

# **Service Delivery and Budget Implementation Plan (SDBIP) 4th Quarter Report**

**2014/15**



**GREATER TZANEEN MUNICIPALITY**

**Annexure A**

## TABLE OF CONTENTS

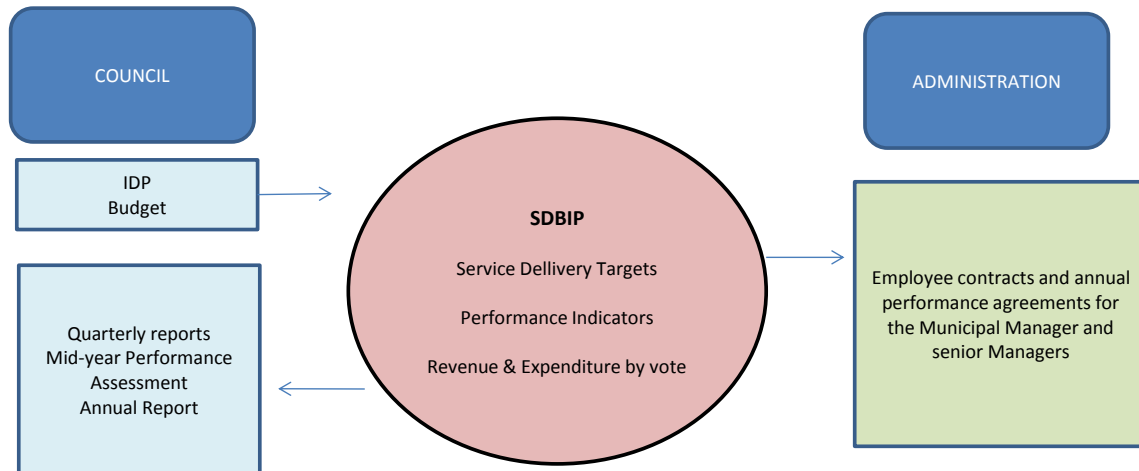
	<b>Page</b>
Introduction & Approval	3
Monthly Revenue Projections by source	5
Monthly Expenditure by vote	7
Quarterly Summary of Projected Revenue and Expenditure by Vote	11
Capital Works Plan	13
Capital Expenditure per project	19
Summary of Financial Performance	23
Capital Funding by source & Expenditure by Source & Vote	24
Service Delivery Targets (KPIs & Projects) - Office of the Municipal Manager	26
Service Delivery Targets (KPIs & Projects) - Chief Financial Officer	35
Service Delivery Targets (KPIs & Projects) - Corporate Services	42
Service Delivery Targets (KPIs & Projects) - Community Services	50
Service Delivery Targets (KPIs & Projects) - Electrical Engineering	55
Service Delivery Targets (KPIs & Projects) - Engineering Services	59
Service Delivery Targets (KPIs & Projects) - Planning and Economic Development	67
Service Delivery Targets (KPIs & Projects) - Greater Tzaneen Economic Development Agency	71

### INTRODUCTION & APPROVAL

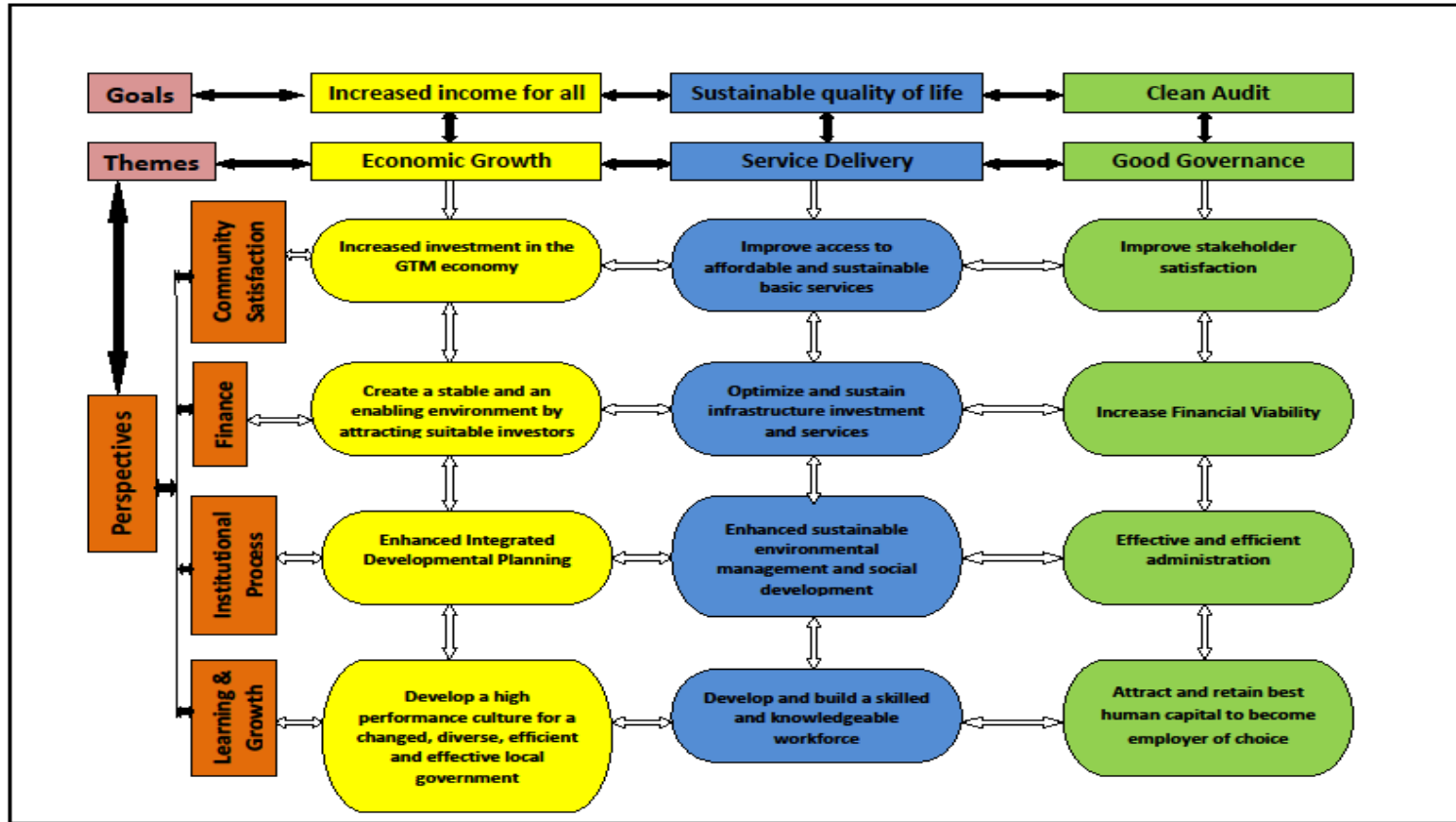
The Service Delivery and Budget Implementation Plan (SDBIP) serves as a “contract” (illustrated below) between the administration, council and the community, expressing the goals and objectives (see strategy map below) set by the Council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis for measuring performance in service delivery against end of year targets and therefore the implementation of the budget. The SDBIP is also a vital monitoring tool for the Mayor and Council to monitor in-year performance of the Municipal Manager and for the Municipal Manager to monitor the performance of all managers in the municipality within the financial year. This enables the Mayor and Municipal manager to be proactive and take remedial steps in the event of poor performance.

Being a management and implementation plan (and not a policy proposal), the SDBIP is not required to be approved by the council – it is however tabled before council and made public for information and for purposes of monitoring. The SDBIP should be seen as a dynamic document that may (at lower layers of the plan) be continually revised by the municipal manager and other top managers, as actual performance after each month or quarter is taken into account. However, the top-layer of the SDBIP and its targets cannot be revised without notifying the council as these are linked to the approved Budget and IDP, and if there is to be changes in service delivery targets and performance indicators, this must be with the approval of the council, following approval of an adjustments budget (section 54(1)(c) of MFMA).

The Municipal Manager is responsible for drafting the SDBIP and must submit to the Mayor for approval by no later than 28 days after approval of the budget. After approval the SDBIP must be made public.



GTM STRATEGY MAP 2014/15



**Original Monthly Revenue  
projections by source for 2014/15**

Source	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14
	Projected	Projected	Projected	Projected	Projected	Projected
Property rates	6,564	6,713	6,592	6,628	6,723	5,928
Penalties imposed and collection charges on rates	370	269	279	400	419	277
Service charges	36,484	48,400	48,432	30,206	34,409	24,527
Rent of facilities and equipment	61	60	57	49	70	68
Interest earned - external investments	30	107	213	125	410	40
Interest earned - outstanding debtors	926	963	923	1,034	1,012	1,011
Fines	205	320	326	361	214	519
Licenses and Permits	35	-	68	119	46	40
Income from Agency services	3,166	1,991	2,005	2,281	6,014	4,755
Operating grants and subsidies	128,479	3,271	3,418	1,353	114,318	789
Other Revenue	8	1	188	246	479	6
equipment	-	-	-	-	-	-
Income foregone	(1,262)	(1,284)	(1,304)	(1,281)	(1,433)	(1,317)
<b>Total Revenue</b>	<b>175,065</b>	<b>60,811</b>	<b>61,196</b>	<b>41,523</b>	<b>162,681</b>	<b>36,643</b>

**Adjusted Monthly Actual Revenue by  
source for 2014/15**

Source	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14
	Actual	Actual	Actual	Actual	Actual	Actual
Property rates	7,565	7,735	7,638	7,649	7,573	7,652
Penalties imposed and collection charges on rates	459	477	462	431	488	513
Service charges	39,835	40,017	38,273	133,297	(68,537)	39,416
Rent of facilities and equipment	66	72	123	95	133	98
Interest earned - external investments	158	174	227	-	93	69
Interest earned - outstanding debtors	1,623	1,627	1,477	1,557	1,553	1,778
Fines	38	47	556	52	1,312	62
Licenses and Permits	53	55	57	69	67	74
Income from Agency services	4,229	3,466	3,895	4,163	3,519	3,174
Operating grants and subsidies	124,523	2,252	10,065	2,200	9,328	92,831
Other Revenue	388	211	46	111	1,946	107
Gain on disposal of property, plant and equipment	0	0	0	0	0	-
Income foregone	(1,485)	(1,694)	(1,610)	(1,606)	(1,570)	(1,594)
<b>Total Revenue</b>	<b>177,452</b>	<b>54,438</b>	<b>61,209</b>	<b>148,019</b>	<b>(44,095)</b>	<b>144,180</b>

**Monthly Actual Revenue by source  
for 2014/15**

Source	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14
	Actual	Actual	Actual	Actual	Actual	Actual
Property rates	7,565	7,735	7,638	7,649	7,573	7,652
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<b>Total Revenue</b>	<b>177,452</b>	<b>54,438</b>	<b>61,209</b>	<b>148,019</b>	<b>(44,095)</b>	<b>144,180</b>

**Original Monthly Revenue  
projections by source for 2014/15**

Source	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15	TOTAL
	Projected	Projected	Projected	Projected	Projected	Projected	Projected
Property rates	6,441	6,577	6,502	6,788	6,660	4,884	77,000
Penalties imposed and collection charges on rates	406	391	434	397	450	409	4,500
Service charges	33,261	29,136	30,414	32,544	33,278	49,659	430,752
Rent of facilities and equipment	59	65	70	69	70	61	759
Interest earned - external investments	115	136	192	37	276	320	2,001
Interest earned - outstanding debtors	1,038	989	1,046	1,084	869	905	11,800
Fines	215	162	251	236	201	202	3,210
Licenses and Permits	27	68	27	20	14	31	497
Income from Agency services	6,313	4,393	3,736	2,232	3,044	3,063	42,993
Operating grants and subsidies	698	8,969	97,374	147	178	5,851	364,845
Other Revenue	438	261	10	5	58	5,330	7,030
equipment	-	-	-	-	-	2,300	2,300
Income foregone	(1,085)	(1,212)	(1,268)	(510)	(1,309)	(1,309)	(14,575)
<b>Total Revenue</b>	<b>47,926</b>	<b>49,936</b>	<b>138,788</b>	<b>43,047</b>	<b>43,789</b>	<b>71,706</b>	<b>933,112</b>

**Adjusted Monthly Actual Revenue by  
source for 2014/15**

Source	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15	TOTAL
	Projected	Projected	Projected	Projected	Projected	Projected	Projected
Property rates	7,804	6,577	6,502	6,788	6,660	4,884	85,027
Penalties imposed and collection charges on rates	513	391	434	397	450	409	5,424
Service charges	31,835	29,136	30,414	32,544	33,278	49,659	429,167
Rent of facilities and equipment	113	65	70	69	70	61	1,035
Interest earned - external investments	190	136	192	37	276	320	1,873
Interest earned - outstanding debtors	1,689	989	1,046	1,084	869	905	16,196
Fines	807	162	251	236	201	202	3,926
Licenses and Permits	46	68	27	20	14	31	581
Income from Agency services	4,309	4,393	3,736	2,232	3,044	3,063	43,224
Operating grants and subsidies	426	835	113,845	-	-	46,375	402,679
Other Revenue	828	261	10	5	58	35,239	39,208
Gain on disposal of property, plant and equipment	0	-	-	-	-	2,300	2,302
Income foregone	(1,602)	(1,212)	(1,268)	(510)	(1,309)	(1,309)	(16,770)
<b>Total Revenue</b>	<b>46,957</b>	<b>41,802</b>	<b>155,258</b>	<b>42,900</b>	<b>43,612</b>	<b>142,139</b>	<b>1,013,872</b>

