1st Quarter Report
October 2012

Service Delivery and Budget Implementation Plan (SDBIP)

2012/2013

GREATER TZANEEN MUNICIPALITY
Approved: 20 June 2012

TABLE OF CONTENTS

INTRODUCTION & APPROVAL

The Service Delivery and Budget Implementation Plan (SDBIP) is developed in terms of the Municipal Finance Management Act (Act no.56 of 2003). In terms of the MFMA Circular 13 of the National Treasury, "the SDBIP gives effect to the Integrated Development Plan (IDP) and budget of the municipality and will be possible if the IDP and budget are fully aligned with each other, as required by the MFMA." The budget gives effect to the strategic priorities of the municipality and it is therefore important to supplement the budget and the IDP with a management and implementation plan, therefore the SDBIP.

The SDBIP serves as the commitment by Council to reaching the service delivery targets as set in the Integrated Development plan (IDP) in an attempt to address the needs expressed by the community. The SDBIP is therefore developed annually to form the basis for monitoring and measuring the performance of the Municipality against quarterly service delivery targets and budget projections. The SDBIP is therefore a vital link between the Mayor, Council and the Administration and a tool to hold Management accountable for its performance in terms of execution of the budget and the performance of Senior Management in the achievement of the strategic objectives as set by Council. The SDBIP therefore also forms the basis of the Performance Agreements of the Municipal Manager and other Senior Managers.

Quarterly progress reports will be submitted to Council based on the SDBIP to serve as an early warning mechanism to ensure that non-compliance to service delivery commitments is addressed in time.

Approved by the Honourable Mayor:
Cllr. DJ Mmetle

Signature:_____   **Date: _____**

Monthly Revenue projections by source for 2012/13

Source	Jul '12 Projected	Aug '12 Projected	Sep '12 Projected
Property rates	4 167	4 258	4 134
Penalties imposed and collection charges on rates	237	237	237
Service charges	31 119	31 657	31 667
Rent of facilities and equipment	19	19	20
Interest earned - external investments	16	154	154
Interest earned - outstanding debtors	1 220	1 220	1 282
Fines	135	171	106
Licenses and Permits	42	37	22
Income from Agency services	3 320	3 700	3 489
Operating grants and subsidies	111 609	2 324	2 322
Other Revenue	429	460	446
Gain on disposal of property, plant and equipment	–	–	–
Income foregone	(712)	(659)	(643)
Total Revenue	151 601	43 576	43 235

Monthly Actual Revenue by source for 2012/13

Source	Jul '12 Actual	Aug '12 Actual	Sep '12 Actual
Property rates	5 373	6 008	5 469
Penalties imposed and collection charges on rates	266	341	356
Service charges	35 410	36 968	36 547
Rent of facilities and equipment	63	67	40
Interest earned - external investments	92	499	522
Interest earned - outstanding debtors	890	1 269	1 320
Fines	40	344	186
Licenses and Permits	48	44	35
Income from Agency services	3 524	3 349	2 853
Operating grants and subsidies	104 239	–	1 293
Other Revenue	3	28	181
Gain on disposal of property, plant and equipment	–	–	–
Income foregone	(798)	(1 090)	(538)
Total Revenue	149 149	47 829	48 263

Monthly Revenue projections by source for 20

Source	Oct '12 Projected	Nov '12 Projected	Dec '12 Projected
Property rates	4 260	4 152	4 225
Penalties imposed and collection charges on rates	220	264	275
Service charges	30 046	29 734	30 369
Rent of facilities and equipment	25	24	20
Interest earned - external investments	101	–	1
Interest earned - outstanding debtors	1 192	1 294	1 407
Fines	460	354	376
Licenses and Permits	34	15	15
Income from Agency services	3 957	3 188	3 314
Operating grants and subsidies	2 322	88 528	2 322
Other Revenue	436	390	456
Gain on disposal of property, plant and equipment	–	–	2 300
Income foregone	(733)	(719)	(733)
Total Revenue	42 318	127 224	44 345

Monthly Actual Revenue by source for 2012/13

Source	Oct '12 Actual	Nov '12 Actual	Dec '12 Actual
Property rates			
Penalties imposed and collection charges on rates			
Service charges			
Rent of facilities and equipment			
Interest earned - external investments			
Interest earned - outstanding debtors			
Fines			
Licenses and Permits			
Income from Agency services			
Operating grants and subsidies			
Other Revenue			
Gain on disposal of property, plant and equipment			
Income foregone			
Total Revenue			

Monthly Revenue projections by source for 20

Source	Jan '13 Projected	Feb '13 Projected	Mar '13 Projected
Property rates	4 227	4 427	4 624
Penalties imposed and collection charges on rates	278	285	271
Service charges	29 524	29 028	30 000
Rent of facilities and equipment	22	32	21
Interest earned - external investments	66	–	–
Interest earned - outstanding debtors	1 347	1 369	1 197
Fines	430	256	272
Licenses and Permits	23	13	42
Income from Agency services	4 807	3 647	4 043
Operating grants and subsidies	–	–	64 158
Other Revenue	461	454	439
Gain on disposal of property, plant and equipment	–	–	–
Income foregone	(729)	(850)	(753)
Total Revenue	**40 455**	**38 662**	**104 314**

Monthly Actual Revenue by source for 2012/13

Source	Jan '13 Actual	Feb '13 Actual	Mar '13 Actual
Property rates			
Penalties imposed and collection charges on rates			
Service charges			
Rent of facilities and equipment			
Interest earned - external investments			
Interest earned - outstanding debtors			
Fines			
Licenses and Permits			
Income from Agency services			
Operating grants and subsidies			
Other Revenue			
Gain on disposal of property, plant and equipment			
Income foregone			
Total Revenue			

Monthly Revenue projections by source for 20

Source	Apr '13 Projected	May '13 Projected	Jun '13 Projected	TOTAL Projected
Property rates	5 169	4 159	4 198	52 000
Penalties imposed and collection charges on rates	323	298	275	3 200
Service charges	31 144	29 932	30 332	364 553
Rent of facilities and equipment	18	20	21	259
Interest earned - external investments	10	148	351	1 001
Interest earned - outstanding debtors	1 462	1 400	1 611	16 000
Fines	151	365	135	3 210
Licenses and Permits	32	27	43	345
Income from Agency services	3 146	3 686	4 152	44 448
Operating grants and subsidies	–			273 584
Other Revenue	445	390	397	5 203
Gain on disposal of property, plant and equipment	–	–	–	2 300
Income foregone	(871)	(735)	(753)	(8 891)
Total Revenue	41 029	39 692	40 761	757 212

Monthly Actual Revenue by source for 2012/13

Source	Apr '13 Actual	May '13 Actual	Jun '13 Actual	TOTAL Actual
Property rates				
Penalties imposed and collection charges on rates				
Service charges				
Rent of facilities and equipment				
Interest earned - external investments				
Interest earned - outstanding debtors				
Fines				
Licenses and Permits				
Income from Agency services				
Operating grants and subsidies				
Other Revenue				
Gain on disposal of property, plant and equipment				
Income foregone				
Total Revenue				

Monthly Projected Ependiture by Vote 2012/13

Vote	Jul-12 Opex R '000	Jul-12 Capex R '000	Jul-12 Rev R '000	Aug-12 Opex R '000	Aug-12 Capex R '000	Aug-12 Rev R '000	Sep-12 Opex R '000	Sep-12 Capex R '000	Sep-12 Rev R '000
Municipal Manager	878			713			476		
Executive and Council	1 796		–	2 609		–	1 863		–
Financial Services	3 574		86 094	2 820		5 647	3 537		6 260
Corporate Services	2 826		–	3 184		0	2 315		0
Planning and Economic Development	1 945		2 552	1 346		45	1 614	519	41
Community Services	4 851		4 944	7 496		1 907	6 806		1 858
Engineering Services	4 432	2 080	23 003	10 421	2 395	54	13 191	5 396	47
Transport, Safety, Security and Liaison	2 890		3 441	4 859		3 846	4 508		3 580
Electrical Engineering	27 254		31 566	32 170	593	32 077	27 798	872	31 450
Total By Vote	**50 445**	**2 080**	**151 601**	**65 618**	**2 988**	**43 576**	**62 109**	**6 787**	**43 235**

Monthly Actual Ependiture by Vote 2012/13

Vote	Jul-12 Opex R '000	Jul-12 Capex R '000	Jul-12 Rev R '000	Aug-12 Opex R '000	Aug-12 Capex R '000	Aug-12 Rev R '000	Sep-12 Opex R '000	Sep-12 Capex R '000	Sep-12 Rev R '000
Municipal Manager	678 605			513 784			430 993		
Executive and Council	1 733 851			3 096 282			1 687 534		
Financial Services	3 505 137		89 263 290	3 447 440		7 213 168	3 249 583		8 265 786
Corporate Services	2 147 580			3 225 957		9	3 343 089	6 000	9
Planning and Economic Development	859 947		15 510	1 192 099	238 000		1 315 746		17 170
Community Services	4 502 101		1 499 254	5 363 790		1 897 327	6 060 962		2 299 533
Engineering Services	1 065 394	2 215 442	21 292 823	4 844 451	2 994 272	107 361	3 988 719	2 818 745	170 662
Transport, Safety, Security and Liaison	2 214 313		3 553 516	4 917 501		3 675 226	4 824 855		3 021 002
Electrical Engineering	3 197 461		33 524 306	33 762 332		34 935 539	41 575 651	17 232	34 488 399
Total By Vote	**19 904 390**	**2 215 442**	**149 148 698**	**60 363 636**	**3 232 272**	**47 828 630**	**66 477 131**	**2 841 977**	**48 262 561**

Monthly Projected Ependiture by Vote 2012/1

Vote	Oct-12			Nov-12			Dec-12		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	667			1 856			570	500	
Executive and Council	1 849		–	1 903		–	2 654		–
Financial Services	7 196		5 507	5 113		68 342	9 642	500	7 977
Corporate Services	2 699		0	3 249		–	3 000	500	–
Planning and Economic Development	977	472	49	1 172	1 028	1 467	2 199	1 779	36
Community Services	7 155		1 905	5 926		4 110	9 797	500	1 811
Engineering Services	10 552	795	54	11 079	6 095	19 597	15 499	7 018	42
Transport, Safety, Security and Liaison	4 911		4 393	5 075		3 529	5 453		3 673
Electrical Engineering	29 562	2 805	30 411	30 428	820	30 179	37 341	5 000	30 806
Total By Vote	**65 568**	**4 071**	**42 318**	**65 801**	**7 942**	**127 224**	**86 155**	**15 797**	**44 345**

Monthly Actual Ependiture by Vote 2012/13

Vote	Oct-12			Nov-12			Dec-12		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager			0						
Executive and Council									
Financial Services									
Corporate Services									
Planning and Economic Development									
Community Services									
Engineering Services									
Transport, Safety, Security and Liaison									
Electrical Engineering									
Total By Vote	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Monthly Projected Ependiture by Vote 2012/1

	Jan-13			Feb-13			Mar-13		
	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev
Vote	R '000	R '000	R '000	R '000	R '000	R '000	R '000	R '000	R '000
Municipal Manager	461			378			552		
Executive and Council	2 164		–	1 813		1	1 853		0
Financial Services	3 068		5 679	1 712		5 717	3 438		52 856
Corporate Services	2 446		–	3 341		0	3 226		0
Planning and Economic Development	943	222	42	1 085	176	35	1 721		1 117
Community Services	5 810		1 694	6 825		1 670	7 515		3 591
Engineering Services	6 686	3 839	46	5 158	8 649	53	11 775	13 309	14 222
Transport, Safety, Security and Liaison	4 465		5 222	5 563		3 888	6 109		4 306
Electrical Engineering	23 805	4 000	27 772	28 221	5 331	27 298	26 407	2 500	28 222
Total By Vote	**49 849**	**8 061**	**40 455**	**54 096**	**14 155**	**38 662**	**62 596**	**15 809**	**104 314**

Monthly Actual Ependiture by Vote 2012/13

	Jan-13			Feb-13			Mar-13		
	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev
Vote	R '000	R '000	R '000	R '000	R '000	R '000	R '000	R '000	R '000
Municipal Manager									
Executive and Council									
Financial Services									
Corporate Services									
Planning and Economic Development									
Community Services									
Engineering Services									
Transport, Safety, Security and Liaison									
Electrical Engineering									
Total By Vote	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Monthly Projected Ependiture by Vote 2012/1

Vote	Apr-13			May-13			Jun-13		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	451			431			537	–	
Executive and Council	1 816		–	1 572		–	2 100		–
Financial Services	3 927		6 563	3 577		5 693	3 163	1 000	6 264
Corporate Services	2 688		0	3 193			2 987		
Planning and Economic Development	836	201	37	1 093	160	40	3 394	943	52
Community Services	6 499		1 703	5 822		1 707	6 389		1 699
Engineering Services	8 316	12 789	54	10 790	13 297	50	11 413	8 995	55
Transport, Safety, Security and Liaison	5 277		3 286	4 959		4 036	5 450		4 274
Electrical Engineering	27 819	1 000	29 386	24 679	1 500	28 166	30 535	1 080	28 417
Total By Vote	**57 630**	**13 990**	**41 029**	**56 117**	**14 957**	**39 692**	**65 969**	**12 019**	**40 761**

Monthly Actual Ependiture by Vote 2012/13

Vote	Apr-13			May-13			Jun-13		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager									
Executive and Council									
Financial Services									
Corporate Services									
Planning and Economic Development									
Community Services									
Engineering Services									
Transport, Safety, Security and Liaison									
Electrical Engineering									
Total By Vote	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Monthly Projected Ependiture by Vote 2012/1

Vote	Total		
	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	7 970	500	–
Executive and Council	23 992	–	1
Financial Services	50 769	1 500	262 598
Corporate Services	35 154	500	0
Planning and Economic Development	18 325	5 500	5 514
Community Services	80 890	500	28 598
Engineering Services	119 312	84 655	57 277
Transport, Safety, Security and Liaison	59 519	–	47 474
Electrical Engineering	346 021	25 500	355 749
Total By Vote	**741 953**	**118 655**	**757 212**

Monthly Actual Ependiture by Vote 2012/13

Vote	Total		
	Opex R '000	Capex R '000	Rev R '000
Municipal Manager			
Executive and Council			
Financial Services			
Corporate Services			
Planning and Economic Development			
Community Services			
Engineering Services			
Transport, Safety, Security and Liaison			
Electrical Engineering			
Total By Vote			

**Quarterly Summary of Projected
Revenue and Expenditure by Vote
(2012/13)**

Vote	Quarter ending 30 September 2012			Quarter ending 31 December 2012		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	2 067	–	–	3 093	500	–
Executive and Council	6 268	–	–	6 406	–	–
Financial Services	9 932	–	98 001	21 951	500	81 825
Corporate Services	8 324	–	0	8 948	500	0
Planning and Economic Development	4 905	519	2 638	4 347	3 279	1 552
Community Services	19 152	–	8 709	22 878	500	7 825
Engineering Services	28 044	9 870	23 103	37 130	13 907	19 693
Transport	12 257	–	10 868	15 439	–	11 595
Electrical Engineering	87 223	1 465	95 093	97 331	8 624	91 396
Total By Vote	**178 172**	**11 854**	**238 412**	**217 524**	**27 810**	**213 887**

**Quarterly Summary of Actual
Revenue and Expenditure by Vote
(2012/13)**

Vote	Quarter ending 30 September 2012			Quarter ending 31 December 2012		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	1 623 382					
Executive and Council	6 517 667					
Financial Services	10 202 160		104 742 244			
Corporate Services	8 716 626	6 000	18			
Planning and Economic Development	3 367 792	238 000	32 680			
Community Services	15 926 853		5 696 114			
Engineering Services	9 898 564	8 028 460	21 570 846			
Transport	11 956 669		10 249 743			
Electrical Engineering	78 535 443	17 232	102 948 244			
Total By Vote	**146 745 156**	**8 289 692**	**245 239 889**	**0**	**0**	**0**

**Quarterly Summary of Projected
Revenue and Expenditure by Vote
(2012/13)**

Vote	Quarter ending 31 March 2013			Quarter ending 30 June 2013			Total		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	1 391	–	–	1 419	–	–	7 970	500	–
Executive and Council	5 830	–	1	5 488	–	–	23 992	–	1
Financial Services	8 218	–	64 252	10 668	1 000	18 519	50 769	1 500	262 598
Corporate Services	9 013	–	0	8 868	–	0	35 154	500	0
Planning and Economic Development	3 749	398	1 194	5 323	1 305	129	18 325	5 500	5 514
Community Services	20 150	–	6 955	18 710	–	5 109	80 890	500	28 598
Engineering Services	23 619	25 796	14 322	30 520	35 082	159	119 312	84 655	57 277
Transport	16 136	–	13 415	15 686	–	11 596	59 519	–	47 474
Electrical Engineering	78 434	11 831	83 291	83 034	3 580	85 970	346 021	25 500	355 749
Total By Vote	**166 541**	**38 025**	**183 431**	**179 716**	**40 966**	**121 482**	**741 953**	**118 655**	**757 212**

**Quarterly Summary of Actual
Revenue and Expenditure by Vote
(2012/13)**

Vote	Quarter ending 31 March 2013			Quarter ending 30 June 2013			Total		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager									
Executive and Council									
Financial Services									
Corporate Services									
Planning and Economic Development									
Community Services									
Engineering Services									
Transport									
Electrical Engineering									
Total By Vote	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

2012/13 Capital Funding by source

Funding Source	R '000	%
MIG	54 526	46%
Own Source	29 129	25%
Grant	5 000	4%
Loan	30 000	25%
Total	118 655	100%
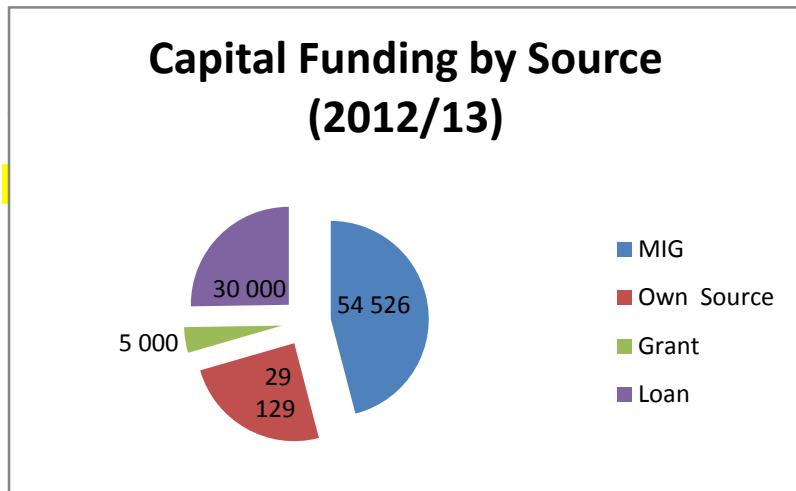
2012/13 Capital Allocation by vote

Vote	R '000	%
Community Services	500	0.42%
Corporate Services	500	0.42%
Chief Financial Officer	1 500	1.26%
Engineering Services	84 655	71.35%
Electrical Engineering	25 500	21.49%
Municipal Manager	500	0.42%
Planning and Economic Development	5 500	4.64%
Total	118 655	100%

Capital Funding by Source (2012/13)

Capital per vote (2012/13)

Key Performance Indicators (KPIs) - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
BSD	Develop and build skilled and knowledgeable workforce	Capacity building and Training	% compliance to Workplace Skills plan		15.0%	25%	14%	50%	75%	100%		Workplace Skills Plan Training plan
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure	*% increase in households with access to electricity*		new indicator	Reporting only - no target	Not available	Reporting only - no target	Reporting only - no target	Reporting only - no target	Busy with the updating of the indigent register	Electrification reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure	R-value sourced to implement electricity recovery plan		R 55 350 000	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	R 25 000 000		Monthly reports
BSD	Improve access to sustainable and affordable services	Free Basic Services	*% increase in households with access to free basic services*		new indicator	Reporting only - no target	Not available	Reporting only - no target	Reporting only - no target	Reporting only - no target	Busy with the updating of the indigent register	Revenue reports
BSD	Improve access to sustainable and affordable services	Free Basic Services	*%Increase in households with access to free electricity*		25000	Reporting only - no target	Not available	Reporting only - no target	Reporting only - no target	Reporting only - no target	Busy with the updating of the indigent register	Revenue reports
BSD	Improve access to sustainable and affordable services	Free Basic Services	*% of households with access to basic level of electricity*		75.0%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	83%		Records of correspondence
BSD	Improve access to sustainable and affordable services	Free Basic Services	*% Households with access to basic level of waste management services*		10%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	11%		Solid waste Service schedules
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	*% reduction in road backlog*		new indicator	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	12%		Road completion reports
BSD	Improve access to sustainable and affordable services	Water and sanitation services	*Number of water systems with Blue Drop Certification*		2	2	2	2	2	3		Blue Drop Certificates
BSD	Optimise infrastructure investment and services	Maintenance of municipal assets	*% capital budget spent on upgrading municipal assets*		72.0%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%		Monthly reports
BSD	Optimise infrastructure investment and services	Maintenance of municipal assets	*% operational budget spent on repairs and maintenance*		13.0%	Reporting only - no target	1.36	Reporting only - no target	Reporting only - no target	18.9%		Maintenance Expenditure Statement
BSD	Promote environmentally sound practices and social development	Disaster management		*Annual Disaster Management report submitted to Council and MDM within legislated timeframes*	January'12	31 July '12	Not yet approved	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Item was submitted to Management and awaits Councils approval	Disaster Annual Report proof of submission to Council & MDM

Key Performance Indicators (KPIs) - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
BSD	Promote environmentally sound practices and social development	Disaster management		% disaster incidences responded to (relieved) within 72-hours	100%	100%	100%	100%	100%	100%		Relief reports
BSD	Promote environmentally sound practices and social development	Environmental Health management	% compliance to the environmental legislation checklist		76%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	80%		Environmental Checklist
BSD	Promote environmentally sound practices and social development	Library Services	# of new libraries developed		0	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	1	1		Shilovane & Molati building site reports Correspondence with DSAC
GG	Develop effective and sustainable stakeholder relations	Customer Care	% Community satisfaction rating		50%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	50%		External Client Satisfaction Survey report
GG	Develop effective and sustainable stakeholder relations	Inter-governmental relations	% of MM forum and technical working group meeting resolutions implemented		100%	100%	75%	100%	100%	100%		Resolutions register
GG	Develop effective and sustainable stakeholder relations	Inter-governmental relations	# of quarterly reports from MDM council representatives		0	1	0	2	3	4	no reports received	MDM Council reps reports
GG	Develop effective and sustainable stakeholder relations	Inter-governmental relations	% of premier IGR resolutions implemented		100%	100%	75%	100%	100%	100%		IGR resolution register and Quarterly Council reports Minutes of MM s forum
GG	Develop effective and sustainable stakeholder relations	Inter-governmental relations	% of district IGR forum and technical working group meeting resolutions implemented		100%	100%	100%	100%	100%	100%		Minutes of meetings - Resolutions Register
GG	Develop effective and sustainable stakeholder relations	Inter-governmental relations	# of meetings with individual sector Departmens and State owned Enterprises		new indicator	1	0	2	3	4	No issues for discussion	Minutes and attendance registers
GG	Develop effective and sustainable stakeholder relations	Inter-governmental relations	# of District MM Forum attended		1	Reporting only - no target	1	Reporting only - no target	Reporting only - no target	Reporting only - no target		Minutes of meetings, attendance register & resolution register
GG	Effective and Efficient administration	Council Support	% of GTM Council resolutions implemented		95%	100%	95%	100%	100%	100%		Council annual program Resolution register
GG	Effective and Efficient administration	Fraud and Anti- corruption	# of cases of fraud and corruption reported		0	0	0	0	0	0		Fraud and Corruption reports
GG	Effective and Efficient administration	Fraud and Anti- corruption	% cases of fraud and corruption successfully dealt with		100%	100%	100%	100%	100%	100%	no cases of fraud and corruption received	Fraud and Corruption reports
GG	Effective and Efficient administration	Management and Administration		# Management meetings	22	13	2	26	39	52	No issues for discussion	Minutes of management meetings & Attendance Registers

Key Performance Indicators (KPIs) - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
GG	Effective and Efficient administration	Performance monitoring and reporting		# of audited Quarterly performance reports submitted to Council on time	4	1	1	2	3	4	Annual Performance Report submitted but not audited	Exco Agendas containing Quarterly Performance Reports
GG	Effective and Efficient administration	Performance monitoring and reporting		# of MM Departmental monthly reports submitted on time	12	3	3	6	9	12		Monthly, quarterly, half yearly and annual reports
GG	Effective and Efficient administration	Performance monitoring and reporting		% capital projects within budget	100%	100%	50%	100%	100%	100%	Due to delay from supply chain and consultants	Monthly reports
GG	Effective and Efficient administration	Performance monitoring and reporting		% of capital projects within time	50%	100%	50%	100%	100%	100%	Due to delay from supply chain and consultants	Monthly reports
GG	Effective and Efficient administration	Performance monitoring and reporting		% of capital projects within specifications	100%	100%	100%	100%	100%	100%		Monthly reports
GG	Effective and Efficient administration	Regulatory Framework	# of By-laws gazetted		new indicator	3	0	6	9	12	No by-laws revised	By-Law Register Report on contravention legal action
GG	Effective and Efficient administration	Regulatory Framework	# of policies approved		new indicator	Reporting only - no target	0	Reporting only - no target	Reporting only - no target	Reporting only - no target		Policy register
GG	Effective and Efficient administration	Risk management	% of identified risks addressed		new indicator	90%	0%	90%	90%	90%	Risk officer postition still vacant	Risk register
GG	Effective and Efficient administration	Risk management	# of risks identified		new indicator	Not applicable this quarter	Not applicable this quarter	15	Not applicable this quarter	10		Risk register
GG	Effective and Efficient administration	Sound Governance	% of NDPG reports submitted in time		100%	100%	100%	100%	100%	100%		NDPG reports submissions
GG	Effective and Efficient administration	Sound Governance	% of reported cases of corruption prosecuted		0%	100%	100%	100%	100%	100%	None reported	Anti-corruption and theft policy approved
GG	Effective and Efficient administration	Sound Governance		# of quarterly internal audit reports submitted to audit committee	4	1	0	2	3	4	Awaiting first quarter meeting	Audit Risk Report Quarterly Audit reports
GG	Effective and Efficient administration	Sound Governance		# of Audit committee packs subimtted 7 days before meeting	Actual Awaited	1	0	2	3	4	Awaiting first quarter meeting	Acknowledgement of receipt & schedule of meetings
GG	Effective and Efficient administration	Sound Governance	% reduction in audit queries from AG		New indicator	Not applicable this quarter	Not applicable this quarter	100%	Not applicable this quarter	Not applicable this quarter		Audit Report
GG	Effective and Efficient administration	Sound Governance		% of Internal Audit queries responded to within 10 days	100%	100%	50%	100%	100%	100%		Register of Internal Audit queries & corresponding reports
GG	Effective and Efficient administration	Sound Governance		# of Outcome 9 reports submitted on time	4	4	4	1	2	3		Quarterly MTAS reports, Acknowledgement of receipt

Key Performance Indicators (KPIs) - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
GG	Effective and Efficient administration	Sound Governance	*Audit opinion*		Qualified	Not applicable this quarter	Not applicable this quarter	Unqualified audit opinion	Not applicable this quarter	Not applicable this quarter		Audit Report
GG / MFVM	Increase financial viability	Budget management	*% of capital spent on projects as prioritised in IDP for specific year*		100%	100%	7%	100%	100%	100%		Expenditure report
GG / MFVM	Increase financial viability	Budget management	% of municipal budget spent		92%	Reporting only - no target	19.33	Reporting only - no target	Reporting only - no target	100%		Monthly financial budget reports
GG / MFVM	Increase financial viability	Budget management		% of departmental budget spent	90%	25%	20%	50%	75%	100%		Monthly financial budget reports
GG / MFVM	Increase financial viability	Budget management	*% increase in cost coverage*		2.32	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	0.11		Financial reports Financial viability calculations
GG / MFVM	Increase financial viability	Expenditure Management	% capital spent on upgrading municipal assets		72%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%		Budget report
GG / MFVM	Increase financial viability	Financial reporting	% of AG queries responded to within 2 working days		100%	Not applicable this quarter	Not applicable this quarter	100%	Not applicable this quarter	Not applicable this quarter		Register of AG queries and response dates
GG / MFVM	Increase financial viability	Municipal Assets		# of departmental asset verifications done	1	0	0	1	1	2		Asset verification checklist
GG / MFVM	Increase financial viability	Revenue Management	*% decrease in outstanding rates and service debtors*		2%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	3%		Financial reports
GG / MFVM	Increase financial viability	Revenue Management	*% increase in R-value revenue collection*		4%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	5%		Report on revenue generated
GG / MFVM	Increase financial viability	Supply chain management	*% compliance to supply chain management processes*		new indicator	100%	100%	100%	100%	100%		SCM process checklist
GG / MFVM	Increase financial viability	Supply chain management	# of Tenders awarded that deviated from the adjudication committee recommendations		0	0	0	0	0	0		Monthly SCM report
GG / MFVM	Increase financial viability	Supply chain management	% of Bids awarded within 2 weeks after adjudication committee resolution		100%	100%	100%	100%	100%	100%		Submission register Monthly reports
GG / MTOD	Effective and Efficient administration	Performance monitoring and reporting	*# performance reports submitted within legislated timeframes*		8	2	2	4	6	8		Performance Reports submission register (Otutcome 9 & SDBIP)

