R 85 000	R 85 000	Own	n/a			
Planning and Economic Development Department																	
ALL	PED 30	Purchase Geographical Information Systems Equipment	30/06/2020	-	-	-	R 300 000	-	-	-	R 700 000	R 1 000 000	Own	Financial constraints			
Greater Tzaneen Economic Development Agency																	
ALL	GTEDA 298	Purchase of MSCOA printers Equipment's	30/06/2020	-	-	-	R 235 000	-	-	-	R 235 000	R 235 000	Own	n/a			
Total				R 12 062 033	R 15 622 250	R 25 490 522	R 22 985 198	R 24 906 014	R 35 657 002	R 148 474 090							

6. Key Performance Indicators per Department for 2019/20 - Adjusted targets for 3rd and 4th Quarter

Dept	National KPA	Strategic Objective	IDP Programme	KPI	Baseline (end 18/19) (projected)	Annual Target 19/20 (IDP)	1st Qtr. Target 30 Sept '19	2nd Qtr. Target 31 Dec '19	3rd Qtr. Target 30 Mar '20	3rd Qtr. ADJUSTED Target 30 Mar '20	4th Qtr. Target 30 June '20	4th Qtr. ADJUSTED Target 30 June '20	Portfolio of evidence	adjustment (how did budget adjustment influence this KPI??)
CFO	MFVM	Increased Financial viability	Budget Management	Annual Budget submitted to Council by 31 May	1	1	0	0	0	n/a	1	n/a	Annual Budget Council Minutes	n/a
CFO	MFVM	Increased Financial viability	Debt Management	Debt coverage	tbd	19.8	n/a	19.8	n/a	13	19.8	13	Monthly budget-income and expenditure report Ratio Calculation	R90 m DBSA new loan is taken up and a security deposit of 15m by 28 Feb 2020 is affecting liquidity
CFO	MFVM	Increased Financial viability	Debt Management	% outstanding service debtors to revenue	tbd	70%	n/a	70%	n/a	n/a	70%	n/a	Debtors aging and monthly budget-income and expenditure report Ratio Calculation	n/a
CFO	MFVM	Increased Financial viability	Expenditure Management	Cost coverage	tbd	0.2	n/a	0.15	n/a	n/a	0.15	0.2	Monthly budget-income and expenditure report Ratio Calculation	R90 m DBSA new loan is taken up and a security deposit of 15m by
CFO	MFVM	Increased Financial viability	Expenditure Management	% of creditors paid within 30 days	tbd	100%	100%	100%	100%	n/a	100%	n/a	Creditors Age Analysis Report	n/a
CFO	MFVM	Increased Financial viability	Expenditure Management	% of operational budget spent on personnel (excl Councillors)	tbd	35%	35%	35%	35%	n/a	35%	n/a	Operational Expenditure Reports	n/a
CFO	MFVM	Increased Financial viability	Financial Reporting	Annual Financial Statements submitted to AG, PT and NT by 31 August annually	1	1	1	n/a	n/a	n/a	n/a	n/a	AFS Acknowledgement of receipt from AG, PT & NT- proof of sending soft copy	n/a
CFO	MFVM	Increased Financial viability	Grant Management	% of Finance Management Grant Spent	tbd	100%	25%	50%	75%	n/a	100%	n/a	Grant Expenditure Reports	n/a
CFO	MFVM	Increased Financial viability	Indigent Management	# of Indigent households registered on Indigent Register	36732	25963	25963	25963	25963	n/a	25963	n/a	Indigent Register Council Resolution	n/a

6. Key Performance Indicators per Department for 2019/20 - Adjusted targets for 3rd and 4th Quarter

Dept	National KPA	Strategic Objective	IDP Programme	KPI	Baseline (end 18/19) (projected)	Annual Target 19/20 (IDP)	1st Qtr. Target 30 Sept '19	2nd Qtr. Target 31 Dec '19	3rd Qtr. Target 30 Mar '20	3rd Qtr. ADJUSTED Target 30 Mar '20	4th Qtr. Target 30 June '20	4th Qtr. ADJUSTED Target 30 June '20	Portfolio of evidence	adjustment (how did budget adjustment influence this KPI??)
CFO	MFVM	Increased Financial viability	Management and Administration	% compliance with MSCOA project plan targets	tbd	100%	100%	100%	100%	n/a	100%	n/a	Annual MSCOA Project Plan Monthly Progress Reports	KPI not measurable
CFO	MFVM	Increased Financial viability	Revenue Management	# of properties on Valuation roll billed for assessment rates	New KPI	16000	18770	18770	18770	16000	18770	16000	Monthly Billing report Valuation Roll Summary	Not all properties are ratable
CFO	MFVM	Optimise and sustain infrastructure investment and services	Asset Management	Annual Asset Verification report concluded by 30 Aug	1	1	1	n/a	n/a	n/a	n/a	n/a	Asset Verification Report Acknowledgement of receipt by AG	n/a
CORP	GG	Attract and retain best human capital	Human Resource Management	% staff turnover	tbd	1.5	n/a	n/a	n/a	n/a	1.5	n/a	Staff Establishment	KPI not measurable
CORP	GG	Attract and retain best human capital to become employer of	Human Resource Management	# of workstations inspected for OHS contraventions	tbd	26	6	6	7	n/a	7	n/a	OHS annual Plan OHS Inspection form OHS non-compliance notices to Directors	n/a
CORP	GG	Attract and retain best human capital to become employer of choice	Human Resource Management	# of municipal personnel with technical skills/capacity (engineer & technicians (EED &	tbd	26	26	26	26	n/a	26	n/a	Employment Equity reports Register of qualified engineers & technicians (monthly ticklist)	n/a
CORP	GG	Attract and retain best human capital to become	Human Resource Management	# of municipal personnel with capacity on spatial planning	5	3	5	5	5	3	5	3	Employment Equity reports Register of qualified town planners	Only 3 positions for Town Planners. Target of 5 not achievable

6. Key Performance Indicators per Department for 2019/20 - Adjusted targets for 3rd and 4th Quarter

Dept	National KPA	Strategic Objective	IDP Programme	KPI	Baseline (end 18/19) (projected)	Annual Target 19/20 (IDP)	1st Qtr. Target 30 Sept '19	2nd Qtr. Target 31 Dec '19	3rd Qtr. Target 30 Mar '20	3rd Qtr. ADJUSTED Target 30 Mar '20	4th Qtr. Target 30 June '20	4th Qtr. ADJUSTED Target 30 June '20	Portfolio of evidence	adjustment (how did budget adjustment influence this KPI??)
CORP	GG	Attract and retain best human capital to become employer of	Human Resource Management	# of senior managers complying with the minimum competency levels	5	7	7	7	7	n/a	7	n/a	Section 56/57 competency certificates	n/a
CORP	GG	Attract and retain best human capital to become employer of choice	Human Resource Management	# of people from employment equity target groups employed in the three highest levels of management in	tbd	32	32	32	32	n/a	32	n/a	Employment Equity Plan Employment Equity Reports	n/a
CORP	GG	Efficient and Effective Administration	Information Technology	# of incidences of IT downtime at GTM Civic Centre	New KPI	0	0	0	0	n/a	0	n/a	IT network downtime incident register	n/a
CORP	GG	Efficient and Effective Administration	Labour Relations	# of Local Labour Form (LLF) meetings	tbd	10	3	2	3	n/a	2	n/a	Agenda Minutes Attendance Register	KPI not SMART
CORP	GG	Efficient and Effective Administration	Council Support	# of Council Meetings held	tbd	6	1	1	3	n/a	1	n/a	Agenda Minutes Attendance Register	n/a
CORP	GG	Efficient and Effective Administration	Records Management	# of file verifications conducted	tbd	12	3	3	3	n/a	3	n/a	Monthly File Verification Ticklist	n/a
CORP	GG	Improved Stakeholder satisfaction	Communication	# of statutory provisions for website content complied with	tbd	12	12	12	12	n/a	12	n/a	Printscreen of placements Website update register	n/a
CORP	GG	Improved Stakeholder satisfaction	Communication	% of statutory provisions for website contents ((MFMA Sect 75(2)) publicised within 5	New KPI	100%	100%	100%	100%	n/a	100%	n/a	Council Minutes Printscreen of placements Website update register	n/a

6. Key Performance Indicators per Department for 2019/20 - Adjusted targets for 3rd and 4th Quarter

Dept	National KPA	Strategic Objective	IDP Programme	KPI	Baseline (end 18/19) (projected)	Annual Target 19/20 (IDP)	1st Qtr. Target 30 Sept '19	2nd Qtr. Target 31 Dec '19	3rd Qtr. Target 30 Mar '20	3rd Qtr. ADJUSTED Target 30 Mar '20	4th Qtr. Target 30 June '20	4th Qtr. ADJUSTED Target 30 June '20	Portfolio of evidence	adjustment (how did budget adjustment influence this KPI??)
CORP	GG	Improved Stakeholder satisfaction	Public Participation	# of summarised quarterly ward reports	0	4	1	1	1	n/a	1	n/a	4th Qtr. 18/19 and 1-3rd Qtr. 19/20 Reports Council minutes	n/a
CORP	LED	Develop a high performance culture for a changed, diverse, efficient and effective local government	Individual Performance Management	% of Level 3 employees with signed Performance Plans	0%	100%	100%	n/a	n/a	n/a	n/a	n/a	Staff Establishment Signed Performance Plans	n/a
CORP	MTOD	Develop and build a skilled knowledgeable workforce	Capacity Building	% of employees included in Annual Workplace Skills Plan trained as	New KPI	100%	25%	50%	75%	n/a	100%	n/a	WSP Training Attendance Registers	n/a
CSD	BSD	Enhanced Sustainable environmental Management and social development	Environmental Management	Environmental Awareness Strategy approved by Council	New activity	1	0	0	0	n/a	1	n/a	Environmental Awareness strategy Council Minutes	n/a
CSD	BSD	Enhanced Sustainable environmental Management and social development	Environmental Management	Green Economy strategy and action plan submitted to Council by 31 March '20	New activity	1	0	0	1	n/a	0	n/a	Green Economy Strategy Action Plan Council Minutes	n/a
CSD	BSD	Enhanced Sustainable environmental Management and social development	Environmental Management	Climate change and Adaptation Strategy submitted to Council by 30 April '20	New activity	1	0	0	0	n/a	1	n/a	Climate change and Adaptation Strategy Council Minutes	n/a

