

GREATER TZANEEN MUNICIPALITY



SUPPLY CHAIN MANAGEMENT UNIT

QUOTE DESCRIPTION: RENOVATION OF RELELA HALL

QUOTE NO: SCMU Q 09/2022

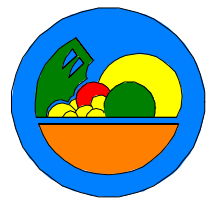
NAME OF BIDDER:

AMOUNT R VAT incl.

AMOUNT IN WORDS:

.....RAND

CLOSING DATE: 17 JUNE 2022@12H00



PART A: MBD1
GREATER TZANEEN MUNICIPALITY
GROTER TZANEEN MUNISIPALITEIT

ADVERT
SUPPLY CHAIN MANAGEMENT UNIT
DEPARTMENT: CIVIL ENGINEERING

QUOTE DESCRIPTION: RENOVATION OF RELELA HALL

BID NO: SCMU Q 09/2022

Quotations are hereby invited from interested service provider for the Renovation of Relela Hall. Documents are obtainable at Greater Tzaneen Municipality Supply Chain Management Offices and municipal website.

Interested bidders must attach proof of the following documents to avoid disqualification: CSD report (not older than 3 months), certified copies of ID's for all directors of the company, statement of municipal rates and taxes for both company and directors appearing in the CK (not older than 3 months)/ letter from traditional authority not older than 3 months for the company and the directors/ copy of Lease Agreement with 3 Months proof of payment only (No statements), certified copies of Permission to occupy (PTO's) land for bidders residing in Tribal authority's areas of jurisdiction, initial every page of the quotation document; valid tax pin or tax clearance, certified or original B-BBEE certificate (combined BBEE certificate if Joint Venture), signed joint venture agreements in case of a joint venture companies.

Third Parties must sanitise/ wear gloves when preparing their bid document. Completed documents with attachments (supporting documents) must be wrapped in a sealed envelope and be deposited into Greater Tzaneen Municipality bid box, Civic Centre, Agatha Street, marked as Quote No: SCMU Q 09/2022, postal address and contact details of the bidder.

Document will be available at www.greatertzaneen.gov.za and Supply Chain Office from the date of advert.

Compulsory briefing session 14 June 2022 @ 10h00 at Relela Hall.

Closing date: 17 June 2022 @ 12:00 at Greater Tzaneen Municipality; Civic Centre; Council Chamber.

Bidders shall take note of the following bid conditions:

- a) Greater Tzaneen Municipality Supply Chain Management Policy will apply on this bid.
- b) Broad Based Black Economic Empowerment (B-BBEE) Act will apply on this bid.
- c) Council reserves the right not to appoint.
- d) No bidder will be appointed if not registered on Central Supplier Database.
- e) Contract period of this quote is – once off procurement
- f) Late, incomplete, unsigned, faxed, or emailed documents will not be accepted.

Technical enquiries should be directed to Ms. S Mathebula @ 015 307 8212
Administrative enquiries must be directed to Ms. Z. Modjadji @ 015 307 8199

**PART B.1
FORM OF OFFER**

Quote for contract number: SCMU Q 09/2022

I/We, the undersigned:

Quote for an amount % (vat inclusive) and.

- a) Quote to supply and deliver to the Greater Tzaneen Municipality all or any of the supplies of goods described in both Specification and Scheduled of this Contract.
- b) Agree that we will be bound by the specifications, prices, terms and conditions stipulated in those Schedules attached to this document, regarding delivery and execution.
- c) Declare that all information provided in respect of the bidder as well as the bid documents submitted are true and correct.

Signed atthis Day of20.....

Signature

Name of Firm: _____

Address: _____, _____, _____

State in cases where the bidder is a Company, Corporation of Firm by what authority the person signing does so, whether by Articles of Association, Resolution, Power of Attorney or otherwise.

I/We the undersigned am/are authorized to enter into this contract on behalf of:

By virtue of _____

Dated _____ a certified copy of which is attached to this bid.

Signature of authorized person: _____

Name of Firm: _____

Postal Address: _____

Please Note: The prices at which bids are prepared to supply the goods and materials or perform the services must be placed in the column on the form provided for that purpose.

Failure to sign the form of offer and initialling each page of the document will result in disqualification of the bidder.