Key Performance Indicators (KPIs) - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
GG / MTOD	Effective and Efficient administration	Performance monitoring and reporting	*Timeous submission of annual report*		30-Jan	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	31 Jan '12	n/a		Acknowledgement of Receipt, DLGH, AG & PT
GG / MTOD	Effective and Efficient administration	Sound Governance	*# of Section 71 (MFMA) reports submitted within legislated timeframes*		12	3	3	6	9	12		MFMA Report submission register
GG/ MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	*% Staff turnover*		7.1%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	6.5%		HR reports
LED	Create a stable economic environment by attracting suitable investors	Economic Growth and Investment	*# of committed investors attracted through GTEDA*		new indicator	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	3		Investment reports (LADC, MDDA, Premiers Office & SEDA)
LED	Create Community beneficiation and empowerment opportunities	Enterprise Development (SMME support)	# of jobs created through municipal LED initiatives		503	Reporting only - no target	1827	200	Reporting only - no target	600		LED monthly job creation report Capital projects job creation reports
LED	Create Community beneficiation and empowerment opportunities	Poverty Reduction and empowerment	*% reduction in unemployment*		Not available	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	5%		Unemployment Results from Stats SA or other accepted source
LED	Integrated developmental planning	2030 Vision Strategy	*2030 Vision Strategy Developed and approved within required timeframe*		new indicator	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	30-Jun		Council Minutes
LED	Integrated developmental planning	Integrated development planning	*IDP credibility rating*		High	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	High		DLGH report
LED	Integrated developmental planning	Integrated development planning	*Timeous submission of draft IDP to COGHSTA*		31-Mar	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	31 March '12	Not applicable this quarter		Acknowledgement of receipt
LED	Integrated developmental planning	Integrated development planning		Timeous adoption of IDP	30-May	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	31-May		Council Minutes
LED	Integrated developmental planning	Integrated development planning		Timeous adoption of SDBIP	20-Jun	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	30-Jun		SDBIP signed by Mayor
LED	Integrated developmental planning	Integrated Development Planning		# of IDP Technical Committee meetings	4	2	1	4	5	6		Minutes & attendance registers of Steering Committee meetings

Key Performance Indicators (KPIs) - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
LED	Integrated developmental planning	Integrated Development Planning		# of IDP steering Committee meetings	4	2	1	4	5	6		Minutes & attendance registers of Steering Committee meetings
LED	Integrated developmental planning	Integrated Development Planning		# of IDP Rep forum meetings	3	2	1	4	5	6		Minutes & Attendance registers of Rep forum meetings
LED	Integrated developmental planning	Integrated Spatial Development	# Capital projects implemented in SDF nodes		new indicator (IDP)	Reporting only - no target		Reporting only - no target	Reporting only - no target	Reporting only - no target		Revised SDF vs Capital Expenditure
LED	Integrated developmental planning	Integrated Spatial Development	% of capital spent on projects as prioritised in IDP for specific year		100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%		IDP list of capital projects & Budget report
LED/ MTOD	Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management		# of formal performance reviews	2	1	0	1	2	2	Annual Performance Assessment for 2011/12 will take place once all Section 56/57 positions have been filled	Mid-year and Annual Assessment reports
LED/ MTOD	Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	% of critical posts with signed performance agreements		100%	100%	0%	100%	100%	100%	Awaiting appointment of CFO and Municipal Manager. Only EED has signed all performance plans	Signed Performance Agreements
LED/ MTOD	Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	% Section 57 Managers with signed Performance Agreements/ Plans by 30 Jun		100%	100%	14%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Awaiting appointment of MM, CFO and CORP director	Performance Agreements for Sect 57 Managers
LED/ MTOD	Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management		% of MM Manager's with signed performance plans by 31 July	100%	100%	0%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Awaiting appointment of the MM	Signed Performance Plans Managers

Quarterly targets per Project - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Sept '2012	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Optimise infrastructure investment and services	Infrastructure Planning	Infrastructure Development Plans	30/06/2013			Monitor the drafting of the Infrastructure Development plans (Water, Sewer, Roads, Parks & Cemetery master plans)	No funds available. Still busy accessing funds	Monitor the drafting of the Infrastructure Development plans (Water, Sewer, Roads, Parks & Cemetery master plans)	Monitor the drafting of the Infrastructure Development plans (Water, Sewer, Roads, Parks & Cemetery master plans)	Monitor the drafting of the Infrastructure Development plans (Water, Sewer, Roads, Parks & Cemetery master plans)		Correspondence with Directors Progress Reports
BSD	Optimise infrastructure investment and services	Municipal assets	Furniture - MM	30/06/2013		R 500 000	Procure furniture for the Office of the Municipal Manager	not yet procured	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter		Invoice & Proof of payment
BSD	Optimise infrastructure investment and services	Water and Sewer maintenance and upgrade	Water Service Authority	30/06/2013			Follow-up with COGSTA on progress with GTM Service Authority Status recommendation and report progress	No progress.	Follow-up with COGSTA on progress with GTM Service Authority Status recommendation and report progress	Follow-up with COGSTA on progress with GTM Service Authority Status recommendation and report progress	Follow-up with COGSTA on progress with GTM Service Authority Status recommendation and report progress		Correspondence
BSD	Promote environmentally sound practices and social development	Disaster management	Disaster response and recovery	30/06/2013			Develop a response and recovey plan for GTM based on the district plan	Response plan developed.	Submit GTM response and recovery plan to Council for approval	Train departments on the implemention of the Response and recovery plan	Train departments on the implemention of the Response and recovery plan		GTM Response & Recovery plan Council minutes Training attendance register
BSD	Promote environmentally sound practices and social development	Disaster management	Disaster Risk Reduction	30/06/2013			Update the Disaster & Emergency Plan and submit to Management for approval. Arrange Disaster risk awareness campaign to cover all wards	updated, will be sent to Management for approval.	Arrange Disaster risk awareness campaign to cover all wards	Arrange Disaster risk awareness campaign to cover all wards	Arrange Disaster risk awareness campaign to cover all wards		Management Minutes Disaster & Emergency Plan approval -Awareness campaign report
BSD	Promote environmentally sound practices and social development	Disaster management	Institutional Capacity for Disaster management	30/06/2013			Build capacity of Disaster Management unit and ensure attendance of Advisory Forum &Technical Committees.	No progress with expanding capacity. Forums at district level only	Build capacity of Disaster Management unit and ensure attendance of Advisory Forum &Technical Committees.	Build capacity of Disaster Management unit and ensure attendance of Advisory Forum &Technical Committees.	Build capacity of Disaster Management unit and ensure attendance of Advisory Forum &Technical Committees.		Council Minutes for 2011/12 Disaster management report
GG	Effective and Efficient administration	Fraud & Anti-corruption	Anti-corruption strategy implemented	30/06/2013			Not applicable this quarter	Not applicable this quarter	Submit draft strategy to Council for adoption	Develop terms of reference for establishment of Council Anti-corruption committee	Anti-Corruption Strategy Approved Anti-Corruption committee established		Anti-corruption strategy Minutes of Anti-corruption committee meetings
GG	Effective and Efficient administration	Fraud & Anti-corruption	Corruption and Maladministration	30/06/2013			Ensure that an Anti-corruption committee is established	No committee was established	Monitor administration to curb corruption and maladministration.	Monitor administration to curb corruption and maladministration.	Monitor administration to curb corruption and maladministration.	Awaiting apointment of Municipal Manager	Correspondence Response to Internal Audit Reports Council Resolution
GG	Effective and Efficient administration	Information management	Integrated Management Information System (IMIS/GIS)	30/06/2013			Consult all Departments to determine the requirements for an Integrated Management Information System (ISMIS)	Still in progress	Draft a Terms of Reference for the appointment of a service provider	Appoint service Provider for the development of a IMIS	Monitor the development of a IMIS		Correspondence with Departments TOR SLA for IMIS

Quarterly targets per Project - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Sept '2012	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
GG/MTOD	Effective and Efficient administration	Performance Monitoring and Reporting	Performance Auditing	30/06/2013			Conduct audit on 2011/12 Annual Performance report within 2 weeks of receipt and submit report to the MM and the Audit Committee	Annual Performance report approved by Council on 28 August.	Conduct audit on the Annual Report and submit report to the MM and Audit Committee. Audit 1st Quarter SDBIP report and submit report to MM within 7 days of receipt.	Audit the 2nd Qtr SDBIP report and submit report to the MM and Audit Committee within 7 days of receipt.	Audit the 3rd Qtr SDBIP report and submit report to the MM and Audit Committee within 7 days of receipt.		SDBIP Audit Reports -Annual Performance Report audit report -Annual Report Audit report
GG/MTOD	Effective and Efficient administration	Performance Monitoring and Reporting	Performance Management Software	30/06/2013			Finalise TOR and submit specifications to SCM for advertisement of electronic PM System.	TOR submitted to Acting Muncipal Manbager, awaiting approval	Appointment of service provider. Develop implementation programme.	Ensure roll-out of electronic PM and capacity building of PM officials in HR and MM office to manage system	Ensure roll-out of electronic PM and capacity building of PM officials in HR and MM office to manage system		Proof of Purchase
GG/MTOD	Effective and Efficient administration	Performance Monitoring and Reporting	Performance Reporting	30/06/2013			Finalise Annual Performance Report by 30 August. Submit 4th Qtr MTAS report to DLGH within 5 weeks of close of quarter	Annual Performance Report approved by Council on 28 August. MTAS and Outcome 9 Reports submitted within timeframes	Submit 1st Quarter MTAS & SDBIP reports to DLGH within 5 weeks of close of quarter	Submit 2nd Quarter MTAS & SDBIP reports to DLGH within 5 weeks of close of quarter	Submit 3rd Quarter MTAS & SDBIP reports to DLGH within 5 weeks of close of quarter		Proof of submission of MTAS (4) and SDBIP (4)
GG	Effective and Efficient administration	Risk management	*Risk assessment and monitoring*	30/06/2013			Update risk assessment and prevention mechanisms on a quarterly basis. Monitor risks in all Departments and report to Risk Management Committeee	No risk officer was appointed.	Update risk assessment and prevention mechanisms on a quarterly basis. Monitor risks in all Departments and report to Risk Management Committeee	Update risk assessment and prevention mechanisms on a quarterly basis. Monitor risks in all Departments and report to Risk Management Committeee	Update risk assessment and prevention mechanisms on a quarterly basis. Finalise Combined assurance plan and submit to Council on an annual basis. Monitor risks in all Departments and report to Risk Management Committeee		Quarterly Risk Assessment Report Combined Assurance Plan Reports
GG	Effective and Efficient administration	Risk management	*Risk management awareness*	30/06/2013			Sensitise management timeously of the need to perform risk assessments	No risk officer was appointed.	Conduct training sessions with senior and middle management to familiarise them with risk management principles and practices	Conduct training sessions with senior and middle management to familiarise them with risk management principles and practices	Conduct training sessions with senior and middle management to familiarise them with risk management principles and practices		Training session attendance registers
GG	Effective and Efficient administration	Risk management	*Risk management implementation plan*	30/06/2013			Draft Risk Management implementation plan in line with the national framework and submit to council for approval by 30 July.	No risk officer was appointed.	Ensure that Risk Management processes and reporting lines are established	Establish Risk Management Committee	Coordinate Risk Management committee meetings		Council minutes Communiques Risk Management Committee Establishment notice & Minutes
GG	Effective and Efficient administration	Risk management	*Risk regulatory framework*	30/06/2013			Customise national Risk Management policy and strategy to GTM circumstances	No risk officer was appointed.	Customise national Risk Management policy and strategy to GTM circumstances	Submit customised Risk Management Policy to Council for approval	Submit customised Risk Management Strategy to Council for approval		Council minutes for Risk Policy & Risk Management Strategy

Quarterly targets per Project - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Sept '2012	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
GG/MFVM	Effective and Efficient administration	Sound Governance	Audit Committee Support	30/06/2013			Provide administrative support to the Audit Committee by ensuring that the Agenda is Prepared, required documentation is submitted in time and minutes are prepared. Submit quarterly Internal Audit reports	Administrativ support is done effectively.	Provide administrative support to the Audit Committee by ensuring that the Agenda is Prepared, required documentation is submitted in time and minutes are prepared. Submit quarterly Internal Audit reports	Provide administrative support to the Audit Committee by ensuring that the Agenda is Prepared, required documentation is submitted in time and minutes are prepared. Submit quarterly Internal Audit reports	Provide administrative support to the Audit Committee by ensuring that the Agenda is Prepared, required documentation is submitted in time and minutes are prepared. Submit quarterly Internal Audit reports		AC Agendas Minutes of meetings Quarterly reports
GG	Effective and Efficient administration	Sound Governance	Council Resolution Implementation	30/06/2013			Monitor the implementation of Council resolutions. Keep register of progress	Council Resolution registers are sent to Management Meetings for updating.	Monitor the implementation of Council resolutions. Keep register of progress	Monitor the implementation of Council resolutions. Keep register of progress	Monitor the implementation of Council resolutions. Keep register of progress		Resolution Register Implementation
LED	Integrated Developmental Planning	Integrated development planning	IDP stakeholder register	30/06/2013			Advertise for local stakeholders to register with GTM on the IDP stakeholder register. Updated register ready by 30 August '11	The advert was done. We have compiled a list of stakeholders who have applied for registration.	Monitor the attendance of IDP Representative Forum meetings by registered stakeholders and devise initiatives to encourage attendance	as per the approved programme	as per the approved programme		Advertisement Stakeholder Register Attendance Log
LED/ MTOD	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	*Cascade Performance Management System*	30/06/2013			Identify "best practice" municpalities to visit and study process of cascading individual PMS. Draft implementation guidelines. Appoint capable personnel in HR to manage process and appoint service provider	Draft TOR awaiting approval by MM. Implementation guidelines not revised yet.	Commence with cascading process by putting procedures and templates in place and by arranging workshops with union representatives and employees on targeted levels to train them on PMS.	Commence with cascading process by putting procedures and templates in place and by arranging workshops with union representatives and employees on targeted levels to train them on PMS.	Development of performance plans for targeted levels of employees	Awaiting apointment of Municipal Manager	Correspondence Workshop attendance registers Procedure Mannual
LED/ MTOD	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Employee Performance Evaluation	30/06/2013			Conduct audit on 2011/12 Annual Individual Performance Report and submit report to MM & audit committee within 2 weeks	Conducted but not within timeframes.	Not applicable this quarter	Conduct audit on 2012/13 Mid-year individual performance report and submit report to MM & audit committee within 2 weeks	Not applicable this quarter		Audit report on Annual Individual Performance Report -Audit report on Mid-year individual performance report
LED/ MTOD	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	*Instilling Values and Culture of Discipline (10 Point plan)*	30/06/2013			Revise the existing 10 point plan to ensure that measurable targets are set. Monitor implementation	Still in the process of revising	Revise the existing 10 point plan to ensure that measurable targets are set. Monitor implementation	Revise the existing 10 point plan to ensure that measurable targets are set. Monitor implementation	Revise the existing 10 point plan to ensure that measurable targets are set. Monitor implementation		Revised 10 Point plan Progress reports

Quarterly targets per Project - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Sept '2012	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
LED/ MTOD	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance Management implementation guidelines (institutional)	30/06/2013			Draft implementation guidelines for institutional performance management in line with reporting requirements	Drafting in progress	Submit Implementation Guidelines to Council for approval.	Arrange a workshop with Management to familiarise all with implementation guidelines	Implement guidelines.		PMS Implementation guidelines Workshop attendance register
LED/ MTOD	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance monitoring & evaluation	30/06/2013			Ensure that annual assessment of all relevant employees in the Office of the MM is conducted. Ensure that the Annual Performance Evaluations for 2011/12 is concluded by 30 July.	Annual Performance Assessment for 2011/12 was not conducted	Conduct an informal evaluation of 1st Quarter Performance of relevant employees in the Office of the MM and draft a report by 21 October	Ensure that a mid-year assessment of employee performance is conducted and a report drafted by 30 January '13	Ensure that an informal evaluation of 3rd Quarter Performance of relevant employees in the Office of the MM is conducted and a report drafted by 20 April	Awaiting apointment of Municipal Manager	1st & 3rd Qtr Informal Departmental Individual Performance Report 2011/12 Individual Performance report 2012/13 Mid-year individual performance report
SR/LED	Integrated Developmental Planning	2030 Vision Strategy	2030 Growth and development strategy	30/06/2013	R 500 000		Draft Specifications and project requirements	Specifications and project requirements not yet completed	Advertise and appoint a service provider	Monitor data collection by service provider	1st Draft Strategy ready for discussion		2030 Growth and development strategy framework and guidelines
SR/LED	Integrated Developmental Planning	Integrated Development Planning	IDP implementation monitoring	30/06/2013			Monitor the implementation of the IDP by ensuring that Thrust meetings are held and that reports are discussed at Management. Attend meetings on request	IDP Technical, Steering Committees and Rep Forums (instead of Thrust) are regularly held	Monitor the implementation of the IDP by ensuring that Thrust meetings are held and that reports are discussed at Management. Attend meetings on request	Monitor the implementation of the IDP by ensuring that Thrust meetings are held and that reports are discussed at Management. Attend meetings on request	Monitor the implementation of the IDP by ensuring that Thrust meetings are held and that reports are discussed at Management. Attend meetings on request		Thrust meeting reports
SR/LED	Integrated Developmental Planning	Integrated Development Planning	IDP review	30/06/2013			Draft Process plan and submit to Council by 30 July. Circulate community needs to departments and facilitate analysis phase review through the Representative Forum.	Busy with the review of the IDP Analysis Phase for the 2013/2014 cycle	Conduct Strategic planning session and prioritise projects for next financial year. Submit project requests to Sector Departments.	Draft IDP to Council by 30 March. Submit draft IDP to COGHSTA within legislated timeframes	Advertise IDP for public input, consolidate inputs and present to Council by 30 May. Submit final IDP to COGHSTA within legislated timeframes		Council Minutes on Process Plan Progress report per phase Correspondence with Departments Council Minutes for IDP adoption
SR/LED	Integrated Developmental Planning	Integrated Development Planning	*IDP, Budget & PMS alignment*	30/06/2013			Manage the drafting of the IDP and Budget. Ensure that the SDBIP is aligned to the IDP & Budget	Efforts in place to ensure compliance in terms of alignment of the IDP and SDBIP	Manage the drafting of the IDP and Budget. Ensure that the SDBIP is aligned to the IDP & Budget	Manage the drafting of the IDP and Budget. Ensure that the SDBIP is aligned to the IDP & Budget	Manage the drafting of the IDP and Budget. Ensure that the SDBIP is aligned to the IDP & Budget		Correspondence Audit report

Key Performance Indicators (KPIs) - Office of the Chief Financial Officer

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual end Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure	*% households earning less than R1100 with access to basic electricity (registered as indigents)*	33.40	Reporting only - no target	Information not available	Reporting only - no target	Reporting only - no target	Reporting only - no target	Indigent registration in process	Indigent register
BSD	Improve access to sustainable and affordable services	Free Basic Services	% of households earning less that R1100 (indigent) served with free basic electricity	25.41	Reporting only - no target	Information not available	Reporting only - no target	Reporting only - no target	Reporting only - no target	Indigent registration in process	Reports & correspondence
BSD	Improve access to sustainable and affordable services	Free Basic Services	Nr of households with access to free basic electricity	6714	not applicable this quarter	Not applicable this quarter	10000	not applicable this quarter	10000		Revenue reports
BSD	Improve access to sustainable and affordable services	Waste Management	*% households earning less than R1100 with access to basic waste removal (registerd as indigents)*	11%	Reporting only - no target	Information not available	Reporting only - no target	Reporting only - no target	Reporting only - no target	Indigent registration in process	Indigent register
BSD	Promote environmentally sound practices and social development	Youth, Gender & Disability support	Total R-value of contracts awarded to women, youth & disabled	R 56 456 018	Reporting only - no target	R 198 000	Reporting only - no target	Reporting only - no target	Reporting only - no target		Monthly SC reports
GG	Effective and Efficient administration	Council Support	% of Departmental Council resolutions implemented	100%	100%	100%	100%	100%	100%		Departmental Resolution register
GG	Effective and Efficient administration	Management and Administration	# of departmental meetings	4	1	4	2	3	4		Minutes and Attendance registers of Departmental meetings
GG	Effective and Efficient administration	Performance monitoring and reporting	# of Finance Departmental monthly reports submitted on time	12	3	3	6	9	12		Monthly, quarterly, half yearly and annual reports
GG	Effective and Efficient administration	Sound Governance	% of Internal Audit queries responded to within 10 days	100%	100%	100%	100%	100%	100%		Register of Internal Audit queries & corresponding reports
GG / MFVM	Develop and build skilled and knowledgeable workforce	Capacity building and Training	% of budget allocated for training and development (SDP)	1.39%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	1.32%		Approved Departmental budget 31 May 2010
GG / MFVM	Increase financial viability	Budget management	R-value Salaries budget (including benefits)	R 169 188 952	R 45 807 063	R 45 124 456	R 93 926 481	R 143 061 682	R 192 938 336		System printout
GG / MFVM	Increase financial viability	Budget management	R-value Total operating budget	R 800 620 250	R 183 866 879	R 157 087 316	R 385 171 865	R 572 012 855	R 811 700 287		Approved Budget
GG / MFVM	Increase financial viability	Budget management	% Operating budget for Councillor allowances (Councillor allowances budgeted / total operating budget)	2.3%	Reporting only - no target	0.52%	Reporting only - no target	Reporting only - no target	2.25%		Approved Departmental budget 31 May 2010
GG / MFVM	Increase financial viability	Budget management	% General expenses budget / Operating expenses budget	10%	Reporting only - no target	2.08%	Reporting only - no target	Reporting only - no target	10%		Budget Reports
GG / MFVM	Increase financial viability	Budget management	*Final budget tabled before Council by within legislated timeframes*	29-May	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	31-May		Council resolution
GG / MFVM	Increase financial viability	Budget management	*Annual Adjustment budget approved by Council within legislated timeframes*	28-Feb	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	end February '13	Not applicable this quarter		Council resolution
GG / MFVM	Increase financial viability	Budget management	*Cost coverage ratio*	3.37	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	0.8		Financial reports Financial viability calculations
GG / MFVM	Increase financial viability	Budget management	*Debt coverage ratio*	12.88	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	30		Financial reports Financial viability calculations
GG / MFVM	Increase financial viability	Expenditure Management	% of Loan amount utilised for capital projects	100%	Reporting only - no target	0%	100%	Reporting only - no target	100%	Loan still to be released	Correspondence, Capital project payment records

Key Performance Indicators (KPIs) - Office of the Chief Financial Officer

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual end Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
GG / MFVM	Increase financial viability	Expenditure Management	*% decrease in municipal budget variance*	new indicator	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	98%		Expenditure report
GG / MFVM	Increase financial viability	Expenditure Management	Monthly operational expenditure as a percentage of planned expenditure	110%	Not applicable this quarter	Not applicable this quarter	90%	Not applicable this quarter	90%		MTAS reports
GG / MFVM	Increase financial viability	Expenditure Management	Monthly capital expenditure as a % of planned capital expenditure	94%	Reporting only - no target	6.99%	Reporting only - no target	Reporting only - no target	Reporting only - no target	Loan still to be released	MTAS reports
GG / MFVM	Increase financial viability	Expenditure Management	% of operational budget spent on repairs and maintenance	16%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	17%		MTAS reports
GG / MFVM	Increase financial viability	Financial reporting	*Timeous submission of annual financial statements*	31-Aug-11	31-Aug-12	31-Aug-12	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter		Acknowledgement of receipt by AG & PT
GG / MFVM	Increase financial viability	Financial reporting	% variance from annual Legislated Budget timetables	0%	0%	0%	0%	0%	0%		Timetable & progress reports
GG / MFVM	Increase financial viability	Financial reporting	% of AG queries responded to within 2 working days	100%	Not applicable this quarter	Not applicable this quarter	100%	Not applicable this quarter	Not applicable this quarter		Records of Audit queries
GG / MFVM	Increase financial viability	Municipal Assets	# of departmental asset verifications done	1	0	0	1	1	2		Asset verification checklist
GG / MFVM	Increase financial viability	Municipal Assets	% GRAP compliance (asset register)	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%		Audit report
GG / MFVM	Increase financial viability	Revenue Management	*Increase in number of households billed*	Baseline awaited (revenue)	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	800		Billing reports
GG / MFVM	Increase financial viability	Revenue Management	R-value outstanding service debtors	R 222 203 000	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	R 230 000 000		Financial Statements
GG / MFVM	Increase financial viability	Revenue Management	Average % Payment rate for municipal area	92%	90%	84%	90%	90%	90%		Budget report
GG / MFVM	Increase financial viability	Revenue Management	R-value total debts written off annually	20286673	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	R 9 500 000		Council Resolution
GG / MFVM	Increase financial viability	Revenue Management	R debtors outstanding as a % of own revenue	41	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	55%		MTAS reports
GG / MFVM	Increase financial viability	Revenue Management	% of debt over 90 days	71	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	45%		MTAS reports
GG / MFVM	Increase financial viability	Revenue Management	R-value annual revenue actually received for services	430420649	Reporting only - no target	R 77 710 940.44	Reporting only - no target	Reporting only - no target	Reporting only		Revenue reports
GG / MFVM	Increase financial viability	Revenue Management	% Payment rate - Tzaneen (urban)	99%	95%	97%	95%	95%	95%		Budget reports
GG / MFVM	Increase financial viability	Revenue Management	% Payment rate -Tzaneen (rural)	92%	90%	82%	90%	90%	90%		Budget reports
GG / MFVM	Increase financial viability	Revenue Management	% Payment rate -Nkowankowa	29%	35%	24%	35%	35%	35%		Budget reports
GG / MFVM	Increase financial viability	Revenue Management	% Payment rate -Lenyenye	39%	40%	41%	40%	40%	40%		Budget reports
GG / MFVM	Increase financial viability	Revenue Management	% Payment rate -Letsitele	111%	96%	103%	96%	96%	96%		Budget reports
GG / MFVM	Increase financial viability	Revenue Management	% Payment rate -Haenertsburg	92%	90%	88%	90%	90%	90%		Budget reports
GG / MFVM	Increase financial viability	Revenue Management	*Outstanding service debtors to revenue ratio*	68%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	50%		Financial reports Financial viability calculations
GG / MFVM	Increase financial viability	Revenue Management	% reduction in rates and services billed, not recovered	0%	0.25%	0.0%	0.5%	0.75%	1%		Quarterly Revenue reports
GG / MFVM	Increase financial viability	Revenue Management	% Revenue from grants	30%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	38%		Budget reports
GG / MFVM	Increase financial viability	Revenue Management	R-value MIG funding / R-Value Capital budget as %	19%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	50%		Budget reports

Key Performance Indicators (KPIs) - Office of the Chief Financial Officer

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual end Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
GG / MFVM	Increase financial viability	Revenue Management	% equitable share received	95%	42%	42%	60%	100%	100%		Bank Statement
GG / MFVM	Increase financial viability	Supply chain management	Total R-value of contracts awarded during the financial year	R 138 055 183.51	Reporting only - no target	R 839 820.00	Reporting only - no target	Reporting only - no target	Reporting only - no target		SCM Report
GG / MFVM	Increase financial viability	Supply chain management	Average time taken from tender advertisement to submission of recommendation to the MM (# of weeks)	9	8	8	8	8	8		Contract register
GG/ MFVM	Increase Financial Viability	Revenue Management	*Number of indigents registered*	10440	10440	644	10440	10440	14 000	Indigent registration process will by finalised by March final list only available in the 4th Quarter	Indigent register
LED	Integrated developmental planning	Integrated development planning	Timeous adoption of budget	28 May '12	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	31 May '12		Council Minutes
LED/ MTOD	Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	% of CFO Manager's with signed performance plans by 31 July	100%	100%	0%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	CFO appointed during the 1st quarter	Signed Performance Plans

Quarterly targets per Project - Office of the Chief Financial Officer

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual end Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Integrated Developmental Planning	Integrated Development planning	*5 Year Capital Investment framework*	30/06/2013			Draft the 5-Year Capital Invest framework	No progress	Draft the 5-Year Capital Invest framework	Ensure the 5-Year Capital Investment framework is included in the draft IDP	Not applicable this quarter	CFO only appointed during 1st Quarter	5 Yr Capital Investment framework
BSD	Optimise infrastructure investment and services	Municipal assets	*Furniture -CFO*	30/06/2013		R 500 000	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Procure furniture for the Office of the CFO		Invoice & Proof of payment
GG/ MFVM	Increase Financial Viability	Financial reporting	Operation Clean Audit	30/06/2013	R 200 000		Manage annual audit and timeous response on audit queries (AFS 2011/12)	2 Audit steering committee meetings held	Finalisation of Annual Audit	Drafting and approval of Clean Audit Action Plan	Implementation of the Clean Audit Action plan		Council Minutes approving Audit Action Plan Audit Report & Management report
GG/ MFVM	Increase Financial Viability	Financial viability	*5 Year Financial Plan*	30/06/2013			Not applicable this quarter	Not applicable this quarter	Assess financial performance during 2010/11 and draft 5-Year Financial Plan accordingly	Submit 5 Year Financial plan to the MM for inclusion in the draft IDP.	Not applicable this quarter		5 Year Financial Plan Correspondence
GG/ MFVM	Increase Financial Viability	Financial Viability	Cost recovery	30/06/2013			Monitor Stand data verification, credit control, debt collection and report progress. Ensure that public is informed of all processes	Contractor busy with stand data verification, credit control and debt collection	Monitor Stand data verification, credit control, debt collection and report progress. Ensure that public is informed of all processes	Monitor Stand data verification, credit control, debt collection and report progress. Ensure that public is informed of all processes	Monitor Stand data verification, credit control, debt collection and report progress. Ensure that public is informed of all processes		Cost recovery progress reports
GG/ MFVM	Increase Financial Viability	Financial Viability	Financial Resource Mobilisation	30/06/2013			Monitor budget to actual expenditure, cashflow and the aquisition of loans and short term investments. Report monthly	Reports submitted on time	Monitor budget to actual expenditure, cashflow and the aquisition of loans and short term investments. Report monthly	Monitor budget to actual expenditure, cashflow and the aquisition of loans and short term investments. Report monthly	Monitor budget to actual expenditure, cashflow and the aquisition of loans and short term investments. Report monthly		Budget report
GG/ MFVM	Increase Financial Viability	Financial Viability	GRAP Training and Financial System improvement	30/06/2013	R 200 000		Comprehensive system analysis and official training	GRAP & MFMP training conducted	Comprehensive system analysis and official training	Comprehensive system analysis and official training	Comprehensive system analysis and official training		Attendance registers of training sessions
GG/ MFVM	Increase Financial Viability	Municipal Assets	Asset management	30/06/2013			Manage Departmental Assets ensure that Asset register are kept up to date	Departmental assets were checked and no movements of assets were recorded	Manage Departmental Assets ensure that Asset register are kept up to date and conduct mid-year asset verification	Manage Departmental Assets ensure that Asset register are kept up to date	Manage Departmental Assets ensure that Asset register are kept up to date. Ensure that annual asset verification are completed within the required time frame		*Institutional Asset Verification Report *Bi-Annual Departmental Asset verification reports
GG/ MFVM	Increase Financial Viability	Revenue Management	*Credit control - Data cleansing (DBSATA)*	30/06/2013	R 2 400 000		Manage and co-ordinate implementation of credit and debt control systems and procedures	Ongoing process	Manage and co-ordinate implementation of credit and debt control systems and procedures	Manage and co-ordinate implementation of credit and debt control systems and procedures	Review credit and debt collection policy and submit to Council for approval		Reviewed Credit and debt control policy
GG/ MFVM	Increase Financial Viability	Revenue Management	Indigent register policy	30/06/2013	R 200 000		Monitor the registration and evaluation of indigents applications. Review of indigent policy and workshop with stakeholders. Finalisation of indigent policy and submit to Council for approval	Registration of indigents in progress. Policy approved	Monitor the registration and evaluation of indigents applications.	Monitor the registration and evaluation of indigents applications.	Monitor the registration and evaluation of indigents applications. Consolidate and submit indigent write offs report for approval by Council.		Reviewed indigent policy Updated indigent register Council resolutions