6. Key Performance Indicators per Department for 2019/20 - Adjusted targets for 3rd and 4th Quarter

Dept	National KPA	Strategic Objective	IDP Programme	KPI	Baseline (end 18/19) (projected)	Annual Target 19/20 (IDP)	1st Qtr. Target 30 Sept '19	2nd Qtr. Target 31 Dec '19	3rd Qtr. Target 30 Mar '20	3rd Qtr. ADJUSTED Target 30 Mar '20	4th Qtr. Target 30 June '20	4th Qtr. ADJUSTED Target 30 June '20	Portfolio of evidence	adjustment (how did budget influence this KPI??)
CSD	BSD	Enhanced Sustainable environmental Management and social development	Environmental Management	# of environmental contravention and compliance notices issued	tbd	60	15	15	15	n/a	15	n/a	Pre compliance Notices Contravention Notices	n/a
CSD	BSD	Enhanced Sustainable environmental Management and social development	Library Services	# of Library users	tbd	96400	24099	24099	24100	n/a	24102	n/a	Tattletape statistics (5 libraries) Monthly Reports (5 libraries)	n/a
CSD	BSD	Enhanced Sustainable environmental Management and social development	Waste Management Services	# of Households with access to weekly kerbside solid waste collection (5 formal towns)	tbd	8695	8695	8695	8695	n/a	8695	n/a	Monthly Billing system extract	n/a
CSD	BSD	Enhanced Sustainable environmental Management and social development	Waste Management Services	R-value spent on waste management	tbd	R 82 084 663	R 21 835 490	R 21 835 490	R 21 835 490	R19 206 841.59	R 21 835 490	R19 206 841.59	Monthly Expenditure Reports	Budget adjusted
CSD	BSD	Enhanced Sustainable environmental Management and social development	Waste Management Services	# of Rural Waste Service Areas serviced (Level 2 waste management)	tbd	40	40	40	40	n/a	40	n/a	<ul style="list-style-type: none"> •EPWP Beneficiaries •Payment-advices •1 x approved Timesheet & Checklist signed off by Ward Committee & Traditional Authority 	n/a
CSD	BSD	Enhanced Sustainable environmental Management and social development	Water Quality Management	% of water samples that comply with SANS 0241	tbd	85%	85%	85%	85%	n/a	85%	n/a	Annual Sampling points Map & programme Register of sampling results	n/a

6. Key Performance Indicators per Department for 2019/20 - Adjusted targets for 3rd and 4th Quarter

Dept	National KPA	Strategic Objective	IDP Programme	KPI	Baseline (end 18/19) (projected)	Annual Target 19/20 (IDP)	1st Qtr. Target 30 Sept '19	2nd Qtr. Target 31 Dec '19	3rd Qtr. Target 30 Mar '20	3rd Qtr. ADJUSTED Target 30 Mar '20	4th Qtr. Target 30 June '20	4th Qtr. ADJUSTED Target 30 June '20	Portfolio of evidence	adjustment (how did budget adjustment influence this KPI??)
CSD	BSD	Improve access to sustainable and affordable basic services	Licensing and registration services	# of monthly compliance assessments conducted on Licensing services	New KPI	12	3	3	3	n/a	3	n/a	SLA Monthly Licensing Compliance Checklists	n/a
CSD	BSD	Improve access to sustainable and affordable basic services	Traffic Law Enforcement	Traffic Fine Collection rate	tbd	10%	10%	10%	10%	n/a	10%	n/a	Traffic Fine system report Monthly revenue statement	n/a
CSD	BSD	Improve access to sustainable and affordable basic services	Traffic Law Enforcement	# of Direct traffic summonses issued (Sect 56 Criminal procedure act)	New KPI	12000	3000	3000	3000	n/a	3000	n/a	Register of Direct Traffic Summonses	n/a
CSD	BSD	Improve access to sustainable and affordable basic services	Traffic Law Enforcement	# of roadblocks	tbd	12	3	3	3	n/a	3	n/a	Annual Roadblock plan Roadblock incidences reports	n/a
CSD	BSD	Optimise and sustain infrastructure investment and services	Cemetery Management	# of cemeteries maintained	8	8	8	8	8	n/a	8	n/a	Monthly Reports Supervisor Checklists	n/a
CSD	BSD	Optimise and sustain infrastructure investment and services	Cemetery Management	# of Parks maintained	0	9	9	9	9	n/a	9	n/a	Monthly Reports Supervisor Checklists	n/a
CSD	GG	Efficient and Effective Administration	Safety and Security	# of Street Committees established (one)	tbd	4	1	1	1	n/a	1	n/a	Establishment notice Minutes TOR	n/a
CSD	GG	Efficient and Effective Administration	Safety and Security	# of monthly compliance assessments conducted on	New KPI	12	3	3	3	n/a	3	n/a	SLA Monthly Compliance Ticklist	n/a

6. Key Performance Indicators per Department for 2019/20 - Adjusted targets for 3rd and 4th Quarter

Dept	National KPA	Strategic Objective	IDP Programme	KPI	Baseline (end 18/19) (projected)	Annual Target 19/20 (IDP)	1st Qtr. Target 30 Sept '19	2nd Qtr. Target 31 Dec '19	3rd Qtr. Target 30 Mar '20	3rd Qtr. ADJUSTED Target 30 Mar '20	4th Qtr. Target 30 June '20	4th Qtr. ADJUSTED Target 30 June '20	Portfolio of evidence	adjustment (how did budget adjustment influence this KPI??)
CSD	GG	Efficient and Effective Administration	Safety and Security	# of Cases of theft of Council assets	tbd	0	0	0	0	n/a	0	n/a	Theft Case Register reflecting police case numbers	n/a
EED	BSD	Improve access to sustainable and affordable basic services	New Electricity connections	# of households electrified in current financial year	tbd	1191	n/a	n/a	n/a	n/a	1163	1191	Completion and/or Completion certificates of Village electrification Projects	Price per connection adjusted.
EED	BSD	Optimise and sustain infrastructure investment and services	Electricity infrastructure maintenance	R-value spent on maintenance of the electricity infrastructure	tbd	19 386 733	4915431	4915434	4915434	n/a	4915434	4640434	Expenditure reports	Less budget to spend on maintenance of infrastructure
EED	BSD	Optimise and sustain infrastructure investment and services	Electricity infrastructure maintenance	Kilometers of overhead electricity lines rebuilt	tbd	14	0	0	0	n/a	23.2	14	Project Completion Certificates	Process for appointment of contractors took longer than expected.
EED	MFVM	Increased Financial viability	Cost Recovery	% of Electricity Loss	tbd	25%	n/a	n/a	n/a	n/a	20%	25%	ESKOM accounts Revenue system reports	Electricity meters not reared on a regular basis; Data cleansing not yet completed. Not all service are metered (Municipal buildings & Streetlights); Replacement of faulty meter not completed.
ESD	BSD	Improve access to sustainable and affordable basic services	Building control	# of contravention notices issued to decrease non-compliance to building regulations	tbd	50	12	12	13	n/a	13	n/a	Copies of notices issued	n/a

6. Key Performance Indicators per Department for 2019/20 - Adjusted targets for 3rd and 4th Quarter

Dept	National KPA	Strategic Objective	IDP Programme	KPI	Baseline (end 18/19) (projected)	Annual Target 19/20 (IDP)	1st Qtr. Target 30 Sept '19	2nd Qtr. Target 31 Dec '19	3rd Qtr. Target 30 Mar '20	3rd Qtr. ADJUSTED Target 30 Mar '20	4th Qtr. Target 30 June '20	4th Qtr. ADJUSTED Target 30 June '20	Portfolio of evidence	adjustment (how did budget adjustment influence this KPI??)
ESD	BSD	Improve access to sustainable and affordable basic services	Upgrading of road network	Kilometers of tar and or paved roads completed	tbd	15.7	0	0	0	n/a	15.7	n/a	*Project Progress Reports for Multi-year projects *Practical Completion and/or Completion certificates of completed Projects	n/a
ESD	BSD	Improve access to sustainable and affordable basic services	Water Quality Management	% of water samples (at GTM water purification plans) complying with SANS 241	New KPI	100%	100%	100%	100%	n/a	100%	n/a	Monthly Water Sample Results register	n/a
ESD	BSD	Optimise and sustain infrastructure investment and services	Fleet Management	% availability of the fleet	tbd	60%	60%	60%	60%	n/a	60%	n/a	Fleet Register Ticklist (list of all vehicles, monthly verification of functionality) Workflow Register	n/a
ESD	BSD	Optimise and sustain infrastructure investment and services	Road Maintenance	m² of tarred roads patched	New KPI	10500	2625	2625	2625	n/a	2625	n/a	Quarterly Road Maintenance Programme Job cards for internal work done Orders issued to service providers	n/a
ESD	BSD	Optimise and sustain infrastructure investment and services	Road Maintenance	Kilometers of roads graded	New KPI	7000	1749	1749	1750	n/a	1752	n/a	Quarterly Road Maintenance Programme Register of Job cards for grading of roads	n/a
ESD	LED	Increased Investment in the GTM Economy	Job creation	# of active jobs through the municipal EPWP projects (Full Time	tbd	502	215	96	96	n/a	95	n/a	EPWP Beneficiary list Capital project jobs register	n/a
ESD	MFVM	Increased Financial viability	Grant Management	% of MIG funding spent	tbd	100%	25%	50%	75%	n/a	100%	n/a	Grant Expenditure Reports	n/a

6. Key Performance Indicators per Department for 2019/20 - Adjusted targets for 3rd and 4th Quarter

Dept	National KPA	Strategic Objective	IDP Programme	KPI	Baseline (end 18/19) (projected)	Annual Target 19/20 (IDP)	1st Qtr. Target 30 Sept '19	2nd Qtr. Target 31 Dec '19	3rd Qtr. Target 30 Mar '20	3rd Qtr. ADJUSTED Target 30 Mar '20	4th Qtr. Target 30 June '20	4th Qtr. ADJUSTED Target 30 June '20	Portfolio of evidence	adjustment (how did budget adjustment influence this KPI??)
GTED A	LED	Create a stable and enabling environment by attracting suitable investors	Investment Attraction	# of Committed investors secured	1	2	n/a	n/a	n/a	n/a	2	1	Signed Agreement/ Commitment Letter	n/a
GTED A	LED	Create a stable and enabling environment by attracting	Small Medium and Micro Enterprise Development	Number of Information sharing seminars convened	New KPI	4	n/a	n/a	n/a	3	n/a	4	*Approved Seminars Report *Signed Attendance Registers	New KPI approved by GTEDA board
GTED A	LED	Create a stable and enabling environment by attracting suitable investors	Small Medium and Micro Enterprise Development	Number of Networking sessions facilitated with funding agencies	New KPI	1	n/a	n/a	n/a	n/a	n/a	n/a	*Approved Networking Sessions Report *Signed Attendance Registers	New KPI approved by GTEDA board
GTED A	LED	Create a stable and enabling environment by attracting suitable investors	Small Medium and Micro Enterprise Development	Number of Partnerships secured	New KPI	4	n/a	n/a	n/a	3	n/a	4	Signed MOUs	New KPI approved by GTEDA board
GTED A	LED	Create a stable and enabling environment by attracting suitable investors	Project Management Investment and Trade	Number of LED projects implemented (Facilitate funding for Agricultural Business)	New KPI	1	n/a	n/a	n/a	n/a	n/a	1	*Engagement Report *Attendance Register/Proof of correspondence	New KPI approved by GTEDA board
GTED A	LED	Create a stable and enabling environment by attracting suitable investors	Project Management Investment and Trade	Number of LED projects implemented (Facilitate funding for Tzaneen Farmer Support Facility)	New KPI	1	n/a	n/a	n/a	n/a	n/a	1	*Engagement Report *Attendance Register/Proof of correspondence	New KPI approved by GTEDA board
GTED A	LED	Create a stable and enabling	Project Management	Number of Promotional events	2	3	n/a	n/a	n/a	2	n/a	4	*Approved Exhibition Report	New KPI approved by GTEDA board