**Monthly Actual Revenue by source  
for 2014/15**

Source	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15	TOTAL
	Actual	Actual	Actual	Actual	Actual	Actual	Actual
Property rates	7,804	7,575	7,645	7,712	7,590	7,725	91,864
Penalties imposed and collection charges on rates	513	502	515	323	322	362	5,368
Service charges	31,835	31,779	34,273	31,543	29,234	27,197	408,162
Rent of facilities and equipment	113	97	107	169	103	13	1,189
Interest earned - external investments	190	66	27	344	630	403	2,381
Interest earned - outstanding debtors	1,689	1,728	1,594	1,158	1,179	(4,906)	12,057
Fines	807	45	1,020	619	56	3,740	8,355
Licenses and Permits	46	48	88	119	(19)	54	711
Income from Agency services	4,309	4,799	4,187	4,024	3,124	(35,684)	7,205
Operating grants and subsidies	426	1,162	120,221	919	(765)	(21,367)	341,794
Other Revenue	828	324	4,817	(1,040)	4,288	15,299	27,324
Gain on disposal of property, plant and equipment	0	0	-	-	-	(2)	-
Income foregone	(1,602)	(1,572)	(1,593)	(1,607)	(1,622)	(1,391)	(18,947)
<b>Total Revenue</b>	<b>46,957</b>	<b>46,554</b>	<b>172,903</b>	<b>44,284</b>	<b>44,120</b>	<b>(8,558)</b>	<b>887,463</b>

**Original Monthly Projected Expenditure by  
Vote 2014/15**

Vote	Jul-14			Aug-14			Sep-14		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	1,330		-	724		-	896		-
Financial Services	4,547		102,245	4,523		7,832	4,417		7,031
Corporate Services	5,765		-	6,025		-	6,305		-
Planning and Economic Development	1,792		2,069	1,545		-	1,420	519	2,201
Community Services	11,331		5,076	11,808		4,931	12,713		4,117
Engineering Services	9,573	2,080	30,522	10,310	2,395	60	13,128	5,396	84
Electrical Engineering	8,381		35,154	38,133	593	47,988	41,342	872	47,764
GTEDA									
<b>Total By Vote</b>	<b>42,719</b>	<b>2,080</b>	<b>175,065</b>	<b>73,067</b>	<b>2,988</b>	<b>60,811</b>	<b>80,221</b>	<b>6,787</b>	<b>61,196</b>

**Adjusted Monthly Projected Expenditure  
by Vote 2014/15**

Vote	Jul-14			Actual Aug-14			Sep-14		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	1,240	-	-	905			815		
Financial Services	5,798	2	103,737	4,169		9,644	4,569		8,376
Corporate Services	9,818	0	276	7,088	-	99	5,462	-	-
Planning and Economic Development	2,018	3,348	3,449	2,809		6	2,404		9,883
Community Services	10,066	1	6,365	13,221		6,402	14,939		6,551
Engineering Services	3,462	1,278	25,701	5,018	2,398	113	4,766	13,447	161
Electrical Engineering	3,758	127	37,619	38,706	2,122	37,777	22,532	1,183	36,048
GTEDA	606	-	305	572	-	397	277	-	190
<b>Total By Vote</b>	<b>36,765</b>	<b>4,757</b>	<b>177,147</b>	<b>71,915</b>	<b>4,520</b>	<b>54,041</b>	<b>55,486</b>	<b>14,630</b>	<b>61,019</b>

**Monthly Actual Expenditure by Vote  
2014/15**

Vote	Jul-14			Actual Aug-14			Sep-14		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	1,240	-	-	905			815		
Financial Services	5,798	2	103,737	4,169		9,644	4,569		8,376
Corporate Services	9,818	0	276	7,088	-	99	5,462	-	-
Planning and Economic Development	2,018	3,348	3,449	2,809		6	2,404		9,883
Community Services	10,066	1	6,365	13,221		6,402	14,939		6,551
Engineering Services	3,462	1,278	25,701	5,018	2,398	113	4,766	13,447	161
Electrical Engineering	3,758	127	37,619	38,706	2,122	37,777	22,532	1,183	36,048
GTEDA	606	-	305	572	-	397	277	-	190
<b>Total By Vote</b>	<b>36,765</b>	<b>4,757</b>	<b>177,147</b>	<b>71,915</b>	<b>4,520</b>	<b>54,041</b>	<b>55,486</b>	<b>14,630</b>	<b>61,019</b>

**Original Monthly Projected Expenditure by  
Vote 2014/15**

Vote	Oct-14			Nov-14			Dec-14		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	854		-	914		-	996		-
Financial Services	4,508		7,290	4,196		83,198	6,116		6,177
Corporate Services	6,530		-	5,406		-	6,355		-
Planning and Economic Development	1,418	472	18	1,328	1,028	2,900	2,452	1,779	15
Community Services	14,100		4,450	12,518		8,581	13,206		7,107
Engineering Services	9,637	795	141	10,825	6,095	34,821	12,804	7,018	82
Electrical Engineering	28,655	2,805	29,623	29,044	820	33,181	28,777	5,500	23,262
GTEDA									
<b>Total By Vote</b>	<b>65,703</b>	<b>4,071</b>	<b>41,523</b>	<b>64,232</b>	<b>7,942</b>	<b>162,681</b>	<b>70,706</b>	<b>14,297</b>	<b>36,643</b>

**Adjusted Monthly Projected Expenditure  
by Vote 2014/15**

Vote	Oct-14			Actual Nov-14			Actual Dec-14		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	935			805			745		
Financial Services	3,950		8,313	5,122	1	10,262	5,751		70,820
Corporate Services	5,120	3	-	5,347	31	74	7,137	4	-
Planning and Economic Development	2,124		14	2,568		8,653	1,702		8
Community Services	11,196		6,380	13,369		7,608	15,677		5,323
Engineering Services	5,103	1,803	138	4,376	12,713	173	4,138	11,251	29,369
Electrical Engineering	23,521	2,429	133,174	44,440	817	(70,864)	26,283	57	38,660
GTEDA									
<b>Total By Vote</b>	<b>51,948</b>	<b>4,234</b>	<b>148,019</b>	<b>76,027</b>	<b>13,562</b>	<b>(44,095)</b>	<b>61,434</b>	<b>11,312</b>	<b>144,180</b>

**Monthly Actual Expenditure by Vote  
2014/15**

Vote	Oct-14			Actual Nov-14			Actual Dec-14		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	935			805			745		
Financial Services	3,950		8,313	5,122	1	10,262	5,751		70,820
Corporate Services	5,120	3	-	5,347	31	74	7,137	4	-
Planning and Economic Development	2,124		14	2,568		8,653	1,702		8
Community Services	11,196		6,380	13,369		7,608	15,677		5,323
Engineering Services	5,103	1,803	138	4,376	12,713	173	4,138	11,251	29,369
Electrical Engineering	23,521	2,429	133,174	44,440	817	(70,864)	26,283	57	38,660
GTEDA									
<b>Total By Vote</b>	<b>51,948</b>	<b>4,234</b>	<b>148,019</b>	<b>76,027</b>	<b>13,562</b>	<b>(44,095)</b>	<b>61,434</b>	<b>11,312</b>	<b>144,180</b>



**Original Monthly Projected Expenditure by  
Vote 2014/15**

Vote	Jan-15			Feb-15			Mar-15		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	1,159		–	849		–	1,116		–
Financial Services	4,097		7,900	4,676		7,185	5,082		63,566
Corporate Services	10,875		–	5,224		–	5,659		–
Planning and Economic Development	1,355	222	2	1,369	176	7,737	3,517	–	7,095
Community Services	12,750		8,315	12,271		7,227	11,913		16,078
Engineering Services	9,953	3,839	79	10,908	8,649	121	10,511	13,309	22,000
Electrical Engineering	19,945	4,000	31,631	31,951	6,831	27,666	25,142	2,500	30,049
GTEDA									
<b>Total By Vote</b>	<b>60,134</b>	<b>8,061</b>	<b>47,926</b>	<b>67,247</b>	<b>15,655</b>	<b>49,936</b>	<b>62,940</b>	<b>15,809</b>	<b>138,788</b>

**Adjusted Monthly Projected Expenditure  
by Vote 2014/15**

Vote	Projected								
	Jan-15			Feb-15			Mar-15		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	701		–	849		–	1,116		–
Financial Services	5,120		9,571	4,676		7,185	5,082		77,106
Corporate Services	5,532		(374)	5,224		–	5,659		–
Planning and Economic Development	1,050	3	13	1,369	176	2	3,517	–	5
Community Services	12,462	6	7,299	12,271		7,228	11,913		16,078
Engineering Services	4,820	1,394	135	10,908	8,649	121	10,511	13,309	32,353
Electrical Engineering	21,995	832	30,314	31,951	6,831	27,266	25,142	2,500	29,716
GTEDA									
<b>Total By Vote</b>	<b>51,679</b>	<b>2,234</b>	<b>46,957</b>	<b>67,247</b>	<b>15,655</b>	<b>41,802</b>	<b>62,940</b>	<b>15,809</b>	<b>155,258</b>

**Monthly Actual Expenditure by Vote  
2014/15**

Vote	Actual								
	Jan-15			Feb-15			Mar-15		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	701			1,148			745		
Financial Services	5,120		9,571	3,724		9,079	6,195		13,177
Corporate Services	5,532		(374)	5,295		(74)	8,117		110
Planning and Economic Development	1,050	3	13	1,714		14	1,415		33
Community Services	12,462	6	7,299	13,218		8,098	11,531		71,003
Engineering Services	4,820	1,394	135	3,274	8,288	119	6,997	16,932	56,415
Electrical Engineering	21,995	832	30,314	26,381	483	29,318	21,373	385	32,164
GTEDA									
<b>Total By Vote</b>	<b>51,679</b>	<b>2,234</b>	<b>46,957</b>	<b>54,754</b>	<b>8,771</b>	<b>46,554</b>	<b>56,374</b>	<b>17,317</b>	<b>172,903</b>

**Original Monthly Projected Expenditure by  
Vote 2014/15**

Vote	Apr-15			May-15			Jun-15			Total		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	954		-	923		-	1,815	450	-	12,532	450	-
Financial Services	5,764		7,965	4,079		7,282	19,204	300	11,209	71,209	300	318,879
Corporate Services	6,370		-	5,252		-	9,134	800	1	78,900	800	1
Planning and Economic Development	1,395	201	7	1,594	160	1	1,965	22,194	420	21,149	26,751	22,465
Community Services	14,336		4,411	12,167		5,113	21,255	2,325	5,792	160,367	2,325	81,199
Engineering Services	7,801	12,789	76	11,283	13,297	76	9,056	29,172	232	125,789	104,832	88,294
Electrical Engineering	29,604	1,000	30,588	26,278		31,317	67,342	10,526	47,552	374,594	35,446	415,774
GTEDA							6,475	25	6,500	6,475	25	6,500
<b>Total By Vote</b>	<b>66,223</b>	<b>13,990</b>	<b>43,047</b>	<b>61,576</b>	<b>13,457</b>	<b>43,789</b>	<b>136,246</b>	<b>65,793</b>	<b>71,706</b>	<b>851,014</b>	<b>170,929</b>	<b>933,112</b>

**Adjusted Monthly Projected Expenditure  
by Vote 2014/15**

Vote	Projected									Projected		
	Apr-15			May-15			Jun-15			Total		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	954		-	923		-	1,815	183		11,803	183	-
Financial Services	5,764		7,965	4,079		7,282	19,204	31	41,118	73,283	33	361,379
Corporate Services	6,370		-	5,252		-	9,069	1,142	(66)	77,076	1,180	8
Planning and Economic Development	1,395	201	7	1,594	160	1	1,875		16,871	24,423	3,887	38,911
Community Services	14,336		4,411	12,167		5,113	21,185	1,721	5,792	162,801	1,728	84,550
Engineering Services	7,801	12,789	76	11,283	13,297	76	61,034	41,712	19,451	133,221	134,040	107,867
Electrical Engineering	29,604	1,000	30,442	26,278		31,140	80,952	12,491	53,366	375,162	30,388	414,656
GTEDA							5,021	25	5,608	6,475	25	6,500
<b>Total By Vote</b>	<b>66,223</b>	<b>13,990</b>	<b>42,900</b>	<b>61,576</b>	<b>13,457</b>	<b>43,612</b>	<b>200,155</b>	<b>57,305</b>	<b>142,140</b>	<b>864,244</b>	<b>171,466</b>	<b>1,013,873</b>

**Monthly Actual Expenditure by Vote  
2014/15**

Vote	Actual									Actual		
	Apr-15			May-15			Jun-15			Total to date		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	736			661			731			10,166	-	-
Financial Services	3,194		70,894	4,577		12,629	23,010		25,586	75,178	3	352,089
Corporate Services	6,048	638	37	7,261		(147)	30,414	3	20	102,638	679	20
Planning and Economic Development	2,219		5	1,511		16	2,808		(13,930)	24,342	3,351	8,164
Community Services	13,484		(57,081)	14,347	13	3,982	(1,969)	32	(21,262)	141,540	52	50,668
Engineering Services	3,184	10,457	268	2,696	9,098	120	80,636	16,321	(31,649)	128,473	105,380	81,061
Electrical Engineering	29,011	920	30,162	24,020	55	27,520	96,845	7,239	33,568	378,865	16,648	395,460
GTEDA										1,454	-	892
<b>Total By Vote</b>	<b>57,877</b>	<b>12,015</b>	<b>44,284</b>	<b>55,074</b>	<b>9,166</b>	<b>44,120</b>	<b>232,475</b>	<b>23,595</b>	<b>(7,667)</b>	<b>862,656</b>	<b>126,112</b>	<b>888,354</b>

**Original Quarterly Summary of  
Projected Revenue and Expenditure  
by Vote (2014/15)**

Vote	Quarter ending 30 September 2014			Quarter ending 31 December 2014		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	2,950	–	–	2,765	–	–
Financial Services	13,487	–	117,108	14,821	–	96,665
Corporate Services	18,096	–	–	18,291	–	–
Planning and Economic Development	4,757	519	4,269	5,198	3,279	2,934
Community Services	35,851	–	14,124	39,825	–	20,139
Engineering Services	33,011	9,870	30,666	33,267	13,907	35,044
Electrical Engineering	87,856	1,465	130,905	86,475	9,124	86,066
GTEDA						
<b>Total By Vote</b>	<b>196,008</b>	<b>11,854</b>	<b>297,072</b>	<b>200,640</b>	<b>26,310</b>	<b>240,848</b>