29

Quarterly targets per Project - Office of the Chief Financial Officer

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual end Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
GG/ MFVM	Increase Financial Viability	Revenue Management	Investment management	30/06/2013			Keep monthly investment register and ensure that all cash available are invested in efficiently	Monthly investment register kept with 100% of cash avalable invested daily at ABSA. Short term investments are made to split the risk Council is exsposed to.	Keep monthly investment register and ensure that all cash available are invested in efficiently	Keep monthly investment register and ensure that all cash available are invested in efficiently	Keep monthly investment register and ensure that all cash available are invested in efficiently		Investment register
GG/ MFVM	Increase Financial Viability	Revenue Management	*Revenue enhancement*	30/06/2013		R 1 000 000	Debt book cleaning, Credit control enhancement and data cleansing. Installation of prepaid meters at indigent households	Debt book cleaning and credit control on ongoing basis. Installation of prepaid meters scheduled for October '12	Debt book cleaning, Credit control enhancement and data cleansing. Installation of prepaid meters at indigent households	Credit control enhancement and data cleansing. Installation of prepaid meters at indigent households	Credit control enhancement and data cleansing. Installation of prepaid meters at indigent households		Debt assessment report
GG/ MFVM	Increase Financial Viability	Revenue Management	Revenue enhancement Strategy	30/06/2013			Monitor implementation of the revenue enhancement strategy	Progress resport submitted to the Finance Cluster	Monitor implementation of the revenue enhancement strategy	Revise revenue enhancement strategy and submit to Council	Monitor implementation of the revenue enhancement strategy		Council Minutes Revised Revenue Enhancement strategy
GG/ MFVM	Increase Financial Viability	Revenue Management	*Valuation Roll*	30/06/2013	R 4 500 000		Balancing of valuation roll to system	Valuars appointed to compile a new valuation roll	Balancing of valuation roll to system	Finalise Draft Valuation Roll	Advertise valuation roll, finalise objection process and submit to Council for approval		Supplementary valuation roll TOR for Valuation roll review
GG/ MFVM	Increase Financial Viability	Supply chain management	Supply chain functionality improvement (MTAS)	30/06/2013			Draft a list of criteria to measure SCM functionality. Report quarterly on progress made on improving functionality. Review SCM Policy and submit to Council	Functionality list has been developed.	Draft a list of criteria to measure SCM functionality. Report quarterly on progress made on improving functionality	Draft a list of criteria to measure SCM functionality. Report quarterly on progress made on improving functionality	Draft a list of criteria to measure SCM functionality. Report quarterly on progress made on improving functionality		Supply Chain Functionality Checklist SCM Policy Resolution
LED/ MTOD	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance monitoring & evaluation	30/06/2013			Participate in the Annual Performance Assessment for 2011/12. Ensure that scoresheets are completed in time & POEs are complete	Assessments postponed	Conduct an informal assessment of 1st Quarter Performance of relevant employees in the Department and send report to the MM by 21 October '12	Participate in the mid-year employee performance evaluations for 2012/13. Ensure that scoresheets are completed in time & POEs are complete	Conduct an informal assessment of the 3rd Quarter Performance of relevant employees in the Department and submit report to the MM by 20 April '13	Awaiting appointment of Municipal Manager	1st & 3rd Qtr Informal Departmental Individual Performance Reports Correspondence

Key Performance Indicators (KPIs) - Corporate Services Department

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
BSD	Develop and build skilled and knowledgeable workforce	Capacity building and Training	*R-value spent on training*	R 1 084 725	R 250 000	R 138 466	R 500 000	R 750 000	R 100 000	Slow SCM processes	Budget reports
BSD	Develop and build skilled and knowledgeable workforce	Capacity building and Training	*Work place skills plan submitted to LGSETA within required timeframe*	30-Jun	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	30-Jun		Aknowledgement of receipt
BSD	Develop and build skilled and knowledgeable workforce	Capacity building and Training	*# of Senior managers successfully completed CPMD, MFMP/ ELMDP Training*	21 Senior Managers & 6 Cllrs	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	12	Programme ends 2012	CPMD Training schedule
BSD	Develop and build skilled and knowledgeable workforce	Labour Relations	Level of functionality of Local Labour Forum (LLF)	100%	100%	100%	100%	100%	100%		MTAS reports
BSD	Develop and build skilled and knowledgeable workforce	Labour Relations	*# Industrial actions*	2	0	0	0	0	0		Referral letter of Industrial Action
BSD	Develop and build skilled and knowledgeable workforce	Labour Relations	*# of Trained presiding officers*	5	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	35		Training attendance register
BSD	Develop and build skilled and knowledgeable workforce	Labour Relations	*# of Trained prosecutors(initiators)*	5	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	35		Training attendance register
BSD	Develop and build skilled and knowledgeable workforce	Labour Relations	*# of grievances successfully dealth with*	0	Reporting only - no target	0	Reporting only - no target	Reporting only - no target	Reporting only - no target		Grievance forms
BSD	Develop and build skilled and knowledgeable workforce	Labour Relations	*# of disciplinary cases successfully dealt with*	0	Reporting only - no target	1	Reporting only - no target	Reporting only - no target	Reporting only - no target	Settlement Negotiations	Payday printout
BSD	Develop and build skilled and knowledgeable workforce	Labour Relations	*#of labour disputes resolved*	1	Reporting only - no target	0	Reporting only - no target	Reporting only - no target	Reporting only - no target	No Disputes lodged.	Settlement agreements
GG	Attract and retain the best human capital to become employer of choice	Employee Assistance	*# of cases reported*	397	Reporting only - no target	4	Reporting only - no target	Reporting only - no target	Reporting only - no target		Monthly reports

Key Performance Indicators (KPIs) - Corporate Services Department

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
GG	Attract and retain the best human capital to become employer of choice	Employee Assistance	*# of EAP cases successfully attended to annually*	395	Reporting only - no target	6	Reporting only - no target	Reporting only - no target	Reporting only - no target	Only 6 finalized 2 from 2011/12	Monthly reports
GG	Attract and retain the best human capital to become employer of choice	Organisational Design	Total Number of staff employed in the municipality	627	Reporting only - no target	653	Reporting only - no target	Reporting only - no target	Reporting only - no target	New Appointments	Staff establishment
GG	Attract and retain the best human capital to become employer of choice	Organisational Design	Number of budgeted posts vacant for more than three months during the financial year	45	Reporting only - no target	0	Reporting only - no target	Reporting only - no target	Reporting only - no target	Budgeted from 1 July 2012 only 3 months	HR Monthly reports
GG	Attract and retain the best human capital to become employer of choice	Organisational Design	Total Number of Section 57 staff employed	5	8	4	8	8	8	Remaining 3 posts interviewing awaits approval for appointment one post not budgeted	Staff establishment
GG	Attract and retain the best human capital to become employer of choice	Organisational Design	Number of Section 57 posts vacant for more than three months	2	1	4	1	1	1	Remaining 3 posts interviewing awaits approval for appointment one post not budgeted	Staff establishment
GG	Develop effective and sustainable stakeholder relations	Communication	# of media briefings arranged	new indicator	2	0	3	4	6	Unavailability of Management and Political Leaders	Register of publications
GG	Develop effective and sustainable stakeholder relations	Communication	*# of external newsletters produced*	1	1	1	2	3	4		Publications
GG	Develop effective and sustainable stakeholder relations	Communication	*# of media reports and articles released*	2	6	7	12	18	24		Register of publications
GG	Develop effective and sustainable stakeholder relations	Communication	# of website updates	101	16	16	32	48	52		Website update register

Key Performance Indicators (KPIs) - Corporate Services Department

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
GG	Develop effective and sustainable stakeholder relations	Information management	*Number of weekly website updates*	21	12	5	24	36	48		Website update register
GG	Develop effective and sustainable stakeholder relations	Public Participation	# of local imbizos held (community meetings per ward)	136	34	4	68	102	136	None	Minutes and Attendance register
GG	Develop effective and sustainable stakeholder relations	Public Participation	# of people attending imbizo's	4	No target - Reporting only	4	No target - Reporting only	No target - Reporting only	No target - Reporting only	Political Programme	Attendance Registers
GG	Develop effective and sustainable stakeholder relations	Public Participation	% of issues raised during Imbizos resolved	100%	100%	100%	100%	100%	100%		Imbizo Resolution register
GG	Develop effective and sustainable stakeholder relations	Public Participation	# of issues Presidential Imbizos held	none	No target - Reporting only	0	No target - Reporting only	No target - Reporting only	No target - Reporting only	No Presidential Imbizos held	Izimbizo Report. Correspondence
GG	Develop effective and sustainable stakeholder relations	Public Participation	% of issues raised at Presidential Imbizo's resolved	0	100%	0%	100%	100%	100%	No Presedential Imbizos held	Izimbizo Report. Correspondence
GG	Develop effective and sustainable stakeholder relations	Public Participation	Number Provincial Imbizos resolved	0	Reporting only - no target	0	Reporting only - no target	Reporting only - no target	Reporting only - no target	No Provincial Imbizos held	Imbizo Resolution register
GG	Develop effective and sustainable stakeholder relations	Public Participation	% of issues raised during the Provincial Imbizos resolved	0	100%	0%	100%	100%	100%	No Provincial Imbizos held	Imbizo Resolution implementation report
GG	Effective and Efficient administration	Council Support	% of Cluster committees quorated	100%	100%	100%	100%	100%	100%		Cluster and other committee agendas & minutes
GG	Effective and Efficient administration	Council Support	% of Departmental Council resolutions implemented	100%	100%	100%	100%	100%	100%		Departmental Resolution register
GG	Effective and Efficient administration	Council Support	*# of Council meetings held*	13	1	1	2	3	4		Mintues and attendance registers
GG	Effective and Efficient administration	Council Support	*# of Exco meetings held*	22	6	4	12	18	24	Meetings postponed due to other Council commitments	Mintues and attendance registers
GG	Effective and Efficient administration	Information management	% Daily Data and mail backup available	100%	100%	100%	100%	100%	100%		Mail backup logs Data back-up logs
GG	Effective and Efficient administration	Information management	% of legislated website content updated	New indicator	100%	100%	100%	100%	100%		Website content checklist

Key Performance Indicators (KPIs) - Corporate Services Department

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
GG	Effective and Efficient administration	Information management	% of Attendance to IT faults within 24Hours.	100%	100%	100%	100%	100%	100%		Monthly IT reports on Jobs completed (Jobcard based)
GG	Effective and Efficient administration	Information management	% of workstations with access to IT network	95%	95%	95%	95%	95%	95%		Monthly reports
GG	Effective and Efficient administration	Information management	hrs downtime for outside work stations	New indicator	0	95% offline	0	0	0		Down time register
GG	Effective and Efficient administration	Information management	# of employees on laptop scheme	35	Reporting only - no target	35	Reporting only - no target	Reporting only - no target	Reporting only - no target		Laptop Contract register
GG	Effective and Efficient administration	Legal support	R-value spent on external legal fees	R 100 000	Reporting only - no target	R 6 849 275	Reporting only - no target	Reporting only - no target	Reporting only - no target		Legal Expenditure
GG	Effective and Efficient administration	Legal support	# of legal cases reported	2	Reporting only - no target	0	Reporting only - no target	Reporting only - no target	Reporting only - no target		Register of legal cases
GG	Effective and Efficient administration	Management and Administration	# of departmental Manager meetings	4	1	1	2	3	4		Minutes and Attendance registers of Management meetings
GG	Effective and Efficient administration	Performance monitoring and reporting	# of Corporate Services Departmental monthly reports submitted on time	12	3	3	6	9	12		Monthly, quarterly, half yearly and annual reports
GG	Effective and Efficient administration	Performance monitoring and reporting	# of Governance Thrust meetings held	0	1	0	2	3	4	Thrusts have not been established by EXCO	Minutes and Attendance Registers
GG	Effective and Efficient administration	Sound Governance	% of Internal Audit queries responded to within 10 days	100%	100%	100%	100%	100%	100%		Register of Internal Audit queries & corresponding reports
GG / MFVM	Effective and Efficient administration	Risk management	# Successful claims against the municipality	0	0	2	0	0	0		Register of claims
GG / MFVM	Effective and Efficient administration	Risk management	R-value successful claims against the municipality	R 100 000	0	R 1 500 000	0	0	0		Reportign only
GG / MFVM	Increase Financial Viability	Expenditure Management	% Personnel costs / Operating expenses (excl Salaries of councillors)	21.58%	35%	30%	35%	35%	35%		Budget reports
GG / MFVM	Increase financial viability	Budget management	% of departmental budget spent	122.86%	25%	26%	50%	75%	100%		Monthly financial budget reports

Key Performance Indicators (KPIs) - Corporate Services Department

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
GG / MFVM	Increase financial viability	Financial reporting	% of AG queries responded to within 2 working days	100%	Not applicable this quarter		100%	Not applicable this quarter	Not applicable this quarter		Register of Audit queries & corresponding reports
GG / MFVM	Increase financial viability	Municipal Assets	# of departmental asset verifications done	1	0	1	1	1	2		Asset verification checklist
GG/ MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	# of staff appointed (new engagements)	42	Reporting only - no target	10	Reporting only - no target	Reporting only - no target	Reporting only - no target		Staff establishment
GG/ MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	# of people from employment equity target groups employed in the three highest levels of management	19	19	19	19	19	22		Employment Equity report
GG/ MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	% Compliance to Employment Equity plan	100%	100%	100%	100%	100%	100%		Employment Equity plan & compliance report
GG/ MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	% of employees that are female	24%	24.1%	34.40%	27.5%	31.0%	35%	Baseline information corrected	Employment Equity plan & compliance report
GG/ MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	% of employees that have a disability	1.7%	1.9%	2.30%	2.0%	2.1%	2.2%	Staff Turnover	Employment Equity plan & compliance report
GG/ MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	% of employees in the three highest levels of management that are female	32%	32.5%	32.50%	33%	33.5%	35%	Appointment of 3 senior managers in process	Employment Equity plan & compliance report
GG/ MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	% of employees that are youth	31%	31.5%	26.50%	31.5%	32%	35.5%	Staff Turnover	Employment Equity plan & compliance report
GG/ MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	% of critical posts filled	100%	100%	98%	100%	100%	100%	Procurement of posts in management still in process	Staff establishment
GG/ MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	# of resignations	7	Reporting only - no target	0%	Reporting only - no target	Reporting only - no target	Reporting only - no target	No resigrantions in reporting period	Staff establishment

Key Performance Indicators (KPIs) - Corporate Services Department

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
GG/ MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	# of promotions	7	Reporting only - no target	0%	Reporting only - no target	Reporting only - no target	Reporting only - no target	No promotions in reporting period	Staff establishment
GG/ PP	Develop effective and sustainable stakeholder relations	Ward Committees	Number of wards implementing the Funding Model for Ward Committees	34	34	34	34	34	34		Ward committee functionality reports
GG/ PP	Develop effective and sustainable stakeholder relations	Ward Committees	Percentage attendance by Ward Committee members (O9)	100%	100%	100%	100%	100%	100%		Register of attendance
GG/PP	Develop effective and sustainable stakeholder relations	Ward Committees	# of Ward committee meetings	102	102	102	204	306	408		*Register of Minutes of ward committee meetings *Ward committee & Community feedback meeting programme
GG/PP	Develop effective and sustainable stakeholder relations	Ward Committees	# of quarterly feedback mass meetings	34	34	102	68	102	136		Minutes & Attendance Register of Mass meetings
LED/ MTOD	Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Level to which employee performance management has cascaded	new indicator	3	3	4	4	4		Performance Plans for level 4
LED/ MTOD	Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	% of CORP Manager's with signed performance plans by 31 July	100%	100%	0%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Awaiting appointment of Director	Signed Performance Plans

Quarterly targets per Project - Corporate Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Optimise infrastructure investment and services	Municipal assets	Mayoral Furniture (Banquet and Entertainment Hall)	30/06/2013		R 105 000	Not applicable this quarter	Not applicable this quarter	Acquisition of furniture and adio system for the Entertainment Hall	Not applicable this quarter	Not applicable this quarter		Invoice & Proof of payment
BSD/ MTOD	Develop and build skilled and knowledgeable workforce	Capacity building and Training	Workplace Skills Plan	30/06/2013	R 1 000 000		Implement approved Work Place Skills plan. 25% expenditure	R138466 spent on training	Implement approved Work Place Skills plan. 50% Expenditure	Conduct an annual training needs assessment (audit) by February. Consolidate training needs into the Work Place Skills Plan. Implement approved Work Place Skills plan. 75% Expenditure	Finalise the Workplace Skills Plan and implement. Submit to LG Seta by 30 June 2013. Develop a training implementation plan by 30 June 2013. Implement approved Work Place Skills plan. 100% Expenditure Submission of ATR by 30 June '13	Slow SCM processes	LGSETA Claim form WSP ATR - proof of submission
GG/MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	Career Management and retention	30/06/2013			Imlement Career Management and Retention policy upon approval	Retention Strategy approved by Council	Imlement Career Management and Retention policy upon approval	Imlement Career Management and Retention policy upon approval	Imlement Career Management and Retention policy upon approval		Council Resolution Career Management and Retention Policy
GG/MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	Personel Provisioning	30/06/2013			Revise Personnel Provisioning policy .	Policy reviewed for submission	Submit Revised policy to Council for approval	Monitor implementation of revise policy and report monthly	Monitor implementation of revise policy and report monthly		Council Resolution Personnel provisioning policy Monthly reports
GG/MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	Task software	30/06/2013		R 70 000	Submit Item on Task implementation to Council	Project placed on ice as Council resolved to revert to vd Merwe System	Source quotations for Task software and license	Procure and install Task software. Implement and maintain system	Implement and maintain system	Project placed on ice as Council resolved to revert to vd Merwe System	Council Resolution Proof of Purchase
GG/MTOD	Attract and retain the best human capital to become employer of choice	Labour Relations	Local Labour Forum	30/06/2013			Coordinate Local Labour Forum meetings.	Co-ordinated Local Labour Forum meetings	Coordinate Local Labour Forum meetings.	Coordinate Local Labour Forum meetings.	Coordinate Local Labour Forum meetings.		Minutes of Meetings
GG	Attract and retain the best human capital to become employer of choice	Organisational Design	TASK Job evaluation outcome implementation	30/06/2013			Maintain Task Job Evaluation system	Reverted back to vd Merwe System	Maintain Task Job Evaluation system	Maintain Task Job Evaluation system	Maintain Task Job Evaluation system	Council resolved to revert back to vd Merwe System	Service Register Payroll Organogram
GG	Develop effective and sustainable stakeholder relations	Communication	Communication strategy	30/06/2013			Revise the Communication Strategy in consultation with all Departments	Finalized 19/9/2012	Submit revised Communication strategy to Council for approval by 30 November '12	Ensure that all Official communication activities are in line with the approved strategy	Ensure that all Official communication activities are in line with the approved strategy		Revised Communication Strategy -Council Minutes
GG	Develop effective and sustainable stakeholder relations	Communication	Digital Cameras	30/06/2013		R 15 000	Source quotations and purchase digital cameras	Buy 1 Digital Camera September2012	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter		Proof Purchase
GG	Develop effective and sustainable stakeholder relations	Communication	Internal and External Communication	30/06/2013	R 150 000		Collect news from various departments. Develop Quarterly Newsletters. Compile monthly internal newsletter	1 Newsletter in August	Collect news from various departments. Develop Quarterly Newsletters. Compile monthly internal newsletter	Collect news from various departments. Develop Quarterly Newsletters. Compile monthly internal newsletter	Collect news from various departments. Develop Quarterly Newsletters. Compile monthly internal newsletter		Copies of newsletters
GG	Develop effective and sustainable stakeholder relations	Communication	Media Relations	30/06/2013	R 20 000		Plan and ensure successful networking session.	Was held on 6 July 2012	Not applicable this quarter	Plan and ensure successful networking session.	Not applicable this quarter		Activity report
GG	Develop effective and sustainable stakeholder relations	Communication	Municipal Audio System	30/06/2013		R 60 000	Not applicable this quarter	Not applicable this quarter	Acquisition of an Audio system	Not applicable this quarter	Not applicable this quarter		Proof of purchase
GG	Develop effective and sustainable stakeholder relations	Communication	Municipal Branding Eqiupment	30/06/2013		R 100 000	Procure branding equipment. Utilise branding equipment and municipal flag to market GTM at all events	Bought 4 X banners during July 2012	Utilise branding equipment and municipal flag to market GTM at all events	Utilise branding equipment and municipal flag to market GTM at all events	Utilise branding equipment and municipal flag to market GTM at all events		Branding equipment proof of purchase Register of events and branding done

Quarterly targets per Project - Corporate Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
GG	Develop effective and sustainable stakeholder relations	Communication	*Public Loud Hailing system*	30/06/2013		R 70 000	Not applicable this quarter	Not applicable this quarter	Acquisition of a Loud Hailing system	Not applicable this quarter	Not applicable this quarter		Proof of purchase
GG	Develop effective and sustainable stakeholder relations	Communication	*Video cameras*	30/06/2013		R 20 000	Source quotations and purchase video cameras	Still at quotation stage	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter		Proof of purchase
GG	Develop effective and sustainable stakeholder relations	Intergovernmental relations	Municipal IGR	30/06/2013	R 50 000		Ensure regular attendance of IGR meetings and implementation of resolutions	Attended 1 IGR meeting.	Ensure regular attendance of IGR meetings and implementation of resolutions	Ensure regular attendance of IGR meetings and implementation of resolutions	Ensure regular attendance of IGR meetings and implementation of resolutions		Minutes and resolutions
GG	Develop effective and sustainable stakeholder relations	Public Participation	Public Participation management	30/06/2013	R 50 000		Coordinate public participation in line with the Strategy and Implementation plan. Finalise integrated public participation programme in consultation with IDP and other Departments by 15 July.	Not done	Review PP implementation plan in line with the strategy and implement	Coordinate and facilitate public participation sessions as per the implementation plan	Coordinate and facilitate public participation sessions as per the implementation plan. Draft public participation programme for 2013/14.		Integrated Public Participation programme, -Reports of programmes implemented
GG	Effective and Efficient administration	Information management	Delegation of Authority	30/06/2013	R 250 000		Review Delegations and and submit to Council for approval. Arrange a Workshop on delegations	To be concluded by 30 November 2012 after Strategic Session.	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter		Council Resolution Revised Delegations Report
GG	Effective and Efficient administration	Information management	Maintenance Contract Tally-Genicom line printers	30/06/2013	R 50 000		Source quotations for the maintenance of the Tally-Genicom line printers and appoint	Service provider not appointed, a second request for quotations sent out (not enough provided).	Monitor implementation of SLA for maintenance of Tally-Genicom line printers	Monitor implementation of SLA for maintenance of Tally-Genicom line printers	Monitor implementation of SLA for maintenance of Tally-Genicom line printers	None	IT reports
GG	Effective and Efficient administration	Information management	*Records Binding Machine*	30/06/2013		R 60 000	Source Quotations from service providers and purchase binding machine	Request for quotations submitted to SCMU.	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter		Proof of Purchase
GG	Effective and Efficient administration	Information management	*Rural Broadband connectivity (PP4)*	30/06/2013			Provide technical inputs into the provision of connectivity for satalite and Thusong Centres. Attend NDPG task team meetings	Construction of towers has started and revised project workplan indicates end of November 2012 as completion date.	Provide technical inputs into the provision of connectivity for satalite and Thusong Centres. Attend NDPG task team meetings	Provide technical inputs into the provision of connectivity for satalite and Thusong Centres. Attend NDPG task team meetings	Provide technical inputs into the provision of connectivity for satalite and Thusong Centres. Attend NDPG task team meetings	None	Minutes and attendance registers of NDPG meetings
GG	Effective and Efficient administration	Legal support	Arbitration and litigation	30/06/2013			Represent Council in Arbitration and Conciliation report outcome	2 Arbitrations	Represent Council in Arbitration and Conciliation report outcome	Represent Council in Arbitration and Conciliation report outcome	Represent Council in Arbitration and Conciliation report outcome	AJJ Le Grange, awaiting for Arbitrator's deceision following the points in limine represented to Arbitrator. SE Sibiya, the case has been postponed sine die to allow the Employee to access his documents	Register of cases Progress Reports
GG	Effective and Efficient administration	Regulatory Framework	Promulgation of By-laws	30/06/2013			Appoint service provider for promulgation. Ensure that by-laws are promulgated. Monitor the public participation process and finalise by-laws for promulgation.	Still in Public Participation processes	Ensure that by-laws are promulgated. Monitor the public participation process and finalise by-laws for promulgation	Ensure that by-laws are promulgated. Monitor the public participation process and finalise by-laws for promulgation	Ensure that by-laws are promulgated. Monitor the public participation process and finalise by-laws for promulgation		Government Gazette
GG/MTOD	Effective and Efficient administration	Sound Governance	Institutional Plan	30/06/2013			Initiate and monitor organisational re-engineering	Service Provider appointed to conduct benchmarking exercise	Complete Job evaluations	Draft Institutional Plan and submit to Council with draft IDP	Finalise institional plan en ensure approval by Council		Council Resolution on Institutional Plan

Quarterly targets per Project - Corporate Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
GG / PP	Develop effective and sustainable stakeholder relations	Ward Committees	Ward Committees Functionality	30/06/2013			Facilitate, co-ordinate and provide administrative support to enable the Ward committees to function effectively. Monitor functionality by compiling Monthly consolidated WC report & report on attendance of meetings	All Wards are supported by the CDF	Facilitate, co-ordinate and provide administrative support to enable the Ward committees to function effectively. Monitor functionality by compiling Monthly consolidated WC report & report on attendance of meetings	Facilitate, co-ordinate and provide administrative support to enable the Ward committees to function effectively. Monitor functionality by compiling Monthly consolidated WC report & report on attendance of meetings	Facilitate, co-ordinate and provide administrative support to enable the Ward committees to function effectively. Monitor functionality by compiling Monthly consolidated WC report & report on attendance of meetings		Monthly Consolidated WC report Register of Attendance
LED/ MTOD	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance monitoring & evaluation	30/06/2013			Participate in the Annual Performance Assessment for 2011/12. Ensure that scoresheets are completed in time & POEs are complete	2011/12 Performance Assessment posponed	Conduct an informal assessment of 1st Quarter Performance of relevant employees in the Department and send report to the MM by 21 October '12	Participate in the mid-year employee performance evaluations for 2012/13. Ensure that scoresheets are completed in time & POEs are complete	Conduct an informal assessment of the 3rd Quarter Performance of relevant employees in the Department and submit report to the MM by 20 April '13	Awaiting appointment of the Municipal Manager	1st & 3rd Qtr Informal Departmental Individual Performance Reports Correspondence
SR/LED	Integrated Developmental Planning	Integrated Development Planning	IDP implementation monitoring	30/06/2013			Arrange quarterly Good Governance Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit minutes to the MM	No Thrust meeting held.	Arrange quarterly Good Governance Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit minutes to the MM	Arrange quarterly Good Governance Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit minutes to the MM	Arrange quarterly Good Governance Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit minutes to the MM		Stakeholder list Minutes proof of submission to MM

Key Performance Indicators (KPIs) - Mayors Office

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
BSD	Promote environmentally sound practices and social development	Health well- being	# of HIV/AIDS council meetings	0	1	0	2	3	4	HIV officer not appointed	Minutes & Attendance registers
BSD	Promote environmentally sound practices and social development	Health well- being	# Of HIV/AIDS campaigns or initiatives implemented and supported	0	1	0	2	3	4	HIV officer not appointed	Invitations, Programmes & Minutes of preparatory meetings
BSD	Promote environmentally sound practices and social development	Health well- being	# of Community members attending external HIV/AIDS awareness sessions	0	Reporting only - no target	0	Reporting only - no target	Reporting only - no target	Reporting only - no target	HIV officer not appointed	Attendance Records
BSD	Promote environmentally sound practices and social development	Health well- being	# of employees attending internal HIV/AIDS awareness sessions	0	Reporting only - no target	0	Reporting only - no target	Reporting only - no target	Reporting only - no target	HIV officer not appointed	Attendance Registers
BSD	Promote environmentally sound practices and social development	Health well- being	# of internal peer educators trained	0	22	0	Not applicable this quarter	Not applicable this quarter	22	HIV officer not appointed	Attendance registers
BSD	Promote environmentally sound practices and social development	Health well- being	# of by-monthly meetings held with peer educators	0	1	0	3	4	6	HIV officer not appointed	Minutes & Attendance registers
BSD	Promote environmentally sound practices and social development	Health well- being	# of condoms distributed	0	Reporting only - no target	0	Reporting only - no target	Reporting only - no target	Reporting only - no target	HIV officer not appointed	Monthly report
BSD	Promote environmentally sound practices and social development	Health well- being	# HIV/AIDS Councillors trained	0	Reporting only - no target	0	Reporting only - no target	Reporting only - no target	Reporting only - no target	HIV officer not appointed	Training attendance register