6. Key Performance Indicators per Department for 2019/20 - Adjusted targets for 3rd and 4th Quarter

Dept	National KPA	Strategic Objective	IDP Programme	KPI	Baseline (end 18/19) (projected)	Annual Target 19/20 (IDP)	1st Qtr. Target 30 Sept '19	2nd Qtr. Target 31 Dec '19	3rd Qtr. Target 30 Mar '20	3rd Qtr. ADJUSTED Target 30 Mar '20	4th Qtr. Target 30 June '20	4th Qtr. ADJUSTED Target 30 June '20	Portfolio of evidence	adjustment (how did budget adjustment influence this KPI??)
GTED A	GG	Efficient and Effective Administration	Governance and Administration	Number of Performance Assessments Concluded (GTEDA)	4	4	n/a	n/a	n/a	3	n/a	4	Approved Annual Assessment Report	New KPI approved by GTEDA board
GTED	GG	Efficient and Effective Administration	Governance	% of GTEDA Staff	New KPI	100%	n/a	n/a	n/a	n/a	n/a	100%	Certificate of Appreciation	New KPI approved by GTEDA board
GTED	GG	Efficient and Effective Administration	Governance	% of mSCOA	0%	50%	n/a	n/a	n/a	35%	n/a	50%	* ICT Infrastructure	New KPI approved by GTEDA board
GTED A	GG	Efficient and Effective Administration	Governance and Administration	% of GTEDA Annual Report	100%	100%	n/a	n/a	n/a	100%	n/a	n/a	Signed Annual Report	New KPI approved by GTEDA board
GTED A	MFVM	Increased Financial	Financial Management	% of Strategic Risks mitigated	n/a	New initiative	n/a	n/a	n/a	25%	n/a	100%	Risk Monitoring Report	New KPI approved by GTEDA board
GTED A	MFVM	Increased Financial	Financial Management	Unqualified audit outcome obtained	n/a	100%	n/a	n/a	n/a	100%	n/a	n/a	External Audit Report	New KPI approved by GTEDA board
GTED A	MFVM	Increased Financial	Financial Management	% progress with 3 Year Budget	100%	100%	n/a	n/a	n/a	100%	n/a	n/a	Approved 3 Year Budget	New KPI approved by GTEDA board
GTED A	MFVM	Increased Financial	Financial Management	% GRAP Compliance on the	100%	100%	n/a	n/a	n/a	100%	n/a	n/a	* Approved Asset Register	New KPI approved by GTEDA board
MM	BSD	Enhanced Sustainable environmental Management and social development	Disaster Management	# of disaster awareness campaigns conducted	tbd	15	4	3	3	n/a	5	n/a	Annual Programme for Awareness Campaigns Attendance Registers Invitations	n/a
MM	BSD	Enhanced Sustainable environmental Management and social development	Disaster Management	% of disaster incidences responded to within 72 hours	tbd	100%	100%	100%	100%	n/a	100%	n/a	Disaster relief forms	n/a
MM	BSD	Enhanced Sustainable environmental Management and social development	Youth, Gender and Disability Support	# of jobs created by Municipal projects for women	tbd	333	83	83	83	n/a	84	n/a	Municipal Project beneficiary lists	n/a

6. Key Performance Indicators per Department for 2019/20 - Adjusted targets for 3rd and 4th Quarter

Dept	National KPA	Strategic Objective	IDP Programme	KPI	Baseline (end 18/19) (projected)	Annual Target 19/20 (IDP)	1st Qtr. Target 30 Sept '19	2nd Qtr. Target 31 Dec '19	3rd Qtr. Target 30 Mar '20	3rd Qtr. ADJUSTED Target 30 Mar '20	4th Qtr. Target 30 June '20	4th Qtr. ADJUSTED Target 30 June '20	Portfolio of evidence	adjustment (how did budget adjustment influence this KPI??)
MM	BSD	Enhanced Sustainable environmental Management and social development	Youth, Gender and Disability Support	# of jobs created by Municipal projects for people with disabilities	tbd	13	3	3	3	n/a	4	n/a	Municipal Project beneficiary lists	n/a
MM	BSD	Enhanced Sustainable environmental Management and social development	Youth, Gender and Disability Support	# of jobs created by Municipal projects for youth	tbd	267	63	66	66	n/a	72	n/a	Municipal Project beneficiary lists	n/a
MM	GG	Efficient and Effective Administration	Internal Audit	# of days taken to distribute Audit Committee packs before meetings	tbd	7	7	7	7	n/a	7	n/a	Acknowledgement of Receipt from AC Chair AC Attendance Register	n/a
MM	GG	Efficient and Effective Administration	Internal Audit	# of audit committee meetings held	tbd	4	1	1	1	n/a	1	n/a	Agenda Minutes Attendance Register	n/a
MM	GG	Efficient and Effective Administration	Management and Administration	# of Management meetings held	tbd	44	11	10	11	n/a	12	n/a	Agenda Minutes Attendance Register	n/a
MM	GG	Efficient and Effective Administration	Council Support	% of GTM Council Resolutions implemented	tbd	100%	100%	100%	100%	n/a	100%	n/a	Council Resolution register	n/a
MM	GG	Efficient and Effective Administration	Management and Administration	# of audit findings from the Auditor General	40	40	n/a	40	n/a	n/a	n/a	n/a	AG Management Letter	n/a
MM	GG	Efficient and Effective Administration	Management and Administration	Unqualified Audit opinion obtained from AG	0	1	n/a	1	n/a	n/a	n/a	n/a	Auditor General Report	n/a
MM	GG	Efficient and Effective Administration	Performance Monitoring and Reporting	Final Annual Report approved by Council by 31	1	1	n/a	n/a	1	n/a	n/a	n/a	Annual Report Council Minutes	n/a

6. Key Performance Indicators per Department for 2019/20 - Adjusted targets for 3rd and 4th Quarter

Dept	National KPA	Strategic Objective	IDP Programme	KPI	Baseline (end 18/19) (projected)	Annual Target 19/20 (IDP)	1st Qtr. Target 30 Sept '19	2nd Qtr. Target 31 Dec '19	3rd Qtr. Target 30 Mar '20	3rd Qtr. ADJUSTED Target 30 Mar '20	4th Qtr. Target 30 June '20	4th Qtr. ADJUSTED Target 30 June '20	Portfolio of evidence	adjustment (how did budget adjustment influence this KPI??)
MM	GG	Efficient and Effective Administration	Performance Monitoring and Reporting	Draft Annual Performance Report submitted to the AG, Audit Committee and	1	1	1	n/a	n/a	n/a	n/a	n/a	Draft Annual Performance Report Acknowledgement or Receipt from AG, AC & Mayor	n/a
MM	GG	Efficient and Effective Administration	Risk Management	# of Risk Management Progress Reports	4	4	1	1	1	n/a	1	n/a	Risk Management progress reports Council Resolutions	n/a
MM	GG	Efficient and Effective Administration	Supply Chain Management	% of SLAs signed within 15 working days after Acceptance of the	tbd	100%	100%	100%	100%	n/a	100%	n/a	Acceptance Letters Signed SLA's SLA Register	n/a
MM	GG	Improved Stakeholder satisfaction	Public Participation	# of Mayoral Imbizos organised	4	4	1	1	1	n/a	1	n/a	Imbizo Programme Invitations Attendance Register Imbizo Report	n/a
MM	LED	Develop a high performance culture for a changed, diverse, efficient and effective local government	Individual Performance Management	# of performance assessments for Section 56/57 Managers	2	2	1	0	1	n/a	0	n/a	Invitations Assessment Reports	n/a
MM	LED	Develop a high performance culture for a changed, diverse, efficient and effective local government	Individual Performance Management	# of Senior Managers (MM & Directors) with signed performance agreements by 30 June	7	7	n/a	n/a	n/a	n/a	7	n/a	Performance Agreements	n/a

6. Key Performance Indicators per Department for 2019/20 - Adjusted targets for 3rd and 4th Quarter

Dept	National KPA	Strategic Objective	IDP Programme	KPI	Baseline (end 18/19) (projected)	Annual Target 19/20 (IDP)	1st Qtr. Target 30 Sept '19	2nd Qtr. Target 31 Dec '19	3rd Qtr. Target 30 Mar '20	3rd Qtr. ADJUSTED Target 30 Mar '20	4th Qtr. Target 30 June '20	4th Qtr. ADJUSTED Target 30 June '20	Portfolio of evidence	adjustment (how did budget adjustment influence this KPI??)
MM	LED	Create a stable and enabling environment by attracting suitable investors	Budget Management	% of Capital budget spent on projects as prioritised in the IDP for specific	tbd	100%	100%	100%	100%	n/a	100%	n/a	Capital Project Exp Report Annual IDP Capital Programme	n/a
MM	LED	Create a stable and enabling environment by attracting suitable investors	Integrated Development Planning	# of IDP Representative Forum meetings held	3	5	2	1	1	n/a	1	n/a	Invitations Attendance Register Minutes	n/a
MM	LED	Create a stable and enabling environment by attracting suitable investors	Integrated Development Planning	Final IDP approved by Council by 31 May annually	1	1	n/a	n/a	n/a	n/a	1	n/a	Final IDP Council Minutes Acknowledgement of Receipt from CoGHSTA	n/a
MM	MFVM	Increased Financial viability	Budget Management	% of Capital budget spent	tbd	100%	25%	50%	75%	n/a	100%	n/a	Capital Expenditure reports	n/a
MM	MFVM	Increased Financial viability	Budget Management	% of operational budget spent	tbd	100%	25%	50%	75%	n/a	100%	n/a	Operational Expenditure reports	n/a
MM	MFVM	Increased Financial viability	Supply Chain Management	% of Bids awarded within 2 weeks after adjudication	tbd	100%	100%	100%	100%	n/a	100%	n/a	Adjudication Committee Minutes Bid Register	n/a
PED	LED	Create a stable and enabling environment by attracting suitable investors	Enterprise Development	# of Agricultural Expos	1	1	1	n/a	n/a	n/a	n/a	n/a	EXPO Programme EXPO Report	n/a
PED	LED	Enhanced Integrated Developmental Planning	Sustainable Human Settlements	# of Housing Consumer Education initiatives	tbd	4	1	1	1	n/a	1	n/a	Attendance Register and Minutes	Required portfolio of evidence amended