**Adjusted Quarterly Summary of  
Projected Revenue and Expenditure  
by Vote (2014/15)**

Vote	Actual Quarter ending 30 September 2014			Quarter ending 31 December 2014		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	2,959	–	–	2,485	–	–
Financial Services	6,256	–	–	6,015	–	–
Corporate Services	14,536	2	121,758	14,823	1	89,395
Planning and Economic Development	16,111	0	375	11,589	38	74
Community Services	7,231	3,348	13,337	6,393	–	8,675
Engineering Services	38,225	1	19,317	40,243	–	19,312
Electrical Engineering	13,246	17,123	25,975	13,618	25,767	29,679
GTEDA	64,996	3,432	111,444	94,244	3,302	100,970
<b>Total By Vote</b>	<b>163,561</b>	<b>23,907</b>	<b>292,207</b>	<b>189,409</b>	<b>29,108</b>	<b>248,104</b>

**Quarterly Summary of Actual  
Revenue and Expenditure by Vote  
(2014/15)**

Vote	Quarter ending 30 September 2014			Quarter ending 31 December 2014		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	2,959	–	–	2,485	–	–
Executive and Council	6,256	–	–	6,015	–	–
Financial Services	14,536	2	121,758	14,823	1	89,395
Corporate Services	16,111	0	375	11,589	38	74
Planning and Economic Development	7,231	3,348	13,337	6,393	–	8,675
Community Services	38,225	1	19,317	40,243	–	19,312
Engineering Services	13,246	17,123	25,975	13,618	25,767	29,679
Electrical Engineering	64,996	3,432	111,444	94,244	3,302	100,970
<b>Total By Vote</b>	<b>163,561</b>	<b>23,907</b>	<b>292,207</b>	<b>189,409</b>	<b>29,108</b>	<b>248,104</b>

**Original Quarterly Summary of  
Projected Revenue and Expenditure  
by Vote (2014/15)**

Vote	Quarter ending 31 March 2015			Quarter ending 30 June 2015			Total		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	3,125	–	–	3,692	450	–	12,532	450	–
Financial Services	13,855	–	78,651	29,047	300	26,456	71,209	300	318,879
Corporate Services	21,757	–	–	20,756	800	1	78,900	800	1
Planning and Economic Development	6,240	398	14,834	4,954	22,556	428	21,149	26,751	22,465
Community Services	36,933	–	31,620	47,758	2,325	15,316	160,367	2,325	81,199
Engineering Services	31,372	25,796	22,200	28,139	55,258	384	125,789	104,832	88,294
Electrical Engineering	77,039	13,331	89,345	123,224	11,526	109,457	374,594	35,446	415,774
GTEDA	–	–	–	6,475	25	6,500	6,475	25	6,500
<b>Total By Vote</b>	<b>190,322</b>	<b>39,525</b>	<b>236,650</b>	<b>257,570</b>	<b>93,215</b>	<b>152,043</b>	<b>851,014</b>	<b>170,929</b>	<b>933,112</b>

**Adjusted Quarterly Summary of  
Projected Revenue and Expenditure  
by Vote (2014/15)**

Vote	Quarter ending 31 March 2015			Adjusted Projection Quarter ending 30 June 2015			Total		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	2,666	–	–	3,692	183	–	11,803	183	–
Financial Services	14,878	–	93,862	29,047	31	56,365	56,196	31	150,227
Corporate Services	16,414	–	(374)	20,690	1,142	(66)	66,463	1,145	210,713
Planning and Economic Development	5,935	178	20	4,863	361	16,879	38,498	578	17,347
Community Services	36,645	6	30,605	47,689	1,721	15,316	97,959	5,075	67,934
Engineering Services	26,240	23,352	32,610	80,117	67,798	19,603	184,824	91,151	90,842
Electrical Engineering	79,088	10,163	87,295	136,834	13,491	114,947	242,787	66,544	257,897
GTEDA	–	–	–	5,021	25	5,608	164,260	6,759	218,022
<b>Total By Vote</b>	<b>181,866</b>	<b>33,698</b>	<b>244,018</b>	<b>322,933</b>	<b>84,728</b>	<b>223,045</b>	<b>862,789</b>	<b>171,466</b>	<b>1,012,981</b>

**Quarterly Summary of Actual  
Revenue and Expenditure by Vote  
(2014/15)**

Vote	Quarter ending 31 March 2015			Quarter ending 30 June 2015			Total		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	2,593	–	–	2,129	–	–	10,166	–	–
Executive and Council	15,039	–	31,827	30,780	–	109,109	58,090	–	140,937
Financial Services	18,943	–	(339)	43,723	641	(90)	92,025	643	210,724
Corporate Services	4,179	3	60	6,538	–	(13,908)	38,417	41	(13,400)
Planning and Economic Development	37,210	6	86,400	25,863	45	(74,361)	76,698	3,398	34,051
Community Services	15,092	26,614	56,669	86,516	35,875	(31,262)	180,076	62,491	64,036
Engineering Services	69,749	1,700	91,796	149,876	8,215	91,250	246,490	52,805	238,701
Electrical Engineering	–	–	–	–	–	–	159,239	6,734	212,414
<b>Total By Vote</b>	<b>162,806</b>	<b>28,322</b>	<b>266,414</b>	<b>266,414</b>	<b>266,414</b>	<b>266,414</b>	<b>861,201</b>	<b>126,112</b>	<b>887,462</b>

**Adjusted CAPITAL WORKS PLAN 2014/15 - 2016/17**

Ward	Capital Item	Start Date	End Date	Total Budget 2014/15	Actual Expenditure 2014/15						Projected Expenditure						Source of Funding	14/15 IDP Project Number	Reason for adjustment	
					Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15				
<b>Office of the Municipal Manager</b>																				
Civic Centre	Purchase office furniture and Equipment for the MM's department	01/07/2014	30/06/2016	R 33,333	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 33,333	Own	MM149	Budget reduced with adjustment
<b>Office of the Chief Financial Officer</b>																				
Civic Centre	Purchase office furniture and Equipment for the CFO's office	01/07/2014	30/06/2016	R 33,333	R 1,750.00	R 0	R 0	R 0	R 929	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 33,333	Own	CFO150	Budget reduced with adjustment
<b>Corporate Services Department</b>																				
Civic Centre	Fireproofing (Environmental monitoring system)	01/07/2014	30/06/2015	R 500,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 500,000	Own	CORP148	No adjustment
Civic Centre	Purchase office furniture, equipment and books for the Corporate Services department	01/07/2014	30/06/2016	R 200,000	R -35.00	R 0	R 0	R 2,998	R 31,448	R 3,759	R 0	R 0	R 0	R 0	R 0	R 0	R 161,000	Own	CORP152	Budget reduced with R100 000 during adjustment
<b>Community Services Department</b>																				
All wards	Bulk Container at Tzaneen Sanlam Taxi rank	01/07/2014	30/06/2015	R 75,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 75,000	Own	CSD142	No adjustment
15,16 + 23	Bulk-recycling bins	01/07/2014	30/06/2015	R 160,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 160,000	Own	CSD141	Budget reduced with adjustment
All wards	Kerbside Removals: Purchasing Bulk-bins	01/07/2014	30/06/2015	R 50,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 50,000	Own	CSD136	No adjustment
15	Purchase 1 x High Pressure Cleaner	01/07/2014	30/06/2015	R 10,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 10,000	Own	CSD138	No adjustment
15	Purchase of 1 x Log-splitter	01/07/2014	30/06/2015	R 150,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 150,000	Own	CSD140	Budget reduced with adjustment
15	Purchase of 2 x Chain- saws	01/07/2014	30/06/2015	R 10,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 10,000	Own	CSD139	No adjustment
15,16,23,25, 27	Purchase furniture and Library equipment	01/07/2014	30/06/2016	R 33,333	R 1,443	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 31,500	Own	CSD153	Budget reduced with adjustment
<b>Electrical Engineering Department</b>																				
All	Installation of new streetlights (12)	01/07/2014	30/06/2018	R 150,000	R 0	R 0	R 0	R 0	R 0	R 0	R 150,000	R 0	R 0	R 0	R 0	R 0	R 0	Own	EED42	No adjustment

**Adjusted CAPITAL WORKS PLAN 2014/15 - 2016/17**

Ward	Capital Item	Start Date	End Date	Total Budget 2014/15	Actual Expenditure 2014/15						Projected Expenditure						Source of Funding	14/15 IDP Project Number	Reason for adjustment
					Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15			
14/15	11kv Cable from Church substation via old SAR to Power station	01/07/2013	30/06/2014	R 3,000,000	R 0	R 0	R 0	R 0	R 0	R 0	R 500,000	R 500,000	R 500,000	R 500,000	R 500,000	R 500,000	Own	EED95	Budget of R5 Mil re-allocated to 15/16
ALL	Energy efficiency and demand	01/07/2014	30/06/2016	R 6,164,740	R 0	R 1,943,872	R 970,723	R 2,352,061	R 620,003	R 0	R 0	R 277,723	R 0	R 0	R 0	R 0	DoE	EED88	Mult year project rolled-over
All	Substation tripping batteries	01/07/2014	30/06/2017	R 180,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 180,000	R 0	R 0	Own	EED98	Budget reduced by R20 000
Civic Centre	Replacement of airconditioners in Municipal Buildings	01/07/2014	30/06/2017	R 150,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 50,000	R 100,000	R 0	R 0	Own	EED100	Roll over from 2013/2014 was increased with R100,000??
14, 15	Miniature substations (NERSA Audit)	01/07/2014	30/06/2017	R 900,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 900,000	R 0	R 0	Own	EED97	Budget reduced with R100 000 during adjustment
ALL	Provision of Capital Tools (Urban)	01/07/2014	30/06/2015	R 50,000	R 0	R 1,691.00	R 0	R 13,868	R 3,802	R 0	R 5,000	R 5,000	R 15,000	R 640	R 0	R 5,000	Own	EED100	Budget reduced with R100 000 during adjustment
23	Rebuilding of Lines-Eureka - De neck (6 km)	01/07/2014	30/06/2015	R 630,000	R 0	R 0	R 0	R 0	R 0	R 0	R -	R 100,000	R 100,000	R 100,000	R 130,000	R 200,000	Own	EED90	Kilometers adjusted from 9 to 6km, budget reduced with R70000
13	Rebuilding of Lines-Mapietskop - Mtzelaar (6km)	01/07/2014	30/06/2015	R 630,000	R 0	R 0	R 0	R 0	R 0	R 0	R -	R 100,000	R 100,000	R 100,000	R 130,000	R 200,000	Own	EED91	Kilometers adjusted from 7 to 6km, budget reduced with R70000
14	Rebuilding of Lines-Politsi valley - Dap Naude (5 km)	01/07/2014	30/06/2015	R 900,000	R 0	R 0	R 0	R 0	R 0	R 0	R -	R 100,000	R 200,000	R 200,000	R 200,000	R 200,000	Own	EED92	Kilometers adjusted from 15 to 5km, budget reduced with R100 000
15	Renewal, Repairs and Maintenance on pre-paid meters (Tzaneen, Letsitele & Politsi)	01/07/2014	30/06/2019	R 556,460	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 100,000	R 50,000	R 105,000	R 51,400	R 250,000	Own	EED89	Funds to used on data concentrators until sufficient staff is available to install more meters

**Adjusted CAPITAL WORKS PLAN 2014/15 - 2016/17**

Ward	Capital Item	Start Date	End Date	Total Budget 2014/15	Actual Expenditure 2014/15						Projected Expenditure						Source of Funding	14/15 IDP Project Number	Reason for adjustment
					Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15			
ALL	Service Contribution	01/07/2014	30/06/2015	R 13,200,000	R 127,362	R 176,334	R 212,091	R 52,275	R 181,630	R 47,421	R 702,887	R 1,700,000	R 2,500,000	R 2,500,000	R 2,500,000	R 2,500,000	Own	ESD87	Reduced with R1.8m during adjustment
Civic Centre	Purchase office furniture and equipment for the Electrical Engineering Department	01/07/2014	30/06/2016	R 33,333	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own	EE 193	Budget reduced with adjustment
<b>Engineering Services Department</b>																			
All	Hawkers esplanades in rural areas	01/07/2014	30/06/2015	R 100,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 50,000	R 50,000	R -	R -	GTM	ESD135	No adjustment
8	Construction of a new community hall at Relela Cluster	01/07/2014	30/06/2016	R 2,334,504	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 2,334,504	R 0	MIG	ESD134	No adjustment
23	Public toilet-block at Letsitele Sanlam Taxi rank	01/07/2014	30/06/2015	R 80,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 80,000	Own	ESD73	Budget reduced with R20 000 during adjustment
15	Public toilet-block at Tzaneen Jhb Taxi Rank	01/07/2014	30/06/2015	R 130,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 130,000	Own	ESD74	Budget reduced with R20 000 during adjustment
15	Public toilet-block at Tzaneen Sanlam Taxi rank	01/07/2014	30/06/2015	R 130,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 130,000	Own	ESD72	Budget reduced with R20 000 during adjustment
16	Haenertsburg DoC entrance road	01/07/2014	30/06/2015	R 400,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 400,000	Own	ESD27	Budget reduced with R100 000 during adjustment
19	Nkowankowa DoC entrance road	01/07/2014	30/06/2015	R 400,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 400,000	Own	ESD28	Budget reduced with R100 000 during adjustment