Key Performance Indicators (KPIs) - Mayors Office

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
BSD	Promote environmentally sound practices and social development	Health well- being	# of newsletter updates relating to HIV/AIDS	0	1	0	2	3	4	HIV officer not appointed	News Letters
BSD	Promote environmentally sound practices and social development	Health well- being	# of Website updates relating to HIV/AIDS	0	1	0	2	3	4	HIV officer not appointed	Website updates
BSD	Promote environmentally sound practices and social development	Youth, Gender & Disability support	# of Jobs created by Municipal Capital projects for youth	269	Reporting only - no target	1196	Reporting only - no target	Reporting only - no target	Reporting only - no target		Consolidated Job creation reports
BSD	Promote environmentally sound practices and social development	Youth, Gender & Disability support	# of Jobs created by Municipal Capital projects for women	114	Reporting only - no target	330	Reporting only - no target	Reporting only - no target	Reporting only - no target		Consolidated Job creation reports
BSD	Promote environmentally sound practices and social development	Youth, Gender & Disability support	# of Jobs created by Municipal Capital projects for disabled persons	15	Reporting only - no target	2	Reporting only - no target	Reporting only - no target	Reporting only - no target		Consolidated Job creation reports
GG	Effective and Efficient administration	Council Support	% of Departmental Council resolutions implemented	100%	100%	100%	100%	100%	100%		Departmental Resolution register
GG	Effective and Efficient administration	Management and Administration	# of departmental meetings	0	1	0	2	3	4	Position of Director vacant Attending CORP meetings	Minutes and Attendance registers of Departmental meetings
GG	Effective and Efficient administration	Performance monitoring and reporting	# of Office of the Mayor Departmental monthly reports submitted on time	N/A	3	0	6	9	12	Incorporated into CORP	Monthly, quarterly, half yearly and annual reports
GG	Effective and Efficient administration	Sound Governance	% of Internal Audit queries responded to within 10 days	100%	100%	100%	100%	100%	100%		Register of Internal Audit queries & corresponding reports

Key Performance Indicators (KPIs) - Mayors Office

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
GG / MFVM	Increase financial viability	Budget management	% of departmental budget spent	93%	25%	27%	50%	75%	100%		Monthly financial budget reports
GG / MFVM	Increase financial viability	Financial reporting	% of AG queries responded to within 2 working days	100%	Not applicable this quarter	Not applicable this quarter	100%	Not applicable this quarter	Not applicable this quarter		Register of Audit queries & corresponding reports
GG / MFVM	Increase financial viability	Municipal Assets	# of departmental asset verifications done	1	0	0	1	1	2		Asset verification checklist

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Promote environmentally sound practices and social development	Health well-being	HIV/AIDS Council	30/06/2013			Arrange Quarterly HIV/AIDS Council sittings submit report to Council.	No progress	Arrange Quarterly HIV/AIDS Council sittings submit report to Council.	Arrange Quarterly HIV/AIDS Council sittings submit report to Council.	Arrange Quarterly HIV/AIDS Council sittings submit report to Council.	HIV officer not appointed	Agenda & Minutes - Council Items
BSD	Promote environmentally sound practices and social development	Health well-being	*HIV/AIDS mainstreaming*	30/06/2013			Monitor HIV/AIDS mainstreaming ensure that HIV/AIDS awareness is included in all SLAs and municipal programmes	No progress	Monitor HIV/AIDS mainstreaming ensure that HIV/AIDS awareness is included in all SLAs and municipal programmes	Monitor HIV/AIDS mainstreaming ensure that HIV/AIDS awareness is included in all SLAs and municipal programmes	Monitor HIV/AIDS mainstreaming ensure that HIV/AIDS awareness is included in all SLAs and municipal programmes	HIV officer not appointed	Correspondence
BSD	Promote environmentally sound practices and social development	Health well-being	HIV/Aids management	30/06/2013	R 30 000		Conduct 1 workshop for peer educators	No progress	Conduct workshop on HIV/Aids awareness for all ward committee members responsible for health	Refresher course for peer educators	Not applicable this quarter	HIV officer not appointed	Attendance registers
BSD	Promote environmentally sound practices and social development	Health well-being	HIV/Aids seminars for target groups	30/06/2013	R 27 000		Conduct seminar targeting female church representatives	No progress	Conduct seminar targeting youth leaders	Not applicable this quarter	Not applicable this quarter	HIV officer not appointed	Attendance register
BSD	Promote environmentally sound practices and social development	Health well-being	HIV/Aids theme day celebrations	30/06/2013	R 40 000		Not applicable this quarter	Not applicable this quarter	Red Ribbon Month (Nov) World Aids Day (Dec)	Not applicable this quarter	World TB day (Apr)		Action plans, Correspondence
BSD	Promote environmentally sound practices and social development	Youth, Gender & Disability support	Annual Youth Assembly	30/06/2013	R 35 000		Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Arrange and co-ordinate Annual youth assembly during June 2013		Youth Assembly agenda & attendance register
BSD	Promote environmentally sound practices and social development	Youth, Gender & Disability support	Disability Council Official Launch	30/06/2013	R 30 000		Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Arrange and co-ordinate launch of Disability Council during June 2013		Disability Council minutes & attendance register
BSD	Promote environmentally sound practices and social development	Youth, Gender & Disability support	National Disability Month Celebrations	30/06/2013	R 30 000		Not applicable this quarter	Not applicable this quarter	Arrange and co-ordinate national disability month celebrations during December	Not applicable this quarter	Not applicable this quarter		Disability month activity plan & report
BSD	Promote environmentally sound practices and social development	Youth, Gender & Disability support	National Women's Month Celebrations	30/06/2013	R 35 000		Arrange and co-ordinate national women's month celebrations during August	Transport was provided to Provincial Womans day celebration (R9,000.00)	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter		Women's month activity plan & report
BSD	Promote environmentally sound practices and social development	Youth, Gender & Disability support	National Youth Month celebrations	30/06/2013	R 70 000		Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Arrange and co-ordinate national youth month celebrations during June		Youth month activity plan and report
	Promote environmentally sound practices and social development	Youth, Gender & Disability support	Annual Men's indaba	30/06/2013	R 70 000		Arrange and coordinate Annual Mens Indaba and report to Council	No progress will be hosted February 2013	Not applicable this quarter	Not applicable this quarter	Preperations for Annual Men's Indaba		Agenda & Attendance Register
BSD	Promote environmentally sound practices and social development	Youth, Gender & Disability support	Relaunch Of SAWID	30/06/2013	R 40 000		Not applicable this quarter	Not applicable this quarter	Arrange and co-ordinate relaunch of SAWID during November.	Not applicable this quarter	Arrange launching of young SAWID during June .		SAWID agenda & attendance register Young SAWID agenda & attendance Register
BSD	Promote environmentally sound practices and social development	Youth, Gender & Disability support	16 Days of activism against Women and child abuse	30/06/2013	R 10 000		Not applicable this quarter	Not applicable this quarter	Arrange and coordinate 16 days of activism campaign in November	Not applicable this quarter	Not applicable this quarter		Agenda & Attendance Register

Quarterly targets per Project - Mayors Office

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Promote environmentally sound practices and social development	Youth, Gender & Disability support	Youth Strategic Session	30/06/2013	R 25 000		Arrange and co-ordinate Youth strategic session during September	YSS scheduled for 25/10/2012 at Tzaneen Country lodge	Not applicable this quarter	Arrange and co-ordinate Youth strategic session during March	Not applicable this quarter	Youth council reports not ready by end of September. Plenary must precede YSS	Agenda & Attendance register for the Youth Strategic Session
BSD	Promote environmentally sound practices and social development	Youth, Gender & Disability support	Young Entrepreneur summit	30/06/2013	R 25 000		Not applicable this quarter	Not applicable this quarter	Arrangements for Young Entrepreneur summit	Arrange and coordinate young entrepreneur summit and submit report to Council	Not applicable this quarter		Agenda & Attendance Register
BSD	Promote environmentally sound practices and social development	Youth, Gender & Disability support	Youth Plenaries	30/06/2013	R 15 000		Arrange and Coordinate Youth Plenary quarterly	Youth plenary scheduled for 19/10/2012 at Runymede TSC	Arrange and Coordinate Youth Plenary quarterly	Arrange and Coordinate Youth Plenary quarterly	Arrange and Coordinate Youth Plenary quarterly	Youth council reports not ready by end of September	Agenda & Attendance Registers
GG	Effective and Efficient administration	Council Support	Office of the Chief Whip Support	30/06/2013			Ensure effective administration in the Office of the Chief Whip.	Administrative support provided to the Chief Wip	Ensure effective administration in the Office of the Chief Wip. Facilitate the appointment of a secretary for the Chief Whip	Ensure effective administration in the Office of the Chief Whip by providing secretarial support	Ensure effective administration in the Office of the Chief Whip by providing secretarial support		Appointment letter of Secretary Monthly activity reports
GG	Effective and Efficient administration	Council Support	Office of the Mayor support	30/06/2013			Ensure effective administration in the Office of the Mayor by providing administrative and logistical support	Administrative support provided to the Mayor	Ensure effective administration in the Office of the Mayor by providing administrative and logistical support	Ensure effective administration in the Office of the Mayor by providing administrative and logistical support	Ensure effective administration in the Office of the Mayor by providing administrative and logistical support		Monthly Activity Reports
GG	Effective and Efficient administration	Council Support	Office of the Speaker Support	30/06/2013			Ensure effective administration in the Office of the Speaker. Coordinate Administrative support in terms of Public Participation	Administrative support provided to the Speaker	Ensure effective administration in the Office of the Speaker. Coordinate Administrative support in terms of Public Participation	Ensure effective administration in the Office of the Speaker. Coordinate Administrative support in terms of Public Participation	Ensure effective administration in the Office of the Speaker. Coordinate Administrative support in terms of Public Participation		Correspondence -Public Participation report -Consolidated Ward Committee report
LED/ MTOD	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance monitoring & evaluation	30/06/2013			Participate in the Annual Performance Assessment for 2011/12. Ensure that scoresheets are completed in time & POEs are complete	No progress. Position of Director Vacant. No budget for position	Conduct an informal assessment of 1st Quarter Performance of relevant employees in the Department and send report to the MM by 21 October '12	Participate in the mid-year employee performance evaluations for 2012/13. Ensure that scoresheets are completed in time & POEs are complete	Conduct an informal assessment of the 3rd Quarter Performance of relevant employees in the Department and submit report to the MM by 20 April '13		1st & 3rd Qtr Informal Departmental Individual Performance Reports Correspondence

Key Performance Indicators (KPIs) - Electrical Engineering Department

KPA/Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure	*Nr of households with access to basic (or higher) electricity*	77 116	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	79 933		Eskom reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure	% electricity backlog (# Households that needs electrical connections / Total # households as %) (Electrification)	14.2	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	11.8%		Eskom reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure	# of new electricity connections in licensed distribution area	36	Reporting only - no target	12	Reporting only - no target	Reporting only - no target	Reporting only - no target		Monthly reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure	*MVA Electricity available (town) (firm capacity)*	35	Reporting only - no target	55	Reporting only - no target	Reporting only - no target	45		Monthly reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure	*MVA Electricity available (outlying) (firm capacity)*	40	Reporting only - no target	40	Reporting only - no target	Reporting only - no target	50		Monthly reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure	Total electricity purchased (in kWh)	374 727 628	Reporting only - no target	Not applicable this quarter	Reporting only - no target	Reporting only - no target	Reporting only - no target		Revenue reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure	The total electricity supplied & metered (in kWh)	326 987 328	Reporting only - no target	Not applicable this quarter	Reporting only - no target	Reporting only - no target	Reporting only - no target		Revenue reports
BSD	Optimise infrastructure investment and services	Cost Recovery	% of Electricity losses	12.74%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	12%		Revenue reports
BSD	Optimise infrastructure investment and services	Cost Recovery	R-value of electricity loss	R 31 690 462	Reporting only - no target	Not applicable this quarter	Reporting only - no target	Reporting only - no target	Reporting only - no target		Revenue reports
BSD	Optimise infrastructure investment and services	Cost Recovery	Total kwh electricity loss	47 740 299	Reporting only - no target	Not applicable this quarter	Reporting only - no target	Reporting only - no target	Reporting only - no target		Revenue reports
BSD	Optimise infrastructure investment and services	Electricity network upgrade and maintenance	R-value electricity maintenance	R 19 646 538	R 4 911 634.50	R 2 391 352.00	R 9 823 269	R 14 734 903.50	R 19 606 539		Budget expenditure
GG	Effective and Efficient administration	Council Support	% of Departmental Council resolutions implemented	100%	100%	100%	100%	100%	100%		Departmental Resolution register
GG	Effective and Efficient administration	Management and Administration	# of departmental meetings	2	0	0	1	1	2		Minutes and Attendance registers of Departmental meetings

Key Performance Indicators (KPIs) - Electrical Engineering Department

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
GG	Effective and Efficient administration	Performance monitoring and reporting	# of Electrical Engineering Departmental monthly reports submitted on time	12	3	3	6	9	12		Monthly, quarterly, half yearly and annual reports
GG	Effective and Efficient administration	Sound Governance	% of Internal Audit queries responded to within 10 days	100%	100%	100%	100%	100%	100%		Register of Internal Audit queries & corresponding reports
GG / MFVM	Increase financial viability	Budget management	% of departmental budget spent	98%	25%	23%	50%	75%	100%		Monthly financial budget reports
GG / MFVM	Increase financial viability	Expenditure Management	% of capital budget for electricity spent	97%	10%	0..31%	20%	50%	100%	Awaiting capital loan	Approved Departmental budget 31 May 2010
GG / MFVM	Increase financial viability	Financial reporting	% of AG queries responded to within 2 working days		Not applicable this quarter	Not applicable this quarter	100%	Not applicable this quarter	Not applicable this quarter		Register of Audit queries & corresponding reports
GG / MFVM	Increase financial viability	Municipal Assets	# of departmental asset verifications done	1	0	0	1	1	2		Bi-annual Asset verification checklist
LED	Integrated developmental planning	Integrated Spatial Development	% of departmental capital spent in the priority areas identified in Spatial Development Framework	100%	100%	Not applicable this quarter	100%	100%	100%		Revised SDF vs Capital Expenditure
LED/ MTOD	Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	% of EED Manager's with signed performance plans by 31 July	100%	100%	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter		Signed Performance Plans
	Improve access to sustainable and affordable services	Electricity Infrastructure	# of new household connections in villages (DOE grant)	1 015	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	1349		Project progress reports

Quarterly targets per Project - Electrical Engineering Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure Development	*Capacity to Rainbow Chickens (phase 1)*	30/06/2013		R 1 000 000	Monitor and approve the Design and procurement of contractor by Rainbow Chickens	No progress	Monitor construction and ensure compliance to set standards	Monitor construction and ensure compliance to set standards	Final inspection and commissioning of line and substation	Capital not yet available.	Project progress reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure Development	*Electricity Capacity Building in phases*	30/06/2013		R 14 000 000	Design and procurement of contractor for cabling from Prison to Extention 53	No progress	Ground work initiated	Cable 50% installed	Cable installation completed	Capital not yet available.	Project progress reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure Development	Electrification of Lekgwareng (215 units)	30/06/2013	R 2 200 000		Designs approved	Busy with Appointment of Service Provider	Contracter appointed	Project 50% completed	Project completed 215 units energised		Consultant Reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure Development	Electrification of Mandlakazi (90 units)	30/06/2013	ESKOM		Monitor progress and report to Council and Local Energy Forum	Busy with Appointment of Service Provider	Monitor progress and report to Council and Local Energy Forum	Monitor progress and report to Council and Local Energy Forum	Monitor progress and report to Council and Local Energy Forum		Progress reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure Development	Electrification of Mathipa (Senopelwa)(624 units)	30/06/2013	ESKOM		Monitor progress and report to Council and Local Energy Forum	Project at Construction Phase	Monitor progress and report to Council and Local Energy Forum	Monitor progress and report to Council and Local Energy Forum	Monitor progress and report to Council and Local Energy Forum		Progress reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure Development	Electrification of Mbekwana and Lwandlamuni (570 units)	30/06/2013	R 5 450 000		Designs approved	Busy with Appointment of Service Provider	Contracter appointed	Project 50% completed	Project completed 570 units energised		Consultant Reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure Development	Electrification of Mohlaba Cross and Malekeke (564 units)	30/06/2013	R 5 350 000		Designs approved	Busy with Appointment of Service Provider	Contracter appointed	Project 50% completed	Project completed 564 units energised		Consultant Reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure Development	Electrification of Moime Extension(125 units)	30/06/2013	ESKOM		Monitor progress and report to Council and Local Energy Forum	Busy with Appointment of Service Provider	Monitor progress and report to Council and Local Energy Forum	Monitor progress and report to Council and Local Energy Forum	Monitor progress and report to Council and Local Energy Forum		Progress reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure Development	Electrification of Mokgolobotho and Dan Ext 1&2 (Phase 2)	30/06/2013	R 9 000 000		Source funding to complete Dan Extention	Busy with Appointment of Service Provider	Source funding to complete Dan Extention	Electrification of 544 households	Not applicable this quarter		Monthly report
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure Development	Electrification of Mokomotjie (85 units)	30/06/2013	ESKOM		Monitor progress and report to Council and Local Energy Forum	Busy with Appointment of Service Provider	Monitor progress and report to Council and Local Energy Forum	Monitor progress and report to Council and Local Energy Forum	Monitor progress and report to Council and Local Energy Forum		Progress reports
BSD	Optimise infrastructure investment and services	Electricity network upgrade and maintenance	*Auto Reclosers*	30/06/2013		R 2 000 000	Identification of areas and planning of installations	No progress	Place orders for auto reclosers	Auto reclosers delivered	Installation of auto reclosers (estimated 2 X 33kv & 6 X 11kv)	Capital not available.	Monthly Report
BSD	Optimise infrastructure investment and services	Electricity network upgrade and maintenance	*Capital Tools (Outlying)*	30/06/2013		R 250 000	Procurement of tools as & when required	R17 231.62 spent on purrchase of capital tools	Procurement of tools as & when required	Procurement of tools as & when required	Procurement of tools as & when required		Monthly Report
BSD	Optimise infrastructure investment and services	Electricity network upgrade and maintenance	*Capital Tools (Town)*	30/06/2013		R 250 000	Not applicable this quarter	R7,877.0 spent on capital tools	Procurement of tools as & when required	Procurement of tools as & when required	Procurement of tools as & when required		Monthly Report
BSD	Optimise infrastructure investment and services	Electricity network upgrade and maintenance	*Electricity network upgrading*	30/06/2013		R 5 000 000	Allocate funding acquired trough service contribution payments t projects for increased capacity.	Planning started on expanding infrastructure with new capasity project	Allocate funding acquired trough service contribution payments t projects for increased capacity	Allocate funding acquired trough service contribution payments t projects for increased capacity	Allocate funding acquired trough service contribution payments t projects for increased capacity		Allocate funding acquired trough service contribution payments to projects for increased capacity
BSD	Optimise infrastructure investment and services	Electricity network upgrade and maintenance	Reactive and preventive maintenance on overhead lines and equipment (Outlying	30/06/2013	R 3 364 358		Ongoing maintenance on overhead lines within Outlying distribution network	Ongoing maintenance on overhead lines within Outlying distribution network	Ongoing maintenance on overhead lines within Outlying distribution network	Ongoing maintenance on overhead lines within Outlying distribution network	Ongoing maintenance on overhead lines within Outlying distribution network		Weekly report

Quarterly targets per Project - Electrical Engineering Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Optimise infrastructure investment and services	Electricity network upgrade and maintenance	Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)	30/06/2013	R 2 006 737		Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)	Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)	Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)	Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)	Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)		Capital Spend on Budget
BSD	Optimise infrastructure investment and services	Electricity network upgrade and maintenance	*Rebuilding of Lines*	30/06/2013		R 3 000 000	Identification of lines to be rebuild	No progress	5km of lines rebuilt	10km of lines rebuilt	15 km lilnes rebuilt	Capital not yet available.	Project progress reports/ spreadsheet
BSD	Optimise infrastructure investment and services	Electricity network upgrade and maintenance	Refurbish of distribution network (Outlying)	30/06/2013	R 770 000		Ongoing maintenance on Outlying distribution network	Ongoing maintenance on Outlying distribution network	Ongoing maintenance on Outlying distribution network	Ongoing maintenance on Outlying distribution network	Ongoing maintenance on Outlying distribution network		Weekly report
BSD	Optimise infrastructure investment and services	Electricity network upgrade and maintenance	Streetlight Maintenance (Town)	30/06/2013	R 257 123		Maintain all street lights in municipal area	Streetlight Maintenance Ongoing R186,523.00 spent	Maintain all street lights in municipal area	Maintain all street lights in municipal area	Maintain all street lights in municipal area		Capital Spend on Budget
BSD	Optimise infrastructure investment and services	Electricity network upgrade and maintenance	Substation Maintenance (Outlying)	30/06/2013	R 600 000		Ongoing maintenance on substations within Outlying distribution network	Ongoing maintenance on substations within Outlying distribution network	Ongoing maintenance on substations within Outlying distribution network	Ongoing maintenance on substations within Outlying distribution network	Ongoing maintenance on substations within Outlying distribution network		Weekly report
BSD	Optimise infrastructure investment and services	Electricity network upgrade and maintenance	Traffic Lights LED	30/06/2013	R 20 215		Maintain all Robots	All Traffic Lights LED maintained. R2,065.00 spent	Maintain all Robots	Maintain all Robots	Maintain all Robots		Capital Spend on Budget
BSD	Optimise infrastructure investment and services	Electricity network upgrade and maintenance	Upgrading Tzaneen Town network including cables	30/06/2013		2,000,000 (carried over)	Acquire permission from DPW to construct Switching station	R20,781.56 spent. Surveys done and awaiting final permission to construct switching statior	Construction of Switching Substation and cabling complete	Not applicable this quarter	Not applicable this quarter		Project Certificates & Progress reports
LED/ MTOD	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance monitoring & evaluation	30/06/2013			Participate in the Annual Performance Assessment for 2011/12. Ensure that scoresheets are completed in time & POEs are complete	Annual Performance Assessment not yet conducted	Conduct an informal assessment of 1st Quarter Performance of relevant employees in the Department and send report to the MM by 21 October '12	Participate in the mid-year employee performance evaluations for 2012/13. Ensure that scoresheets are completed in time & POEs are complete	Conduct an informal assessment of the 3rd Quarter Performance of relevant employees in the Department and submit report to the MM by 20 April '13	Awaiting appointment of Municipal Manager	1st & 3rd Qtr Informal Departmental Individual Performance Reports Correspondence

Key Performance Indicators (KPIs) - Engineering Services Department

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
BSD	Improve access to sustainable and affordable services	Building Control	*% decrease in non-compliance to building regulations*	40%	not applicable this quarter	not applicable this quarter	not applicable this quarter	not applicable this quarter	30%		Register of contraventions
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Km of new municipal roads constructed (gravel)	0	not applicable this quarter	not applicable this quarter	11	not applicable this quarter	21		Monthly reports
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	*Km of roads tarred*	0	Not applicable this quarter	not applicable this quarter	Not applicable this quarter	Not applicable this quarter	21		Road Progress Reports
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	# of MIG roads projects on schedule	1	2	1	2	2	2	1 Project on hold due to court interdict	Project progress reports
BSD	Improve access to sustainable and affordable services	Water and sanitation services	Number of households with access to basic (or higher) sanitation	13 192	13138	13138	13158	13178	13198		Monthly reports
BSD	Improve access to sustainable and affordable services	Water and sanitation services	Number of households with access to basic (or higher) levels of water	70 110	70050	70050	70070	70090	70110		Monthly reports
BSD	Improve access to sustainable and affordable services	Water and sanitation services	m³ increase of water quota	0	2.4 million m³	0	2.4 million m³	2.4 million m³	3.8million m3		Correspondence from DWAF
BSD	Improve access to sustainable and affordable services	Water and sanitation services	# of new basic water connections	89	50	24	70	90	110		Monthly reports
BSD	Improve access to sustainable and affordable services	Water and sanitation services	# metered water connections / total figure of households as %	0.1%	0.5%	0.0%	0.5%	0.5%	0.5%		Monthly reports
BSD	Improve access to sustainable and affordable services	Water and sanitation services	Total operating cost of water distribution function	R 2 750 000	No target - Reporting only	R 285 676	No target - Reporting only	No target - Reporting only	No target - Reporting only		Expenditure report
BSD	Improve access to sustainable and affordable services	Water and sanitation services	# of new water borne sanitation connections	50	No target - Reporting only	6	No target - Reporting only	No target - Reporting only	No target - Reporting only		Register of new connections
BSD	Improve access to sustainable and affordable services	Water and sanitation services	Total operating cost of sewerage function	R 500 000	No target - Reporting only	46620	No target - Reporting only	No target - Reporting only	No target - Reporting only		Expenditure report
BSD	Integrated developmental planning	Formalisation of informal settlements	Nr of households in informal settlements provided with water	not applicable	No target - Reporting only	not applicable	No target - Reporting only	No target - Reporting only	No target - Reporting only	MDM function	Monthly reports
BSD	Integrated developmental planning	Formalisation of informal settlements	Nr of households in informal settlements provided with sanitation	not applicable	No target - Reporting only	not applicable	No target - Reporting only	No target - Reporting only	No target - Reporting only	MDM function	Monthly reports
BSD	Optimise infrastructure investment and services	Cost Recovery	% Water unaccounted for (water losses)	6%	6%	5%	6%	6%	6%		Water distribution reports
BSD	Optimise infrastructure investment and services	Cost Recovery	R-value of unaccounted water	R 200 000	Reporting only - no target	R 3 368.38	Reporting only - no target	Reporting only - no target	Reporting only - no target		Water distribution reports
BSD	Optimise infrastructure investment and services	Fleet Management	*R-value spent on fleet maintenance as % of asset value*	30%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	20%		Expenditure reports

Key Performance Indicators (KPIs) - Engineering Services Department

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
BSD	Optimise infrastructure investment and services	Maintenance and upgrading of municipal buildings	*Office space backlog*	200	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	200		Expenditure reports
BSD	Optimise infrastructure investment and services	Maintenance and upgrading of municipal buildings	*R-value spent on maintenance of municipal buildings as % of asset value*	44%	Not applicable this quarter	not applicable this quarter	Not applicable this quarter	Not applicable this quarter	15%		
BSD	Optimise infrastructure investment and services	Roads & Storm water upgrading and maintenance	R-value spent on road and storm water maintenance	R 27 622 503	R 8 455 779	R 4 050 233	R 16 911 559	R 25 367 338	R 33 823 117		ESD Expenditure reports
BSD	Optimise infrastructure investment and services	Roads and Storm water maintenance and upgrade	*R-value spent on maintenance of roads infrastructure as % of asset value*	5%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	5%		Expenditure reports
BSD	Optimise infrastructure investment and services	Water and Sewer maintenance and upgrade	*% reduction in distribution losses (water)*	10%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	5%		Water distribution reports
BSD	Optimise infrastructure investment and services	Water and Sewer maintenance and upgrade	R-value spent on water and sanitation infrastructure maintenance	R 1 533 949	R 492 500	R 491 274.00	R 492 500	R 492 500	R 492 500		Expenditure reports
BSD	Optimise infrastructure investment and services	Water and Sewer maintenance and upgrade	# of service delivery interruptions (water services)	120	30	0	60	90	120		Monthly reports
BSD	Optimise infrastructure investment and services	Water and Sewer maintenance and upgrade	# of households affected through interruptions (water)	6000	6000	0	6000	6000	6000		Monthly reports
BSD	Optimise infrastructure investment and services	Water and Sewer maintenance and upgrade	# of service delivery interruptions (sanitation)	120	30	0	60	90	120		Monthly reports
BSD	Optimise infrastructure investment and services	Water and Sewer maintenance and upgrade	# of households affected through interruptions (sanitation)	6000	6000	0	6000	6000	6000		Monthly reports
BSD	Optimise infrastructure investment and services	Water and Sewer maintenance and upgrade	*R-value spent on maintenance of water infrastructure as % of asset value (5towns)*	23%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	43.8%		Expenditure reports
BSD	Optimise infrastructure investment and services	Water and Sewer maintenance and upgrade	*R-value spent on maintenance of sanitation infrastructure as % of asset value (5towns)*	41%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	41.3%		Expenditure reports
BSD	Promote environmentally sound practices and social development	Environmental Health management	% of daily samples taken complying to SANS 241	100%	100%	100%	100%	100%	100%		Records of samples and reports
GG	Effective and Efficient administration	Council Support	% of Departmental Council resolutions implemented	100%	100%	100%	100%	100%	100%		Departmental Resolution register
GG	Effective and Efficient administration	Legal support	# of Departmental policies developed	0	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	1		Approved Fleet policy
GG	Effective and Efficient administration	Management and Administration	# of departmental meetings	4	1	3	2	3	4		Minutes and Attendance registers of Departmental meetings
GG	Effective and Efficient administration	Performance monitoring and reporting	# of Engineering Services Departmental monthly reports submitted on time	12	3	3	6	9	12		Monthly, quarterly, half yearly and annual reports
GG	Effective and Efficient administration	Performance monitoring and reporting	# of Service Delivery Thrust meetings held	0	1	0	2	3	4		Minutes and Attendance Registers