6. Key Performance Indicators per Department for 2019/20 - Adjusted targets for 3rd and 4th Quarter

Dept	National KPA	Strategic Objective	IDP Programme	KPI	Baseline (end 18/19) (projected)	Annual Target 19/20 (IDP)	1st Qtr. Target 30 Sept '19	2nd Qtr. Target 31 Dec '19	3rd Qtr. Target 30 Mar '20	3rd Qtr. ADJUSTED Target 30 Mar '20	4th Qtr. Target 30 June '20	4th Qtr. ADJUSTED Target 30 June '20	Portfolio of evidence	adjustment (how did budget adjustment influence this KPI??)
PED	LED	Enhanced Integrated Developmental Planning	Spatial Planning	# of SPLUMA tribunal sittings	tbd	4	1	1	1	n/a	1	n/a	Invitations Attendance Register Minutes	n/a
PED	LED	Increased Investment in the GTM Economy	Job creation	# of jobs created through municipal LED initiatives and capital projects	tbd	2400	600	600	600	n/a	600	n/a	Monthly Job creation register	n/a
PED	LED	Increased Investment in the GTM Economy	SMME Development	# of SMME's supported	tbd	50	42	0	5	n/a	3	n/a	Adjust POE to Attendance Register of events	Required portfolio of evidence amended

7 Adjusted Quarterly Project Milestones per Department for 2019/20 for 3rd and 4th quarter

Dept	National KPA	Strategic Objective	IDP Programme	Project Name	Baseline (Last year performance projected for at 30 Jun)	Annual Target for 19/20	1st Qtr Project progress milestone by 30 Sept '19	% progress by end Sept	2nd Qtr Project progress milestone by 31 Dec '19	% progress by 31 Dec	3rd Qtr Project progress milestone by 31 Mar '20	% progress by 31 Mar '20	3rd Qtr Project progress ADJUSTED milestone by 31 Mar '20	Adjusted % progress by 31 Mar '20	4th Qtr Project progress milestone by 30 Jun '20	% progress by 30 Jun '20	4th Qtr Project ADJUSTED progress milestone by 30 Jun '20	Adjusted % progress by 30 Jun '20	Portfolio of evidence	Reason for adjustment
CORP	GG	Efficient and Effective Administration	Human Resource Management	Organogram review	Advised for service provider	100%	Appointment of service provider completed (5%) Departmental consultations by the service provider commenced (10%)	15%	Departmental consultations concluded (30%)	45%	Draft report on revised Organogram submitted to Management by end March (25%)	70%	n/a	n/a	Organogram review completed and approved with the IDP by end May (30%)	100%	n/a	n/a	*Appointment letter *Reports and Attendance Register of Departmental Consultations *Draft Organogram report *Management Minutes *Final Organogram *Council Minutes	n/a
CSD	BSD	Enhanced Sustainable Environmental Management and Social Development	Environmental Management	Purchase Mobile Air Quality monitoring station and calibrate annually	New Project	100%	Draft Specifications and submit to SCM (5%)	5%	Procurement of a service provider completed (5%)	10%	Delivery of Air Quality monitoring equipment (100%)	100%	Readvertisement of Bid completed (10%)	20%	n/a	100%	Delivery of Air Quality monitoring equipment (80%)	100%	Specifications Service Provider Appointment letter Delivery note	Service provider not yet appointed due to BID amounts which are much higher than the budgeted amount. Planning to augment with GMC prize money once paid in.
CSD	BSD	Enhanced Sustainable Environmental Management and Social Development	Maintenance of Parks and Open spaces	Purchase Grass cutting machines	tbd	100%	n/a	0%	Draft Specifications and submit to SCM (5%)	5%	Procurement of a service provider completed (5%)	10%	n/a	n/a	Delivery of Grass cutting machines completed (90%)	100%	n/a	n/a	Specifications Service Provider Appointment letter Delivery note	n/a
CSD	BSD	Enhanced Sustainable Environmental Management and Social Development	Solid waste management services	Litterpicking at Tzaneen, Nkawkowa, Lenyenye, Letsitele, Haenertsburg and Main Roads	tbd	100%	Monthly monitoring of 140 Litterpicking routes (100%)	100%	Monthly monitoring of 140 Litterpicking routes (100%)	100%	Monthly monitoring of 140 Litterpicking routes (100%)	100%	n/a	n/a	Monthly monitoring of 140 Litterpicking routes (100%)	100%	n/a	n/a	*Litter-picking Routes *1 example of a Litterpicking Team leader's Timesheet & Checklist p.m.	n/a
CSD	BSD	Enhanced Sustainable Environmental Management and Social Development	Solid waste management services	Public Toilet sanitation and cleansing (Tzaneen, Nkawkowa, Lenyenye, Letsitele & Haenertsburg)	tbd	100%	Monthly monitoring of 10 public toilets blocks (100%)	100%	Monthly monitoring of 10 public toilets blocks (100%)	100%	Monthly monitoring of 10 public toilets blocks (100%)	100%	n/a	n/a	Monthly monitoring of 10 public toilets blocks (100%)	100%	n/a	n/a	*Public Toilet's Cleansing-schedule *1 example of a Public Toilet Team leader's Timesheet & Visitation-checklist p.m.	n/a
CSD	BSD	Improve access to sustainable and affordable basic services	Cemetery Management	Fencing of cemetery Lesedi Regional Cemetery (Lenyenye)	New Project	100%	Draft Specifications 2.5% and submit (2.5%) to SCM (5%)	5%	Procurement of a service provider completed (5%)	10%	Physical construction at 50% (50%)	60%	n/a	n/a	Fencing of cemetery Lesedi Regional Cemetery completed (40%)	100%	n/a	n/a	Specifications Service Provider Appointment letter Completion Certificate	n/a
CSD	BSD	Improve access to sustainable and affordable basic services	Cemetery Management	Ablution block with change room at Lesedi Regional Cemetery (Lenyenye)	New Project	100%	Draft Specifications 2.5% and submit (2.5%) to SCM (5%)	5%	Procurement of a service provider completed (5%)	10%	Physical construction at 50% (50%)	60%	n/a	n/a	Ablution block with change room at Lesedi Regional Cemetery completed (40%)	100%	n/a	n/a	Specifications Service Provider Appointment letter Completion Certificate	n/a
CSD	BSD	Improve access to sustainable and affordable basic services	Cemetery Management	Fence Nkawkowa cemetery extension	New Project	100%	Draft Specifications 2.5% and submit (2.5%) to SCM (5%)	5%	Procurement of a service provider completed (5%)	10%	Physical construction at 50% (50%)	60%	n/a	n/a	Fence Nkawkowa cemetery extension completed (40%)	100%	n/a	n/a	Specifications Service Provider Appointment letter Completion Certificate	n/a
CSD	BSD	Improve access to sustainable and affordable basic services	Cemetery Management	Construct ablution with change room at Nkawkowa cemetery	New Project	100%	Draft Specifications 2.5% and submit (2.5%) to SCM (5%)	5%	Procurement of a service provider completed (5%)	10%	Physical construction at 50% (50%)	60%	n/a	n/a	Construct ablution with change room at Nkawkowa cemetery (40%)	100%	n/a	n/a	Specifications Service Provider Appointment letter Completion Certificate	n/a

7 Adjusted Quarterly Project Milestones per Department for 2019/20 for 3rd and 4th quarter

Dept	National KPA	Strategic Objective	IDP Programme	Project Name	Baseline (Last year performance projected for at 30 Jun)	Annual Target for 19/20	1st Qtr Project progress milestone by 30 Sept '19	% progress by end Sept	2nd Qtr Project progress milestone by 31 Dec '19	% progress by 31 Dec	3rd Qtr Project progress milestone by 31 Mar '20	% progress by 31 Mar '20	3rd Qtr Project progress ADJUSTED milestone by 31 Mar '20	Adjusted % progress by 31 Mar '20	4th Qtr Project progress milestone by 30 Jun '20	% progress by 30 Jun '20	4th Qtr Project ADJUSTED progress milestone by 30 Jun '20	Adjusted % progress by 30 Jun '20	Portfolio of evidence	Reason for adjustment
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Installation of new Entrance streetlights R71 (Adshade bridge to the Voortrekker str robot)	New Project	100%	Appointment of consultant concluded (5%)	5%	Approval of Designs & Specifications (2.5%). Appointment of contractor (2.5%)(5%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Finalization of streetlight installation at Adshade bridge to the Voortrekker street robot (45%)	100%	Physical Construction at 45%	100%	Appointment letter for Consultant and Contractor Design document & Specification Progress Reports Completion Certificate	Appointment of contractor not concluded by end of Dec '19
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	R71 Deerpark Traffic circle lights (From Voortrekker str traffic lights up to SANRAL Traffic Circle)	New Project	100%	Appointment of consultant concluded (5%)	5%	Approval of Designs & Specifications (2.5%). Appointment of contractor (2.5%)(10%)	10%	Physical Construction at 50% (45%)	55%	Remove	0%	Finalization streetlight installation at R71 Deerpark Traffic circle (45%)	100%	Remove	0%	Appointment letter for Consultant and Contractor Design document and Specification Progress Reports Completion certificate	SANRAL Traffic Circle project not yet started. Budget moved to Tzaneen Main Project
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Renewal Repairs and maintenance on prepaid meters and infrastructure in phases (Mieliekloof & Tarentaalrand)	Replaced 171 Prepaid meters to Split pre-paid meters at Talana	100%	Draft Specifications (2.5%) and appointment of contractor concluded (2.5%)(5%)	5%	Procurement of meters and supply to GTM stores (10%)	15%	Retrofitting of pre-paid meters physical progress at 50% (45%)	60%	n/a	n/a	Renewal Repairs and maintenance on prepaid meters and infrastructure at Mieliekloof and Tarentaalrand completed (40%)	100%	n/a	n/a	Specifications Appointment letter Progress Report Completion Certificate	Appointment of contractor not concluded by end of Dec '19
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Miniature substation Urban distribution networks in phases at 8 Christian Miller	2	100%	Identifying of strategic location to install Miniature Substation (5%)	5%	Procurement of Miniature substation completed (15%)	20%	Installation of Miniature substation in progress at 50% (30%)	70%	n/a	n/a	Commissioning and Energization of Miniature substation at Christian Miller x1 completed (30%)	100%	n/a	n/a	List of identified position and Coordinates Requisition Orders Progress Report Tests Reports Completion certificate	n/a
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Substation Tripping Batteries in phases (Letsitele Valley)	3	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs (2.5%)& Specifications/Appointment of contractor concluded (2.5%)(5%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Completing installation of batteries at Letsitele Valley (45%)	100%	Completing installation of batteries at Letsitele Valley (98%)	100%	Appointment letter (Consultant) Design document& Specification Appoint letter (Contractor) Progress Reports/ Project completion certificate	Appointment of contractor not concluded Budget increased with roll-over amount of R646,591
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Provision of Electrical Capital Tools (Customer retail)		100%	Q1: Determine capital tool requirements for new appointees and status of	5%	Q2: Determine specifications for capital tools (5%)	10%	Q3: Procurement of capital tools in progress (75%)	85%	n/a	n/a	Q4: Procurement of equipment in line with needs analysis completed (15%)	100%	n/a	n/a	Capital Tool requirements (Customer & Retail Division) Requisitions	n/a
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Provision of Electrical Capital Tools (Operations and Maintenance)		100%	Q1: Determine capital tool requirements for new appointees and status of	5%	Q2: Determine specifications for capital tools (5%)	10%	Q3: Procurement of capital tools in progress (75%)	85%	n/a	n/a	Q4: Procurement of equipment in line with needs analysis completed (15%)	100%	n/a	n/a	Capital Tool requirements (O&M division) Requisitions	n/a
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Rebuilding of Lines Greenfrog to Haenertsburg in phases (3.3km)	New Project	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs & Specifications (2.5%)Appointment of contractor 2.5% (5%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Finalization of Rebuilding of Greenfrog to Haenertsburg 11kV line (3.3km)(45%)	100%	Physical Construction at 45%	100%	Appointment letter for Consultant Design document & Specification/Appoint letter (Contractor)/Progress Reports Completion certificate	Appointment of contractor not concluded by end of Dec '19