**Adjusted CAPITAL WORKS PLAN 2014/15 - 2016/17**

Ward	Capital Item	Start Date	End Date	Total Budget 2014/15	Actual Expenditure 2014/15						Projected Expenditure						Source of Funding	14/15 IDP Project Number	Reason for adjustment
					Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15			
14	Agatha Cemetery low level bridge	01/07/2014	30/06/2016	R 100,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 100,000	GTM	ESD12	Budget reduced by R400 000 during adjustment. Implementation to take place during 15/16
32	Mokonyane low level bridge	01/07/2014	30/06/2016	R 400,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 400,000	Own Source	ESD14	Budget reduced with R100 000 during adjustment
7	Moruji to Matswi, Khesholwe Tar Road	01/07/2014	30/06/2016	R 14,571,797	R 0	R 0	R 0	R 0	R 0	R 0	R 2,000,000	R 2,000,000	R 2,500,000	R 3,000,000	R 2,500,000	R 2,500,000	MIG & GTM	ESD9	No adjustment
30	Pedestrian Bridge at Marumofase	01/07/2014	30/06/2015	R 6,120,155	R 0	R 0	R 0	R 0	R 0	R 0	R 1,500,000	R 1,000,000	R 1,000,000	R 1,000,000	R 1,120,155	R 500,000	GTM	ESD11	No adjustment
4	Rikhotso low level bridge	01/07/2014	30/06/2016	R 600,000	R 0	R 0	R 0	R 0	R 0	R 0	R 300,000	R 0	R 0	R 300,000	R 0	R 0	Own Source	ESD13	Budget reduced with R400 000 during adjustment
22,23,24	Rita, Khopo, Lefara, Zanghoma, Uhuru, Xipungu to Mariveni Tar Road	01/07/2014	30/06/2018	R 11,571,797	R 0	R 0	R 0	R 0	R 0	R 0	R 1,500,000	R 1,571,000	R 2,000,000	R 1,500,000	R 2,500,000	R 2,500,000	MIG & GTM	ESD7	Budget reduced from R14 571 797
7&11	Thapane to Moruji Tar	01/07/2014	30/06/2015	R 40,992,125	R 1,233,798	R 0	R 8,048,888	R 0	R 7,062,347	R 8,370,276	R -	R 1,600,000	R 2,800,000	R 3,300,000	R 3,500,000	R 5,000,000	GTM & MIG	ESD6	Roll-over amount of R6 941 096 included in budget
28.29	Tickyline, Myakayaka, Burgersdorp, Gavaza to Mafarana Tar Road	01/07/2014	30/06/2018	R 11,571,797	R 0	R 0	R 0	R 0	R 0	R 0	R 2,070,000	R -	R 2,000,000	R 2,500,000	R 2,500,000	R 2,500,000	MIG & GTM	ESD8	Budget reduced from R14 571 979



**Adjusted CAPITAL WORKS PLAN 2014/15 - 2016/17**

Ward	Capital Item	Start Date	End Date	Total Budget 2014/15	Actual Expenditure 2014/15						Projected Expenditure						Source of Funding	14/15 IDP Project Number	Reason for adjustment
					Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15			
14	Tzaneen swimming pool upgrade and refurbishment	01/07/2014	30/06/2015	R 13,299,485	R 0	R 0	R 365,025	R 636,610	R 524,639	R 1,693,937	R 0	R 1,750,000	R 2,100,000	R 1,700,000	R 2,500,000	R 2,030,000	MIG & GTM	ESD128	Budget adjusted to include Roll-over Amount of R5944425 and R3M of 14/15 budget transferred to Senakwe Tar Road
15	Replacement of roof in the civic centre in Tzaneen	01/07/2014	30/06/2015	R 500,000	R 0	R 0	R 0	R 0	R 0	R 143,147	R 0	R 0	R 0	R 0	R 106,853	R 250,000	Own	ESD75	No adjustment
31	Upgrading of Lenyenyene Stadium (phase 2)	01/07/2014	30/06/2015	R 10,675,030	R 0	R 0	R 0	R 1,062,210	R 482,586	R 269,774	R 0	R 0	R 2,200,000	R 1,500,030	R 2,500,000	R 2,500,000	MIG	ESD130	No adjustment
All	Purchase generators	01/07/2014	30/06/2015	R 60,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 60,000	Own	ESD36	No adjustment
All	Purchase Survey Equipment	01/07/2014	30/06/2015	R -	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own	ESD35	Funding removed during adjustment
All	Purchase welding machines	01/07/2014	30/06/2015	R 25,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 25,000	Own	ESD37	No adjustment
Civic Centre	Purchase office furniture and Equipment for the Engineering Services department	01/07/2014	30/06/2016	R 33,333	R 0	R 0	R 0	R 10,296	R 11,099	R 9,210	R 0	R 0	R 0	R 0	R 2,700	R 0	Own	ESD154	Budget reduced with adjustment
21&24	Sasekani to Nkowankowa	01/07/2012	30/06/2016	R 24,000,000	R 0	R 0	R 0	R 18,800	R 0	R 0	R 3,500,000	R 4,190,500	R 4,800,000	R 3,500,000	R 3,500,000	R 4,500,000	MIG	ES17 (12/13)	R24000 000 additional MIG allocation included in adjustment

**Adjusted CAPITAL WORKS PLAN 2014/15 - 2016/17**

Ward	Capital Item	Start Date	End Date	Total Budget 2014/15	Actual Expenditure 2014/15						Projected Expenditure						Source of Funding	14/15 IDP Project Number	Reason for adjustment
					Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15			
25	Mafarana to Sedan Tar Road	01/07/2013	30/06/2016	R 6,154,051		R 654,019	R 3,393,936	R 0	R 124,070	R 584,458	R 1,400,000	R 0	R 0	R 0	R 0	R 0	Own Source	ES 10 (13/14)	Roll over from 2013/2014 included in adjustment budget
3	Ramotshinyadi to Mokgwathi Tar Road	01/07/2012	30/06/2016	R -	R 44,502	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own Source	ES 15 (12/13)	Roll-over amount from 13/14
15	Rehabilitation of Int Claude Wheatley	01/07/2013	30/06/2016	R 1,900,000	R 0	R 0	R 761,448	R 0	R 0	R 0	R 0	R 0	R 498,500	R 0	R 290,000	R 350,000	Own Source	Not available	Project rolled over from 13/14
1	Senakwe to Morapalala Tar road	01/07/2013	30/06/2016	R 9,000,000	R 0	R 1,617,909	R 0	R 0	R 4,395,814	R 0	R 0	R 0	R 0	R 0	R 0	R 2,979,000	Own Source	ES 8 (13/14)	Project rolled over from 13/14
14	Construction of Politsi Road (Bridge)	01/07/2011	30/06/2016	R -	R 0	R 0	R 0	R 85,119	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own Source	063 (11/12)	Roll-over amount from 13/14
9	Mopye Low Level Bridge	01/07/2011	30/06/2016	R 461,017	R 0	R 125,789	R 542,000	R 0	R 123,722	R 189,754	R 0	R 0	R 0	R 0	R 0	R 0	Own Source	*063 (11/12)	Project rolled over from 13/14
6	Runnymede Sports Complex	01/03/2015	30/06/2016	R 3,231,900	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 216,537	R 753,033	R 969,570	R 1,292,760	MIG	ESD 133 (15/16)	Projects brought forward
26	Upgrading of Julesburg Sports Ground	01/03/2015	30/06/2019	R 1,203,582	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 200,000	R 501,791	R 501,791	MIG	ESD 132 (18/19)	Projects brought forward
28	Upgrading Burgersdorp Sports Ground	01/03/2015	30/06/2017	R 1,203,582	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 200,000	R 501,791	R 501,791	MIG	ESD 131 (16/17)	Projects brought forward
19	Upgrading of Nkwanakowa Stadium	01/03/2015	30/06/2018	R 1,054,108	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 180,000	R 437,054	R 437,054	MIG	ESD 129 (17/18)	Projects brought forward
<b>Planning and Economic Development</b>																			
Civic Centre	Purchase office furniture and Equipment for the PED department	01/07/2014	30/06/2016	R 33,333	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 33,333	Own	PED151	Budget reduced with adjustment
14	Acquisition of land at Politsi (residential)	01/07/2014	30/06/2016	R 3,000,000	R 3,348,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own Source	PED1	No adjustment
17	Transfer of state land to GTM (Regional Cemetery) HASIVONA 561LT	01/07/2014	30/06/2016	R 250,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 250,000	Own Source	PED 4	Budget adjusted from R350 000 to R250 000
<b>Total</b>				<b>R 193,386,128</b>	<b>R 4,756,820</b>	<b>R 4,519,614</b>	<b>R 14,294,111</b>	<b>R 4,234,237</b>	<b>R 13,562,089</b>	<b>R 11,311,736</b>	<b>R 13,627,887</b>	<b>R 14,994,223</b>	<b>R 23,680,037</b>	<b>R 24,368,703</b>	<b>R 29,275,818</b>	<b>R 35,419,895</b>			

**CAPITAL WORKS EXPENDITURE 2014/15**

Ward	Capital Item	Start Date	End Date	Total Budget 2014/15	Actual Expenditure 2014/15						Actual Expenditure 2014/15						Total Expenditure to date	Source of Funding	14/15 IDP Project Number
					Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15			
<b>Office of the Municipal Manager</b>																			
Civic Centre	Purchase office furniture and Equipment for the MM's department	01/07/2014	30/06/2016	R 33,333	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own	MM149 002-608-5023
<b>Office of the Chief Financial Officer</b>																			
Civic Centre	Purchase office furniture and Equipment for the CFO's office	01/07/2014	30/06/2016	R 33,333	R 1,750.00	R 0	R 0	R 0	R 929	R 0	R 0	R 0	R 0	R 0	R 0	R 3,400	R 6,079	Own	CFO150 032-608-5023
<b>Corporate Services Department</b>																			
Civic Centre	Fireproofing (Environmental monitoring system)	01/07/2014	30/06/2015	R 750,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 612,053	R 0	R -	R 612,053	R 0	Own	CORP148 056-608-5025	
Civic Centre	Purchase office furniture, equipment and books for the Corporate Services department	01/07/2014	30/06/2016	R 200,000	R 1,664.92	R 0	R 0	R 2,998	R 31,448	R 3,759	R 0	R 0	R 25,472	R 0	R 3,244	R 68,586	Own	CORP152 052-608-5023	
<b>Community Services Department</b>																			
All wards	Bulk Container at Tzaneen Sanlam Taxi rank	01/07/2014	30/06/2015	R 75,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own	CSD142
15,16 + 23	Bulk-recycling bins	01/07/2014	30/06/2015	R 160,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own	CSD141
All wards	Kerbside Removals: Purchasing Bulk-bins	01/07/2014	30/06/2015	R 50,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own	CSD136
15	Purchase 1 x High Pressure Cleaner	01/07/2014	30/06/2015	R 10,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 9,500	R 0	R 9,500	Own	CSD138	
15	Purchase of 1 x Log-splitter	01/07/2014	30/06/2015	R 150,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own	CSD140
15	Purchase of 2 x Chain- saws	01/07/2014	30/06/2015	R 10,000	R 0	R 0	R 0	R 0	R 0	R 5,701	R 0	R 0	R 0	R 0	R 0	R 5,701	Own	CSD139	
15,16,23,25,27	Purchase furniture and Library equipment	01/07/2014	30/06/2016	R 33,333	R 1,443	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 1,586	R 0	R 3,029	Own	CSD153	
<b>Electrical Engineering Department</b>																			
All	Installation of new streetlights (12)	01/07/2014	30/06/2018	R 150,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 132,618	R 44,282	R 176,901	Own	EED42	
14/15	11kv Cable from Church substation via old SAR to Power station	01/07/2013	30/06/2014	R 3,000,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own	EED95
ALL	Energy efficiency and demand	01/07/2014	30/06/2016	R 6,164,740	R 0	R 1,943,872	R 970,723	R 2,352,061	R 620,003	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 5,886,659	DoE	EED88

**CAPITAL WORKS EXPENDITURE 2014/15**

Ward	Capital Item	Start Date	End Date	Total Budget 2014/15	Actual Expenditure 2014/15						Actual Expenditure 2014/15						Total Expenditure to date	Source of Funding	14/15 IDP Project Number
					Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15			
All	Substation tripping batteries	01/07/2014	30/06/2017	R 180,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 84,760	R 0	R 0	R 9,853	R 94,613	Own	EED98
Civic Centre	Replacement of airconditioners in Municipal Buildings	01/07/2014	30/06/2017	R 150,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own	EED100
14,15	Miniature substations (NERSA Audit)	01/07/2014	30/06/2017	R 900,000	R 0	R 8,600	R 0	R 0	R 0	R 0	R 744,756	R 0	R 0	R 0	R 0	R 0	R 753,356	Own	EED97
ALL	Provision of Capital Tools (Urban)	01/07/2014	30/06/2015	R 50,000	R 0	R 1,691.00	R 0	R 13,868	R 3,802	R 0	R 43,601	R 8,634	R 6,910	R 914	R 0	R 0	R 79,420	Own	EED99
23	Rebuilding of Lines-Eureka - De neck (6 km)	01/07/2014	30/06/2015	R 630,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 695,274	R 695,274	Own	EED90
13	Rebuilding of Lines-Mapietstrop - Mtzelaar (6km)	01/07/2014	30/06/2015	R 630,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 680,539	R 0	R 0	R 680,539	Own	EED91
14	Rebuilding of Lines-Politsi valley - Dap Naude (5 km)	01/07/2014	30/06/2015	R 900,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 684,211	R 684,211	Own	EED92
15	Renewal, Repairs and Maintenance onpre-paid meters (Tzaneen, Letsitele & Politsi)	01/07/2014	30/06/2019	R 556,460	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 356,400	R 21,300	R 0	R 0	R 11,702	R 389,402	Own	EED89
ALL	Service Contribution	01/07/2014	30/06/2015	R 13,200,000	R 127,362	R 176,334	R 212,091	R 52,275	R 181,630	R 47,421	R 797,186	R 118,462	R 266,655	R 744,384	R 10,656	R 4,649,628	R 7,384,084	Own	EED87
13	Split meters (Mbekwana)	01/07/2013	30/06/2016	R 4,098,006	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 90,000	R 0	R 0	R 1,047,441	R 1,137,441	Own	Roll-over project from 13/14
Civic Centre	Purchase office furniture and equipment for the Electrical Engineering Department	01/07/2014	30/06/2016	R 33,333	R 0	R 0	R 0	R 10,296	R 11,099	R 9,210	R 0	R 0	R 0	R 0	R 0	R 0	R 30,605	Own	EE 193
<b>Engineering Services Department</b>																			
All	Hawkers esplanades in rural areas	01/07/2014	30/06/2015	R 100,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	GTM	ESD135
8	Construction of a new community hall at Relela Cluster	01/07/2014	30/06/2016	R 2,334,504	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 403,200	R 168,000	R 250,396	R 0	R 821,596	MIG	ESD134
23	Public toilet-block at Letsitele Sanlam Taxi rank	01/07/2014	30/06/2015	R 80,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own	ESD73