Key Performance Indicators (KPIs) - Engineering Services Department

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
GG	Effective and Efficient administration	Sound Governance	% of Internal Audit queries responded to within 10 days	100%	100%	100%	100%	100%	100%		Register of Internal Audit queries & corresponding reports
GG / MFVM	Increase financial viability	Budget management	% of departmental budget spent	81%	25%	11%	50%	75%	100%		Monthly financial budget reports
GG / MFVM	Increase financial viability	Expenditure Management	% of ESD capital budget spent	61%	10%	11%	20%	50%	100%		Monthly financial budget reports
GG / MFVM	Increase financial viability	Financial reporting	% of AG queries responded to within 2 working days	100%	Not applicable this quarter	Not applicable this quarter	100%	Not applicable this quarter	Not applicable this quarter		Register of Audit queries & corresponding reports
GG / MFVM	Increase financial viability	Municipal Assets	# of departmental asset verifications done	1	0	1	1	1	2		Asset verification checklist
GG/MFMA	Financial Viability	Budget management	% MIG funding spent	61%	10%	11%	50%	75%	100%		Budget printout
LED	Create Community beneficiation and empowerment opportunities	Extended Public Works	# of jobs created through EPWP projects	272	Reporting only - no target	79	Reporting only - no target	Reporting only - no target	Reporting only - no target		EPWP reports
LED	Integrated developmental planning	Integrated Spatial Development	% of departmental capital spent in the priority areas identified in Spatial Development Framework	100%	100%	100%	100%	100%	100%		Revised SDF vs Capital Expenditure
LED	Integrated developmental planning	Integrated Spatial Development	# new serviced sites available for alienation per annum	360	Reporting only - no target	1560	Reporting only - no target	Reporting only - no target	Reporting only - no target		Records of correspondence
LED/ MTOD	Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	% of ESD Manager's with signed performance plans by 31 July	100%	100%	100%	100%	Not applicable this quarter	Not applicable this quarter		Signed Performance Plans

Quarterly targets per Project - Engineering Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	*Lenyenye new cemetery tar road*	30/06/2013		R 2 000 000	Not applicable this quarter	Not applicable this quarter	Monitor supply chain processes of advertising for a consultant	Monitor appointment of consultant and submission of designs	Appointment of contractor and monitor implementation. Report progress		Progress reports
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	*Mafarana to Sedan Tar (6km)*	30/06/2013		R 10 500 000	Design and submit tender documentation to Supply Chain and monitor tender process. Report progress before 6th of every month	Scope of works report was submitted on 31/08/12. Environmental Consultant has been appointed. Engineer busy with designs	Design and submit tender documentation to Supply Chain and monitor tender process. Report progress before 6th of every month	Monitor implementation and report progress before 6th of every month	Monitor implementation and report progress before 6th of every month		Monthly reports to Council & COGHSTA.
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	*Khwekhwe Low level bridge*	30/06/2013		R 500 000	Monitor Supply Chain process	Tender for appointment of the consultant was advertised on the 20 September 2012	Appointment of consultant to develop designs	Appointment of contractor, monitor implementation and report progress	Monitor implementation and report progress		Monthly reports SDBIP report
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	*Mawa Block 12 Low level bridge*	30/06/2013		R 500 000	Monitor Supply Chain process	Tender for appointment of the consultant was advertised on the 20 September 2012	Appointment of consultant to develop designs	Appointment of contractor, monitor implementation and report progress	Monitor implementation and report progress		Project Certificates & progress reports
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	*Mokonyane low level bridge*	30/06/2013		R 500 000	Monitor Supply Chain process	Tender for appointment of the consultant was advertised on the 20 September 2012	Appointment of consultant to develop designs	Appointment of contractor, monitor implementation and report progress	Monitor implementation and report progress		Project Certificates & progress reports
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	*Rikhotso low level bridge*	30/06/2013		R 500 000	Monitor Supply Chain process	Tender for appointment of the consultant was advertised on the 20 September 2012	Appointment of consultant to develop designs	Appointment of contractor, monitor implementation and report progress	Monitor implementation and report progress		Project Certificates & progress reports
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	*Ramotshinyadi to Mokhwati Tar road (Phase 2)(3.5km)*	30/06/2013		R 12 751 569	Monitor implementation and report progress before 6th of every month	Construction on schedule, physical progress is at 55%	Monitor implementation and report progress before 6th of every month	Monitor implementation and report progress before 6th of every month	Monitor implementation and report progress before 6th of every month		Project progress reports
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Rehabilitation of streets in Tzaneen - Claude Wheatly	30/06/2013		R8,000,000 (Roll over)	Monitor implementation and report progress	Construction on hold	Monitor implementation and report progress	Monitor implementation and report progress	Monitor implementation and report progress		Monthly reports
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	*Sasekani to Nkowankowa Tar road (Phase 2)*	30/06/2013		R 8 473 559	Monitor implementation and report progress before 6th of every month	Construction on hold	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter		Monthly reports

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	*Senakwe to Maropalala Tar (Phase 2)*	30/06/2013		R 31 285 000	Appointment of contractor, monitor implementation and report progress before 6th of every month	Project is on adjudication stage waiting appointment of the contractor by SCM	Monitor implementation and report progress before 6th of every month	Monitor implementation and report progress before 6th of every month	Monitor implementation and report progress before 6th of every month		Monthly reports
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	*Speed humps*	30/06/2013		R 2 200 000	Identification of positions	The identification of the speed hump positions was completed	Implementation of 33 speed humps and report progress	Implementation of 33 speed humps and report progress	Implementation of 33 speed humps and report progress		Project Certificates & progress reports
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	*Thapane to Moruji Tar*	30/06/2013		R 11 144 700	Appointment of contractor, monitor implementation and report progress before 6th of every month	Environmental Consultant appointed and the Engineer busy with designs.	Monitor implementation and report progress before 6th of every month	Monitor implementation and report progress before 6th of every month	Monitor implementation and report progress before 6th of every month		Monthly reports
BSD	Improve access to sustainable and affordable services	Water and Sewer Infrastructure	Interdepartmental and District Water & Sanitation projects	30/06/2013			Monitor Water and Sanitation projects implemented by COGHSTA and GTM and report progress to Council	Inspect Water and Sanitation projects implemented by COGHSTA and GTM and report progress to Council	Monitor Water and Sanitation projects implemented by COGHSTA and GTM and report progress to Council	Monitor Water and Sanitation projects implemented by COGHSTA and GTM and report progress to Council	Monitor Water and Sanitation projects implemented by COGHSTA and GTM and report progress to Council		Monthly report Correspondence with COGHSTA
BSD	Integrated Developmental Planning	Infrastructure Planning	Roads masterplan	30/06/2013	R 3 000 000		Identify source of funding	The identification of the source was not done	Advertise for the appointment of a service provider. Appoint service provider	Monitor progress with the drafting of the Roads master plan	Monitor progress with the drafting of the Roads master plan	Waiting for the availability of the budget	Monthly reports from service provider
BSD	Optimise infrastructure investment and services	Fleet management	Fleet management	30/06/2013	R 5 502 892		Implement fleet mangement system and report progress	Busy with specification for advert for installation of tracing system	Review Fleet Management policy and monitor progress with implementation	Monitor the implementation of the fleet management system	Monitor the implementation of the fleet management system		Monthly reports
BSD	Optimise infrastructure investment and services	Infrastructure Planning	Water & Sewer master plan	30/06/2013	R 4 000 000		Identify source of funding	Mopani District Municipality to fund the water infrastructure Plan	Advertise for the appointment of a service provider. Appoint service provider	Monitor progress with the drafting of the Water & Sewer Master Plans	Monitor progress with the drafting of the Water & Sewer Master Plans		Monthly reports from service provider
BSD	Optimise infrastructure investment and services	Maintenance and upgrading of municipal buildings	*Additional Office space*	30/06/2013		R 3 000 000	Implement outcome of the feasabiility study	Evaluation stage of the bidder	Monitor implementatoin and report progress with the providin additional office space	Monitor implementatoin and report progress with the providin additional office space	Monitor implementatoin and report progress with the providin additional office space		Office space reports
BSD	Optimise infrastructure investment and services	Maintenance and upgrading of municipal buildings	Aerodrome Maintenance	30/06/2013	R 50 000		Maintain the Aerodrome buildings on request	No request received yet	Maintain the Aerodrome buildings on request	Maintain the Aerodrome buildings on request	Maintain the Aerodrome buildings on request		Monthly Reports

Quarterly targets per Project - Engineering Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Optimise infrastructure investment and services	Maintenance and upgrading of municipal buildings	Civic Centre and Community Services painting	30/06/2013	R 400 000		Compile specifications and schedule of quantities for painting the internal walls Civic Centre and obtain quotations by 30 September	Specifications completed to be adverts during this month	Finalise quotations and appoint contractor for painting the civic centre. Implement painting programme as per the implementation plan to be completed by 15 December	Not applicable this quarter	Not applicable this quarter		Project progress reports
BSD	Optimise infrastructure investment and services	Maintenance and upgrading of municipal buildings	Emergency Maintenance	30/06/2013	R 600 000		Conduct emergency maintenance as and when the need requires on all municipal buildings and assets (Including Pioneers Old aged homes & the Aerodrome)	Ongoing maintenance services and request are attended to as and when requested	Conduct emergency maintenance as and when the need requires on all municipal buildings and assets (Including Pioneers Old aged homes & the Aerodrome)	Conduct emergency maintenance as and when the need requires on all municipal buildings and assets (Including Pioneers Old aged homes & the Aerodrome)	Conduct emergency maintenance as and when the need requires on all municipal buildings and assets (Including Pioneers Old aged homes & the Aerodrome)		Monthly reports
BSD	Optimise infrastructure investment and services	Maintenance and upgrading of municipal buildings	Municipal house (Letsitele) renovations	30/06/2013	R 150 000		Not applicable this quarter	Not applicable this quarter	Compile specifications and schedule of quantities for repairs and maintenance of Municipal house (Letsitele) and advertise for quotations.	Not applicable this quarter	Not applicable this quarter		Project progress reports
BSD	Optimise infrastructure investment and services	Maintenance and upgrading of municipal buildings	Paving Nkowankowa testing ground	30/06/2013	R 200 000		Not applicable this quarter	Not applicable this quarter	Compile specifications and schedule of quantities for paving Nkowankowa testing ground and advertise for quotations.	Not applicable this quarter	Not applicable this quarter		Project progress reports
BSD	Optimise infrastructure investment and services	Maintenance and upgrading of municipal buildings	Tiling of Tzaneen Library	30/06/2013	R 200 000		Not applicable this quarter	Not applicable this quarter	Compile specifications and schedule of quantities for tiling of Tzaneen Library and advertise for quotations. Ensure that service provider is appointed and project completed by end of November	Not applicable this quarter	Not applicable this quarter		Project progress reports

Quarterly targets per Project - Engineering Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Optimise infrastructure investment and services	Maintenance and upgrading of municipal buildings	*Replaceing Aircon and furniture in Engineering Department*	30/06/2013		R 500 000	Draft speficifications and advertise for the provision of aircons and furniture	The specification s and advertisement was done	Appoint service provider and monitor implementation	Appoint service provider and monitor implementation	Appoint service provider and monitor implementation		Invoice & Proof of payment
BSD	Optimise infrastructure investment and services	Maintenance and upgrading of municipal buildings	Securing of Rates Hall and Morphy Access Control system	30/06/2013		R1500000 (roll over)	Planning and design of Rates hall changes	Installation of safety doors already started> Only waiting for advert for installation of lift in the civic centre	Ensure that Rates Hall is secured and Morphy Access Control System is installed. Liaise with Safety & Security	Hand over the Morphy Access system to the CSD (Safety & Security) for managing the system	Not applicable this quarter		Project progress reports
BSD	Optimise infrastructure investment and services	Maintenance of municipal assets	Aerodrome Maintenance	30/06/2013	R 150 000		Cut grass at the airport	There was no need for grass cutting	Cut grass at the airport	Cut grass at the airport	Cut grass at the airport		Aerodrome maintenance programme & reports
BSD	Optimise infrastructure investment and services	Municipal assets	*Capital Equipment*	30/06/2014		R 150 000	Source Quotations for the purchasing of Fuel tankers, brush cutters and pruners	Waiting for availiability of budget	Purchasing of Fuel tankers, brush cutters and pruners	Not applicable this quarter	Not applicable this quarter		Invoice & Proof of payment
BSD	Optimise infrastructure investment and services	Municipal assets	*Tzaneen Airfield Fencing*	30/06/2013		R 650 000	Monitor Supply Chain process to appoint contractor	This was not done	Appointment of contractor. Monitor implementation and report progress	Monitor implementation and report progress	Monitor implementation and report progress	Waiting for availiability of budget	Progress Reports
BSD	Optimise infrastructure investment and services	Roads & Storm water maintenance and upgrade	Funeral roads in all clusters	30/06/2013	R 4 257 000		100% compliance to requisitions submitted	472km graded	100% compliance to requisitions submitted	100% compliance to requisitions submitted	100% compliance to requisitions submitted		Funeral road register
BSD	Optimise infrastructure investment and services	Roads & Storm water maintenance and upgrade	Regravelling of internal streets all clusters	30/06/2013	R 11 892 312		Maintain internal streets in all clusters as and when required, report activities on a monthly basis	5.4km regravelled at Mafarana and Runnymade	Maintain internal streets in all clusters as and when required, report activities on a monthly basis	Maintain internal streets in all clusters as and when required, report activities on a monthly basis	Maintain internal streets in all clusters as and when required, report activities on a monthly basis		Regravelling Project progress reports
BSD	Optimise infrastructure investment and services	Roads & Storm water maintenance and upgrade	Side walk and pavements	30/06/2013	R 525 000		Maintain sidewalks and pavements as and when required, report activities on a monthly basis	861m2 sidewalk paving in Tzaneen town	Maintain sidewalks and pavements as and when required, report activities on a monthly basis	Maintain sidewalks and pavements as and when required, report activities on a monthly basis	Maintain sidewalks and pavements as and when required, report activities on a monthly basis		Sidewalk & pavement Project progress reports

Quarterly targets per Project - Engineering Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Optimise infrastructure investment and services	Roads & Storm water maintenance and upgrade	Storm water management	30/06/2013	R 4 930 432		Maintain stormwater drainage systems as and when required, report activities on a montly basis	742 m2 stone pitching constructed at Bokutha, Morapalala and Mafarana. Cleaning of catch pits and sub-soil drainage installation at Hermanus street. .	Maintain stormwater drainage systems as and when required, report activities on a montly basis	Maintain stormwater drainage systems as and when required, report activities on a montly basis	Maintain stormwater drainage systems as and when required, report activities on a montly basis		Stormwater maintenance Project progress reports
BSD	Optimise infrastructure investment and services	Roads & Storm water maintenance and upgrade	Tar patching	30/06/2013	R 10 973 000		Maintain tar roads and streets as and when required and report activities on a monthly basis	4987m2 tar patching in Tzaneen town, Lenyenye and Nkowankowa	Maintain tar roads and streets as and when required and report activities on a monthly basis	Maintain tar roads and streets as and when required and report activities on a monthly basis	Maintain tar roads and streets as and when required and report activities on a monthly basis		Monthly reports
BSD	Optimise infrastructure investment and services	Roads & Storm water maintenance and upgrade	Tar patching of sand seal roads	30/06/2013	R 795 697		100% compliance to general maintenance schedule and eradication of backlogs	300m2 tar patching at Mokgapeng.	100% compliance to general maintenance schedule and eradication of backlogs	100% compliance to general maintenance schedule and eradication of backlogs	100% compliance to general maintenance schedule and eradication of backlogs		Schedule -Project progress reports
BSD	Optimise infrastructure investment and services	Water and Sewer maintenance and upgrade	BlueDrop Water Certification (BDC)	30/06/2013			Maintain blue drop status by monitoring compliance to SANS 241:2011 at Tzaneen & Letsitele water system. Develop water safety plans and policies for Nkowankowa and Lenyenye to secure BDC	Maintain BDC and assist Mopani with Lenyenye and Nkowankowa	Maintain blue drop status by monitoring compliance to SANS 241:2011 at Tzaneen & Letsitele water system. Develop water safety plans and policies for Nkowankowa and Lenyenye to secure BDC	Maintain blue drop status by monitoring compliance to SANS 241:2011 at Tzaneen & Letsitele water system. Develop water safety plans and policies for Nkowankowa and Lenyenye to secure BDC	Maintain blue drop status by monitoring compliance to SANS 241:2011 at Tzaneen & Letsitele water system. Develop water safety plans and policies for Nkowankowa and Lenyenye to secure BDC		Water Quality reports Policies
BSD	Optimise infrastructure investment and services	Water and Sewer maintenance and upgrade	GreenDrop Certification (GDC)	30/06/2013			Develop plans for waste water management to secure GDC for Tzaneen & Nkowankowa and Lenyenye. Monitor activies to ensure adherenece to SANS 241:2011	Maintain GDC and assist MDM with Lenyenye and Nkowankowa	Develop plans for waste water management to secure GDC for Tzaneen & Nkowankowa and Lenyenye. Monitor activies to ensure adherenece to SANS 241:2011	Develop plans for waste water management to secure GDC for Tzaneen & Nkowankowa and Lenyenye. Monitor activies to ensure adherenece to SANS 241:2011	Develop plans for waste water management to secure GDC for Tzaneen & Nkowankowa and Lenyenye. Monitor activies to ensure adherenece to SANS 241:2011		*Waste Water Management Plan *Waste Water Quality reports

Quarterly targets per Project - Engineering Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Optimise infrastructure investment and services	Water and Sewer maintenance and upgrade	Preperation of Laboratory for ISO 17025:2005 accreditation	30/06/2013	R 400 000		Development of laboratory policies	Waiting for BEC: the bid closed on the 28 september 2012	Training of laboratory personnel	Monitor Implementation of policy and laboratory operations	Monitor Implementation of policy and laboratory operations		Laboratory Policy Progress reports Laboratory activity reports
BSD	Optimise infrastructure investment and services	Water and Sewer maintenance and upgrade	Operations and maintenance sewer (distribution networks)	30/06/2013	R 200 000		100% compliance to maintenance schedules. 25% expenditure	Complyying to Maintenance schedule : 25% with R 46,620. spent with budget of R 500,000.	100% compliance to maintenance schedules. 25% expenditure	100% compliance to maintenance schedules. 25% expenditure	100% compliance to maintenance schedules. 25% expenditure		Maintenance Schedule Monthly report
BSD	Optimise infrastructure investment and services	Water and Sewer maintenance and upgrade	Operations and maintenance water distribution network	30/06/2013	R 1 735 000		100% compliance to maintenance schedules. 25% expenditure	Complying to maintence schedule 25% with R 285,675. spent and the budget being R 2, 750,000.	100% compliance to maintenance schedules. 50% expenditure	100% compliance to maintenance schedules. 75% expenditure	100% compliance to maintenance schedules. 100% expenditure		Maintenance Schedule Monthly report
BSD	Optimise infrastructure investment and services	Water and Sewer maintenance and upgrade	Operations and maintenance water purification	30/06/2013	R 675 000		100% compliance to maintenance schedules. 25% expenditure	Compliance to Water Purification : schedule at 25% with R 205,598. spent at the budget of R 1,000,000.	100% compliance to maintenance schedules. 50% expenditure	100% compliance to maintenance schedules. 75% expenditure	100% compliance to maintenance schedules. 100% expenditure		Maintenance Schedule Monthly report
BSD	Optimise infrastructure investment and services	Water and Sewer maintenance and upgrade	Water Works (Upgrade of telemetric system)	30/06/2013	R 450 000		Not applicable this quarter	Not applicable this quarter	Upgrading of telemetric system completed	Not applicable this quarter	Not applicable this quarter		Project progress reports
LED	Create a stable and enabling economic environment by attracting suitable investors	Building control	Building plan approvals and inspections	30/06/2013			Monitor building control services ensure that building plans are approved and inspections done and clients given feedback within the required timeframes.	Ongoing activities and plans are approved as and when required.	Monitor building control services ensure that building plans are approved and inspections done and clients given feedback within the required timeframes.	Monitor building control services ensure that building plans are approved and inspections done and clients given feedback within the required timeframes.	Monitor building control services ensure that building plans are approved and inspections done and clients given feedback within the required timeframes.		Building control register of activities
LED	Create community beneficiation and empowerment opportunities	Extended Public Works	Facilitating EPWP	30/06/2013	R 935 000		Monitor progress with the implementation of EPWP and report progress to Council on a monthly basis. Submit job creation statistics to PED	Only 79 job opportunities were created and the reports are forwarded monthly to provincial deparment	Monitor progress with the implementation of EPWP and report progress to Council on a monthly basis. Submit job creation statistics to PED	Monitor progress with the implementation of EPWP and report progress to Council on a monthly basis. Submit job creation statistics to PED	Monitor progress with the implementation of EPWP and report progress to Council on a monthly basis. Submit job creation statistics to PED		Monthly EPWP reports Incentive agreement

Quarterly targets per Project - Engineering Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
LED/ MTOD	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance monitoring & evaluation	30/06/2013			Participate in the Annual Performance Assessment for 2011/12. Ensure that scoresheets are completed in time & POEs are complete	No assesments have been done	Conduct an informal assessment of 1st Quarter Performance of relevant employees in the Department and send report to the MM by 21 October '12	Participate in the mid-year employee performance evaluations for 2012/13. Ensure that scoresheets are completed in time & POEs are complete	Conduct an informal assessment of the 3rd Quarter Performance of relevant employees in the Department and submit report to the MM by 20 April '13	Awaiting appointment of Municipal Manager	1st & 3rd Qtr Informal Departmental Individual Performance Reports Correspondence
SR/LED	Integrated Developmental Planning	Integrated Development Planning	IDP implementation monitoring	30/06/2013			Arrange quarterly Service Delivery Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit minutes to the MM	No thrust meeting arranged during the 1st quarter	Arrange quarterly Service Delivery Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit minutes to the MM	Arrange quarterly Service Delivery Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit minutes to the MM	Arrange quarterly Service Delivery Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit minutes to the MM		Stakeholder list Minutes proof of submission to MM

Key Performance Indicators (KPIs) - Community Services Department

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
BSD	Effective and Efficient administration	Safety and Security	*% reduction in R-value of Council property lost through theft and damages by year end*	new indicator	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	50%		Theft & damages register
BSD	Improve access to sustainable and affordable services	Licensing Services	R-value generated for vehicle registration (Agency agreement)	R 1 231 232	Reporting only - no target	R 318 912	Reporting only - no target	Reporting only - no target	Reporting only - no target		Records and monthly reports
BSD	Improve access to sustainable and affordable services	Licensing Services	R-value generated by the issuing of learners and drivers licenses	R 6 380 115	Reporting only - no target	R 114 932	Reporting only - no target	Reporting only - no target	Reporting only - no target		Records and monthly reports
BSD	Improve access to sustainable and affordable services	Traffic Services	*% decrease in road accidents*	new indicator	Not applicable this quarter	Not applicable this quarter	5%	Not applicable this quarter	10%		Road accident register
BSD	Improve access to sustainable and affordable services	Traffic Services	*% decrease in traffic offenders*	new indicator	Not applicable this quarter	Not applicable this quarter	5%	Not applicable this quarter	10%		Register of fines
BSD	Improve access to sustainable and affordable services	Traffic Services	R-value revenue collected through law enforcement	R 3 062 070	No target - Reporting only	R 515 975	No target - Reporting only	No target - Reporting only	No target - Reporting only		Revenue reports
BSD	Improve access to sustainable and affordable services	Traffic Services	Rand value received for fines issued / R value of fines issued (%)	80%	70%	60%	70%	70%	70%		Revenue reports
BSD	Improve access to sustainable and affordable services	Traffic Services	# traffic fines issued per quarter	8738	No target - Reporting only	12769	No target - Reporting only	No target - Reporting only	No target - Reporting only		System printout
BSD	Improve access to sustainable and affordable services	Waste Management	*# of service delivery interruptions (solid waste removal)*	0	0	0	0	0	0		Monthly reports
BSD	Improve access to sustainable and affordable services	Waste Management	# of households affected through interruptions (solid waste removal)	0	0	0	0	0	0		Monthly reports
BSD	Improve access to sustainable and affordable services	Waste Management	Number of households with access to refuse removal at least once per week (O9)	10775	No target - Reporting only	10775	No target - Reporting only	No target - Reporting only	No target - Reporting only		Consolidated statistical report
BSD	Improve access to sustainable and affordable services	Waste Management	Nr of households with access to basic (or higher) refuse removal (Urban)	10775	9892	10775	9892	9892	9892		Monthly reports

Key Performance Indicators (KPIs) - Community Services Department

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
BSD	Improve access to sustainable and affordable services	Waste Management	Nr of households with access to basic (or higher) refuse removal (Rural)	6979	6979	6979	6979	6979	6979		Monthly reports
BSD	Optimise infrastructure investment and services	Cemetery maintenance and upgrade	# of Cemeteries with amenities	89	Not applicable this quarter	Not applicable this quarter	91	Not applicable this quarter	91		Cemetery register
BSD	Promote environmentally sound practices and social development	Library Services	# people using the GTM libraries	95957	21125	25022	42250	63375	84500		Statistics and reports
BSD	Promote environmentally sound practices and social development	Parks and Open space Management	% of households with access to parks	12%	Not applicable this quarter	Not applicable this quarter	12%	Not applicable this quarter	12%		Stats SA
BSD	Promote environmentally sound practices and social development	Parks and Open space Management	# of dedicated parks maintained (developed)	7	7	7	7	7	7		Parks maintenance plan
BSD	Promote environmentally sound practices and social development	Sport and Recreation	# of households with access to formal Sport and recreation facilities	18963	Not applicable this quarter	Not applicable this quarter	18963	Not applicable this quarter	18963		Stats SA (Nkowankowa, Tzaneen, Lenyenye, Julesburg, Burgersdorp and Rhelela)
BSD	Promote environmentally sound practices and social development	Waste Management	% Service delivery backlog for solid waste	88%	88%	88%	88%	88%	88%		Monthly reports
BSD	Financial Viability	Free Basic Services	R-Value of Free Basic waste removal to affected households	R 3 500 000	Reporting only - no target	Reporting only - no target	Reporting only - no target	Reporting only - no target	R 3 800 000		Revenue reports
GG	Effective and Efficient administration	Council Support	% of Departmental Council resolutions implemented	100%	100%	100%	100%	100%	100%		Departmental Resolution register
GG	Effective and Efficient administration	Management and Administration	# of departmental meetings	4	1	5	2	3	4		Minutes and Attendance registers of Departmental meetings
GG	Effective and Efficient administration	Performance monitoring and reporting	# of Community Services Departmental monthly reports submitted on time	12	3	3	6	9	12		Monthly, quarterly, half yearly and annual reports

Key Performance Indicators (KPIs) - Community Services Department

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
GG	Effective and Efficient administration	Safety and Security	R-value of council property lost through theft and damages	R 9 000	Reporting only - no target	R 21 000	Reporting only - no target	Reporting only - no target	Reporting only - no target		Theft & damages register
GG	Effective and Efficient administration	Safety and Security	# of internal theft cases reported	5	0	2	0	0	0		Theft register
GG	Effective and Efficient administration	Safety and Security	# of personnel/visitor cards issued per annum	2800	Reporting only - no target	1900	Reporting only - no target	Reporting only - no target	Reporting only - no target		Security Register
GG	Effective and Efficient administration	Safety and Security	# complaints received with regard to the non-availability of security	20	0	0	0	0	0		Complaints register
GG	Effective and Efficient administration	Sound Governance	% of Internal Audit queries responded to within 10 days	100%	100%	100%	100%	100%	100%		Register of Internal Audit queries & corresponding reports
GG / MFVM	Increase financial viability	Budget management	% of departmental budget spent	91%	25%	20%	50%	75%	100%		Monthly financial budget reports
GG / MFVM	Increase financial viability	Financial reporting	% of AG queries responded to within 2 working days	100%	Not applicable this quarter	Not applicable this quarter	100%	Not applicable this quarter	Not applicable this quarter		Register of Audit queries & corresponding reports
GG / MFVM	Increase financial viability	Municipal Assets	# of departmental asset verifications done	1	0	0	1	1	2		Asset verification checklist
LED	Integrated developmental planning	Integrated Spatial Development	% of departmental capital spent in the priority areas identified in Spatial Development Framework	100%	100%	100%	100%	100%	100%		Revised SDF vs Capital Expenditure
LED/ MTOD	Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	% of CSD Manager's with signed performance plans by 31 July	100%	100%	0%	100%	Not applicable this quarter	Not applicable this quarter	Awaiting appointment of CSD Director	Signed Performance Plans