7 Adjusted Quarterly Project Milestones per Department for 2019/20 for 3rd and 4th quarter

Dept	National KPA	Strategic Objective	IDP Programme	Project Name	Baseline (Last year performance projected for at 30 Jun)	Annual Target for 19/20	1st Qtr Project progress milestone by 30 Sept '19	% progress by end Sept	2nd Qtr Project progress milestone by 31 Dec '19	% progress by 31 Dec	3rd Qtr Project progress milestone by 31 Mar '20	% progress by 31 Mar '20	3rd Qtr Project progress ADJUSTED milestone by 31 Mar '20	Adjusted % progress by 31 Mar '20	4th Qtr Project progress milestone by 30 Jun '20	% progress by 30 Jun '20	4th Qtr Project ADJUSTED progress milestone by 30 Jun '20	Adjusted % progress by 30 Jun '20	Portfolio of evidence	Reason for adjustment
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Rebuilding of lines Gravelotte to De Neck in phases(3.3km)	New Project	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs & Specifications (2.5%)/Appointment of contractor 2.5% (5%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Finalization of Rebuilding of De Neck 11kV line (3.3km) 45%	100%	Physical Construction at 45%	100%	Appointment letter(Consultant) Design document& Specification Appoint letter (Contractor) Progress Reports Completion Certificate	Appointment of contractor not concluded by end of Dec '19
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Rebuilding of 33kv lines Lalapanzi to Waterbok in phases (1.5km)	New Project	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs & Specifications (2.5%)/Appointment of contractor 2.5% (5%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Finalization of Rebuilding of Lalapanzi 33kV line (1.5km) (45%)	100%	Physical Construction at 45%	100%	Appointment letter(Consultant) Design document& Specification Appoint letter (Contractor) Progress Reports Completion Certificate	Appointment of contractor not concluded by end of Dec '19
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Rebuilding of Mashutti 11kv lines in phases (1.3km)	New Project	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs & Specifications (2.5%)/Appointment of contractor 2.5% (5%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Finalization of Rebuilding of Mashutti 11kV line (45%)	100%	Physical Construction at 45%	100%	Appointment letter(Consultant) Design document& Specification Appoint letter (Contractor) Progress Reports Completion Certificate	Appointment of contractor not concluded by end of Dec '19
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Rebuilding of Deeside 11kv lines in phases (2km)	New Project	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs & Specifications (2.5%)/Appointment of contractor 2.5% (5%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Finalization of Rebuilding of Deeside 11kV line (2km) (45%)	100%	Physical Construction at 45%	100%	Appointment letter(Consultant) Design document& Specification Appoint letter (Contractor) Progress Reports Completion Certificate	Appointment of contractor not concluded by end of Dec '19
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Rebuilding of Yamorna and Shivurail 11kv line in phases (1.6km)	New Project	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs & Specifications (2.5%)/Appointment of contractor 2.5% (5%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Finalization of Rebuilding of Yamorna/Shivurail 11kV line for 1.6km (45%)	100%	Physical Construction at 45%	100%	Appointment letter(Consultant) Design document& Specification Appoint letter (Contractor) Progress Reports Completion Certificate	Appointment of contractor not concluded by end of Dec '19
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Rebuilding of Ledzee 11kv line from LZ44 to Vandergyp farm in phases (2km)	New Project	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs & Specifications (2.5%)/Appointment of contractor 2.5% (5%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Finalization of Rebuilding of Ledzee LZ 44 11kV line for 2 km (45%)	100%	Physical Construction at 45%	100%	Appointment letter(Consultant) Design document& Specification Appoint letter (Contractor) Progress Reports Completion Certificate	Appointment of contractor not concluded
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Rebuilding of Lines Letsitele Valley substation to Bosbou and al T-offs in phases (1.6km)	2.5km	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs & Specifications (2.5%)/Appointment of contractor 2.5% (5%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Finalization of Rebuilding of Letsitele Valley substation to Bosbou and all T-offs 11kV line for 1.6km (45%)	100%	Physical Construction at 45%	100%	Appointment letter(Consultant) Design document& Specification Appoint letter (Contractor) Progress Reports Completion Certificate	Appointment of contractor not concluded

7 Adjusted Quarterly Project Milestones per Department for 2019/20 for 3rd and 4th quarter

Dept	National KPA	Strategic Objective	IDP Programme	Project Name	Baseline (Last year performance projected for at 30 Jun)	Annual Target for 19/20	1st Qtr Project progress milestone by 30 Sept '19	% progress by end Sept	2nd Qtr Project progress milestone by 31 Dec '19	% progress by 31 Dec	3rd Qtr Project progress milestone by 31 Mar '20	% progress by 31 Mar '20	3rd Qtr Project progress ADJUSTED milestone by 31 Mar '20	Adjusted % progress by 31 Mar '20	4th Qtr Project progress milestone by 30 Jun '20	% progress by 30 Jun '20	4th Qtr Project ADJUSTED progress milestone by 30 Jun '20	Adjusted % progress by 30 Jun '20	Portfolio of evidence	Reason for adjustment
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Rebuilding of Rookoppies 11kv lines in phases (1.6km)	5km	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs & Specifications (2.5%)/Appointment of contractor 2.5% (5%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Finalization of Rebuilding of Rookoppies 11kV line for 1.6km (45%)	100%	Physical Construction at 45%	50%	Appointment letter(Consultant) Design document& Specification Appoint letter (Contractor) Progress Reports Completion Certificate	Appointment of contractor not concluded by end of Dec '19
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Rebuilding of Mieliekloof and Deerpark 11kV lines in phases (1.6km)	2.5km done	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs & Specifications (2.5%)/Appointment of contractor 2.5% (5%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Finalization of Rebuilding of Mieliekloof and Deerpark 11kV lines for 1.6km (45%)	100%	Physical Construction at 45%	100%	Appointment letter(Consultant) Design document& Specification Appoint letter (Contractor) Progress Reports Completion Certificate	Appointment of contractor not concluded by end of Dec '19
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Rebuilding of Letaba Feeder 33 kv line in phases (2.5km)	New Project	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs & Specifications (2.5%)/Appointment of contractor 2.5% (5%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Finalization of Rebuilding of Rookoppies 11kV line for 2.5km (45%)	100%	Physical Construction at 45%	100%	Appointment letter (Consultant) Design document& Specification Appoint letter (Contractor) Progress Reports Completion Certificate	Appointment of contractor not concluded by end of Dec '19
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Substation Fencing at major substations in phases (Letsitele Main Substation)	1	100%	Specifications completed (5%)	5%	Appointment of contractor completed (10%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Installation of Letsitele Main fence completed (45%)	100%	Installation of Letsitele Main fence completed (85%)	100%	Specifications Appointment letter (contractor) Progress Report Completion Certificate	Appointment of contractor not concluded by end of Dec '19
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Replace 2x15 MVA 66/11 kv Transformers with 2x20 MVA at Tzaneen mainsub in Phases 1 of 2	Design completed and contractor appointed	100%	Review & Approve Transformer drawings from supplier (5%)	5%	Transformer Factory Acceptance tests received (5%)	10%	Delivering of Transformers completed (5%)	15%	n/a	n/a	Installation of Transformer 1 & 2 physical progress at 60% (85%)	100%	n/a	n/a	Approval of Transformer design drawings/ Delivering of Transformer/ Progress Reports	Budget increased fro R5m to R6.6 Million Tzaneen Main Trf replacement (Budgets 18/19Ph1- R4 778 415; 19/20Ph2 - R10m IIPSA.)
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Replace 11kv and 33kv Auto reclosers per annum (x4)	11	100%	Identifying of strategic location to auto reclosers (10%)	10%	Procurement of Auto reclosers completed (10%)	20%	Installation of auto reclosers (50%)	70%	n/a	n/a	Commissioning & Energization of 4 x 11kv auto reclosers completed (30%)	100%	n/a	n/a	List of identified positions & Coordinates, Requisition Orders Progress Report Tests Reports Completion certificate	n/a
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Refurbishment of the Ebenezer 33kv Feeder (2.5km)	2.5km	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs & Specifications (2.5%)/ Appointment of contractor (2.5%) (5%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Finalization of Rebuilding of Ebenezer 33kV lines (2.5km) completed (45%)	100%	Physical Construction at 45%	100%	Appointment letter (Consultant) Design document& Specification Appoint letter (Contractor) Progress Reports Completion Certificate	Appointment of contractor not concluded by end of Dec '19