**CAPITAL WORKS EXPENDITURE 2014/15**

Ward	Capital Item	Start Date	End Date	Total Budget 2014/15	Actual Expenditure 2014/15						Actual Expenditure 2014/15						Total Expenditure to date	Source of Funding	14/15 IDP Project Number	
					Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15				
15	Public toilet-block at Tzaneen Jnb Taxi Rank	01/07/2014	30/06/2015	R 130,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 1,980	R 31,657	R 33,637	Own	ESD74
15	Public toilet-block at Tzaneen Sanlam Taxi rank	01/07/2014	30/06/2015	R 130,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own	ESD72
16	Haenertsburg DoC entrance road	01/07/2014	30/06/2015	R 400,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own	ESD27
19	Nkowanikwa DoC entrance road	01/07/2014	30/06/2015	R 400,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own	ESD28
14	Agatha Cemetery low level bridge	01/07/2014	30/06/2016	R 100,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	GTM	ESD12
32	Mokonyane low level bridge	01/07/2014	30/06/2016	R 400,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 46,847	R 0	R 0	R 0	R 0	R 46,847	Own Source	ESD14
7	Moruji to Malswi, Kheshokolwe Tar Road	01/07/2014	30/06/2016	R 14,571,797	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 2,642,161	R 2,495,505	R 0	R 0	R 5,137,666	MIG & GTM	ESD9	
30	Pedestrian Bridge at Marumofase	01/07/2014	30/06/2015	R 6,120,155	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	GTM	ESD11
4	Rikhotso low level bridge	01/07/2014	30/06/2016	R 600,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own Source	ESD13
22,23,24	Rila, Khopo, Lefara, Zanghoma, Uhuru, Xipungu to Mariveni Tar Road	01/07/2014	30/06/2018	R 11,571,797	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 1,638,178	R 822,721	R 719,845	R 0	R 3,180,744	MIG & GTM	ESD7	
7&11	Thapane to Moruji Tar	01/07/2014	30/06/2015	R 40,992,125	R 1,233,798	R 0	R 8,048,888	R 0	R 7,062,347	R 8,370,276	R 0	R 3,635,155	R 4,629,357	R 2,401,079	R 1,279,091	R 259,835	R 36,919,826	GTM & MIG	ESD6	
28,29	Ticklyline, Myakayaka, Burgersdorp, Gavaza to Mafarana Tar Road	01/07/2014	30/06/2018	R 11,571,797	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 3,411,762	R 0	R 3,173,219	R 0	R 6,584,981	MIG & GTM	ESD8	
14	Tzaneen swimming pool upgrade and refurbishment	01/07/2014	30/06/2015	R 13,299,485	R 0	R 0	R 365,025	R 636,610	R 524,639	R 1,693,937	R 0	R 567,692	R 1,156,332	R 1,447,308	R 1,858,806	R 3,636,396	R 11,886,745	MIG & GTM	ESD128	
15	Replacement of roof in the civic centre in Tzaneen	01/07/2014	30/06/2015	R 500,000	R 0	R 0	R 0	R 0	R 0	R 143,147	R 0	R 0	R 0	R 0	R 0	R 0	R 143,147	Own	ESD75	
31	Upgrading of Lenyenye Stadium (phase 2)	01/07/2014	30/06/2015	R 10,675,030	R 0	R 0	R 0	R 1,062,210	R 482,586	R 269,774	R 0	R 1,112,152	R 671,217	R 512,866	R 0	R 2,400,535	R 6,511,340	MIG	ESD130	
All	Purchase generators	01/07/2014	30/06/2015	R 60,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own	ESD36

**CAPITAL WORKS EXPENDITURE 2014/15**

Ward	Capital Item	Start Date	End Date	Total Budget 2014/15	Actual Expenditure 2014/15						Actual Expenditure 2014/15						Total Expenditure to date	Source of Funding	14/15 IDP Project Number	
					Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15				
All	Purchase welding machines	01/07/2014	30/06/2015	R 25,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own	ESD37
Civic Centre	Purchase office furniture and Equipment for the Engineering Services department	01/07/2014	30/06/2016	R 33,333	R 0	R 0	R 0	R 10,296	R 11,099	R 9,210	R 0	R 0	R 0	R 0	R 0	R 7,389	R 37,994	R 37,994	Own	ESD154
21&24	Sasekani to Nkowanokwa	01/07/2012	30/06/2016	R 24,000,000	R 0	R 0	R 0	R 0	R 0	R 0	R 839,980	R 0	R 0	R 0	R 761,578	R 7,498,113	R 9,099,671	MIG	ES17 (12/13)	
25	Mafarana to Sedan Tar Road	01/07/2013	30/06/2016	R 6,154,051		R 654,019	R 3,393,936	R 0	R 124,070	R 584,458	R 342,609	R 778,469	R 0	R 0	R -124,070	R 0	R 5,753,491	Own Source	ES 10 (13/14)	
3	Ramotshinyadi to Mokgwathi Tar Road	01/07/2012	30/06/2016	R -	R 44,502	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 44,502	Own Source	ES 15 (12/13)	
15	Rehabilitation of Int Claude Wheatley	01/07/2013	30/06/2016	R 1,900,000	R 0	R 0	R 761,448	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 958,138	R 1,719,586	Own Source	Not available	
1	Senakwe to Morapalala Tar road	01/07/2013	30/06/2016	R 9,000,000	R 0	R 1,617,909	R 0	R 0	R 4,395,814	R 0	R 0	R 2,194,244	R 0	R 2,609,613	R 0	R 0	R 10,817,580	Own Source	ES 8 (13/14)	
14	Construction of Politsi Road (Bridge)	01/07/2011	30/06/2016	R -	R 0	R 0	R 0	R 85,119	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 85,119	Own Source	063 (11/12)	
9	Mopye Low Level Bridge	01/07/2011	30/06/2016	R 461,017	R 0	R 125,789	R 335,941	R 0	R 123,722	R 0	R 211,507	R 0	R 0	R 0	R 0	R 0	R 796,959	Own Source	063 (11/12)	
6	Runnymede Sports Complex	01/03/2015	30/06/2016	R -	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 1,134,000	R 0	R 865,157	R 525,216	R 2,524,373	R 2,524,373	MIG	ESD 133 (15/16)	
26	Upgrading of Julesburg Sports Ground	01/03/2015	30/06/2019	R -	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 422,319	R 0	R 0	R 350,811	R 773,130	R 773,130	MIG	ESD 132 (18/19)	
28	Upgrading Burgersdorp Sports Ground	01/03/2015	30/06/2017	R -	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 420,860	R 0	R 0	R 342,207	R 763,067	R 763,067	MIG	ESD 131 (16/17)	
19	Upgrading of Nkowanokwa Stadium	01/03/2015	30/06/2018	R -	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 356,160	R 0	R 0	R 173,665	R 529,825	R 529,825	MIG	ESD 129 (17/18)	
Civic Centre	Speakers vehicle	01/07/2014	30/08/2015	R 420,072	R 0	R 420,072	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 420,072	Own	CORP 72 (13/14)	
<b>Planning and Economic Development</b>																				
Civic Centre	Purchase office furniture and Equipment for the PED department	01/07/2014	30/06/2016	R 33,333	R 0	R 0	R 0	R 0	R 0	R 0	R 2,646	R 0	R 0	R 0	R 0	R 0	R 2,646	R 2,646	Own	PED151
14	Acquisition of land at Politsi (residential)	01/07/2014	30/06/2016	R 3,000,000	R 3,348,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 3,348,000	R 3,348,000	Own Source	PED1
17	Transfer of state land to GTM (Regional Cemetery) HASIVONA 561LT	01/07/2014	30/06/2016	R 250,000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	Own Source	PED 4
<b>Total</b>				<b>191,461,033.90</b>	<b>R 4,758,520</b>	<b>R 4,948,286</b>	<b>R 14,088,052</b>	<b>R 4,225,733</b>	<b>R 13,573,188</b>	<b>R 11,131,192</b>	<b>R 2,987,986</b>	<b>R 8,771,208</b>	<b>R 17,402,018</b>	<b>R 12,520,454</b>	<b>R 8,940,362</b>	<b>R 23,332,997</b>	<b>126,679,995.63</b>			

## Summary of Financial Performance 2014/15

2014/15 FY		30 Sept '14		30 Dec '14		14/15 FY	30 Mar '15		30 Jun '15	
Revenue	Budget	Year to date receipt	% Receipt	Year to date receipt	% Receipt	Adjustment Budget	Year to date receipt	% Receipt	Year to date receipt	% Receipt
Grants & Subsidies	364,845,000	136,839,732	38%	240,313,367	65.87%	360,845,000	368,960,367	102.25%	379,344,694	105.13%
Rates & Taxes (billing)	497,676,643	14,692,389	19%	271,550,057	54.57%	497,676,643	433,395,785	87.08%	542,370,246	108.98%
Rates & Taxes (collection rate)	94%	91%	91%	85%	85%	90%	91%	91.00%	92%	
Debtors age analysis	249,008,997	349,580,250		365,966,358		377,491,610	370,017,629		367,315,385	
Bank Balance	22,332,967	15,043,421		6,904,970		518,665	23,199,184		27,977,498	

2014/15 FY		30 Sept '14		30 Dec '14		14/15 FY	30 Mar '15		30 Jun '15	
Expenditure	Budget	Year to date exp	% Spent	Year to date exp	% Spent	Adjustment Budget	Year to date exp	% Spent	Year to date exp	% Spent
Salaries & Allowances	251,231,012	58,816,876	23%	114,626,598	45.63%	251,231,012	171,104,338	68.11%	244,948,968	97.50%
Remuneration of Councillors	21,028,678	4,994,532	24%	9,634,967	45.82%	21,028,678	14,420,718	68.58%	20,078,193	95.48%
Repairs & Maintenance	125,368,193	10,184,085	8%	19,743,612	15.75%	133,288,166	32,227,033	24.18%	32,133,079	24.11%
Bulk Purchases	268,820,574	52,455,408	20%	128,841,545	47.93%	268,820,574	181,730,436	67.60%	267,856,116	99.64%
Contracted Services	39,382,693	10,113,194	26%	20,588,568	52.28%	38,493,064	28,147,449	73.12%	39,993,885	103.90%
Other Expenditure	145,183,199	28,406,498	20%	59,534,497	41.01%	150,061,951	88,145,737	58.74%	256,190,521	170.72%
Operating Expenditure	851,014,349	164,970,594	19%	352,969,788	41.48%	862,923,445	515,775,711	59.77%	861,200,762	99.80%
Capital Expenditure	170,928,970	23,906,485	14%	53,014,545	31.02%	232,763,022	81,336,977	34.94%	126,112,317	54.18%

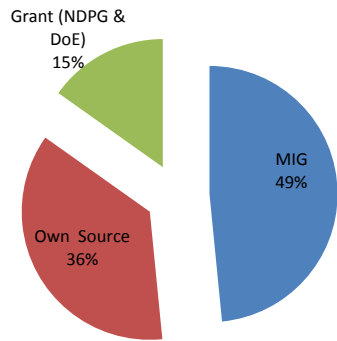
\* Year to date expenditure for 1st & 2nd Qtr includes expenditure on Roll-over

2014/15 FY		30 Sept '14		30 Dec '14		14/15 FY	30 Mar '15		30 Jun '15	
Conditional Grants	Budget	Year to date exp	% Spent	Year to date exp	% Spent	Adjustment Budget	Year to date exp	% Spent	Year to date exp	% Spent
FMG	1,600,000	182,938	11%	772,983	48.31%	1,600,000	1,200,727	75.05%	1,600,000	100.00%
INEP	6,000,000	962,667	16%	4,433,303	73.89%	6,000,000	5,502,507	91.71%	6,000,000	100.00%
EEDG	4,000,000	2,914,595	73%	5,886,659	147.17%	6,164,740	5,886,659	95.49%	5,886,659	95.49%
NDPG	21,951,000	2,591,644	12%	5,211,096	23.74%	38,401,694	5,486,717	14.29%	8,013,015	20.87%
MSIG	934,000	531,426	57%	531,426	56.90%	934,000	531,426	56.90%	692,071	74.10%
MIG	87,083,000	9,692,212	11%	25,330,436	29.09%	129,016,535	41,174,110	31.91%	86,575,646	67.10%
EPWP	2,060,000	363,468	18%	1,442,071	70.00%	2,060,000	1,905,123	92.48%	2,034,221	98.75%

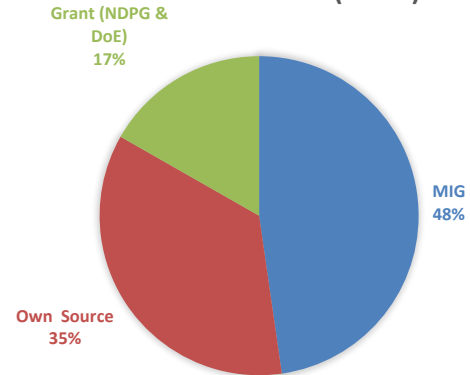
### 2014/15 Capital Funding by source

Funding Source	Budget (R '000)	% from source	Exp 30 Sept '14	% of total spent 1st Qtr	Exp 30 Dec '14	% of total spent 2nd Qtr	Adusted Budget (R'000)	Exp 30 Mar '15	% of total spent 3rd Qtr	Exp 30 Jun '15	% of total spent 4th Qtr
MIG	82,793	48.4%	9,647,711	11.65%	20,102	24%	111,083,000	41,174	37%	72,045,900	64.86
Own Source	62,185	36.4%	3,868,636	6.22%	636	1%	82,678,328	27,230	33%	47,843,824	57.87
Grant (NDPG & DoE)	25,951	15.2%	0	0.00%	2,856	11%	39,001,694	12,933	33%	5,886,659	15.09
<b>Total</b>	<b>R 170,928,970</b>	<b>100%</b>	<b>R 13,516,347</b>	<b>8%</b>	<b>23,594,000</b>	<b>14%</b>	<b>R 232,763,022</b>	<b>R 81,336,977</b>	<b>35%</b>	<b>125,776,383</b>	<b>54%</b>