Quarterly targets per Project - Community Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Improve access to sustainable and affordable services	Library Infrastructure	Construct and establish new libraries (Shiluvane Library)	30/06/2013	R 1 000 000	R 135 000	Attend Shiluvane Library site meetings. Appoint and train GTM staff for library or train staff appointed by DSAC	No Shiluvane site meetings conducted this quarter. Shiluvane staff appointments pending. Detailed lists of books needed at the Shiluvane Library compiled and submitted to the DSAC.	Attend Shiluvane Library site meetings. Train staff upon appointment. Folow up on furniture, equipment, cabling, IT networking, security systems etc. needed for the Shiluvane Library and advise the DSAC on placement in the Shiluvane Library.	Manage the Shiluvane Library	Manage the Shiluvane Library	GTM staff for the Shiluvane Library have not yet been appointed due to delays in advertisement of posts, short listing and interviews.	Minutes of meetings, reports and correspondence
BSD	Improve access to sustainable and affordable services	Licensing Services	Learners and Drivers and Professional Drivers Permits	30/06/2013			Ensure that applications for learners, drivers and Professional Drivers permits are processed	Learners 1646 Drivers Licence 4450 Prdp's 830	Ensure that applications for learners, drivers and Professional Drivers permits are processed	Ensure that applications for learners, drivers and Professional Drivers permits are processed	Ensure that applications for learners, drivers and Professional Drivers permits are processed		Records and monthly reports
BSD	Improve access to sustainable and affordable services	Licensing Services	Vehicle registration and licensing	30/06/2013			Ensure that all vehicle registration and licensing applications are processed within a reasonable time	Vehicle registration 3277 and vehicle licenses 13305	Ensure that all vehicle registration and licensing applications are processed within a reasonable time	Ensure that all vehicle registration and licensing applications are processed within a reasonable time	Ensure that all vehicle registration and licensing applications are processed within a reasonable time		Records and monthly reports
LED	Integrated Developmental Planning	Township revitalisation	Community Parks(PP5)	30/06/2013			Provide inputs into the development of community parks and attend NDPG task team meeting	Attended NDGP meetings for indoor sport facility development. I was a member of panel during interviews for coaches appointment	Provide inputs into the development of community parks and attend NDPG task team meeting	Provide inputs into the development of community parks and attend NDPG task team meeting	Provide inputs into the development of community parks and attend NDPG task team meeting		Minutes and attendance register Correspondence
BSD	Improve access to sustainable and affordable services	Public Transport	Transport Master plan	30/06/2013			Liasise with the MDM to develop a Transport Master Plan for GTM	Liasing on Master Plan not ready yet.	Liasise with the MDM to develop a Transport Master Plan for GTM	Liasise with the MDM to develop a Transport Master Plan for GTM	Liasise with the MDM to develop a Transport Master Plan for GTM		Correspondence
BSD	Improve access to sustainable and affordable services	Traffic Services	Burgersdorp cattle pound	30/06/2013	R 15 000		Manage and co-ordinate impounding of stray animals. Report to Council	No impounded animals for the period	Manage and co-ordinate impounding of stray animals. Report to Council	Manage and co-ordinate impounding of stray animals. Report to Council	Manage and co-ordinate impounding of stray animals. Report to Council		Monthly Report
BSD	Improve access to sustainable and affordable services	Traffic Services	GTM Law Enforcement in rural areas and scrappings	30/06/2013	R 100 000		Conducting rural traffic program as per schedule. Manage and follow up on vehicle scrappings	Rural operations planned and executed, scrapping on-going.	Conducting rural traffic program as per schedule. Manage and follow up on vehicle scrappings	Conducting rural traffic program as per schedule. Manage and follow up on vehicle scrappings	Conducting rural traffic program as per schedule. Manage and follow up on vehicle scrappings		Monthly report
BSD	Improve access to sustainable and affordable services	Traffic Services	Kukula Ndlela drunken-driving blitz project	30/06/2013	R 55 000		Additional roadblocks 2 (Drunken driving Blitz)	Drager challenges drunken driving arrests with help of hospitals	Additional roadblocks 2 (Drunken driving Blitz)	Additional roadblocks 2 (Drunken driving Blitz)	Additional roadblocks 2 (Drunken driving Blitz)		Monthly Reports

Quarterly targets per Project - Community Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Improve access to sustainable and affordable services	Traffic Services	Minitzani-Bonatsela Traffic centres scholar Education	30/06/2013	R 40 000		Staging of Minitzani safety week during June/July holidays	Challenges of unavailability of funds cater only for visitors from schools.	Conduct road safety education campaigns at rural schools. Report schools attendance in monthly reports	Conduct road safety education campaigns at rural schools. Report schools attendance in monthly reports	Conduct road safety education campaigns at rural schools. Report schools attendance in monthly reports		Monthly Reports
BSD	Improve access to sustainable and affordable services	Traffic Services	Scholar patrols and cluster control points	30/06/2013	R 40 000		Ensure that road traffice is controlled at schools on busy routes to ensure scholar safety. (Laerskool Tzaneen, Unicorn, Florapark & Nkowankowa & Rita)	Effective control at specific points.	Ensure that road traffice is controlled at schools on busy routes to ensure scholar safety. (Laerskool Tzaneen, Unicorn, Florapark & Nkowankowa & Rita)	Ensure that road traffice is controlled at schools on busy routes to ensure scholar safety. (Laerskool Tzaneen, Unicorn, Florapark & Nkowankowa & Rita)	Ensure that road traffice is controlled at schools on busy routes to ensure scholar safety. (Laerskool Tzaneen, Unicorn, Florapark & Nkowankowa & Rita)		Monthly Reports
BSD	Improve access to sustainable and affordable services	Waste management	*Bulk Bin Waste Collections in Urban areas*	30/06/2013	R 5 300 000		Monitor the collection of Bulk Bin waste in Tzaneen, Lenyene, Letsitele, Haenersburg, Nkowankowa ensure compliance to SLA. Report volumes removed	100% compliance to Bulk Bin Collections in Tzaneen, Lenyenye, Nkowankowa, Haenertsburg and Letsitele and 25% expenditure	Monitor the collection of Bulk Bin waste in Tzaneen, Lenyene, Letsitele, Haenersburg, Nkowankowa ensure compliance to SLA. Report volumes removed	Monitor the collection of Bulk Bin waste in Tzaneen, Lenyene, Letsitele, Haenersburg, Nkowankowa ensure compliance to SLA. Report volumes removed	Monitor the collection of Bulk Bin waste in Tzaneen, Lenyene, Letsitele, Haenersburg, Nkowankowa ensure compliance to SLA. Report volumes removed		Consolidated monthly statistics
BSD	Improve access to sustainable and affordable services	Waste management	*Composting of incoming clean greens @ Tzaneen Landfill*	30/06/2013	R 2 000 000		Monitor the composting of clean greens at the Landfill and report volumes	No composting yet due to burning down of all "dry clean-greens"Seek new Operator for composting of clean greens at the Landfill and will report volumes	Monitor the composting of clean greens at the Landfill and report volumes	Monitor the composting of clean greens at the Landfill and report volumes	Monitor the composting of clean greens at the Landfill and report volumes	Veldfires destroyed all available compost	Consolidated monthly statistics
BSD	Improve access to sustainable and affordable services	Waste management	*Contracted Kerbside collections*	30/06/2013			Monitor Contracted Kerbside collections in Nkowankowa & Lenyenye and ensure that services are provided as per the SLA	100% compliance to Contracted Kerbside collections in Nkowankowa and Lenyenye and 25% expenditure. The tender of Nkowankowa already expired and was re-advertised.	Monitor Contracted Kerbside collections in Nkowankowa & Lenyenye and ensure that services are provided as per the SLA	Monitor Contracted Kerbside collections in Nkowankowa & Lenyenye and ensure that services are provided as per the SLA	Monitor Contracted Kerbside collections in Nkowankowa & Lenyenye and ensure that services are provided as per the SLA		Consolidated monthly statistics
BSD	Improve access to sustainable and affordable services	Waste management	*Contracted Litterpicking*	30/06/2013			Monitor Litterpicking in the outlying areas and ensure adherence to the route sheets for R/South & R/North	100% Compliance to Litterpicking schedules in Tzaneen, Lenyenye, Haenertsburg and Nkowankowa and 25% expenditure	Monitor Litterpicking in the outlying areas and ensure adherence to the route sheets for R/South & R/North	Monitor Litterpicking in the outlying areas and ensure adherence to the route sheets for R/South & R/North	Monitor Litterpicking in the outlying areas and ensure adherence to the route sheets for R/South & R/North		Consolidated monthly statistics
BSD	Improve access to sustainable and affordable services	Waste management	*Health Care Waste Collections*	30/06/2013			Monitor the collection of Health Care Waste. Report actual removals	100% compliance to HCW collections schedules and 25% expenditure	Monitor the collection of Health Care Waste. Report actual removals	Monitor the collection of Health Care Waste. Report actual removals	Monitor the collection of Health Care Waste. Report actual removals		Consolidated monthly statistics

Quarterly targets per Project - Community Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Improve access to sustainable and affordable services	Waste management	Landfill site operations	30/06/2013			Monitor Landfill site operations and ensure compliance license conditions	98% compliance to Lndfill permit conditions and 25% expenditure	Monitor Landfill site operations and ensure compliance license conditions	Monitor Landfill site operations and ensure compliance license conditions	Monitor Landfill site operations and ensure compliance license conditions		Consolidated monthly statistics
BSD	Improve access to sustainable and affordable services	Waste management	Municipal Kerbside collections	30/06/2013			Monitor Municipal Kerbside collections in Tzaneen, Haenertsburg and Letsitele and ensure that route service schedules are adhered to. Report actual removal volumes	100% Compliance to Municipal Kerbside collections in Tzaneen, Haenertsburg and Letsitele and ensure 25% expenditure	Monitor Municipal Kerbside collections in Tzaneen, Haenertsburg and Letsitele and ensure that route service schedules are adhered to. Report actual removal volumes	Monitor Municipal Kerbside collections in Tzaneen, Haenertsburg and Letsitele and ensure that route service schedules are adhered to. Report actual removal volumes	Monitor Municipal Kerbside collections in Tzaneen, Haenertsburg and Letsitele and ensure that route service schedules are adhered to. Report actual removal volumes		Consolidated monthly statistics
BSD	Improve access to sustainable and affordable services	Waste management	Municipal Litterpicking	30/06/2013			Monitor Litterpicking in Tzaneen, Letsitele, Haenertsburg & Nkowankowa and ensure adharance to route- sheets. Report on number of routes serviced	100% compliance to Litterpicking of Waste Removals calender in Tzaneen, Letsitele and Nkowankowa and 25% expenditure	Monitor Litterpicking in Tzaneen, Letsitele, Haenertsburg & Nkowankowa and ensure adharance to route- sheets. Report on number of routes serviced	Monitor Litterpicking in Tzaneen, Letsitele, Haenertsburg & Nkowankowa and ensure adharance to route- sheets. Report on number of routes serviced	Monitor Litterpicking in Tzaneen, Letsitele, Haenertsburg & Nkowankowa and ensure adharance to route- sheets. Report on number of routes serviced		Consolidated monthly statistics
BSD	Improve access to sustainable and affordable services	Waste management	Pollution awareness calender	30/06/2013			Planning for Waste removal calender	25% Compliance to distribution of Waste Removal calenders in Tzaneen, Letsitele and Nkowankowa and no budget for expenditure.	Planning for Waste removal calender	Correspondence with ADDS4U	Distribution of Waste removal calender		Correspondence Waste Removal Calender
BSD	Improve access to sustainable and affordable services	Waste management	Public Toilets operations	30/06/2013			Monitor the implementation of the cleansing schedule for public toilets in Tzaneen(6), Nkowankowa(1), Letsitele(1), Lenyenye (1) and Haenertsburg (1)	100 daily compliance to public toilet operations and schedules and 25% expenditure	Monitor the implementation of the cleansing schedule for public toilets in Tzaneen(6), Nkowankowa(1), Letsitele(1), Lenyenye (1) and Haenertsburg (1)	Monitor the implementation of the cleansing schedule for public toilets in Tzaneen(6), Nkowankowa(1), Letsitele(1), Lenyenye (1) and Haenertsburg (1)	Monitor the implementation of the cleansing schedule for public toilets in Tzaneen(6), Nkowankowa(1), Letsitele(1), Lenyenye (1) and Haenertsburg (1)		Consolidated monthly statistics
BSD	Improve access to sustainable and affordable services	Waste management	Recycling at source	30/06/2013			Manage the SLA of service provider	SLA was developed but not signed yet.	Manage the SLA of service provider	Manage the SLA of service provider	Manage the SLA of service provider		SLA Recycling statistics
BSD	Improve access to sustainable and affordable services	Waste management	Regional Landfill site	30/06/2013			Liaise with Mopani District Municipality to facilitate the establishment of a regional landfill site.	Continous liason with MDM to facilitate the establishment of a regional landfill site via E-mail	Liaise with Mopani District Municipality to facilitate the establishment of a regional landfill site.	Liaise with Mopani District Municipality to facilitate the establishment of a regional landfill site.	Liaise with Mopani District Municipality to facilitate the establishment of a regional landfill site.		Correspondence with MDM Minutes of Meetings
BSD	Improve access to sustainable and affordable services	Waste management	Replacement of bins	30/06/2013			Replace depleted bins as and when required	Did not replace depleted bins as and when required	Replace depleted bins as and when required	Replace depleted bins as and when required	Replace depleted bins as and when required	S.C.M.U. Failed to provide the adavertised S.C.M.Q 08/2012 timiously	Proof of purchase

Quarterly targets per Project - Community Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Improve access to sustainable and affordable services	Waste management	*Solid waste Landfill audit*	30/06/2013			Conduct internal audit of landfill by 30 September andcontinuously monitor compliance of license conditions	1st Internal Audit scheduled did not take place as planned	Conduct internal audit of landfill by 30 December andcontinuously monitor compliance of license conditions	Conduct internal audit of landfill by 30 March andcontinuously monitor compliance of license conditions	Ensure that an external audit of the landfill is conducted by 30 June. Conduct internal audit of landfill by 30 June andcontinuously monitor compliance of license conditions	Date extended to 18 Oct '12, due to non-availability of members of the A*M Committee	Internal Audit reports (4) External Audit report
BSD	Improve access to sustainable and affordable services	Waste management	*Village waste collection*	30/06/2013			Prioritisation of 13 Waste Service Areas and Draft of individual SLA's.	13 x Waste Service Areas demarcated and of individual DRAFT SLA's being workshopped with 7 x Pilot Groups being concluded	Submit prioritised list of WSA's to Council and submit to IDP for budgeting	Ensure inclusion in 2013/14 IDP for prioritisation		Awaitng Pilots to sign the Sec 25 "Registration" as S.L.C.`s	SLA Council Item
BSD	Improve access to sustainable and affordable services	Waste management	*Waste Management mass containers - 10mx6m³*	30/06/2013		R 100 000	Draft Specifications for quotations, obtain quotations via Supply Chain	Busy with draft specifications for quotations, not yet quotations requested via Supply Chain	Technical evaluation and recommendations for purchasing	Place order for Skips	Supply by service provider	Awaiting Consultants proposals for design costs	Specifications Proof of payment
BSD	Improve access to sustainable and affordable services	Waste management	*Wise-up on Waste*	30/06/2013			Arrange training for Eco Clubs at municipal training facility.	No training for Eco Clubs arranged	Arrange training for Eco Clubs at municipal training facility.	Arrange training for Eco Clubs at municipal training facility.	Arrange training for Eco Clubs at municipal training facility.	Delay in building process by DEA to finalise the implementation by Consultants	Training programme & attendance registers
BSD	Improve access to sustainable and affordable services	Waste management	Solid waste management contraventions	30/06/2013			Monitor issueing of Intention to Prosecute's. (ITP). Report number of ITP's issued. Submit to Law Enforcement	5 I.T.P's issued per Team Leader per month.	Monitor issueing of Intention to Prosecute's. (ITP). Report number of ITP's issued. Submit to Law Enforcement	Monitor issueing of Intention to Prosecute's. (ITP). Report number of ITP's issued. Submit to Law Enforcement	Monitor issueing of Intention to Prosecute's. (ITP). Report number of ITP's issued. Submit to Law Enforcement		ITP register
BSD	Optimise infrastructure investment and services	Maintenance and upgrade of cemeteries	Cemetery Management	30/06/2013			Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries	Existing cemetry maintenance is on going. Land was acquired for Lenyenye cemetery but became not suitable for cemetery development.	Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries	Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries	Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries		Maintenance Schedule, Records of correspondence
BSD	Optimise infrastructure investment and services	Maintenance and upgrade of cemeteries	Cemetery Register (Rural)	30/06/2013			Train ward committee members on the utilisation of the cemetry register. Capture rural cemetery register data on a monthly basis	Requested qoutes from SCMU for registers so training can start.	Monitor the usage of the rural cemetery register and capture data on a monthly basis	Monitor the usage of the rural cemetery register and capture data on a monthly basis	Monitor the usage of the rural cemetery register and capture data on a monthly basis		Cemetery Register Training attendance register Consolidated data
BSD	Optimise infrastructure investment and services	Maintenance and upgrading of municipal buildings	*Expansion of storeroom at Nkowankowa DLTC*	30/06/2013		R 40 000	Not applicable this quarter	Not applicable this quarter	Planning for alterations. Monitor Alterations to existing structure	Not applicable this quarter	Not applicable this quarter		Correspondence

Quarterly targets per Project - Community Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Optimise infrastructure investment and services	Municipal assets	*Furniture - Tzaneen DLTC*	30/06/2013		R 25 000	Purchase new furniture for Tzaneen DLTC	Not yet purchased	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter		Invoice & Proof of payment
BSD	Optimise infrastructure investment and services	Municipal assets	*Furniture for Letsitle, Haenertsburg and Tzaneen Libraries*	30/06/2013		R 30 000	Procure furniture for the Libraries	No furniture purchased	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Funds not yet allocated to Library Services vote.	Invoice & Proof of payment
BSD	Promote environmentally sound practices and social development	Community Safety	Community Safety Forums	30/06/2013			Arrange Community Safety Forum meetings and attend to problems	Meeting held in July and August 2012	Arrange Community Safety Forum meetings and attend to problems	Arrange Community Safety Forum meetings and attend to problems	Arrange Community Safety Forum meetings and attend to problems		Community Safety Forum Action Plan Minutes & Attendance Registers of meetings
BSD	Promote environmentally sound practices and social development	Environmental management	*Agatha Cemetery Environmental Impact Assessment*	30/06/2013		R 100 000	Prepare tender specifications and submit to SCM.	Specifications prepared and submitted to SCMU	Appointment of service provider	Monitor the drafting of the EIA	Monitor the drafting of the EIA.		Correspondence with SCM
BSD	Promote environmentally sound practices and social development	Environmental management	Environmental Health Plan	30/06/2013			Implement Environmental Health plan. Review Environmental Health Plan	Environmetnal Health Plan implemented. 25% progress on review of the plan	Implement Environmental Health plan. Review Environmental Health Plan	Implement Environmental Health plan. Submit revised Environmental Health plan for inclusion in the IDP	Implement Environmental Health plan		Environmental Health Plan
BSD	Promote environmentally sound practices and social development	Environmental management	Environmental management plan	30/06/2013			Implement Environmental Management plan	Implemented Environmental Management Plan	Implement Environmental Management plan. Review current Environmental management plan	Implement Environmental Management plan. Review current Environmental management plan and submit for inclusion in draft IDP	Implement Environmental Management plan.		Environmental management plan EIAs/ Environmental Management reports & monitoring reports
BSD	Promote environmentally sound practices and social development	Environmental management	*Hawkers Esplanade - Letsitele*	30/06/2013		R 70 000	Plan and design hawkers esplanade	Hawkers esplanades draft designs completed awaiting comments and finalisatior	Procure service provider	Construction of Hawkers Esplanade	Construction of Hawkers Esplanade		Plans, Designs & progress report
BSD	Promote environmentally sound practices and social development	Environmental management	Industrial impact management	30/06/2013			Evaluate industrial premises Respond to air pollution incidents Issue contravention notices and follow up on contraventions Attend training course for EMI's (Industrial)	22 Industrial premises evaluated. 2 incidents of air pollution responded to and one forwaded to MDM Air Pollution Control Officer. 4 Contravention notices issued.	Evaluate industrial premises Respond to air pollution incidents Issue contravention notices and follow up on contraventions Attend training course for EMI's (Industrial)	Evaluate industrial premises Respond to air pollution incidents Issue contravention notices and follow up on contraventions Attend training course for EMI's (Industrial)	Evaluate industrial premises Respond to air pollution incidents Issue contravention notices and follow up on contraventions Attend training course for EMI's (Industrial)		Monthly report

Quarterly targets per Project - Community Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Promote environmentally sound practices and social development	Environmental management	Star grading system (Food handling premises monitoring)	30/06/2013			Evaluation of food handling premises Issue contravention notices and follow up on contraventions Issuing of certificates of acceptability	Evaluation of food handling premises issue contravention notices and follow up on contraventions issuing of certificates of acceptability	Evaluation of food handling premises Issue contravention notices and follow up on contraventions Issuing of certificates of acceptability	Evaluation of food handling premises Issue contravention notices and follow up on contraventions Issuing of certificates of acceptability. Host Food hygiene Seminar	Evaluation of food handling premises Issue contravention notices and follow up on contraventions Issuing of certificates of acceptability and star grading certificates		Monthly report Seminar Report
BSD	Promote environmentally sound practices and social development	Environmental management	Vector control	30/06/2013	R 6 500		Procurement of insecticide and implementation of vector control program	Insecticide procured and vector control program is implemented as scheduled	Implementation of vector control program	Procurement of insecticide and implementation of vector control program	Implementation of vector control program		Vector control program
BSD	Promote environmentally sound practices and social development	Environmental management	Water quality monitoring	30/06/2013	R 72 000		100% compliance to water quality monitoring schedule and 25% expenditure. Liaise with Dpt Water Affairs to roll out water Quality monitoring programme	97 water samples collected. Meeting with DWAF held to roll out water quality programme	100% compliance to water quality monitoring schedule and 50% expenditure. Liaise with Dpt Water Affairs to roll out water Quality monitoring programme	100% compliance to water quality monitoring schedule and 75% expenditure. Liaise with Dpt Water Affairs to roll out water Quality monitoring programme	100% compliance to water quality monitoring schedule and 100% expenditure. Liaise with Dpt Water Affairs to roll out water Quality monitoring programme		Water monitoring schedule Monthly reports Correspondence with DWA
BSD	Promote environmentally sound practices and social development	Environmental management	Wetland Management	30/06/2013			Assist with wetland management by ensuring alien vegetation control	Assessment of 6 wetlands done and reques forwarded to Parks and week control committee	Assist with wetland management by ensuring alien vegetation control	Assist with wetland management by ensuring alien vegetation control	Assist with wetland management by ensuring alien vegetation control		Wetland maintenance programme
BSD	Promote environmentally sound practices and social development	Library Services	Annual GTM library Competition	30/11/2012	R 6,000 & Donations		Library competition drafted, announced & publicized	Competition drafted, announced and publicized. 679 Entries received so far.	Competition adjudicated, awards function held. At least 500 entries received	Completed 500 Learners participating in annual library competition	Completed 500 Learners participating in annual library competition		Competition entry form, samples of entries, list of participating schools, awards function programme, press
BSD	Promote environmentally sound practices and social development	Library Services	Assistance to community libraries	30/06/2013	Donations		Assist with the establishment of community Libraries through facilitating Biblionef donations providing a simplified Library management guide and rudimentary training.	Library management guide and Biblionef forms for requesting book donations given to one school and one fledgeling community library. 21 Books and 50 magazines donated to schools and 100 paperback books donated to a fledgeling community library.	Assist with the establishment of community Libraries through facilitating Biblionef donations providing a simplified Library management guide and rudimentary training.	Assist with the establishment of community Libraries through facilitating Biblionef donations providing a simplified Library management guide and rudimentary training.	Assist with the establishment of community Libraries through facilitating Biblionef donations providing a simplified Library management guide and rudimentary training.		Reports to Arts & Culture cluster
BSD	Promote environmentally sound practices and social development	Library Services	Book related events	30/06/2013	R6,000 & Donations		2 Book related arts and culture events arranged and hosted.	3 Big and 3 smaller book related arts and culture events arranged and hosted.	2 Holiday programmes and 3 Book related arts and culture events arranged and hosted.	2 Holiday programmes and 5 book related arts and culture events arranged and hosted.	3 Holiday programmes and 6 book related arts and culture events arranged and hosted.		Relevant section from annual report , dates, programmes, photos, press

Quarterly targets per Project - Community Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Promote environmentally sound practices and social development	Library Services	Molati Library support	30/06/2013			Attend Molati Library site meetings.	Site meeting attended on the 13th of September. Detailed lists of furniture, books and equipment needed at the Molati Library compiled and submitted to the DSAC.	Attend Molati Library site meetings. Compile list of furniture and equipment needed and forward to DSAC	Attend Molati Library site meetings. Combile list of books neede and forward to DSAC	Attend Molati Library site meetings. Prepare staff requisitions for staff to be appointed		Site reports Correspondence with DSAC
BSD	Promote environmentally sound practices and social development	Library Services	Library development and reading promotion	30/06/2013	R 3 968 179		Ensure that accurate information services, continues user education, prompt lending services and balanced collection development takes place	25022 Library users; 23855 Library items circulated; 45 Displays mounted; 18 School groups hosted; 211 School project themes assisted with; 239 Donated books processed; DSAC 2nd quarter performance assessment documents finalized and submitted.	Ensure that accurate information services, continues user education, prompt lending services and balanced collection development takes place	Ensure that accurate information services, continues user education, prompt lending services and balanced collection development takes place	Ensure that accurate information services, continues user education, prompt lending services and balanced collection development takes place		Monthly reports
BSD	Promote environmentally sound practices and social development	Library Services	Computerised library lending function	30/06/2013	R 30 000		100% of Letsitele and Haenertsburg Library books barcoded. 60% of Tzaneen Library books barcoded	100% of Letsitele and Haenertsburg Library books barcoded. 50% of Tzaneen Library books barcoded	50% of Letsitele and Haenertsburg library books linked to SLIMS system and 100% of Tzaneen library books barcoded	100% of Haenertsburg and Letsitele library books linked to SLIMS system. 40% of Tzaneen libary books linked to SLIMS	SLIMS fully operation at Letsitele and Haenertsburg libraries. 100% of Tzaneen library books linked to SLIMS	Staff shortages due to delay in advertisement of posts, short listing and interviews.	Reports to DSAC
BSD	Promote environmentally sound practices and social development	Maintenance and upgrade of parks and open spaces	Garden management	30/06/2013			Maintain all gardens, attend to complaints from the public and keep a register	All gardens maintained monthly and complaints register is kept.	Maintain all gardens, attend to complaints from the public and keep a register	Maintain all gardens, attend to complaints from the public and keep a register	Maintain all gardens, attend to complaints from the public and keep a register		Maintenance Schedule -Complaints register
BSD	Promote environmentally sound practices and social development	Maintenance and upgrade of parks and open spaces	Open space management	30/06/2013			Supervise service provider to ensure compliance to the SLA	Open spaces maintained done monthly.	Supervise service provider to ensure compliance to the SLA	Supervise service provider to ensure compliance to the SLA	Supervise service provider to ensure compliance to the SLA		Parks maintenance schedule
BSD	Promote environmentally sound practices and social development	Maintenance and upgrade of parks and open spaces	Sports and Recreation facility management	30/06/2013			Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums	Play apparatus repairs request was sent to maintenance Division but not yet attednded it. Repainted Play	Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums	Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums	Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums		Sport and Recreational Facility maintenance schedule
BSD	Promote environmentally sound practices and social development	Sport and recreation	GTM Jazz Festival	30/06/2013	R 1 000 000		Plan GTM Jazz festival, coordinate weekly planning meetings	Events committee resumed with preparatory meetings for jazz festival.	Host GTM Jazz festival on the 6th of October '12		Plan GTM Jazz festival for 2013		Number of Tickets, sold, report, photos, advertisement

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Promote environmentally sound practices and social development	Sport and recreation	Arts and Culture monitoring	30/06/2013	R 70 000		Organise workshop for new Arts and Culture Council to train them on requirements. Monitor preparations and implementation of Arts and Culture programme by Arts and Culture Council	Arts and culture community members became involved in Letaba Expo in August 2012, exhibited,making and sold their hand work. Requested training assistance from HR.	Monitor preparations and implementation of Arts and Culture programme by Arts and Culture Council	Monitor preparations and implementation of Arts and Culture programme by Arts and Culture Council	Monitor preparations and implementation of Arts and Culture programme by Arts and Culture Council		Arts & Culture Programme Training attendance register Correspondence
BSD	Promote environmentally sound practices and social development	Sport and recreation	Sports and Recreation monitoring	30/06/2013	R 140 000		Monitor preparations and implementation of Sports programme by the Sport and Recreation Council	Purchased 300 medals in support of the 5th Bulamahlo Cluster Sport Arts and Culture annual event. Held Clusters Indegenous Games and hosted Local indegenous games. GTM participants participated in District Indegenous games at Namakgale.	Monitor preparations and implementation of Sports programme by the Sport and Recreation Council	Monitor preparations and implementation of Sports programme by the Sport and Recreation Council	Monitor preparations and implementation of Sports programme by the Sport and Recreation Council		Attendance registers for proof of attendance. Programme and report.
BSD	Promote environmentally sound practices and social development	Sport and recreation	SAIMSA Games	30/06/2013	R 500 000		Co-ordinate and facilitate SAIMSA Games to b held during 22-29 September in Botswana	103 participants inclusive 3 Councillors, and Acting Director attended the SAIMSA event on the 22-29/09/12.	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter		Advertisements and Programmes , Reports and minutes.
GG	Effective and Efficient administration	Regulatory Framework	Hawkers Policy & By-law	30/06/2013			Review Hawkers policy and By-law	No progress	Submit Hawkers Policy to Council for adoption and the By-law for public participation.	Submit Hawkers Bylaw to CORP for gazetting			Council Resolution on Hawkers Policy
GG	Effective and Efficient administration	Safety and Security	Building Access control	30/06/2013			Ensure that access to all Council buildings are monitored and access controlled by managing the Security Service Provider. Manage Morphy access control system upon installation. Keep records of complaints regarding security	Tender advertised in August.	Ensure that access to all Council buildings are monitored and access controlled by managing the Security Service Provider. Manage Morphy access control system upon installation. Keep records of complaints regarding security	Ensure that access to all Council buildings are monitored and access controlled by managing the Security Service Provider. Manage Morphy access control system upon installation. Keep records of complaints regarding security	Ensure that access to all Council buildings are monitored and access controlled by managing the Security Service Provider. Manage Morphy access control system upon installation. Keep records of complaints regarding security	SCMU to finalise tender process	Security Monthly reports -Complaints Register -Morphy Access Control System functionality report