7 Adjusted Quarterly Project Milestones per Department for 2019/20 for 3rd and 4th quarter

Dept	National KPA	Strategic Objective	IDP Programme	Project Name	Baseline (Last year performance projected for at 30 Jun)	Annual Target for 19/20	1st Qtr Project progress milestone by 30 Sept '19	% progress by end Sept	2nd Qtr Project progress milestone by 31 Dec '19	% progress by 31 Dec	3rd Qtr Project progress milestone by 31 Mar '20	% progress by 31 Mar '20	3rd Qtr Project progress ADJUSTED milestone by 31 Mar '20	Adjusted % progress by 31 Mar '20	4th Qtr Project progress milestone by 30 Jun '20	% progress by 30 Jun '20	4th Qtr Project ADJUSTED progress milestone by 30 Jun '20	Adjusted % progress by 30 Jun '20	Portfolio of evidence	Reason for adjustment
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Rebuilding Valencia 11kv Lines in phases (1.6km)	5km	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs & Specifications (2.5%) / Appointment of contractor (2.5%) (5%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Rebuilding of Valencia 11kv lines (1.6km) completed (45%)	100%	Physical Construction at 45%	100%	Appointment letter (Consultant) Design document & Specification Appoint letter (Contractor) Progress Reports Completion Certificate	Appointment of contractor not concluded by end of Dec '19
EED	BSD	Improve access to sustainable and affordable basic services	New Electricity connections	New Electricity Connections (Consumer contribution)	New Project	100%	Funds received as services contributions spent on new connections and procurement of transformers (25%)	25%	Funds received as services contributions spent on new connections and procurement of transformers (25%)	50%	Funds received as services contributions spent on new connections and procurement of transformers (25%)	75%	n/a	n/a	Funds received as services contributions spent on new connections and procurement of transformers (25%)	100%	n/a	n/a	New connections register Job card sign off Requisition orders (Transformers)	Budget reduced from R15m to R8m
EED	BSD	Improve access to sustainable and affordable basic services	New Electricity connections	Electrification of Motseteng (93 units)	New Project	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs by Eskom (2.5%) & Appointment of contractor completed (2.5%) (5%)	10%	Physical Construction at 50% (45%)	55%	n/a	n/a	Electrification at Motseteng (93 units) completed (45%)	100%	n/a	n/a	Appointment letter (Consultant) Eskom sign off sheet for Approval Appointment letter (Contractor) Progress Reports/ Handover certificates/ PCS file (Eskom)	n/a
EED	BSD	Improve access to sustainable and affordable basic services	New Electricity connections	Electrification of Ntsako Area (307 units)	New Project	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs by Eskom (2.5%) & Appointment of contractor completed (2.5%) (5%)	10%	Physical Construction at 50% (45%)	55%	n/a	n/a	Electrification at Ntsako (300 units) completed (45%)	100%	Physical Construction at 95% (Only Energising of 307 units by ESKOM outstanding)	100%	Appointment letter (Consultant)/ Eskom sign off sheet for Approval /Appointment letter (Contractor) /Progress Reports/ Handover certificates/ PCS file (Eskom)	Change in price per connection and ESKOM yet to confirm available capacity to energise
EED	BSD	Improve access to sustainable and affordable basic services	New Electricity connections	Electrification of Mulati (80 units)	New Project	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs by Eskom (2.5%) & Appointment of contractor completed (2.5%) (5%)	10%	Physical Construction at 50% (45%)	55%	n/a	n/a	Electrification at Mulati (114 units) completed (45%)	100%	Physical Construction at 95% (Only Energising of 80 units by ESKOM outstanding)	100%	Appointment letter (Consultant)/ Eskom sign off sheet for Approval /Appointment letter (Contractor) /Progress Reports/ Handover certificates/ PCS file (Eskom)	Change in price per connection and ESKOM yet to confirm available capacity to energise
EED	BSD	Improve access to sustainable and affordable basic services	New Electricity connections	Electrification of Lenyenye (160 units)	New Project	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs by Eskom (2.5%) & Appointment of contractor completed (2.5%) (5%)	10%	Physical Construction at 50% (45%)	55%	n/a	n/a	Electrification at Lenyenye (160 units) completed (45%)	100%	n/a	n/a	Appointment letter (Consultant)/ Eskom sign off sheet for Approval /Appointment letter (Contractor) /Progress Reports/ Handover certificates/ PCS file (Eskom)	n/a
EED	BSD	Improve access to sustainable and affordable basic services	New Electricity connections	Electrification of Mhlababa Cross (Shukwambana) (140 units)	New Project	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs by Eskom (2.5%) & Appointment of contractor completed (2.5%) (5%)	10%	Physical Construction at 50% (45%)	55%	n/a	n/a	Electrification at Mhlababa Cross /Shukwambana (80 units) completed (45%)	100%	Physical Construction at 95% (Only Energising of 140 units by ESKOM outstanding)	100%	Appointment letter (Consultant)/ Eskom sign off sheet for Approval /Appointment letter (Contractor) /Progress Reports/ Handover certificates/ PCS file (Eskom)	Change in price per connection and ESKOM yet to confirm available capacity to energise

7 Adjusted Quarterly Project Milestones per Department for 2019/20 for 3rd and 4th quarter

Dept	National KPA	Strategic Objective	IDP Programme	Project Name	Baseline (Last year performance projected for at 30 Jun)	Annual Target for 19/20	1st Qtr Project progress milestone by 30 Sept '19	% progress by end Sept	2nd Qtr Project progress milestone by 31 Dec '19	% progress by 31 Dec	3rd Qtr Project progress milestone by 31 Mar '20	% progress by 31 Mar '20	3rd Qtr Project progress ADJUSTED milestone by 31 Mar '20	Adjusted % progress by 31 Mar '20	4th Qtr Project progress milestone by 30 Jun '20	% progress by 30 Jun '20	4th Qtr Project ADJUSTED progress milestone by 30 Jun '20	Adjusted % progress by 30 Jun '20	Portfolio of evidence	Reason for adjustment
EED	BSD	Improve access to sustainable and affordable basic services	New Electricity connections	Electrification of Ntwanano (307 units)	New Project	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs by Eskom (2.5%) & Appointment of contractor completed (2.5%) (5%)	10%	Physical Construction at 50% (45%)	55%	Remove	0%	Electrification at Ntwanano (307 units) completed (45%)	100%	Remove	0%	Appointment letter (Consultant)/ Eskom sign off sheet for Approval /Appointment letter (Contractor) /Progress Reports/ Handover certificates/ PCS file(Eskom)	Project not approved by Eskom, due to capacity constraints. Replace with Mavele Phase I 240 connections
EED	BSD	Improve access to sustainable and affordable basic services	New Electricity connections	Electrification of Dan (80 units)	New Project	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs by Eskom (2.5%) & Appointment of contractor completed (2.5%) (5%)	10%	Physical Construction at 50% (45%)	55%	n/a	n/a	Electrification at Dan (80 units) completed (45%)	100%	n/a	n/a	Appointment letter (Consultant)/ Eskom sign off sheet for Approval /Appointment letter (Contractor) /Progress Reports/ Handover certificates/ PCS file(Eskom)	n/a
EED	BSD	Improve access to sustainable and affordable basic services	New Electricity connections	Electrification of Phepene (29 units)	New Project	100%	Appointment of service provider consultant (5%)	5%	Approval of Designs by Eskom (2.5%) & Appointment of contractor completed (2.5%) (5%)	10%	Physical Construction at 50% (45%)	55%	Remove	0%	Electrification at Phepene (29 units) completed (45%)	100%	Remove	0%	Appointment letter (Consultant)/ Eskom sign off sheet for Approval /Appointment letter (Contractor) /Progress Reports/ Handover certificates/ PCS file(Eskom)	Project not approved by Eskom, due to capacity constraints. Replace it with Tshamahansi Village 61 connections
EED	BSD	Optimise and sustain infrastructure investment and services	Facility Management	Replacement of Existing Air Conditioners in Municipal Buildings in phases		100%	Develop airconditioner priority list (5%)	5%	Determine specifications for airconditioners (5%)	10%	Procurement of a contractor completed (15%)	25%	n/a	n/a	Installation of airconditioners completed (75%)	100%	n/a	n/a	Priority List Specifications Appointment Letter Project completion certificate	n/a
EED	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	Area Lighting at R36 Khujwana turn-off	New Project	100%	Appointment of consultant concluded (5%)	5%	Approval of Designs & Specifications (2.5%). Appointment of contractor (2.5%)(10%)	10%	Physical Construction at 50% (45%)	55%	Physical Construction at 5%	15%	Area Lighting at R36 Khujwana turn-off completed (45%)	100%	Physical Construction at 50% (55%)	100%	Appointment letter for Consultant Design document & Specification/Appoint letter (Contractor)/Progress Reports Completion certificate	Appointment of contractor not concluded by end of Dec '19
EED	BSD	Improve access to sustainable and affordable basic services	New Electricity connections	Electrification of Mavele	New Project	100%	n/a	n/a	n/a	n/a	n/a	n/a	Approval of Designs by Eskom (5%) & Appointment of contractor completed (5%) (10%)	10%	n/a	n/a	Physical Construction at 17% (90)	100%	Eskom sign off sheet for Approval /Appointment letter (Contractor) /Progress Reports	Ntwanano Project was not approved by Eskom, due to capacity constraints, hence it was replace with Mavele Phase I 240 connections
EED	BSD	Improve access to sustainable and affordable basic services	New Electricity connections	Electrification of Tshamahansi Village (61 units)	New Project	100%	n/a	n/a	n/a	n/a	n/a	n/a	Approval of Designs by Eskom (2.5%) & Appointment of contractor completed (2.5%) (5%)	10%	n/a	n/a	Physical Construction at 17% (90)	100%	Appointment letter (Contractor) /Progress Reports	New Phepene project was not approved by Eskom, due to capacity constraints, hence replace with Tshamahansi Village 61 connections
EED	BSD	Improved access to affordable and sustainable basic services	Upgrading of road network	Upgrading of Morutji to Matswi/Kheshokolwe	10km tarred	100%	n/a	n/a	n/a	n/a	n/a	n/a	Construction completed	100%	n/a	n/a	n/a	n/a	Certificate of practical completion	Payment due to the contractor for work done
EED	BSD	Improved access to affordable and sustainable basic services	Upgrading of road network	Ticklyline to Makhwibuding Construction of water drainage systems	Road completed	100%	n/a	n/a	n/a	n/a	n/a	n/a	Revised invoice and payment of outstanding fees	100%	n/a	n/a	n/a	n/a	Invoice and proof of payment	Payment due to the Consulting Engineers for work done