Part B. 2
Quote Information

Details of person responsible for bidding process

Name: _____

Contact number: _____

Address of office submitting quote: _____

Telephone: _____

Fax no: _____

E-mail address: _____

Authority for signatory

Signatories for close corporation and companies shall confirm their authority by attaching to this form a duly signed and dated copy of the relevant resolution of their members or their board of directors, as the case may be.

An example for a company is shown below:

“By resolution of the board of director(s) passed on ____/____/20____

Mr/ Mrs. _____

Has been duly authorized to sign all documents in connection with the bid for

Contract _____ **No** _____

And any contract, which may arise there from on behalf of

Signed on behalf of the company: _____

In his capacity as: _____ **Date:** ____/____/____

Signature of signatory

PART C

SPECIFICATION

RENOVATIONS: RELELA HALL TOILETS LABOUR AND MATERIAL

	Unit	Quantity	Rate	Amount
BILL NO 1				
1	-			
	<u>Preliminaries and generals</u>	Item	1	
	-			
<u>BILL NO 2</u>				
	-			
	<u>Demolish brick wall</u>			
2	-			
	Demolish internal brick wall	m2	40	
3	-			
	Import gravel fill and compact in layers not exceeding 200mm	m3	3	
4	-			
	Demolish and reconstruct concrete slab (25Mpa) complete with reinforcement mesh (code393)	m2	95	
	<u>New brick wall</u>			
5	-			
	New internal brick wall	m2	40	
	<u>REPLACE, SUPPLY AND FIX</u>			
	<u>Wrought meranti, Fibre Cement and Metal</u>			
6	-			
	Supply and replace Ceramic floor tiles <u>(Male, Female and disabled toilets)</u>	m2	95	
7	-			
	Supply and install new wall tiles (M & F Toilet, 2.1m high)	m2	120	
8	-			
	Supply and fix internal wooden single doors including frames	no	14	
9	-			
	Supply and fix external Meranti wooden single doors, put the shield cap to protect from sun and rain	no	2	
10	-			
	New Indicator locks fitted to internal doors	no	14	
11	-			
	Fix Solid external meranti double door put the shield cap to protect from sun and rain	no	2	
12	-			
	Supply and fix new ceiling boards and fibre cornice in toilets	m2	80	
BILL NO 3				

PAINTWORK
ON FIBRE CEMENT

Primer, universal undercoat and two coat acrylic PVA paint

13 On ceiling and cornices

m2 80

ON WOOD

Prepare and apply two coat paint

14 On doors

m2 14

15 On wooden doors and eaves

m2 20

BILL NO 4

Plumbing, Repairs and miscellaneous

16 Supply and fix multi toilet roll holders

no 12

17 Supply and fix matching toilet seats and cistern with fittings

no 7

18 Fix leaking toilets

no 4

SUBTOTAL

ADD VAT @ 15 %

TOTAL

PART D

MBD 4

DECLARATION OF INTEREST

- 1.No bid will be accepted from persons in the service of the state*.
- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

- 3.1 Full Name:
- 3.2 Identity Number:
- 3.3 Company Registration Number:
- 3.4 Tax Reference Number:
- 3.5 VAT Registration Number:
- 3.6 Are you presently in the service of the state* **YES / NO**
 - 3.6.1 If so, furnish particulars.....
- Have you been in the service of the state for the past twelve months? **YES / NO**
- 3.7.1 If so, furnish particulars.
- 3.8 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**
 - 3.8.1 If so, furnish particulars.....
- 3.9 Have you been in the service of the state for the past twelve months?
YES / NO
 - 3.9.1. If yes, furnish particulars.....

* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council.
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces.
- (b) a member of the board of directors of any municipal entity.
- (c) an official of any municipality or municipal entity.
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

10. Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? YES / NO

3.10.1. If so, furnish particulars.....

3.11 Are any of the company’s directors, managers, principal shareholders or stakeholders in service of the state? YES / NO

3.11.1 If so, furnish particulars.....

3.12 Are any spouse, child or parent of the company’s directors, managers, principal shareholders or stakeholders in service of the state?

YES / NO

3.12.1 If so, furnish particulars.....

4. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee Number

Signature

Date

Capacity

Name of Bidder

CERTIFICATION

I, the undersigned

(name).....

Certify that the information furnished on this declaration form is correct. I accept that the state may act against me should this declaration prove to be false.

.....
Signature

.....
Date

.....
Designation

.....
Name of Bidder