Quarterly targets per Project - Community Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
GG	Effective and Efficient administration	Safety and Security	Securing Council Property	30/06/2013			Ensure that Security Service Provider guard Council property. Keep record of all stolen property and follow all the necessary steps to report theft to the Police.	Theft register opened in July 2012	Ensure that Security Service Provider guard Council property. Keep record of all stolen property and follow all the necessary steps to report theft to the Police	Ensure that Security Service Provider guard Council property. Keep record of all stolen property and follow all the necessary steps to report theft to the Police	Ensure that Security Service Provider guard Council property. Keep record of all stolen property and follow all the necessary steps to report theft to the Police		Security Monthly Reports -Stolen property register including case numbers e
LED	Create a stable and enabling economic environment by attracting suitable investors	By-Law enforcement	Dog licenses and temporary advertisement	30/06/2013			Attend to and resolve all complaints received relating to Dog licenses and temporary advertisements. Keep a register of complaints	No complaints received	Attend to and resolve all complaints received relating to Dog licenses and temporary advertisements. Keep a register of complaints	Attend to and resolve all complaints received relating to Dog licenses and temporary advertisements. Keep a register of complaints	Attend to and resolve all complaints received relating to Dog licenses and temporary advertisements. Keep a register of complaints		Register of complaints regarding Dog licenses & Temporary advertisements
LED/ MTOD	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance monitoring & evaluation	30/06/2013			Participate in the Annual Performance Assessment for 2011/12. Ensure that scoresheets are completed in time & POEs are complete	Not done	Conduct an informal assessment of 1st Quarter Performance of relevant employees in the Department and send report to the MM by 21 October '12	Participate in the mid-year employee performance evaluations for 2012/13. Ensure that scoresheets are completed in time & POEs are complete	Conduct an informal assessment of the 3rd Quarter Performance of relevant employees in the Department and submit report to the MM by 20 April '13	Awaiting appointment of Municipal Manager	1st & 3rd Qtr Informal Departmental Individual Performance Reports Correspondence

Key Performance Indicators (KPIs) - Planning and Economic Development

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
BSD	Improve access to sustainable and affordable services	Human Settlements	# of housing units constructed	733	100	0	200	333	333	There's a delay on approval and provision of Geo-tech report by COGSHTA	Provincial PMU reports
BSD	Promote environmentally sound practices and social development	Youth, Gender & Disability support	# of jobs created for youth, women and people with disabilities through LED initiatives	2052	Reporting only - no target	FY = 762 FA = 330 MY = 439 MA = 294 DIS = 2	Reporting only - no target	Reporting only - no target	Reporting only - no target		Job creation register
GG	Effective and Efficient administration	Council Support	% of Departmental Council resolutions implemented	22	100%	36%	100%	100%	100%		Departmental Resolution register
GG	Effective and Efficient administration	Information management	% Of land use changes captured on GIS	34	100%	85%	100%	100%	100%		Human & Financial Resource commitments for GIS/MIS List of requests for cadastre changes submitted to services provider
GG	Effective and Efficient administration	Management and Administration	# of departmental meetings	6	2	5	3	5	6		Minutes and Attendance registers of Departmental meetings
GG	Effective and Efficient administration	Management and Administration	# of Manager meetings	6	1	1	3	4	6		Minutes and Attendance registers of Manager meetings
GG	Effective and Efficient administration	Management and Administration	# of Stakeholder meetings held	8	1	4	2	3	4		Minutes and Attendance Registers Correspondence with stakeholders Signed TOR/MOU's with stakeholders
GG	Effective and Efficient administration	Performance monitoring and reporting	# of PED Departmental monthly reports submitted on time	12	3	2	6	9	12		Monthly, quarterly, half yearly and annual reports
GG	Effective and Efficient administration	Performance monitoring and reporting	# of LED Thrust meetings held	0	1	0	2	3	4		Minutes and Attendance Registers Correspondence with stakeholders

Key Performance Indicators (KPIs) - Planning and Economic Development

KPA/ Theme	Strategic Objective	Programme	Departmental KPI	Baseline (end June 2012)	Target Sept '12	Actual Sept '12	Target Dec '12	Target Mar '13	Target Jun '13	Reason for deviation	Means of verification
GG	Effective and Efficient administration	Regulatory Framework	# of Departmental policies developed/reviewed	3	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	8		1. Regulation of Spaza Shops policy 2. Tavern policy 3. Alienation of municipal owned land policy 4. Policy on Allocation and occupation of municipal houses 5. Prevention of illegal occupation of Land Policy 6. Pioneers Policy 7. Review of SDF
GG	Effective and Efficient administration	Sound Governance	% of Internal Audit queries responded to within 10 days	100%	100%	100%	100%	100%	100%		Register of Internal Audit queries & corresponding reports
GG / MFVM	Increase financial viability	Budget management	% of departmental budget spent	85%	25%	19%	50%	75%	100%		Monthly financial budget reports
GG / MFVM	Increase financial viability	Financial reporting	% of AG queries responded to within 2 working days	100%	Not applicable this quarter	Not applicable this quarter	100%	Not applicable this quarter	Not applicable this quarter		Register of Audit queries & corresponding reports
LED	Create a stable economic environment by attracting suitable investors	Economic Growth and Investment	# of GTEDA board meetings attended	8	1	2	2	3	4		Attendance Registers
LED	Create Community beneficiation and empowerment opportunities	Community Works Programme	Number of job opportunities created through the CWP	2052	No target - reporting	1800	No target - reporting	No target - reporting	No target - reporting		CWP Employment register
LED	Create Community beneficiation and empowerment opportunities	Enterprise Development (SMME support)	*R-value sourced for LED initiatives*	R3,5M	Not applicable this quarter	Not applicable this quarter	1M	Not applicable this quarter	2.5M		Signed MOU
LED	Integrated developmental planning	Township Revitalisation	*# of NDPG projects finalised*	2	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	3		Reports from Project Manager
LED	Integrated developmental planning	Township Revitalisation	% of monthly NDPG reports submitted on time	12	3	3	6	9	12		Proof of submission of NDPG reports
LED	Integrated developmental planning	Township Revitalisation	# of monthly NDPG meetings	9	3	3	6	9	12		Minutes of NDPG meetings
LED/ MTOD	Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	% of PED Manager's with signed performance plans by 31 July	100%	100%	0%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Director appointed in September	Signed Performance Plans

Quarterly targets per Project - Planning and Economic Development

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Improve access to sustainable and affordable services	Human settlements	560 units for un blocking of the blocked project. Wards- 4,5,10,11,16,19,23,24,28,29, 30 and 34	30/06/2013	R 20 000		Verification of beneficiaries and effect changes on status quo report where possible	417 blocked has been unblocked. The remaining 143 units is submitted to COGHSTA.	Continuous monitoring through meetings and site visits	Continuous monitoring through meetings and site visits	Continuous monitoring through meetings and site visits	Waiting approval by COGHSTA	Correspondence with COGHSTA Minutes and attendance registers Quarterly Council reports /items
BSD	Improve access to sustainable and affordable services	Human settlements	*Acquisition of land parcels for development*	30/06/2013		R 364 300	Liaise with all relevant stakeholders for the acquisition of land for the realisation of the 2030 vision (Berlyn, Pusela, Portion 36 & 37 of Hamawasha, Muhlaba's Location, Gelukaut Farm, Haenertsburg town, Shivurali and Ledzee)	25% The identified land for transfer has been submitted to houising development agency to facilited the negotiation and transfer on behalf of GTM.	Liaise with all relevant stakeholders for the acquisition of land for the realisation of the 2030 vision (Berlyn, Pusela, Portion 36 & 37 of Hamawasha, Muhlaba's Location, Gelukaut Farm, Haenertsburg town, Shivurali and Ledzee)	Liaise with all relevant stakeholders for the acquisition of land for the realisation of the 2030 vision (Berlyn, Pusela, Portion 36 & 37 of Hamawasha, Muhlaba's Location, Gelukaut Farm, Haenertsburg town, Shivurali and Ledzee)	Liaise with all relevant stakeholders for the acquisition of land for the realisation of the 2030 vision (Berlyn, Pusela, Portion 36 & 37 of Hamawasha, Muhlaba's Location, Gelukaut Farm, Haenertsburg town, Shivurali and Ledzee)		Correspondence Minutes of meetings with TA, PW, Rural Development and Land reform, HDA, COGHSTA
BSD	Improve access to sustainable and affordable services	Human settlements	Administration of tenants at Portion 6 of Pusela 555LT and development of plans	30/06/2013			Allocation and administration of tenants Handling of queries	the Lease Agreements has expired	Administration of tenants and handling of queries	Administration of tenants and handling of queries	Administration of tenants and handling of queries	The lesees has been notified about the lapse of the lease agreements. We are waiting for the approval of renewal lease agreements by the acting municipal manager.	Lease agreements
BSD	Improve access to sustainable and affordable services	Human settlements	Emergency Housing (44 units)	30/06/2013	R 20 000		Completion of beneficiary lists and attach documents and details Submission of forms to COGHSTA Verification of beneficiaries Monitor project implementation to be completed by end of September	The beneficairy lists has been completed and application forms summitted to COGHSTA and captured and approved in the housing subsidy system(HSS). Progress Report: Foundation : 34 Wall Plate : 26 Roof & Finishes :16 . VIPToilets : 30	Monitor implementation and report progress	Monitor implementation and report progress	Monitor implementation and report progress		Updated RDP Housing Beneficiary list Correspondence regarding Housing Project steering Committee minutes & attendance registers

Quarterly targets per Project - Planning and Economic Development

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
BSD	Improve access to sustainable and affordable services	Human settlements	*Low Cost housing - RDP Housing (333 units)*	30/06/2013		COGHSTA	Completion of beneficiary lists and attach documents and details Submission of forms to COGHSTA Verification of beneficiaries Monitor project implementation	100% of beneficairy lists and application forms has been submmitted to COGHSTA. and verification of beneficiaries has been done.	Monitor Projec implementation and report progress on the building of houses at the allocated villages	Monitor Projec implementation and report progress on the building of houses at the allocated villages	Monitor Projec implementation and report progress on the building of houses at the allocated villages	the project hasn't yet commenced due to approval and provision of Geo-Tech by COGHSTA.	Report on Marirone (22), Mulati (20), Bordeaux (20), Serututung (20), Matsilapata (20), Ramotshinyadi (18), Moleketla (19), Nsako (10), Bonn(10), Rikhotso (10), Mawa Block 6(10), Xihoko (10), Mookgo (10), Pharare (10), Ezekhanya(10), Makhubedung(10), Mogapeng(10), Ga-Wally(10), Nyakelani(10), Radoo (10), Ramotshinyadi(10), Burgersdorp (8), Rwanda (6), Mkambako (4), Mugwazeni (4), Fobeni (3), Nyakelang (3), Motupa (2), Nwajaheni(2), Mandlakazi (2), Lefara(2), Maramofase (2), Bokhuta (1), Mapitlula (1), Radoo (1), Myakayaka (1), Runnymede(1),
BSD	Improve access to sustainable and affordable services	Human settlements	Pioneer housing administration	30/06/2013			Allocation and administration of tenants. Attend to queries and complaints	Two unit were allocated to beneficiaries for the quarter. thus: unit 10 and 30	Allocation and administration of tenants. Attend to queries and complaints	Allocation and administration of tenants. Attend to queries and complaints	Allocation and administration of tenants. Attend to queries and complaints	none	Correspondence Monthly reports Complaints register
LED	Integrated Developmental Planning	Township revitalisation	*Community Parks(PP5)*	30/06/2013	R 600 000		Monitor the development of community parks and report progress	Service Provider appointed. Designs in place.	Monitor the development of community parks and report progress	Monitor the development of community parks and report progress	Monitor the development of community parks and report progress		Minutes of meetings and monthly reports
BSD	Optimise infrastructure investment and services	Municipal assets	*Furniture for PED offices*	30/06/2013		R 50 000	Procure new furniture for the PED office	No progress.	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Director newly appointed	Invoice & Proof of payment
GG	Effective and Efficient administration	Information management	*Archiving (Filing) for PED*	30/06/2013		R 60 000	Establish nature of filing system required at Town Managers Offices in conjuction with Records	No progress.	Establish filing system with the assistance of the Records section	Ensure that filing system are maintained with the assistance of Records	Ensure that filing system are maintained with the assistance of Records	Director newly appointed	Proof of purchase Communiques

Quarterly targets per Project - Planning and Economic Development

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
LED	Integrated Developmental Planning	Township revitalisation	*Rural Broadband connectivity (PP4)*	30/06/2013		R 5 000 000	Monitor the implementation of the Rural Broadband connectivity and report to Council	Service provider on site intial work already commenced.	Monitor the implementation of the Rural Broadband connectivity and report to Council	Monitor the implementation of the Rural Broadband connectivity and report to Council	Monitor the implementation of the Rural Broadband connectivity and report to Council		Minutes of meetings & Monthly reports
LED	Create a stable and enabling economic environment by attracting suitable investors	Economic Growth and Investment	Alienation of sites	30/06/2013			Identify available land for alienation. Manage the alienation of sites. Prepare documentation for the servicing of sites and implementation to ESD and submit to CFO for advertising and awarding of bids.	Awaiting Council Resolution	Identify available land for alienation and submit proposals and recommendations to Director PED by 31 October 2012 Manage the alienation of sites. Identify available land for alienation. Prepare documentation for the servicing of sites and implementation to ESD and submit to CFO for advertising and awarding of bids.	Manage the alienation of sites . Identify available land for alienation. Prepare documentation for the servicing of sites and implementation to ESD and submit to CFO for advertising and awarding of bids.	Manage the alienation of sites . Identify available land for alienation. Prepare documentation for the servicing of sites and implementation to ESD and submit to CFO for advertising and awarding of bids.		Deed of sale for all alienated sites
LED	Create community beneficiation and empowerment opportunities	Agriculture	Land Reform/Agriculture project support	30/06/2013	R 100 000		Facilitate land reform forum meeting Attend monthly and quarterly meetings for identified agricultural projects and facilitate services to be provided to the identified projects (Tours, Mokgolobotho, Sapekoe, Banareng, Bathlabine, Kgatle, Mkomomonto, Maitjeng and Balepye). Engange stakeholder in freight study throug DRT and support during events	Mokgolobotho: Faciliatated meetings with Land Reform on Capespan's intened to withdraw from the partnership Adjudicated the Bid aplications with Vumelana on the 21st of Septemeber. Nkomomonto: Assisting the Coop in reviewing the composting project. Batlhabine: facilitated meetings with Land Reform on CPA issues and wages.	Facilitate land reform forum meeting Attend monthly and quarterly meetings for identified agricultural projects and facilitate services to be provided to the identified projects (Tours, Mokgolobotho, Sapekoe, Banareng, Bathlabine, Kgatle, Mkomomonto, Maitjeng andBalepye). Engange stakeholder in freight study throug DRT and support during events	Facilitate land reform forum meeting Attend monthly and quarterly meetings for identified agricultural projects and facilitate services to be provided to the identified projects (Tours, Mokgolobotho, Sapekoe, Banareng, Bathlabine, Kgatle, Mkomomonto, Maitjeng and Balepye). Engange stakeholder in freight study throug DRT and support during events	Facilitate land reform forum meeting Attend monthly and quarterly meetings for identified agricultural projects and facilitate services to be provided to the identified projects (Tours, Mokgolobotho, Sapekoe, Banareng, Bathlabine, Kgatle, Mkomomonto, Maitjeng and Balepye). Engange stakeholder in freight study throug DRT and support during events		Monthly reports Minutes & agendas

Quarterly targets per Project - Planning and Economic Development

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
LED	Create community beneficiation and empowerment opportunities	Agriculture	Renovation of Sapekoe staff compound	30/06/2013	R 1 000 000		Report on progress with the implementation of the Renovation of the Sapekoe staff compound by GTEDA	Sapekoe steering committee held on the 20th August.	Report on progress with the implementation of the Renovation of the Sapekoe staff compound by GTEDA	Report on progress with the implementation of the Renovation of the Sapekoe staff compound by GTEDA	Report on progress with the implementation of the Renovation of the Sapekoe staff compound by GTEDA		GTEDA Progress reports
LED	Create community beneficiation and empowerment opportunities	Community Works	Community works support	30/06/2013			Facilitation and identification of areas for the implementation of community works programme. Chair meetings of Reference Committee. Report quarterly on jobs created through the CWP	The project is extended to 5 wards: 22,29,30,32. New local agent appointed as Golang Kulani and Currently 1800 participants are on site. Mvula Trust as the Service Provider. Coordinators appointed in ward 22 and 29 to finalize appointments in October. Participants have not yet been appointed.	Support, attend and chair meetings and liaise with internal departments regarding the implementation and maintenance of the identified projects. Report quarterly on jobs created through the CWP	Support, attend and chair meetings and liaise with internal departments regarding the implementation and maintenance of the identified projects. Report quarterly on jobs created through the CWP	Support, attend and chair meetings and liaise with internal departments regarding the implementation and maintenance of the identified projects. Report quarterly on jobs created through the CWP		Quarterly Job reation report Correspondence Minutes of meetings and attendance registers
LED	Create community beneficiation and empowerment opportunities	Enterprise Development (SMME support)	Commercialisation of the Tzaneen Airfield	30/06/2013			Liaise with MDM on implementing the Airfield Feasibility study	Waiting for Mopani to take over	Liaise with MDM on implementing the Airfield Feasibility study	Liaise with MDM on implementing the Airfield Feasibility study	Liaise with MDM on implementing the Airfield Feasibility study		Correspondence
LED	Create community beneficiation and empowerment opportunities	Enterprise Development (SMME support)	GTEDA Sustainability	30/06/2013	R 2 500 000		Provide continuous support to GTEDA to ensure self-sustainability. Attend board and monthly meetings as per invitation and scheduled. Monitor implementation of SLA. Monitor progress with Business Support hub	Sustainability plan is finalized and approved by board.	Provide continuous support to GTEDA to ensure self-sustainability. Attend board and monthly meetings as per invitation and schedule. Monitor adherence to SLA	Provide continuous support to GTEDA to ensure self-sustainability. Attend board and monthly meetings as per invitation and schedule. Monitor adherence to SLA	Provide continuous support to GTEDA to ensure self-sustainability. Attend board and monthly meetings as per invitation and schedule. Monitor adherence to SLA		Monthly reports Minutes & agendas
LED	Create community beneficiation and empowerment opportunities	Enterprise Development (SMME support)	*LED strategy review*	30/06/2013	R 150 000		Submit LED projects from revised strategy to GTEDA & IDP for prioritisation and implementation. Monitor progress	Final copy of the LED strategy is submitted.	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter		LED Strategy

Quarterly targets per Project - Planning and Economic Development

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
LED	Create community beneficiation and empowerment opportunities	Enterprise Development (SMME support)	Partnerships and Stakeholder meetings	30/06/2013	R 10 000		Faciltate the development of MOU's with LDA, Hand in Hand and Limpopo LED Resource Center. Facilitate meetings with identified stakeholders Establish and conclude clear terms of references for the establishment of the LED forum.	MOU with Seda is reviewed. MOU with TIL is signed awaiting signatures from TIL. Finalizing the MOU with Univen on Poverty Research and Monitoring Pilot. The following MOU are still to be facilitated: LTPA, Hand in Hand and Business Chamber.	Faciltate the breakfast session for LED report and planned projects.Faciltate the development of MOU's with LDA, Hand in Hand and Limpopo LED Resource Center. Strenthening of partnerships and facilitate bi-monthly meetings with LED forum members.	Faciltate the development of MOU's with LDA, Hand in Hand and Limpopo LED Resource Center. Strenthening of partnerships and facilitate bi-monthly meetings with LED forum members.	Faciltate the development of MOU's with LDA, Hand in Hand and Limpopo LED Resource Center. Strenthening of partnerships and facilitate bi-monthly meetings with LED forum members.		3 signed MOU's LED forum meeting minutes and attendance registers
LED	Create community beneficiation and empowerment opportunities	Enterprise Development (SMME support)	SMME strategy development	30/06/2013	R 150 000		Facilitate meetings with relevant stakeholders for the development of the SMME strategy.	The development of the SMME strategy is delayed awdaiting approval of the LED Strategy.	Advertising for the development of the SMME strategy. Appointment of the service provider	Monitoring the service provider for the development of the strategy	Presentation of the final document and Council resolution.		Minutes and monthly reports
LED	Create community beneficiation and empowerment opportunities	Enterprise Development (SMME support)	*SMME Support*	30/06/2013	R 200 000		Facilitate the establishment of partnerships with development agencies Facilitate establishment of cooperatives within CWP projects and other cooperatives and build relationships	MOU with Seda is reviewed. Relationship is maintained.	Facilitate the establishment of partnerships with development agencies Facilitate establishment of cooperatives within CWP projects and other cooperatives and build relationships	Facilitate the establishment of partnerships with development agencies Facilitate establishment of cooperatives within CWP projects and other cooperatives and build relationships	Facilitate the establishment of partnerships with development agencies Facilitate establishment of cooperatives within CWP projects and other cooperatives and build relationships		Monthly reports Co-operatives establishment records
LED	Create community beneficiation and empowerment opportunities	Enterprise Development (SMME support)	*Tannery and Leather making*	30/06/2013	R 800 000		Report on progress with the implementation of the Tannery and Leather making project by GTEDA	The development of the SMME strategy is delayed awdaiting approval of the LED Strategy.	Report on progress with the implementation of the Tannery and Leather making project by GTEDA	Report on progress with the implementation of the Tannery and Leather making project by GTEDA	Report on progress with the implementation of the Tannery and Leather making project by GTEDA		GTEDA Progress reports
LED	Create community beneficiation and empowerment opportunities	Poverty reduction & Empowerment	*Employment Database Development*	30/06/2013	R 400 000		Arrangements for Job Creation Summit. Cleaning of Jobcreation Database	MOU with Seda is reviewed. Relationship is maintained.	Host Employment Creation Summit for the District and report to Council	Maintain Employment Creation Database	Maintain Employment Creation Database		Job Creation summit report

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
LED	Create community beneficiation and empowerment opportunities	Poverty reduction & Empowerment	*Poverty Alleviation strategy*	30/06/2013	R 450 000		Pilot the development of a Poverty Alleviation strategy in Ward 1. Report progress. Ensure capacity building of Municipal Employees by UNIVEN	Job creation summit still in plan.Job creation data acquired and submitted for CWP/EPWP projects.	Pilot the development of a Poverty Alleviation strategy in Ward 1. Report progress. Ensure capacity building of Municipal Employees by UNIVEN	Pilot the development of a Poverty Alleviation strategy in Ward 1. Report progress. Ensure capacity building of Municipal Employees by UNIVEN	Pilot the development of a Poverty Alleviation strategy in Ward 1. Report progress. Ensure capacity building of Municipal Employees by UNIVEN		Progress Reports
LED	Create community beneficiation and empowerment opportunities	Tourism	*Tourism Support*	30/06/2013	R 150 000		Facilitate LTA meetings and ensure inclusive participation by other community Tourism structures. Coordinate monthly meetings and share information based on Tourism. Database and finalize the TOR/MOU.	Item on the project is approved and a meeting held with University on 21st of August. 2 meetings held with stakeholders in ward 1 on 10th and 21st of September. 13 fieldworkers identified. Awaiting revise process plan and signing of MOU to start with trainings.	Facilitate LTA meetings and ensure inclusive participation by other community Tourism structures. Coordinate monthly meetings and share information based on Tourism.	Facilitate LTA meetings and ensure inclusive participation by other community Tourism structures. Coordinate monthly meetings and share information based on Tourism.	Facilitate LTA meetings and ensure inclusive participation by other community Tourism structures. Coordinate monthly meetings and share information based on Tourism.		Monthly reports Minutes & agendas Database of tourism stakeholders/beneficiaries
LED	Create community beneficiation and empowerment opportunities	Tourism	*Tourism Events*	30/06/2013	R 270 000		Co-ordinate tourism activities as per annual calendar and in conjunction with business and marketing division Finalisation and adoption of events calendar Letaba Show Springfair. Support Tourism month & Arrive Alive	Held meetings iwth Tzaneen Info Inpreparation for the Letaba Expo. Partnered with LEDET during the Tourism road show.	Co-ordinate tourism activities as per annual calendar and in conjunction with business and marketing division Facilitate Getaway show Tourism month Mohlaba day Tzaneen flea market. Coordinate the funding for the Crisis Centre. Facilitate Tourism route meeting	Co-ordinate tourism activities as per annual calendar and in conjunction with business and marketing division Facilitate Arrive alive, Marula festival and 4X4 Rally. Advertise and appoint the service provider to develop the tourism route.	Co-ordinate tourism activities as per annual calendar and in conjunction with business and marketing division Facilitate Indaba, Flea market. Finalis and adopt the developed route		Minutes and agendas Tourism Route Marketing plan
LED	Create community beneficiation and empowerment opportunities	Tourism	*Tourism Framework*	30/06/2013	R 200 000		Draft Tender documentation and follow Supploy Chain processess for the acquisition of a service provider	Held the Letaba show from 1st to 4th of August. 10 crafters were allocated space. Attended the Tourism Road show on 27th of August. Attended the	Appointment of a service provider. Monitor progress with the drafting of a framework and report progress	Monitor progress with the drafting of a framework and report progress	Monitor progress with the drafting of a framework and report progress. Draft Framework ready for dicussion		Draft Tourism Framework

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
LED	Integrated Developmental Planning	Land administration	Development of Portion 11 of Mohlaba's location (Bindzulani)	30/06/2013			Not applicable this quarter	Not applicable this quarter	Re-open negotiations with Limpopo Provincial Department of Public Works, LIMDEV, Cief Moghlaba to develop Bindzulani	n/a	n/a		Correspondence document with LIMDEV and Public Works
LED	Integrated Developmental Planning	Land administration	Land administration	30/06/2013			Monitoring and follow up on month-to-month lease agreements	Only one lease agreement renewed	Monitoring and follow up on month-to-month lease agreements	Monitoring and follow up on month-to-month lease agreements	Monitoring and follow up on month-to-month lease agreements		Correspondence Monthly reports
LED	Integrated Developmental Planning	Land administration	Nkowankowa & Lenyenye land ownership data cleansing	30/06/2013	R 300 000		Confirm beneficiary and ownership of land and houses (pre & post 1994)	400 registered at Dan Ext 1 150 registered at Lenyenye	Confirm beneficiary and ownership of land and houses (pre & post 1994)	Confirm beneficiary and ownership of land and houses (pre & post 1994)	Confirm beneficiary and ownership of land and houses (pre & post 1994)	Waiting for the remaining erven to be registered	Project Progress reports
LED	Integrated Developmental Planning	Land administration	Transfer of state owned land	30/06/2013			Negotiate with Public Works and LIMDEV and co-Ordinate the transfer of Haenertsburg Town and other state land to Greater Tzaneen Municipality	Matter referred to Housing Development Agency to negotiate on behalf of Greater Tzaneen Municipality	Negotiate with Public Works and LIMDEV and co-Ordinate the transfer of Haenertsburg Town and other state land to Greater Tzaneen Municipality	Negotiate with Public Works and LIMDEV and co-Ordinate the transfer of Haenertsburg Town and other state land to Greater Tzaneen Municipality	Negotiate with Public Works and LIMDEV and co-Ordinate the transfer of Haenertsburg Town and other state land to Greater Tzaneen Municipality		Correspondence -Minutes of meetings
LED	Integrated Developmental Planning	Township revitalisation	*Nkowankowa Central Activity Development initiative (PP6)*	30/06/2013	R 5 000 000		Monitor progress with implementation of Nkowankowa Central Activity Development Initiative and report to Council	design completed , public participation underway with communitty and business sector	Monitor progress with implementation of Nkowankowa Central Activity Development Initiative and report to Council	Monitor progress with implementation of Nkowankowa Central Activity Development Initiative and report to Council	Monitor progress with implementation of Nkowankowa Central Activity Development Initiative and report to Council		Minutes Monthly reports
LED	Integrated Developmental Planning	Township revitalisation	*Nkowankowa East Integrated (PP8)*	30/06/2013	R 23 000 000		Monitor progress with PP8 implementation and report to Council	Tender for the construction of the ring Road readvertised and awaitng ajudication	Monitor progress with PP8 implementation and report to Council	Monitor progress with PP8 implementation and report to Council	Monitor progress with PP8 implementation and report to Council		Minutes and Attendance Registers
LED/ MTOD	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance monitoring & evaluation	30/06/2013			Participate in the Annual Performance Assessment for 2011/12. Ensure that scoresheets are completed in time & POEs are complete	Annual performance assessment has not taken place	Conduct an informal assessment of 1st Quarter Performance of relevant employees in the Department and send report to the MM by 21 October '12	Participate in the mid-year employee performance evaluations for 2012/13. Ensure that scoresheets are completed in time & POEs are complete	Conduct an informal assessment of the 3rd Quarter Performance of relevant employees in the Department and submit report to the MM by 20 April '13	Awaiting appointment of Municipal Manager	1st & 3rd Qtr Informal Departmental Individual Performance Reports Correspondence

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
SR/LED	Integrated Developmental Planning	Integrated Development Planning	Demarcation of rural sites	30/06/2013		COGHSTA	Submit list or requirements to COGHSTA	received general plans of Leollo 1 and Mugwazeni and submitted same to Engineering for their attention.	Monitor submission list for allocation of funds	Faciliate the process of demarcation with service providers	Submit progress report to Council on the the demarcation process. Hand over of sites to Traditional Authority for allocation		Copies of reports Minutes Correspondence General Plans
SR/LED	Integrated Developmental Planning	Integrated Development Planning	Departmental Strategic Sessions and staff development	30/06/2013	R 30 000		Not applicable this quarter	Not applicable this quarter	Conduct Departmental Strategic Session by December	not applicable this quarter	Conduct Departmental Strategic Session by 30 June		2 Strategic Session Reports Resolution register
SR/LED	Integrated Developmental Planning	Integrated Development Planning	IDP implementation monitoring	30/06/2013			Arrange quarterly LED Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit minutes to the MM	None	Arrange quarterly LED Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit minutes to the MM	Arrange quarterly LED Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit minutes to the MM	Arrange quarterly LED Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit minutes to the MM	A Management decision was taken that an approach on the matter will be finalized.	Stakeholder list Minutes proof of submission to MM
SR/LED	Integrated Developmental Planning	Integrated Development Planning	Partial Cancellation of General plan of Tz Ext 13,15 of Erf 3078	30/06/2013	R 50 000		Appoint service provider to create a park site	documents at for advertisements to procure service provider.	Submission of application to surveyor general	Monitor the approcal of General Plan by Serveyor General	Approcal of General plan		General Plan SG diagram
SR/LED	Integrated Developmental Planning	Integrated Development Planning	*Rural Development Strategy*	30/06/2013			Appoint service provider for drafting a Rural Development Strategy. Monitor the drafting of a Rural Development Strategy. Ensure that all Departments are actively involved in the drafting of the strategy	Project on hold to be undertaken simuitaneouly with the 2030 Vision document.	Monitor the drafting of a Rural Development Strategy. Ensure that all Departments are actively involved in the drafting of the strategy	Draft Rural Development Strategy Ready by 30 March '13 for public consultation.	Submit Rural Development Strategy to Council for adoption along with the IDP.		Correspondence & public Participation records Rural Development Strategy Council Minutes on Rural Development Strategy
SR/LED	Integrated Developmental Planning	Integrated Development Planning	*Rural Nodal Development Plans Bulamahlo (Community Centre)*	30/06/2013	R 500 000		Appointment of Service Provider	Township Apllication submitted to Department Of Rural Development for processing	Appointment of service provider to implement identified project	Draft feasibility study presented to Councillors. Approve Conditions of Establishment	Proclaimed township		Township approval