**Capital Funding by Source (2014/15)**



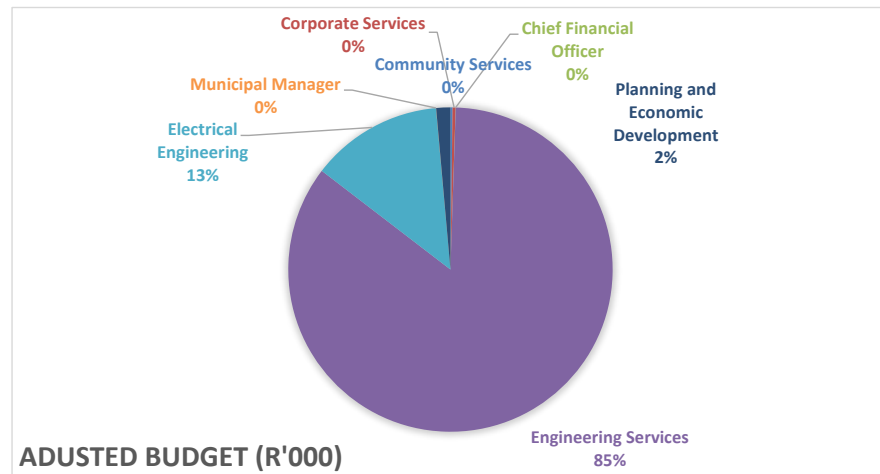
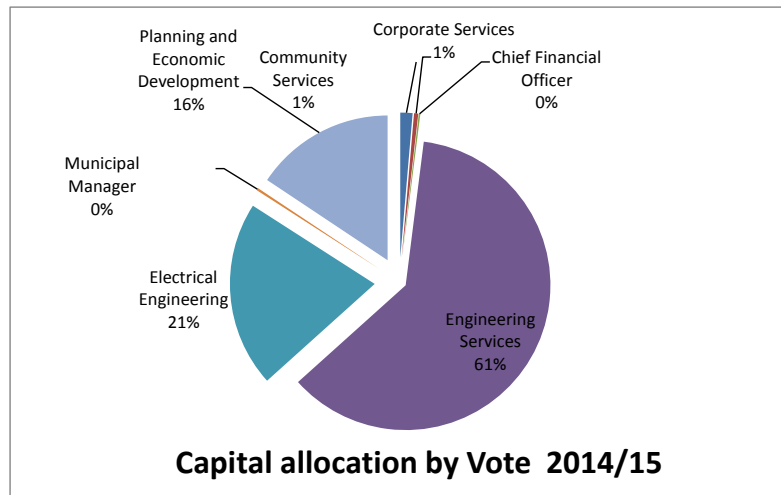
**ADUSTED BUDGET (R'000)**





### 2014/15 Capital Allocation by vote

Vote	Budget (R '000)	%	Exp 30 Sept '14	% of total spent 1st Qtr	Exp 30 Dec '14	% of total spent 2nd Qtr	Adusted Budget (R'000)	Exp 30 Mar '15	% of total spent 3rd Qtr	Exp 30 Jun '15	% of total spent 4th Qtr
Community Services	2,325	1.36%	1	0.00%	0	0%	488,333	7145	1%	18,230	4%
Corporate Services	800	0.47%	(0)		38	5%	700,000	38170	5%	680,639	97%
Chief Financial Officer	300	0.18%	2	0.00%	1	0%	33,333	2679	8%	6,079	18%
Engineering Services	104,832	61.34%	9,648	5.65%	20,276	19%	197,649,859	69,504,716	35%	104,631,897	53%
Electrical Engineering	35,446	20.74%	517	0.30%	3,271	9%	30,642,539	8433622	28%	17,992,505	59%
Municipal Manager	450	0.26%	-		0	0%	33,333	0	0%	0	0%
Planning and Economic Development	26,751	15.65%	3,348	1.96%	0	0%	3,283,333	3,350,646	102%	3,350,646	102%
<b>Total</b>	<b>R 170,903,970</b>	<b>100%</b>	<b>R 13,516,347</b>	<b>8%</b>	<b>23,586,325</b>	<b>14%</b>	<b>R 232,830,730</b>	<b>81,336,978</b>	<b>35%</b>	<b>126,679,996</b>	<b>54%</b>



### Key Performance Indicators (KPIs) - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 30 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts taken to improve performance	Means of verification
BSD	Enhance sustainable environmental management and social development	Disaster management	# of disaster awareness campaigns conducted (schools)	0	6	6	7	11	9	14	15	15	None	n/a	Programme & Awareness campaign Attendance register
BSD	Enhance sustainable environmental management and social development	Disaster management	Annual Disaster Management report submitted to MDM	8 Oct '13	10-Aug	3-Sep	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Delay in Council approval	Report to be finalised earlier during 15/16	Annual Report Acknowledgement of receipt from MDM
BSD	Enhance sustainable environmental management and social development	Disaster management	Annual Disaster Management report submitted to Council within legislated timeframes	6 Aug '13	31-Jul	28-Aug	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Scheduling of Council sitting was the delayed	Follow-ups made with Committee Clerks	Disaster Management Report Council Resolution
BSD	Enhance sustainable environmental management and social development	Disaster management	% disaster incidences responded to (relieved) within 72-hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	None	n/a	Relief reports
BSD	Enhance sustainable environmental management and social development	Disaster management	# of Event Disaster Risk and Contingency Plans developed for stakeholders	3	3	5	6	10	9	12	12	12	None	n/a	Event Disaster Risk and Contingency Plans
GG	Effective and Efficient administration	Council Support	# of GTM Council resolutions implemented vs # passed	100%	100%	17%	100%	33%	100%	98%	100%	100%	None	n/a	Council annual program Resolution register
GG	Effective and Efficient administration	Management and Administration	# Management meetings	7	3	4	6	10	9	16	12	21	None	n/a	Invitations Minutes & Attendance Registers
GG	Effective and Efficient administration	Performance monitoring and reporting	Mid-year performance report submitted to PT, COGHSTA, and AG by 25 Jan	24-Jan	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	25-Jan	23-Jan	Not applicable this quarter	Not applicable this quarter	None	n/a	Mid-year Performance Report Acknowledgement of Receipt
GG	Effective and Efficient administration	Performance monitoring and reporting	Draft Annual Report considered by Council by 31 Jan	31-Jan	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	31-Jan	29-Jan	Not applicable this quarter	Not applicable this quarter	None	n/a	Draft Annual Report Council Minutes

### Key Performance Indicators (KPIs) - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 30 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts taken to improve performance	Means of verification
GG	Effective and Efficient administration	Performance monitoring and reporting	<i>Draft Annual Report advertised for public comments by 5 Feb</i>	7-Feb	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	5-Feb	12-Feb	Not applicable this quarter	Not applicable this quarter	Website not functional, advertisement in the newspapers caused the delay	Website functionality has been restored	Newspaper Adverts Website printscreen
GG	Effective and Efficient administration	Performance monitoring and reporting	<i>Annual Report approved by Council by 31 March</i>	31-Mar	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	31-Mar	31-Mar	Not applicable this quarter	Not applicable this quarter	None	n/a	Final Annual Report Council Minutes
GG	Effective and Efficient administration	Performance monitoring and reporting	<i># of Quarterly SDBIP reports submitted to Council</i>	3	1	1	2	2	3	3	4	4	None	n/a	Quarterly Performance Reports Council Minutes
GG	Effective and Efficient administration	Performance monitoring and reporting	<i># of Back to Basics reports submitted by 10th of each month</i>	4	n/a	n/a	2	2	5	5	8	8	None	n/a	Monthly B2B Reports reports, Acknowledgement of receipt
GG	Effective and Efficient administration	Performance monitoring and reporting	<i>Draft Annual Performance Report submitted to the AG, AC and Mayor by 31 August</i>	31-Aug	31-Aug	29-Aug	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	None	n/a	Acknowledgement of Receipt from AG, AC & Mayor
GG	Effective and Efficient administration	Performance monitoring and reporting	<i>Submission of draft SDBIP to the Mayor within 28 days of budget approval</i>	20 days	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	28 days	10 days	None	n/a	Acknowledgement of receipt - Mayor
GG	Effective and Efficient administration	Performance monitoring and reporting	<i># of performance reports audited prior to submission to Council</i>	0	1	1	2	1	3	0	4	0	None and or late submission of Portfolio of Evidence by Directors due to many vacancies at Senior Management level	Vacancies on Section 57 level being filled as a matter of urgency	Quarterly SDBIP Audit reports
GG	Effective and Efficient administration	Risk management	<i># of Risk Management progress reports submitted to Council</i>	4	1	0	2	0	3	2	4	4	None	n/a	Quarterly Risk Management Reports Council Minutes
GG	Effective and Efficient administration	Risk management	<i># of Risk committee meetings</i>	0	1	0	2	0	3	2	4	3	Directors were not available for the meetings. 1st and 2nd quarter reporting were combined in one (1) meeting.	Risk Manager now part of Management. Directors are reminded about risk management activities that needs their attention.	Minutes & attendance registers

### Key Performance Indicators (KPIs) - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 30 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts taken to improve performance	Means of verification
GG	Effective and Efficient administration	Risk management	<i>Risk Assessment report submitted to Treasury by 30 May</i>	0	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	30-May	30-Jun	Process delayed by the unavailability of Senior Management due to vacancies (MM, CORP & PED)	In the process of filling the MM, CORP & PED positions have commenced	Risk Assessment Report Acknowledgement of receipt
GG	Effective and Efficient administration	Sound Governance	<i>3 year Strategic Risk Based Audit plan submitted to Audit Committee by 30 June</i>	Not done	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	30-Jun	Not done	Audit Committee was not functional during 14/15	Audit committee have been appointed for 2015/16 on the 28th of May '15	3 Year Strategic Risk Plan AC minutes
GG	Effective and Efficient administration	Sound Governance	<i># of quarterly internal audit reports submitted to audit committee</i>	4	1	0	2		3	0	4	0	Audit Committee was not functional during 14/15	Audit committee have been appointed for 2015/16 on the 28th of May '15	Quarterly Audit reports AC minutes
GG	Effective and Efficient administration	Sound Governance	<i># of Audit committee packs submitted 7 days before meeting</i>	0	1	1	2		3	0	4	0	Audit Committee was not functional during 14/15	Audit committee have been appointed for 2015/16 on the 28th of May '15	Invitation Acknowledgement of receipt & schedule of meetings
GG	Effective and Efficient administration	Sound Governance	<i>Annual Audit Plan approved by Audit Committee by 30 June</i>	Not done	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	30-Jun	Not done	Audit Committee was not functional during 14/15	Audit committee have been appointed for 2015/16 on the 28th of May '15	Audit Plan AC Minutes
GG	Effective and Efficient administration	Sound Governance	<i>Internal Audit Charter submitted &amp; approved by Audit Committee by 30 June</i>	Not done	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	30-Jun	Not done	Audit Committee was not functional during 14/15	Audit committee have been appointed for 2015/16 on the 28th of May '15	Audit Charter AC Minutes
GG	Effective and Efficient administration	Sound Governance	<i># of audit queries from AG</i>	124	Not applicable this quarter	Not applicable this quarter	0	180	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Non-compliance to legislative prescripts	Audit Action Plan drafted and implemented	Audit Report
GG	Effective and Efficient administration	Sound Governance	<i>Audit opinion</i>	Not yet received	Not applicable this quarter	Not applicable this quarter	Clean Audit	Qualified	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Non-compliance to legislative prescripts	Audit Action Plan drafted and implemented	Audit Report
GG	Effective and Efficient administration	Sound Governance	<i># audit committee meetings held</i>	2	1	1	2	1	3	0	4	0	Shared service agreement with MDM expired.	Audit committee have been appointed for 2015/16 on the 28th of May '15	Agendas, Attendance register

### Key Performance Indicators (KPIs) - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 30 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts taken to improve performance	Means of verification
GG / MFVM	Increase financial viability	Budget management	% of capital spent on projects as prioritised in IDP for specific year	100%	100%	100%	100%	50%	100%	50%	100%	54%	Capital spent on roll-over projects included in the IDP of previous years	Roll-overs to be contained by attending to the cashflow situation, delays in procurement & poor project planning	Expenditure report
GG / MFVM	Increase financial viability	Budget management	% of municipal budget spent	94%	25%	19%	50%	42%	75%	60%	100%	101%	None	n/a	Monthly budget reports
GG / MFVM	Increase financial viability	Budget management	% of MM departmental budget spent	85%	25%	23%	50%	43%	75%	64%	100%	80%	MM and IDP Officer positions vacant	Positions have been advertised	Monthly budget reports
GG / MFVM	Increase financial viability	Expenditure Management	% Capital expenditure	43%	0%	14%	50%	31%	75%	39%	100%	54%	Delays in the appointment of service providers, litigation and delays in getting approval for MIG projects	Vacancies on Section 57 level being filled as a matter of urgency	Budget Reports
GG / MFVM	Increase financial viability	Supply chain management	# of Tenders awarded that deviated from the adjudication committee recommendations	0	0	0	0	1	0	1	0	1	Acting MM appointed as per BEC report	None	Monthly SCM report (cumulative)
GG / MFVM	Increase financial viability	Supply chain management	% of Bids awarded within 2 weeks after adjudication committee resolution	100%	100%	60%	100%	100%	100%	100%	100%	20%	MM position vacant, workload of acting MM resulted in a build-up of	MM position to be filled, interviews has been conducted.	SCM Submission register Bids approval by MM
LED	Increased investment in the GTM economy	Expanded Public Works	# of work opportunities created through EPWP projects	588	224	1684	448	287	672	881	896	911	None	n/a	EPWP reports
LED	Integrated developmental planning	Integrated development planning	IDP training for Directors & Managers conducted by 30 July	New initiative	30-Jul	Not done	Not applicable this quarter	Not done	Not applicable this quarter	Not done	Not applicable this quarter	Not done	IDP officer resigned, position could not be filled due to MOU on appointments	Employee seconded to assist in the office until the position can be filled	Invitations Programme Attendance Register