7 Adjusted Quarterly Project Milestones per Department for 2019/20 for 3rd and 4th quarter

Dept	National KPA	Strategic Objective	IDP Programme	Project Name	Baseline (Last year performance projected for at 30 Jun)	Annual Target for 19/20	1st Qtr Project progress milestone by 30 Sept '19	% progress by end Sept	2nd Qtr Project progress milestone by 31 Dec '19	% progress by 31 Dec	3rd Qtr Project progress milestone by 31 Mar '20	% progress by 31 Mar '20	3rd Qtr Project progress ADJUSTED milestone by 31 Mar '20	Adjusted % progress by 31 Mar '20	4th Qtr Project progress milestone by 30 Jun '20	% progress by 30 Jun '20	4th Qtr Project ADJUSTED progress milestone by 30 Jun '20	Adjusted % progress by 30 Jun '20	Portfolio of evidence	Reason for adjustment
ESD	BSD	Improved access to affordable and sustainable basic services	Upgrading of road network	Mopye High School Access Road: Phase 1 of one and 2 of 2	Completion of Design and appointment of a Contractor	100%	Physical Progress at 35% (35%)	35%	Physical Progress at 50% (15%)	50%	Physical Progress at 70% (20%)	70%	n/a	n/a	100% Completed (2km) (30%)	100%	n/a	n/a	Monthly Project Progress Reports Project Completion Certificate	Current performance was considered
ESD	BSD	Improved access to affordable and sustainable basic services	Upgrading of road network	Paving of Nelson Ramodike High School Access road to school: Phase 1 of 2 and phase 2 of 3 and 3 of 3	Completion of Design and appointment of a Contractor	100%	Appointment of a Contractor completed (5%)	5%	Physical Progress at 10% (25%)	30%	Physical Progress at 20% (25%)	55%	n/a	n/a	Physical Progress at 35% (45%)	100%	n/a	n/a	Monthly Project Progress Reports Project Completion Certificate	Current performance was considered
ESD	BSD	Improved access to affordable and sustainable basic services	Upgrading of road network	Taming Nkwankwona A Codesa and Hani Street	35% Physical Progress	100%	Physical Progress at 90% (50%)	50%	Project Completed 1.7km (50%)	100%	n/a	n/a	Complete review of designs and tender documentation to appoint new contractor	90%	n/a	n/a	Tender to appoint the contractor advertised	100%	Progress Reports Completion Certificate	Progress by end Jan was 75% Initial contract was terminated, new contractor must be appointed before work can continue
ESD	BSD	Improved access to affordable and sustainable basic services	Upgrading of road network	Upgrading of Access Road to Mbambamencisi	50% Physical Progress	100%	Physical Progress 65% (40%)	40%	Project Complete (1.2km) (60%)	100%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Monthly Project Progress Reports Project Completion Certificate	n/a
ESD	BSD	Improved access to affordable and sustainable basic services	Upgrading of road network	Upgrading of Khujwana to Lenyenye Access Road: Phase 1 of 3, 2 of 3 and 3 of 3	40% Physical Progress	100%	Physical Progress at 50% (20%)	20%	Physical Progress at 60% (30%)	50%	100% Completed (5.6km) (50%)	100%	n/a	n/a	n/a	n/a	n/a	n/a	Monthly Project Progress Reports Project Completion Certificate	n/a
ESD	BSD	Improved access to affordable and sustainable basic services	Upgrading of road network	Relela Access Road upgrading from gravel to tar: Phase 1 of 4	Specifications Completed	100%	Appointment of a Contractor completed (10%)	10%	Physical Progress at 10% (30%)	40%	Physical Progress at 20% (30%)	70%	n/a	n/a	Physical Progress at 30% (30%)	100%	n/a	n/a	Monthly Project Progress Reports	Budget adjusted Current performance was considered
ESD	BSD	Improved access to affordable and sustainable basic services	Upgrading of road network	Matapa to Leseka Access road to school: Phase 1 of 2 and 2 of 2	Specifications Completed	100%	Appointment of a Contractor completed (10%)	10%	Physical Progress at 10% (30%)	40%	Physical Progress at 20% (30%)	70%	n/a	n/a	Physical Progress at 30% (30%)	100%	n/a	n/a	Monthly Project Progress Reports	Budget adjusted Current performance was considered
ESD	BSD	Improved access to affordable and sustainable basic services	Upgrading of road network	Paving of Moseanoka to Cell C Pharare Internal streets (Ward 28)	New Project	100%	Appointment of an Engineer (25%)	25%	Approval of Scoping Report (25%)	50%	Approval of Design Report (25%)	75%	n/a	n/a	Advertisement of a Contractor (25%)	100%	n/a	n/a	Appointment Letter Scoping Report Design Report Advertisement	Budget adjusted as Designs completed
ESD	BSD	Improved access to affordable and sustainable basic services	Upgrading of road network	Paving of Risaba, Minisi, Shando to Driving School Internal Street in Ward 5	New Project	100%	Appointment of an Engineer (25%)	25%	Approval of Scoping Report (25%)	50%	Approval of Design Report (25%)	75%	n/a	n/a	Advertisement of a Contractor (25%)	100%	n/a	n/a	Appointment Letter Scoping Report Design Report Advertisement	Budget adjusted as Designs completed
ESD	BSD	Improved access to affordable and sustainable basic services	Upgrading of road network	Paving of Main road from Ndhuna Mandlakazi, Efrika, Zangoma, Mpenyisi to Jamba Cross Internal Street (in Ward 13, Mandlakazi) and Nwamitwa Bridge via Nhlengeleti School to	New Project	100%	Appointment of an Engineer (25%)	25%	Approval of Scoping Report (25%)	50%	Approval of Design Report (25%)	75%	n/a	n/a	Advertisement of a Contractor (25%)	100%	n/a	n/a	Appointment Letter Scoping Report Design Report Advertisement	Budget adjusted as Designs completed

7 Adjusted Quarterly Project Milestones per Department for 2019/20 for 3rd and 4th quarter

Dept	National KPA	Strategic Objective	IDP Programme	Project Name	Baseline (Last year performance projected for at 30 Jun)	Annual Target for 19/20	1st Qtr Project progress milestone by 30 Sept '19	% progress by end Sept	2nd Qtr Project progress milestone by 31 Dec '19	% progress by 31 Dec	3rd Qtr Project progress milestone by 31 Mar '20	% progress by 31 Mar '20	3rd Qtr Project progress ADJUSTED milestone by 31 Mar '20	Adjusted % progress by 31 Mar '20	4th Qtr Project progress milestone by 30 Jun '20	% progress by 30 Jun '20	4th Qtr Project ADJUSTED milestone by 30 Jun '20	Adjusted % progress by 30 Jun '20	Portfolio of evidence	Reason for adjustment
ESD	BSD	Improve access to affordable and sustainable basic services	Upgrading of road network	Mawa B12 low level bridge	Appointment of an Engineer completed	100%	Appointment of a Contractor completed (10%)	10%	Physical Progress at 10% (30%)	40%	Physical Progress at 20% (30%)	70%	n/a	n/a	Physical Progress at 30% (30%)	100%	n/a	n/a	Monthly Project Progress Reports	Budget adjusted Current performance was considered
ESD	BSD	Optimise and sustain infrastructure investment and services	Facility Management	New generators for Engineering Services	New Project	100%	Develop (2.5%) and submit (2.5%) specifications to SCM (5%)	5%	Advertise for procurement of a generator (25%)	30%	Appointment of service provider for a generator (20%)	50%	Appointment of service provider for two generators (20%)	50%	Delivery of generator for head office completed (50%)	100%	Delivery of generator for head office & Tzaneen Dam water works completed (50%)	50%	Specifications Appointment letter Advertisement Delivery note	Procurement of 2 generators combined during budget adjustment. (Head office & Tzaneen Dam water works)
ESD	BSD	Optimise and sustain infrastructure investment and services	Fleet Management	Purchase of Fleet: 1 x TLB, 1 x Excavator, 2 x Waste trucks, 1 x Low Bed truck	New Project	100%	Develop (2.5%) and submit (2.5%) specifications to SCM (5%)	5%	Advertise for procurement of fleet (20%)	30%	Appointment of service provider for fleet (20%)	50%	Remove	0%	Delivery of 1 x TLB, 1 x Excavator, 2 x Waste trucks, 1 x Low Bed truck completed (50%)	100%	Remove	0%	Specifications Appointment letter Advertisement Delivery note	Project funding removed due to financial constraints
ESD	BSD	Optimise and sustain infrastructure investment and services	Road Maintenance	Purchasing of tar cutting machines and small compactors	New project	100%	Develop (2.5%) and submit (2.5%) specifications to SCM (5%)	5%	Advertise for procurement of tar cutting machine (20%)	30%	Delivery of tar cutting machine (70%)	100%	n/a	n/a	n/a	n/a	n/a	n/a	Specifications and delivery note Advertisement	Budget increased Based on received quotations
ESD	BSD	Optimise and sustain infrastructure investment and services	Water infrastructure upgrade and maintenance	New generator for George's Valley	New Project	100%	n/a	n/a	Develop (2.5%) and submit (2.5%) specifications to SCM (5%)	5%	Advertise for procurement of a generator (20%)	30%	Remove	0%	Remove	Remove	Remove	0%	Specifications and delivery note Advertisement	Combined with project to procure generator for civic centre
ESD	BSD	Improve access to sustainable and affordable basic services	Electricity Network upgrade and Refurbishment	High Mast Lights at Dan Village	New Project	100%	Identification of two strategic location to install high mast (2.5%) Secure permission from relevant authorities e.g. ESKOM, SANRAL, Traditional Authority (2.5%) (5%)	5%	Completion of Technical specification (2.5%) SCM process for appointment of contractor (2.5%) (5%)	10%	Physical Construction at 50% (45%)	55%	n/a	n/a	Finalization two new highmast lights installed at Dan Village (45%)	100%	n/a	n/a	Co-ordinates for identified locations Capacity confirmation letter from Eskom and SANRAL Appointment letter to contractor Progress Report Completion Certificate	Budget reduced based on reasonable cost of the project
ESD	BSD	Improve access to sustainable and affordable basic services	Facility Management	Upgrading of old fire station building and civic centre	Appointment of a service provider for installation of the lift	100%	Installation of passenger Lift physical progress at 80%. (20%). Designs for roof completed. (5%) (25%)	25%	Installation of lift completed. (20%). Advertisement for replacement of Civic Centre Roof (5%) (25%)	50%	Appoint service provider for replacement of roof completed (5%)	55%	Installation of lift at Civic Centre completed	25%	Replacement of roof completed (45%)	100%	n/a	n/a	Roof Design report Lift & Roof Completion certificate Appointment letter for Roof	Progress by end Jan was 75%. Budget for replacement of roof removed during adjustment. Only lift to be completed.
ESD	BSD	Improve access to sustainable and affordable basic services	Facility Management	Additions to existing Tzaneen Stores, including fencing	New Project	100%	Develop specifications (2.5%) and submit to SCM (2.5%) (5%)	5%	Advertise for appointment of contractor (5%)	10%	Appoint service provider and physical progress at 20% (40%)	50%	Remove	0%	Project completed (50%)	100%	Remove	0%	Specifications and completion certificate Appointment letter	Funding Removed due to financial constraints
ESD	BSD	Improve access to sustainable and affordable basic services	Public Transport	New Lenyenye Taxi Rank Phase 1 of 2 and 2 of 2	Appointment of an Engineer completed	100%	Appointment of a Contractor completed (10%)	10%	Physical Progress at 10% (30%)	40%	Physical Progress at 20% (30%)	70%	n/a	n/a	Physical Progress at 30% (30%)	100%	n/a	n/a	Monthly Project Progress Reports	Budget adjusted downwards. Current performance was considered