Quarterly targets per Project - Planning and Economic Development

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
SR/LED	Integrated Developmental Planning	Integrated Development Planning	Socio - Economic survey	30/06/2013			Investigate possible service providers for the Socio - Economic survey. Appoint service provider. Ensure that TOR covers poverty alleviation, indicators of economic growth & indigent management	Council has resolved the partnership between Greater Tzaneen Municipality and Univen on Socio-economic Survey. Univen to sign the MOU for the implementation of the survey in Ward 1.	Monitor the Socio - Economic Survey processes and report progress to Council	Monitor the Socio - Economic Survey processes and report progress to Council	Submit report to Council on the findings of the Socio - Economic survey		Signed SLA Progress Reports Council Item
SR/LED	Integrated Developmental Planning	Integrated Development Planning	Thusong Services	30/06/2013	R 170 000		Visiting Thusong services centres on quarterly basis and marketing department during visits	total of 4 (four) visits conducted in all Thusong Centres	Visiting Thusong services centres on quarterly basis and marketing department during visits	Visiting Thusong services centres on quarterly basis and marketing department during visits	Visiting Thusong services centres on quarterly basis and marketing department during visits		Minutes of Departmental Meeting at Thusong Centres
SR/LED	Integrated Developmental Planning	Integrated Spatial development	Digital Camera	30/06/2013		R 10 000	Source quotations	quotations obtained in the process of procuring	Procure digital cameras	Not applicable this quarter	Not applicable this quarter		Proof of aquisition
SR/LED	Integrated Developmental Planning	Integrated Spatial development	Formulation of Density Policy (social contribution)	30/06/2013	R150 000		Appointment of Service Provider. Report progress of service provider	Resubmiited to for readvertising due to poor responces	Draft Density Policy ready. Report progress of service provider	Council adoption. Report progress of service provider	Implementation of Policy. Report progress of service provider		Council Item Density Policy
SR/LED	Integrated Developmental Planning	Integrated Spatial development	Formulation of Tavern Policy	30/06/2013			Implement Tavern Policy and report number of applications received and approved	Policy adopted by Coucil on the 28.08.2012.	Implement Tavern Policy and report number of applications received and approved	Implement Tavern Policy and report number of applications received and approved	Implement Tavern Policy and report number of applications received and approved		Applications Register
SR/LED	Integrated Developmental Planning	Integrated Spatial development	GPS	30/06/2013		R 9 000	Source quotations	Quotations obtained inthe process of procuring	Procure digital cameras	Not applicable this quarter	Not applicable this quarter		Proof of Purchase
SR/LED	Integrated Developmental Planning	Integrated Spatial development	Implementation of Nkowankowa Local Area Plan (Aquisition of shopping mall site)	30/06/2013	R200 000		Negotiation with the Traditional Authorities through the Councillors to releace Bindzulani land for development. Report progress	land for development identified , negotiations with the T.A commenced	Negotiation with the Traditional Authorities through the Councillors to releace Bindzulani land for development. Report progress	Formation of a partnership for the development of land into a shopping Mall upon release.	Formation of a partnership for the development of land into a shopping Mall upon release.		Service level agreement Correspondence
SR/LED	Integrated Developmental Planning	Integrated Spatial development	Metal Detector	30/06/2013		R 5 500	Source quotations	Quotations obtained in the process of procuring	Procure digital cameras	Not applicable this quarter	Not applicable this quarter		Proof of aquisition

Quarterly targets per Project - Planning and Economic Development

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2012/2013	Capex 2012/2013	Qtr Ending Sept '12	Actual Achieved Sept '12	Qtr Ending - Dec '12	Qtr Ending - Mar '13	Qtr Ending - Jun '13	Reason for deviation	Means of verification
SR/LED	Integrated Developmental Planning	Integrated Spatial development	Monitoring of compliance to town planning scheme	30/06/2013			Issuing of contravention notices, monitoring and recommendation for litigation	o total of 3 (three) contravention notices issued.	Issuing of contravention notices, monitoring and recommendation for litigation	Issuing of contravention notices, monitoring and recommendation for litigation	Issuing of contravention notices, monitoring and recommendation for litigation		Contravention register Copy of Notices
SR/LED	Integrated Developmental Planning	Integrated Spatial development	Pusela 6 - Township Establishment (former Public Works prefab houses)	30/06/2013	R 450 000		Appointment of Service Provider. Report progress of service provider	Township establishment application submitted by Consultants, currently on circulation to internal Departments.	Report progress of service provider	Report progress of service provider	Implementation of Policy. Designs for land development. Handover to Housing Division to secure funding for Gap-Market houses. Report progress of service provider		Proclamation Handover report
SR/LED	Integrated Developmental Planning	Integrated Spatial development	*Review of Nodal Plans*	30/06/2013	R 100 000		Re-advertisement. Appointment of Service Provider	Resubmited to for readvertising due to poor responces	Draft Nodal plan ready	Council adoption	Proclamation of Nodal Plan		Nodal Plan
SR/LED	Integrated Developmental Planning	Integrated Spatial development	*Talana (Erf 292 & 293) Township establishment*	30/06/2013		COGHSTA	Negotiate with COGHSTA to establish a township at Talana. Report progress	The housing development agency has appointed a service provider to conduct a feasibility study. 25%	Negotiate with COGHSTA to establish a township at Talana. Report progress	Negotiate with COGHSTA to establish a township at Talana. Report progress	Negotiate with COGHSTA to establish a township at Talana. Report progress		Correspondence with COGHSTA
SR/LED	Integrated Developmental Planning	Integrated Spatial development	Township establishment - Shiluvane Library	30/06/2013		R 500 000	Appointment of Service Provider. Report progress of service provider	application for land acquisition submitted by consultant to the Deparment of Rural Development.	Report progress of service provider	Report progress of service provider	Implementation of Policy. Report progress of service provider.		Township establishment approval
SR/LED	Integrated Developmental Planning	Integrated Spatial development	*Tzaneen Ext 89 Township establishment*	30/06/2013	R 240 000	COGHSTA	Negotiate with COGHSTA to establish a township at Talana. Report progress	Awaiting COGHSTA with regards to funding.	Negotiate with COGHSTA to establish a township at Talana. Report progress	Negotiate with COGHSTA to establish a township at Talana. Report progress	Negotiate with COGHSTA to establish a township at Talana. Report progress		Correspondence with COGHSTA
SR/LED	Integrated Developmental Planning	Integrated Spatial development	*Wheel Tape measure*	30/06/2013		R 1 200	Source quotations	quotations obtained inthe process of procuring	Procure digital cameras	Not applicable this quarter	Not applicable this quarter		Proof of aquisition

CAPITAL WORKS PLAN 2012/13 - 2015/16

WARD	CAPTIAL ITEM	START DATE	END DATE	CAPITAL BUDGET 2012/13	Jul '12	Aug '12	Sep '12	Oct '12	Nov '12	Dec '12	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13	TOTAL EXPENDITURE 2012/2013	CAPITAL BUDGET 2013/2014	CAPITAL BUDGET 2014/2015	Source of Funding
OWN SOURCE & LOANS																				
Office of the Municipal Manager																				
All	Furniture - MM	01/07/2012	30/06/2013	R 500 000	R -	R -	R 500 000	R -	R -	R -	R -	R -	R -	R -	R -	R -	tbd	R -	R -	GTM
Office of the Chief Financial Officer																				
All	Furniture -CFO	01/07/2012	30/06/2013	R 500 000	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 500 000	tbd	R -	R -	GTM
All	Revenue enhancement	01/07/2012	30/06/2013	R 1 000 000	83 333.33	83 333.33	83 333.33	83 333.33	83 333.33	83 333.33	83 333.33	83 333.33	83 333.33	83 333.33	83 333.33	83 333.33	tbd	R -	R -	GTM
Corporate Services Department																				
All	Mayoral Furniture (Banquet and Entertainment Hall)	01/07/2012	30/06/2013	R 105 000	R -	R -	R 105 000	R -	R -	R -	R -	R -	R -	R -	R -	R -	tbd	R -	R -	GTM
All	Task software	01/07/2012	30/06/2013	R 70 000	R -	R -	R -	R -	R -	R -	R -	R 70 000	R -	R -	R -	R -	tbd	R -	R -	GTM
All	Digital Cameras	01/07/2012	30/06/2013	R 15 000	R -	R -	R 15 000	R -	R -	R -	R -	R -	R -	R -	R -	R -	tbd	R -	R -	GTM
All	Municipal Audio System	01/07/2012	30/06/2013	R 60 000	R -	R -	R -	R -	R -	R 60 000	R -	R -	R -	R -	R -	R -	tbd	R -	R -	GTM
All	Municipal Branding Equipment	01/07/2012	30/06/2013	R 100 000	R -	R -	R 150 000	R -	R -	R -	R -	R -	R -	R -	R -	R -	tbd	R -		GTM
All	Public Loud Hailing system	01/07/2012	30/06/2013	R 70 000	R -	R -	R -	R -	R -	R 70 000	R -	R -	R -	R -	R -	R -	tbd	R -	R -	GTM
All	Video cameras	01/07/2012	30/06/2013	R 20 000	R -	R -	R 20 000	R -	R -	R -	R -	R -	R -	R -	R -	R -	tbd	R -	R -	GTM
All	Records Binding Machine	01/07/2012	30/06/2013	R 60 000	R -	R -	R 60 000	R -	R -	R -	R -	R -	R -	R -	R -	R -	tbd	R -	R -	GTM
Electrical Engineering Department																				
12	Capacity to Rainbow Chickens (phase 1)	01/07/2012	30/06/2013	R 1 000 000	R -	R -	R 100 000	200 000	200 000	R -	R -	R 200 000	R 200 000	R -	R 100 000	R -	tbd	R 15 000 000		GTM own funds
13/15	Electricity Capacity Building in phases	01/07/2012	30/06/2013	R 14 000 000	89 340	188 021	171 701	34 340	244 932	244 932	1 496 303	1 800 000	5 000 590	2 077 671	1 609 092	1 043 078	tbd	R 18 000 000	7 300 000	GTM own funds
All Wards	Auto Reclosers	01/07/2012	30/06/2013	R 2 000 000	R -	R -	R -	R -	R -	R -	R -	R -	R 1 500 000.00	R 150 000.00	R 150 000.00	R 200 000.00	tbd	R 1 500 000	R 1 650 000	GTM
All Wards	Capital Tools (Outlying)	01/07/2012	30/06/2013	R 250 000	R -	R -	R -	R -	R -		R 41 666.67	R 41 666.67	R 41 666.67	R 41 666.67	R 41 666.67	R 41 666.67	tbd	R 300 000	R 400 000	GTM
All Wards	Capital Tools (Town)	01/07/2012	30/06/2013	R 250 000	R -	R -	R -	R -	R -		R 41 666.67	R 41 666.67	R 41 666.67	R 41 666.67	R 41 666.67	R 41 666.67	tbd	R 180 000	R 300 000	GTM
All Wards	Electricity network upgrading	01/07/2012	30/06/2013	R 5 000 000	R -	R -	R 300 000	300 000	R 600 000	R 300 000	R 300 000	R 300 000	R 300 000	800 000	800 000	1 000 000	tbd			GTM
All wards	Rebuilding of Lines	01/07/2012	30/06/2013	R 3 000 000	R -	R -	R 200 000	R -	200 000	500 000	R 300 000	R 400 000	R 400 000	R 400 000	R 400 000	200 000	tbd			GTM
14, 15, 16	Upgrading Tzaneen Town network including cables	01/07/2012	30/06/2013	2,000,000 (carried over)	R -	R -	R -	R 1 000 000	500 000	500 000	R -	R -	R -	R -	R -	R -	tbd			GTM
15	33kv Sub Agatha	01/07/2012	30/06/2013	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd	R 3 000 000		GTM
13	66 kv Tarentaalrand to Tzaneen	01/07/2012	30/06/2013	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd		R 16 000 000	
tbd	Strategic Lights	01/07/2012	30/06/2013	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd	R 200 000	R 220 000	GTM
tbd	Streetlights (25)	01/07/2012	30/06/2013	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd	R 240 000	R 260 000	GTM
13	Tarentaalrand 60MVA Transformer	01/07/2012	30/06/2013	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd		R 15 000 000	GTM
14, 15, 16	Transformers Tzaneen Main Sub	01/07/2012	30/06/2013	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd	R 10 000		GTM
5, 13, 14, 15, 16, 19, 23	Installation of Fire wall protection	01/07/2012	30/06/2013	none	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd	R 750 000	R 900 000	GTM
13, 14, 15	Protection Equipment	01/07/2012	30/06/2013	none	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd	R 800 000	R 880 000	GTM
14, 15, 16	Replace LT cables	01/07/2012	30/06/2013	none	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd	R 200 000	R 220 000	GTM
Enigneering Services Department																				
31	Lenyenye new cemetery tar road	01/07/2012	30/06/2013	R 2 000 000	R -	R -	R -	R -	R -	R -	R -	R -	R 200 000	160 000	640 000	R 1 000 000	tbd	R 2 000 000		GTM
22/25	Mafarana to Sedan Tar (6km)	01/07/2012	30/06/2013	R 10 500 000	749 999	749 999	749 999	749 999	1 000 000	1 000 000	1 000 000	1 000 000	874 999	874 999	874 999	875 007	tbd	R 16 728 000		GTM & MIG
8	Khwekhwe Low level bridge	01/07/2012	30/06/2013	R 500 000	R -	R -	R -	R -	R -	R 60 000	R 80 000		R 90 000	90 000	R 90 000	R 90 000	tbd			GTM
2	Mawa Block 12 Low level bridge	01/07/2012	30/06/2013	R 500 000	R -	R -	R -	R -	R -	R 60 000	R 80 000		R 90 000	90 000	R 90 000	90 000	tbd			GTM
32	Mokonyane low level bridge	01/07/2012	30/06/2013	R 500 000	R -	R -	R -	R -	R -	R 60 000	R 80 000		R 90 000	90 000	R 90 000	90 000	tbd			GTM
4	Rikhotso low level bridge	01/07/2012	30/06/2013	R 500 000	R -	R -	R -	R -	R -	R 60 000	80 000		R 90 000	90 000	R 90 000	90 000	tbd			GTM
2 & 3	Ramotshinyadi to Mokhwati Tar road (Phase 2)(3.5km)	01/07/2012	30/06/2013	R 12 751 569	2 758 096	2 758 096	2 758 096	1 492 425	1 492 425	1 492 431	R -	R -	R -	R -	R -	R -	tbd			GTM & MIG
21/24	Sasekani to Nkowankowa Tar road (Phase 2)	01/07/2012	30/06/2013	R 8 473 559	2 824 519	2 824 519	2 824 521	R -	R -	R -	R -	R -	R -	R -	R -	R -	tbd			GTM & MIG
1	Senakwe to Maropalala Tar (Phase 2)	01/07/2012	30/06/2013	R 31 285 000	2 607 083	2 607 083	2 607 083	2 607 083	2 607 083	2 607 083	2 607 083	2 607 083	2 607 084	2 607 084	2 607 084	2 607 084	tbd			GTM & MIG
All	Speed humps	01/07/2012	30/06/2013	R 2 200 000	R -	R -	R -	244 444	244 444	244 444	244 444	244 444	244 444	244 444	244 444	244 444	tbd			GTM
7&11	Thapane to Moruji Tar	01/07/2012	30/06/2013	R 11 144 700	928 725	928 725	928 725	928 725	928 725	928 725	928 725	928 725	928 725	928 725	928 725	928 725	tbd	R 40 890 300		GTM & MIG
Civic Centre	Additional Office space	01/07/2012	30/06/2013	R 3 000 000	R -	R -	R 500 000	500 000	250 000	R -	R 500 000	R -	R 500 000	500 000	250 000	R -	tbd			GTM
Civic Centre	Replaceing Aircon and furniture in Engineering Department	01/07/2012	30/06/2013	R 500 000	R -	R -	R -	100 000	100 000	R -	R 300 000	R -	R -	R -	R -	R -	tbd			GTM
All	Capital Equipment	01/07/2012	30/06/2013	R 150 000	R -	R -	R -	50 000	100 000	R -	R -	R -	R -	R -	R -	R -	tbd			GTM
15	Tzaneen Airfield Fencing	01/07/2012	30/06/2013	R 650 000	R -	R -	R -	R -	100 000	R 200 000	R 200 000	R 100 000	50 000	R -	R -		tbd	R 1 000 000		GTM
15	Refursbishment of Tzaneen Airfield Runway	01/07/2012	30/06/2013	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd			GTM
	Upgrading and expansion of public toilets (ablution facilities)	01/07/2012	30/06/2013	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd	R 2 000 000	R 1 650 000	GTM
All	Vehicle replacement - waste management	01/07/2012	30/06/2013	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd	R 3 000 000		GTM
2 & 3	Ramotshinyadi Bridge	01/07/2012	30/06/2013	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd	R 18 250 000		GTM & MIG
15	Refurbishment of streets - Haenertsburg	01/07/2012	30/06/2013	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd	R 2 000 000		GTM

WARD	CAPITAL ITEM	START DATE	END DATE	CAPITAL BUDGET 2012/13	Projected Expenditure						Projected Expenditure						TOTAL EXPENDITURE 2012/2013	CAPITAL BUDGET 2013/2014	CAPITAL BUDGET 2014/2015	Source of Funding
					Jul '12	Aug '12	Sep '12	Oct '12	Nov '12	Dec '12	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13				
31	Refurbishment of streets - Lenyenye	01/07/2012	30/06/2013	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd	R 2 000 000		GTM
23	Refurbishment of streets - Letsitele	01/07/2012	30/06/2013	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd	R 2 000 000		GTM
19/21	Refurbishment of streets - Nkowankowa	01/07/2012	30/06/2013	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd	R 2 000 000		GTM
15	Refurbishment of streets - Tzaneen Town	01/07/2012	30/06/2013	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd	R 2 000 000		GTM
Community Services Department																				
8 & 27	Construct and establish new libraries (Shiluvani Library)	01/07/2012	30/06/2013	R 135 000	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 135 000	tbd			GTM
ALL	Waste Management mass containers - 10mx6m³	01/07/2012	30/06/2013	R 100 000	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R -	R 100 000	tbd			GTM
16	Expansion of storeroom at Nkowankowa DLTC	01/07/2012	30/06/2013	R 40 000	R -	R -	R -	R -	R -	R 40 000	R -	R -	R -	R -	R -	R -	tbd			GTM
16	Furniture - Tzaneen DLTC	01/07/2012	30/06/2013	R 25 000	R -	R -	R 25 000	R -	R -	R -	R -	R -	R -	R -	R -	R -	tbd			GTM
16	Agatha Cemetery Environmental Impact Assessment	01/07/2012	30/06/2013	R 100 000	R -	R -	R -	R -	R -	R 50 000	R -	R -	R -	R -	R -	R 50 000	tbd			GTM
23	Hawkers Esplanade - Letsitele	01/07/2012	30/06/2013	R 70 000	R -	R -	R -	R -	R -	R -	R -	R -	R 35 000	R -	R -	R 35 000	tbd			GTM
23/14/15	Furniture for Letsitle, Haenertsburg and Tzaneen Libraries	01/07/2012	30/06/2013	R 30 000	R -	R -	R 30 000	R -	R -	R -	R -	R -	R -	R -	R -	R -	tbd			GTM
31	New Registration Authority and Drivers Licence Testing Centre at Lenyenye	01/07/2012	30/06/2013	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	tbd	R 6 000 000	R 100 000	Dpt Road and Transport & GTM
Planning and Economic Development																				
All	Acquisition of land parcels for development	01/07/2012	30/06/2013	R 364 300	R -	R -	R -	R -	R -	R 50 000	R -	R -	R -	R -	R -	R 314 300	tbd	R 1 500 000		GTM
ALL	Furniture for PED offices	01/07/2012	30/06/2013	R 50 000	R -	R -	R 50 000	R -	R -	R -	R -	R -	R -	R -	R -	R -	tbd			GTM
19/20/21	Archiving (Filing) for PED	01/07/2012	30/06/2013	R 60 000	R -	R -	R -	R 60 000	R -	R -	R -	R -	R -	R -	R -	R -	tbd			GTM
ALL	Digital Camera	01/07/2012	30/06/2013	R 10 000	R -	R -	R -	R -	R -	R 10 000	R -	R -	R -	R -	R -	R -	tbd			GTM
ALL	GPS	01/07/2012	30/06/2013	R 9 000	R -	R -	R -	R -	R -	R 5 500	R -	R -	R -	R -	R -	R -	tbd			GTM
ALL	Metal Detector	01/07/2012	30/06/2013	R 5 500	R -	R -	R -	R -	R -	R 5 500	R -	R -	R -	R -	R -	R -	tbd			GTM
27	Township establishment - Shiluvane Library	01/07/2012	30/06/2013	R 500 000	R -	R -	R -	R -	R -		R -	R -	R -	R -	R -	R -	tbd			
ALL	Wheel Tape measure	01/07/2012	30/06/2013	R 1 200	R -	R -	R -	R -	R -	R 1 200	R -	R -	R -	R -	R -	R -	tbd			GTM
All	Rural Broadband connectivity (PP4)	01/07/2012	30/06/2013	R 5 000 000	R -	R -	R 2 666 000	R -	R -	R 2 334 000	R -	R -	R -	R -	R -	R -	tbd			NDPG
Total				R 119 154 828																

ACTUAL CAPITAL EXPENDITURE 2012/13

WARD	CAPTIAL ITEM	START DATE	END DATE	CAPITAL BUDGET 2012/13	Actual Expenditure												TOTAL EXPENDITURE 2012/2013	Source of Funding
					Jul '12	Aug '12	Sep '12	Oct '12	Nov '12	Dec '12	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13		
OWN SOURCE & LOANS																		
Office of the Municipal Manager																		
All	Furniture - MM	01/07/2012	30/06/2013	R 500 000	R -	R -	R -										R -	GTM
Office of the Chief Financial Officer																		
All	Furniture -CFO	01/07/2012	30/06/2013	R 500 000	R -	R -	R -										R -	GTM
All	Revenue enhancement	01/07/2012	30/06/2013	R 1 000 000	R -	R -	R -										R -	GTM
Corporate Services Department																		
All	Mayoral Furniture (Banquet and Entertainment Hall)	01/07/2012	30/06/2013	R 105 000	R -	R -	R -										R -	GTM
All	Task software	01/07/2012	30/06/2013	R 70 000	R -	R -	R -										R -	GTM
All	Digital Cameras	01/07/2012	30/06/2013	R 15 000	R 6 000	R -	R -										R 6 000	GTM
All	Municipal Audio System	01/07/2012	30/06/2013	R 60 000	R -	R -	R -										R -	GTM
All	Municipal Branding Eqiupment	01/07/2012	30/06/2013	R 100 000	R 2 000	R -	R -										R 2 000	GTM
All	Public Loud Hailing system	01/07/2012	30/06/2013	R 70 000	R -	R -	R -										R -	GTM
All	Video cameras	01/07/2012	30/06/2013	R 20 000	R -	R -	R -										R -	GTM
All	Records Binding Machine	01/07/2012	30/06/2013	R 60 000	R -	R -	R -										R -	GTM
Electrical Engineering Department																		
12	Capacity to Rainbow Chickens (phase 1)	01/07/2012	30/06/2013	R 1 000 000	R -	R -	R -										R -	GTM own funds
13/15	Electricity Capacity Building in phases	01/07/2012	30/06/2013	R 14 000 000	R -	R -	R -										R -	GTM own funds
All Wards	Auto Reclosers	01/07/2012	30/06/2013	R 2 000 000	R -	R -	R -										R -	GTM
All Wards	Capital Tools (Outlying)	01/07/2012	30/06/2013	R 250 000	R -	R -	R 17 231.62										R 17 232	GTM
All Wards	Capital Tools (Town)	01/07/2012	30/06/2013	R 250 000	R -	R -	R -										R -	GTM
All Wards	Electricity network upgrading	01/07/2012	30/06/2013	R 5 000 000	R -	R -	R -										R -	GTM
All wards	Rebuilding of Lines	01/07/2012	30/06/2013	R 3 000 000	R -	R -	R -										R -	GTM
14, 15, 16	Upgrading Tzaneen Town network including cables	01/07/2012	30/06/2013	2,000,000 (carried over)	R -	R -	R 20 781.56										R 20 782	GTM
Enigneering Services Department																		
31	Lenyenye new cemetery tar road	01/07/2012	30/06/2013	R 2 000 000	R -	R -	R -										R -	GTM
22/25	Mafarana to Sedan Tar (6km)	01/07/2012	30/06/2013	R 10 500 000	R -	R -	R -										R -	GTM & MIG
8	Khwekhwe Low level bridge	01/07/2012	30/06/2013	R 500 000	R -	R -	R -										R -	GTM
2	Mawa Block 12 Low level bridge	01/07/2012	30/06/2013	R 500 000	R -	R -	R -										R -	GTM
32	Mokonyane low level bridge	01/07/2012	30/06/2013	R 500 000	R -	R -	R -										R -	GTM
4	Rikhotso low level bridge	01/07/2012	30/06/2013	R 500 000	R -	R -	R -										R -	GTM
2 & 3	Ramotshinyadi to Mokhwati Tar road (Phase 2)(3.5km)	01/07/2012	30/06/2013	R 12 751 569	R 2 444 666	R -	R 1 795 272										R 4 239 938	GTM & MIG
21/24	Sasekani to Nkowankowa Tar road (Phase 2)	01/07/2012	30/06/2013	R 8 473 559	R -	R -	R 1 764 635										R 1 764 635	GTM & MIG
1	Senakwe to Maropalala Tar (Phase 2)	01/07/2012	30/06/2013	R 31 285 000	R -	R -	R -										R -	GTM & MIG
All	Speed humps	01/07/2012	30/06/2013	R 2 200 000													R -	GTM
7&11	Thapane to Moruji Tar	01/07/2012	30/06/2013	R 11 144 700	R -	R -	R -										R -	GTM & MIG
Civic Centre	Additional Office space	01/07/2012	30/06/2013	R 3 000 000	R -	R -	R -										R -	GTM
Civic Centre	Replaceing Aircon and furniture in Engineering Department	01/07/2012	30/06/2013	R 500 000	R -	R -	R -										R -	GTM
All	Capital Equipment	01/07/2012	30/06/2013	R 150 000	R -	R -	R -										R -	
15	Tzaneen Airfield Fencing	01/07/2012	30/06/2013	R 650 000	R -	R -	R -										R -	GTM
Community Services Department																		
8 & 27	Construct and establish new libraries (Shiluvani Library)	01/07/2012	30/06/2013	R 135 000	R -	R -	R -										R -	GTM
ALL	Waste Management mass containers - 10mx6m³	01/07/2012	30/06/2013	R 100 000	R -	R -	R -										R -	GTM
16	Expansion of storeroom at Nkowankowa DLTC	01/07/2012	30/06/2013	R 40 000	R -	R -	R -										R -	GTM

ACTUAL CAPITAL EXPENDITURE 2012/13

WARD	CAPTIAL ITEM	START DATE	END DATE	CAPITAL BUDGET 2012/13	Actual Expenditure												Actual Expenditure	TOTAL EXPENDITURE 2012/2013	Source of Funding
					Jul '12	Aug '12	Sep '12	Oct '12	Nov '12	Dec '12	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13			
16	Furniture - Tzaneen DLTC	01/07/2012	30/06/2013	R 25 000	R -	R -	R -											R -	GTM
16	Agatha Cemetery Environmental Impact Assessment	01/07/2012	30/06/2013	R 100 000	R -	R -	R -											R -	GTM
23	Hawkers Esplanade - Letsitele	01/07/2012	30/06/2013	R 70 000	R -	R -	R -											R -	GTM
23/14/15	Furniture for Letsitle, Haenertsburg and Tzaneen Libraries	01/07/2012	30/06/2013	R 30 000	R -	R -	R -											R -	GTM
Planning and Economic Development																			
All	Acquisition of land parcels for development	01/07/2012	30/06/2013	R 364 300	R -	R -	R 40 000											R 40 000	GTM
ALL	Furniture for PED offices	01/07/2012	30/06/2013	R 50 000	R -	R -	R -											R -	
19/20/21	Archiving (Filing) for PED	01/07/2012	30/06/2013	R 60 000	R -	R -	R -											R -	GTM
ALL	Digital Camera	01/07/2012	30/06/2013	R 10 000	R -	R -	R 4 500											R 4 500	GTM
ALL	GPS	01/07/2012	30/06/2013	R 9 000	R -	R -	R 3 000											R 3 000	GTM
ALL	Metal Detector	01/07/2012	30/06/2013	R 5 500	R -	R -	R 1 500											R 1 500	GTM
27	Township establishment - Shiluvane Library	01/07/2012	30/06/2013	R 500 000	R -	R -	R 147 000											R 147 000	
ALL	Wheel Tape measure	01/07/2012	30/06/2013	R 1 200	R -	R -	R 600											R 600	GTM
All	Rural Broadband connectivity (PP4)	01/07/2012	30/06/2013	R 5 000 000	R -	R 238 000	R -											R 238 000	NDPG
Total				**R 119 154 828**													**R 6 485 187**	