### Key Performance Indicators (KPIs) - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 30 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts taken to improve performance	Means of verification
LED	Integrated developmental planning	Integrated development planning	<i>IDP credibility rating</i>	High	High	Still awaiting the credibility rating report by the MEC. IDP Assessment was conducted on the 29Jul to 01Aug 2014at Swadini Forver Resort	Not applicable this quarter	Not yet available	Not applicable this quarter	Not yet available	Not applicable this quarter	High	None	n/a	COGHSTA report
LED	Integrated developmental planning	Integrated development planning	<i>IDP strategic session conducted by 30 Oct '14</i>	4-Dec	Not applicable this quarter	Not applicable this quarter	30-Oct	Not done	Not applicable this quarter	20 January 2015	Not applicable this quarter	Not applicable this quarter	IDP officer resigned, position could not be filled due to MOU on appointments	Employee seconded to assist in the office until the position can be filled	Invitations Agenda Attendance Register Strategic Session Report
LED	Integrated developmental planning	Integrated Development Planning	<i># of IDP Technical Committee meetings</i>	4	2	2	4	2	5	4	6	5	IDP Officer and MM Positions vacant	Positions still to be filled	Invitations Minutes & attendance registers
LED	Integrated developmental planning	Integrated Development Planning	<i># of IDP steering Committee meetings</i>	4	2	2	4	2	5	3	6	4	IDP Officer and MM Positions vacant	Positions still to be filled	Invitations Minutes & attendance registers
LED	Integrated developmental planning	Integrated Development Planning	<i># of IDP Rep forum meetings</i>	4	1	1	3	1	4	1	5	2	IDP Officer and MM Positions vacant	Positions still to be filled	Invitations Minutes & attendance registers
LED	Integrated developmental planning	Integrated Development Planning	<i>Draft IDP approved by Council by 31 March annually</i>	29-Mar	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	31-Mar	31-Mar	Not applicable this quarter	Not applicable this quarter	None	n/a	Draft IDP Council Minutes
LED	Integrated developmental planning	Integrated Development Planning	<i>Submission of draft IDP to COGHSTA &amp; PT within 8 days of approval</i>	9 days	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	8 days	6 days	None	n/a	Acknowledgement of Receipt by COGHSTA & PT
LED	Integrated developmental planning	Integrated Development Planning	<i>Final IDP approved by Council by 31 May annually</i>	27 May 2014.	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	31-May	28-May	None	n/a	Final IDP Council Minutes
LED	Integrated developmental planning	Integrated Development Planning	<i>Final IDP submitted to COGHSTA &amp; Treasury within 10 working days of approval</i>	6 days	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	10 days	8 days	None	n/a	Acknowledgement of Receipt by COGHSTA & PT
LED	Integrated developmental planning	Integrated Development Planning	<i>Placing of draft IDP on the website within 14 days of approval</i>	New initiative	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	14 days	Not done	The website was under construction	The website is now functional	IT website printout

### Key Performance Indicators (KPIs) - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 30 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts taken to improve performance	Means of verification
LED	Integrated developmental planning	Integrated Development Planning	<i>Advertising the Draft and Final IDP in the media for public comments, within 14 days of approval by Council</i>	Draft (13days) & Final (2days)	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	14 days	13 days	None	n/a	2 Advertisements Council Minutes
LED	Integrated developmental planning	Integrated Development Planning	<i>Placing of final IDP on the website within 14 days of approval</i>	2 days	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	14 days	11 days	None	n/a	IT website printout
LED/ MTO	Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	# of formal employee performance reviews for Sect 57	1	1	0	Not applicable this quarter	0	2	0	Not applicable this quarter	0	MM position vacant, Audit Committee not functional	MM interviews has been conducted and Audit Committee appointed on 28 May	Mid-year and Annual Assessment reports
LED/ MTO	Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	# of critical posts with signed performance agreements (MM, CFO, Engineer, Town Planner, CORP, Communications)	4	6	4	Not applicable this quarter	4	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	PED position vacant, Communications Manager position vacant	Positions have been advertised	Signed Performance Agreements
LED/ MTO	Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	# Section 56/57 Managers with signed Performance Agreements/ within legislated timeframes	6	7	6	7	6	7	6	7	6	PED position vacant	PED position advertised	Performance Agreements for Sect 56/57 Managers
LED	Integrated developmental planning	Integrated development planning	<i>IDP, Budget and PMS process plan approved by Council on 30 Aug</i>	30-Aug	30-Aug	2-Oct	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Approval delayed during the cluster process	Cluster meetings to take place as scheduled	Process Plan Council Minutes

**Quarterly deliverables per Project- Office of the Municipal Manager**

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 30 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 June '15	Reason for deviation	Efforts to improve performance	Means of verification
BSD	Enhance sustainable environmental management and social development	Disaster management	<i>Integrated Corporate Disaster Management and Emergency Planning</i>	30/06/2015			Liaise with Mopani District Municipality to assist with the drafting of an Integrated Corporate Disaster Management and Plan	Still in process and was discussed at management meeting on the 22 July 2014 and was sent back to the division for reworking.	Drafting of the Integrated Corporate Disaster Management Plan	Plan not yet approved	Drafting of the Integrated Corporate Disaster Management Plan	The plan is awaiting Acting Municipal Manager's comments	Integrated Corporate Disaster Management Plan approved by Council by 30 June	It was approved by management on the 20th May 2015	None	None	Correspondence with MDM Corporate Disaster Management Plan Council Resolution
BSD	Enhance sustainable environmental management and social development	Disaster management	<i>Disaster response and recovery</i>	30/06/2015			Develop a response and recovery plan for GTM based on the district plan	Response & Recovery plan developed. Developed, training was done on the 13/09/2014 (land, housing and disaster management portfolios were invited in all wards)	Submit GTM response and recovery plan to Council for approval. Develop training programme	The plan is submitted to Council once (five years) until the next Council commence. Training programme was developed	Train departments on the implementation of the Response and recovery plan	Training was done to communities through awareness campaigns.	Train departments on the implementation of the Response and recovery plan	Departments not yet trained in the implementation of the Response & Recovery plan	Capacity constraints in the Disaster office	Training to be re-scheduled for 15/16	GTM Response & Recovery plan Council minutes Training Programme Training attendance register
BSD	Enhance sustainable environmental management and social development	Disaster management	<i>Disaster Risk assessment</i>	30/06/2015			Liaise with the District Disaster Management to establish mechanisms for doing a risk assessment internally	Assessment was not done	Engage all departments to identify potential risks and draft Risk Assessment report for GTM	Assessment was not done	Engage all departments to identify potential risks and finalise draft Risk Assessment report for inputs by all stakeholders	Internal Assessment was not done	Consolidated risk assessment report finalised and submit to Council for approval by 30 May	Risk assessment report not submitted to Council	Disaster risk ward committees were not established in all wards	Assessment will be conducted through disaster risk management ward committees and MDM	Disaster risk assessment report Council Minutes Correspondence with Departments
BSD	Optimise and sustain infrastructure investment and services	Infrastructure Planning	<i>Infrastructure Development Plans</i>	30/06/2015			Monitor the drafting of the Infrastructure Development plans (Water, Sewer, Roads, Parks & Cemetery master plans)	Master plans co-ordinated by MISA for roads and water. Parks and Cemetery drafts are in place.	Monitor the drafting of the Infrastructure Development plans (Water, Sewer, Roads, Parks & Cemetery master plans)	Master plans co-ordinated by MISA for roads and water. Parks and Cemetery drafts are in place. Electrical Master Plan budget moved to 15/16	Monitor the drafting of the Infrastructure Development plans (Water, Sewer, Roads, Parks & Cemetery master plans)	Master plans co-ordinated by MISA for roads and water. Parks and Cemetery drafts are in place.	Monitor the drafting of the Infrastructure Development plans (Water, Sewer, Roads, Parks & Cemetery master plans)	Budget provision made for Electricity master plan for 15/16. Parks & Cemetery plans still to be finalised. Roads Master plan supposed to be developed by MISA but progress is very slow.	Financial constraints	Budget provision to be made for Roads Master plan in 16/17 Budget	Correspondence with Directors Progress Reports
GG	Effective and Efficient administration	Fraud & Anti-corruption	Anti-corruption strategy implemented	30/06/2015			Not applicable this quarter	Not applicable this quarter	Submit draft strategy to Council for adoption	Anti-corruption terms and reference was approved by Council. Draft anti-corruption strategy was sent to COGHSTA for comments and inputs before Council approval.	Develop terms of reference for establishment of Council Anti-corruption committee	Terms of reference was done and approved by Council on the 18 November 2014.	Anti-Corruption Strategy Approved Anti-Corruption committee established	The approved anti-corruption strategy is the old one (2014 FY). Revised Anti-Corruption Strategy not yet approved. Anti-Corruption committee has been established. One meeting took place since establishment.	CoGHSTA advised GTM to wait for the approval of the Provincial Strategy before finalizing the revised strategy. No meeting took place in the 4th quarter due to unavailability of members & CoGHSTA.	Constant engagement and reminders will assist to improve the situation. Approval of organogram and filling of positions will be of much assistance to improve in some of the Risk Management activities.	Anti-corruption strategy Minutes of Anti-corruption committee meetings
GG	Effective and Efficient administration	Management and Administration	Purchase office furniture and Equipment for the MM's department	30/06/2016		R 33.333	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Procure furniture as and when needed	Not yet Procured	Procure furniture as and when needed	Furniture not procured	Funds re-directed to service delivery projects	n/a	Invoice & Proof of payment Asset Register update



**Quarterly deliverables per Project- Office of the Municipal Manager**

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 30 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 June '15	Reason for deviation	Efforts to improve performance	Means of verification
GG	Effective and Efficient administration	Risk management	<i>Risk management implementation monitoring</i>	30/06/2015			Draft Risk Management implementation plan in line with the national framework and submit to council for approval by 30 July. Monitor implementation of Risk Implementation Plan report progress to Council on a quarterly basis.	Draft RMIP which is in line with National Risk Management Framework was approved Risk Committee during 4th quarter meeting. RMIP is monitored on quarterly basis during Risk Committee meetings.	Monitor implementation of Risk Implementation Plan report progress to Council on a quarterly basis.	Risk Management Monitoring Reports not finalised. Risk Committee did not meet for the 1st Qtr	Monitor implementation of Risk Implementation Plan report progress to Council on a quarterly basis.	Risk Management Implementation Plan was approved by Risk Committee and the Council. Plan is monitored in terms of quarterly reports to Risk Committee and Council. 1st & 2nd quarter risk monitoring reports were submitted to Council.	Conduct risk assessment during April & May. Update Risk Register by 30 May. Monitor implementation of Risk Implementation Plan report progress to Council on a quarterly basis.	Risk assessment conducted and completed by end June only. There are no investigations conducted for fraud and corruption cases. Quarterly reports were submitted to Council	None-availability of Directors for Strategic Risk assessment.	MM, CORP and PED positions have been advertised	Updated Risk Register Risk Report (Quarterly) Council minutes
GG	Effective and Efficient administration	Risk management	<i>Risk regulatory framework</i>	30/06/2015			Monitor the implementation of the Risk Management Policy and report on investigations into all Fraud and Corruption activities on a monthly basis.	Risk Regulatory Framework is followed but there are no cases of Fraud and Corruption reported.	Monitor the implementation of the Risk Management Policy and report on investigations into all Fraud and Corruption activities on a monthly basis.	Revised Risk Management Policies and strategy were approved by Council on the 28th June 2014. No cases of Fraud and Corruption reported.	Revise the Risk Management Policy and Strategy. Monitor the implementation of the Risk Management Policy and report on investigations into all Fraud and Corruption activities on a monthly basis.	Risk Management Policy and Strategy were approved by Council. There are no cases of fraud and corruption as yet.	Submit revised Risk Management Policy and Policy to Council for approval by 30 June. Monitor the implementation of the Risk Management Policy and report on investigations into all Fraud and Corruption activities on a monthly basis.	Risk Management Policies and Strategy were approved by Council. There are no investigations conducted for fraud and corruption cases.	Fraud and Corruption cases not communicated from HR (Labour relations officer) to Risk Management	Risk Committee Chairperson advised that there must be synergy between HR Labour Relations and Risk Management for fraud and corruption cases	Council minutes for Risk Policy & Risk Management Monthly Reports Fraud & Corruption Investigation reports
GG/MTOD	Effective and Efficient administration	Performance Monitoring and Reporting	Performance Management Software	30/06/2015	R 250,000		Finalise TOR and submit specifications to SCM for advertisement of electronic PM System to manage the SDBIP.	TOR submitted to SCM. Specifications meeting held	Appointment of service provider. Develop implementation programme.	Bid Evaluation Committee meetings postponed twice	Ensure roll-out of electronic PM and capacity building of PM officials to manage system	Bid had to be re-evaluated	Ensure roll-out of electronic PM and capacity building of PM officials to manage system	Bid was awarded in June	Bid had to be re-evaluated after additional documentation was requested from the bidders	Re-evaluation and adjudication was concluded.	Specifications Advert Appointment Letter Service Provider progress reports
LED	Integrated Developmental Planning	Integrated development planning	<i>IDP Strategic Planning Workshop</i>	30/06/2015			Not applicable this quarter	Not applicable this quarter	Conduct IDP strategic session by 30 October circulate the draft Strategy phase within 2 weeks of concluding the Strategic session.	Strategic phase not yet held but is planned for 20-22 January 2015	Not applicable this quarter	IDP Lekgolla conducted on 20 - 22 January	Not applicable this quarter	Not applicable this quarter	IDP officer resigned, position could not be filled due to MOU on appointments	Employee seconded to assist in the office until the position can be filled	Strategic Session Report Attendance Register IDP strategy phase circulation
LED/ MTOD	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Employee Performance Evaluation	30/06/2015			Conduct audit on 2012/13 Annual Individual Performance Report and submit report to MM & audit committee within 2 weeks	Audit of POEs not yet finalised	Not applicable this quarter	Audit of POEs not yet finalised	Conduct audit on 2013/14 Mid-year individual performance report and submit report to MM & audit committee within 2 weeks	Audit of POEs not yet finalised	Not applicable this quarter	Audit Report not available	Council decided that the performance evaluations for Managers be suspended until such time that the salary disparity matter has been resolved. Assessments for Directors did not take place	Item approved by Council, suspending evaluations for Managers. Item prepared for Council approval on the Assessment of the Directors	Audit report on Annual Individual Performance Report (Audit report on Mid-year individual performance report
LED/ MTOD	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance monitoring & evaluation	30/06/2015			Ensure that annual assessment of all relevant employees in the Office of the MM is conducted. Ensure that the Annual Performance Evaluations for 2013/14 is concluded by end Sept.	Annual Performance Evaluations for 2013/14 has not yet taken place.	Conduct an informal evaluation of 1st Quarter Performance of relevant employees in the Office of the MM and draft a report by end October	Annual Performance Evaluations for 2013/14 has not yet taken place.	Ensure that a mid-year assessment of employee performance is conducted and a report drafted by end Feb	Not done	Ensure that an informal evaluation of 3rd Quarter relevant employees in the Office of the MM is conducted and a report drafted by end April	Performance Evaluations did not take place	Council decided that the performance evaluations for Managers be suspended until such time that the salary disparity matter has been resolved	Item approved by Council, suspending evaluations for Managers	*1st & 3rd Qtr Informal Departmental Individual Performance Report *Annual Individual Performance report Mid-year individual performance report