7 Adjusted Quarterly Project Milestones per Department for 2019/20 for 3rd and 4th quarter

Dept	National KPA	Strategic Objective	IDP Programme	Project Name	Baseline (Last year performance projected for at 30 Jun)	Annual Target for 19/20	1st Qtr Project progress milestone by 30 Sept '19	% progress by end Sept	2nd Qtr Project progress milestone by 31 Dec '19	% progress by 31 Dec	3rd Qtr Project progress milestone by 31 Mar '20	% progress by 31 Mar '20	3rd Qtr Project progress ADJUSTED milestone by 31 Mar '20	Adjusted % progress by 31 Mar '20	4th Qtr Project progress milestone by 30 Jun '20	% progress by 30 Jun '20	4th Qtr Project ADJUSTED progress milestone by 30 Jun '20	Adjusted % progress by 30 Jun '20	Portfolio of evidence	Reason for adjustment
ESD	BSD	Improve access to sustainable and affordable basic services	Upgrading of road network	Rehabilitation of Haenertsburg Cemetery Road	Designs in progress	100%	Approval of Scoping Report (25%)	25%	Approval of Design Report (25%)	50%	Preparation of tender documentation (25%)	75%	Final designs submitted	50%	Advertisement of a Contractor (25%)	100%	n/a	n/a	Appointment Letter Scoping Report Design Report Advertisement	Preliminary designs was ready by January at 50% progress. Tender will not be advertised for 2020/21 because of financial constraints.
ESD	BSD	Improved access to affordable and sustainable basic services	Upgrading of road network	Mulati Access road Paving: Phase 1 of 3, 2 of 3 and 3 of 3	35% Physical Progress	100%	Physical Progress at 55%	20%	Physical Progress at 60% (20%)	40%	Physical Progress at 70% (30%)	70%	Complete review of designs and tender documentation	20%	Physical Progress at 80% (30%)	100%	Tender advertisement to appoint the contractor	10%	Monthly Project Progress Reports	Initial contract was terminated new contractor has to be appointed. Progress was at 70% by end Dec.
GTED A	GG	Increased Financial viability	Management and Administration	Purchase of MSCOA printers Equipment's	Project not implemented	100%	Specifications completed (5%)	5%	Procurement of service provider completed (5%)	10%	Printers and Equipment delivered (90%)	100%			n/a	n/a			Specifications Appointment letter Receipt	n/a
MM	GG	Efficient and Effective Administration	Internal Audit	Contracted Services for Internal Audit	Not implemented	100%	Q1: Draft Specifications (5%) Advertisement for the appointment of a service provider (5%)	10%	Q2: Appointment finalised (10%)	20%	Q3: IT Audit in progress at 50% (40%)	60%	n/a	n/a	Outsourced audits completed (40%)	100%	n/a	n/a	Appointment letters Quotations Audit Progress reports Audit Reports	n/a
MM	GG	Efficient and Effective Administration	Internal Audit	Acquire Electronic Auditing System	Not completed	100%	Draft Specifications (5%) Advertisement for the appointment of a service provider (5%) (10%)	10%	Q2: Appointment finalised (20%)	30%	Q3: System configuration and training (45%)	75%	n/a	n/a	Q4: System fully functional and utilised by Division (25%)	100%	n/a	n/a	Advertisement Appointment letter System reports	n/a
MM	GG	Efficient and Effective Administration	Management and Administration	Purchase Mayoral Car	New Project	100%	Develop (2.5%) and submit (2.5%) specifications to SCM (5%)	5%	Advertise for procurement of fleet (20%)	30%	Appointment of service provider for fleet (20%)	50%	Remove	0%	Delivery of Mayoral Car completed (50%)	100%	Remove	0%	Specifications Appointment letter Advertisement Delivery note	Funding revoked due to financial constraints
MM	GG	Efficient and Effective Administration	Management and Administration	Purchase Speakers car	New Project	100%	Develop (2.5%) and submit (2.5%) specifications to SCM (5%)	5%	Advertise for procurement of fleet (20%)	30%	Appointment of service provider for fleet (20%)	50%	Remove	0%	Delivery of Speakers Car completed (50%)	100%	Remove	0%	Specifications Appointment letter Advertisement Delivery note	Funding revoked due to financial constraints
PED	LED	Create a stable and an enabling environment by attracting suitable investors	Informal Sector Support	Regulate informal Sector Economy	New Project	100%	Formalise a task team to regulate the Informal Sector economy, develop Terms of Reference for the committee (25%)	25%	TOR and Task Team and By-law ITEM approved by Council by 30 Dec '19 (25%)	50%	Arrange and conduct a workshop for informal traders on the implementation of the Informal Sector Strategy and By-law (25%)	75%	n/a	n/a	By-law on Street Trading promulgation concluded. (25%)	100%	n/a	n/a	TOR Council Resolution By-Law Promulgation Workshop invitation and attendance register	n/a
PED	LED	Create a stable and an enabling environment by attracting suitable investors	Investment attraction	Incentive Policy	New Project	100%	Draft Incentive Policy (50%)	50%	Incentive policy adopted by Council by 30 Dec '19 (50%)	100%	Not applicable	100%	n/a	n/a	Not applicable	100%	n/a	n/a	Draft & Final Incentive Policy Council Resolution	n/a
PED	LED	Create a stable and an enabling environment by attracting suitable investors	Investment attraction	Tourism Strategy Development	New Project	100%	Develop Specifications and submit to SCM (10%)	10%	Advertisement and closure of bid (5%)	15%	Evaluation and Adjudication and appointment of Service provider (5%)	20%	Remove	0%	Draft Tourism Strategy Available by 30 June '20 (80%)	100%	Remove	0%	Specifications Draft Tourism Strategy	Budget reduced to R0 during adjustment

7 Adjusted Quarterly Project Milestones per Department for 2019/20 for 3rd and 4th quarter

Dept	National KPA	Strategic Objective	IDP Programme	Project Name	Baseline (Last year performance projected for at 30 Jun)	Annual Target for 19/20	1st Qtr Project progress milestone by 30 Sept '19	% progress by end Sept	2nd Qtr Project progress milestone by 31 Dec '19	% progress by 31 Dec	3rd Qtr Project progress milestone by 31 Mar '20	% progress by 31 Mar '20	3rd Qtr Project progress ADJUSTED milestone by 31 Mar '20	Adjusted % progress by 31 Mar '20	4th Qtr Project progress milestone by 30 Jun '20	% progress by 30 Jun '20	4th Qtr Project ADJUSTED progress milestone by 30 Jun '20	Adjusted % progress by 30 Jun '20	Portfolio of evidence	Reason for adjustment
PED	LED	Increased Investment in the GTM Economy	Investment attraction	GTEDA Support	GTEDA SLA	100%	Review (20%) and conclude a Service Level Agreement with GTEDA by end of August '19 (20%)	40%	Consultations with GTEDA on LED strategy and budget requirements (20%)	70%	Review the GTEDA Annual Business Plan for 20/21 Financial year for inclusion in IDP (20%)	90%	n/a	n/a	GTEDA Business plan projects included in the GTM IDP for 20/21 (10%)	100%	n/a	n/a	GTEDA SLA Annual Business Plan GTM approved IDP	n/a
PED	LED	Increased Investment in the GTM Economy	Investment attraction	SMME Development strategy	New Project	100%	Develop Specifications and submit to SCM	10%	Advertisement and closure of bid	15%	Evaluation and Adjudication and appointment of Service provider	20%	Remove	0%	Draft Informal Sector Strategy Available by 30 June '20	100%	Remove	0%	Specifications Draft Informal Sector Economy Strategy	Budget reduced to R0 during adjustment
PED	SR	Enhanced Integrated Developmental Planning	Integrated Human Settlements	Purchase Geographical Information Systems Equipment	New Project	100%	Draft Specifications and finalise Request for Proposal Documentation to SCM by end Aug (10%)	10%	Procurement process and closure of bid. (5%)	15%	Appointment of service provider and SLA concluded (5%)	20%	Remove	0%	Delivery of GIS equipment in line with SLA. (80%)	100%	Remove	0%	Specifications Request for Proposal SLA Delivery note	Budget reduced to R0 during adjustment
PED	SR	Enhanced Integrated Developmental Planning	Integrated Human Settlements	Formulation of a Land Audit report for entire GTM area	Service Provider appointed in Feb '19. Data collection completed and first report received in April '19	100%	Draft Land Audit Report submitted by 30 Sept '19	80%	Final Land Audit Report submitted to Council by 30 Dec '19	100%	Not applicable	100%	n/a	n/a	Not applicable	100%	n/a	n/a	Draft Land Audit Report Council Resolution	n/a
PED	SR	Enhanced Integrated Developmental Planning	Spatial planning	Formulation of land use scheme for GTM area as per SPLUMA	Service Provider appointed and Status Quo report done	100%	Land Use Scheme completed by 30 Sept '19 (80%)	80%	Land Use Scheme adopted by Council by 30 Nov '19 (10%)	90%	Promulgation of Land Use Scheme by 30 March '20 (10%)	100%	n/a	n/a	Not applicable	100%	n/a	n/a	LUMS Council Resolution Promulgation notices	n/a

8. REPORTING PROCEDURES

GTM utilises an Electronic Reporting System to enable Administration to prepare performance reports which are accurate and presented to Council in a reasonable timeframe. The Reporting procedures are as follows:

Step 1: The approved SDBIP is activated on the "ActionAssist" system and reporting responsibilities are allocated.

Step 2: Managers report on the KPIs/Projects allocated to them on a monthly basis, within 13 working days of the close of the month.

Step 3: MM and Directors have 2 additional working days to verify the information reported and upload additional information if necessary.

Step 4: Internal Audit Verifies the reported performance and requests corrections and/or additional supporting documentation if needed.

Step 5: Performance Management Office extracts a quarterly report from the system, analyses the information and prepares a report which highlights the areas of under performance. Recommendations are made to improve performance towards achieving the annual targets.

Step 6: A draft Quarterly Performance Report is presented to the Audit Committee, to review prior to submission to Council.

Step 7: The quarterly performance report is presented to Council and to other relevant authorities, as legislated.

Step 8: The quarterly performance report is submitted to the Municipal Public Accounts Committee and uploaded on the GTM website for the public to view.

Approval:

Mayor: Cllr. M Mangena

Date