**Quarterly deliverables per Project- Office of the Municipal Manager**

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 30 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 June '15	Reason for deviation	Efforts to improve performance	Means of verification
LED/SR	Integrated Developmental Planning	Integrated Development Planning	Vision 2030 Strategy	30/06/2015	R 500,000		Submit Specifications to SCMU for advertisement. Meeting with City of Joburg held by end July. Arrange steering committee meetings and report progress on a monthly basis	A task team visited the City of Joburg for a learning session on the 25th July 2014. Currently doing desktop research.	Appointment of service provider. Monitor the drafting of the 2030 Strategy in consultation with all stakeholders. Arrange steering committee meetings and report progress on a monthly basis	Service Provider not yet appointed. Steering committee meetings are held.	Draft Strategy circulated to Departments and relevant stakeholders for comments. Arrange steering committee meetings and report progress on a monthly basis	Not done	Adoption of 2030 Strategy by Council	Not done	Development of Vision 2030 (Growth & Development Strategy) requires the PED Director, the position remains vacant	PED position has been advertised	Specifications Advertisement Stakeholder engagement minutes Vision 2030 Strategy Council Minutes Steering Committee Minutes
LED/SR	Integrated Developmental Planning	Integrated Development Planning	IDP review	30/06/2015			Draft Process plan and submit to Council by 30 July. Circulate community needs to departments and facilitate analysis phase review through the Representative Forum.	The process plan was developed/ reviewed for 2014/2015 and it was approved by council on the 02 October 2014	Conduct Strategic planning session and prioritise projects for next financial year by end November. Submit project requests to Sector Departments.	Strategic Session postponed. Projects not yet available for submission to COGHSTA.	Conclude Integration Phase by end Feb and submit Draft IDP to Council by end March. Submit draft IDP to COGHSTA within legislated timeframes	The Integration phase was concluded. Draft IDP was submitted to Council on 31 March 2015. Draft IDP was submitted to CoGHSTA on 08 April 2015	Advertise IDP for public input within 10 working days of approval, consolidate inputs and present to Council by end May. Submit final IDP to COGHSTA within legislated timeframes.	Advertisement was placed within 13 days. Final IDP was submitted to CoGHSTA within 8 days (09/06)	None	n/a	Council Minutes on Process Plan Progress report per phase Correspondence with Departments Council Minutes for IDP adoption
LED/SR	Integrated Developmental Planning	Integrated Development Planning	IDP, Budget & PMS alignment	30/06/2015			Monitor compliance to the IDP, Budget and PMS process plan and report progress to Council	The process plan for 2014/15 was tabled to council on the 2nd of October 2014 in terms of MSA- section 28(1)	Monitor compliance to the IDP, Budget and PMS process plan and report progress to Council	The process plan has not been adhered to and it is being rectified.	Monitor compliance to the IDP, Budget and PMS process plan and report progress to Council. Ensure alignment between budget and IDP on Capital & Operational projects	The IDP, Budget, PMS process plan is aligned but adherence to timeframes are a challenge. The draft IDP and Budget were approved on the same day by Council	Monitor compliance to the IDP, Budget and PMS process plan and report progress to Council	IDP and Budget are aligned with regard to capital projects but not fully aligned for operational projects	Non adherence to process plan results in insufficient time spent on projects and integration phase. MM & IDP officer positions vacant.	MM & IDP officer positions still to be filled	Process Plan Correspondence IDP, budget and PMS progress reports
GG/ MFVM	Increase Financial Viability	Revenue Management	Strategy for expanding Revenue base	30/06/2015			Facilitate the development of a strategy to expand the revenue base. Report progress to Council on a monthly basis	Not yet done	Draft Strategy on expanding the revenue ready for stakeholder engagements	Not yet done	Draft Strategy on expanding the revenue approved by Council by 30 March	Not yet done	Strategy on Expanding GTM revenue base approved	Not yet done	MM position vacant, workload of Acting MM did not allow	Newly appointed PED Director to assist in the process	Strategy Expanding GTM Revenue Base Council Minutes

### Key Performance Indicators (KPIs) - Office of the Chief Financial Officer

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts taken to improve performance	Means of verification
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure	R-value of Free Basic Electricity to Households	R 3,500,000	R 875,000	R 466,338	R 1,750,000	R 1,396,840	R 2,625,000	R 2,066,183	R 3,500,000	R 2,849,536	Less people are collecting FBE from Eskom which is worrying as this may point to a bridging of their electricity connection	Eskom should investigate connection points	FBE payments
BSD	Improve access to sustainable and affordable services	Free Basic Services	% of households earning less than R1100 (R2520) served with <u>free</u> basic electricity (total registered as indigents)	100% (27352)	100% (27000)	100%(31129)	100% (27000)	100% (31129)	100% (27000)	100% (31129)	100% (27000)	100% (31129)	None	n/a	Indigent register Billing Report
BSD	Improve access to sustainable and affordable services	Free Basic Services	% households earning less than R1100 (R2520) with access to free basic waste removal (total registered as indigents)	13%	15%	13%	15%	3%	15%	3%	15%	3%	Information only available for 5 formal towns. Rural households do not receive bills	Target to be adjusted to only include those households that are billed	Indigent register Billing Report
BSD	Improve access to sustainable and affordable services	Free Basic Services	Total number of registered indigent households who received free basic water and sanitation (5 formal towns)	2654	2654	2752	2654	2082	2654	2680	2654	2733	None	n/a	Indigent register Billing Report
BSD	Optimise and sustain infrastructure investment and services	Asset Management	Fair value of investment property determined by 31 Aug	New initiative	31-Aug	31-Aug	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	None	n/a	Asset Register Recent Evaluation Roll
GG	Effective and Efficient administration	Contract Management	# of monthly contract management reports submitted to Council	12	3	3	6	6	9	9	12	12	None	n/a	Contract Management Monthly reports
GG	Effective and Efficient administration	Management and Administration	# of CFO departmental meetings	9	2	3	4	5	6	8	8	11	None	n/a	Minutes and Attendance registers of Departmental meetings
GG	Effective and Efficient administration	Regulatory Framework	# of budget related policies revised annually	17	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	17	17	None	n/a	Budget Policies Council Resolution

### Key Performance Indicators (KPIs) - Office of the Chief Financial Officer

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts taken to improve performance	Means of verification
GG / MFVM	Increase Financial Viability	Asset Management	Annual Asset verification report concluded by 30 June	30-Jun	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	30-Jun	30-Jun	Verifications have been completed, investigations still underway to finalise report	Target was adjusted for 15/16 in PP for CFO as it is impossible to complete the report by 30 June annually	Sign Off report on Asset Verification report Council Resolution
GG / MFVM	Increase Financial Viability	Asset Management	Financial statement Management Working papers submitted to Budget and Treasury by 31 July	<i>New initiative</i>	31-Jul	31-Aug	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	The were imbalance between General Ledger and asset register due to other non-assets related transactions and prior year issues	Appointed a service provider to clean the Asset Register	Revenue Management Working Papers Acknowledgement of receipt
GG / MFVM	Increase Financial Viability	Asset Management	List of disposal of assets compiled by 30 June	19-Mar	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	30-Jun	Not yet done	Completion of the List of disposal dependant on the finalisation of the AFS	Target to be adjusted for 15/16	List of Disposal Council Resolution
GG / MFVM	Increase Financial Viability	Asset Management	% GRAP compliance on Asset Register	<i>New initiative</i>	Not applicable this quarter	Not applicable this quarter	95%	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	None	n/a	Audit Report
GG / MFVM	Increase financial viability	Budget management	<i>Draft Budget submitted to Council by 31 March</i>	27-Mar	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	31-Mar	31-Mar	Not applicable this quarter	Not applicable this quarter	None	n/a	Draft Budget Council resolution
GG / MFVM	Increase financial viability	Budget management	<i>Annual Budget tabled by 31 May annually</i>	27-May	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	31-May	28-May	None	n/a	Budget Council resolution
GG / MFVM	Increase financial viability	Budget management	<i>Annual Adjustment budget approved by Council by 28 Feb</i>	26-Feb	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	28-Feb	27-Feb	Not applicable this quarter	Not applicable this quarter	None	n/a	Adjustment Budget Council resolution

**Key Performance Indicators (KPIs) - Office of the Chief Financial Officer**

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts taken to improve performance	Means of verification
GG / MFVM	Increase financial viability	Budget management	<i>Cost coverage</i>	1	Not applicable this quarter	Not applicable this quarter	1.2	0.55	Not applicable this quarter	Not applicable this quarter	1.2	0.6	Outstanding debtors increasing, increases in fixed labour cost, capital projects budgeted from loans funded from own sources, Claude Wheatly Road expenditure more than budgeted amount	R30 million loan has been approved by Standard Bank which will be paid to Council by 30 August to cover the Capital Expenditure.	Financial reports Financial viability calculations
GG / MFVM	Increase financial viability	Budget management	<i>Debt coverage</i>	15.6	Not applicable this quarter	Not applicable this quarter	17.5	21.74	Not applicable this quarter	Not applicable this quarter	17.5	21.01	None	n/a	Financial reports Financial viability calculations
GG / MFVM	Increase financial viability	Expenditure Management	% creditors paid within 30 days	100%	100%	100%	100%	100%	100%	100%	100%	98%	Eskom not always paid within the required timeframe due to cashflow constraints, other invoices required investigations prior to payment being done	Financial Recovery plan must be developed and implemented	Monthly reports
GG / MFVM	Increase Financial Viability	Expenditure Management	% Personnel costs / Operating expenses (excl Salaries of councillors)	New Indicator	35%	38%	35%	34%	35%	35%	35%	35%	None	n/a	Budget reports
GG / MFVM	Increase financial viability	Financial reporting	<i># of Section 71 (MFMA) reports submitted to NT &amp; PT by no later than 10 working days after the end of the month</i>	12	3	3	6	6	9	9	12	12	None	n/a	Acknowledgement of receipt by NT & PT
GG / MFVM	Increase financial viability	Financial reporting	<i>Timeous submission of annual financial statements to AG and PT &amp; NT</i>	2 Sept '13	31-Aug-14	1-Sep-14	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	None	n/a	Acknowledgement of receipt by AG & PT

### Key Performance Indicators (KPIs) - Office of the Chief Financial Officer

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts taken to improve performance	Means of verification
GG / MFVM	Increase financial viability	Financial reporting	% of AG queries responded to within 3 working days	91%	Not applicable this quarter	Not applicable this quarter	100%	60%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100% were submitted within 5 days as agreed with the AG	Audit Action Plan was developed	Records of Audit queries
GG / MFVM	Increase financial viability	Revenue Management	# of Households billed	22804	Not applicable this quarter	Not applicable this quarter	20800	24222	Not applicable this quarter	Not applicable this quarter	21800	22782	None	n/a	Billing reports
GG / MFVM	Increase financial viability	Revenue Management	Average % Payment rate for municipal area	95%	92%	79%	92%	85%	92%	91%	92%	92%	None	n/a	Budget report
GG / MFVM	Increase financial viability	Revenue Management	Outstanding service debtors to revenue	37%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	45%	38%	None	n/a	Financial reports Financial viability calculations
GG / MFVM	Increase financial viability	Revenue Management	% increase in R-value revenue collection	3%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	4%	0%	Payment rate unchanged due to residents in Nkowanokwa & Lenyenye not paying accounts	Nkowanokwa & Lenyenye residents to pay accounts	Report on revenue generated
GG / MFVM	Increase financial viability	Revenue Management	% equitable share received	98%	42%	42%	60%	66%	100%	97%	100%	105%	None	n/a	Bank Statement DORA
GG / MFVM	Increase financial viability	Supply chain management	Supply Chain Management Training conducted for all Directors & Managers	New initiative	30-Jul	Not done	Not applicable this quarter	Not done	Not applicable this quarter	Not done	Not applicable this quarter	Not done	Failure to source relevant service provider for Bid Committees	Service provider appointed awaiting for the date and time to come and train GTM Officials	Invitation Agenda Attendance Register
GG / MFVM	Increase financial viability	Supply chain management	% of bids approved by MM within 90 days after close of tender	60%	100%	60%	100%	100%	100%	10%	100%	20%	Lack of Quorum of the BAC due to vacancies on Senior Management level	GTEDA CEO appointed to assist in BAC	Bids approval SCM process checklist
GG / MFVM	Increase financial viability	Supply chain management	# of SCM reports submitted to national treasury	12	3	3	6	6	9	9	12	12	None	n/a	Monthly SCM reports

**Key Performance Indicators (KPIs) - Office of the Chief Financial Officer**

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts taken to improve performance	Means of verification
GG/ MFVM	Increase financial viability	Revenue Management	# of indigents registered	27352	20000	31129	22000	31129	23000	31129	27,000	36,427	New applications for 2015/16 added	n/a	Indigent register

**Quarterly deliverables per Project- Office of the Chief Financial Officer**

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
BSD	Optimise and sustain infrastructure investment and services	Infrastructure Planning	5 Year Capital Investment framework	30/06/2015			Review the 5-Year Capital Invest framework	5 year capital Investment framework drafted to be included in the IDP	Review the 5-Year Capital Investment framework	Not yet revised	Ensure the revised 5-Year Capital Investment framework is included in the draft IDP	5 Year Capital Investment frame work drafted and submitted to Municipal Manager for inclusion in draft IDP.	5-Year Capital Investment framework approved with the Final IDP.	5-Year Capital Investment framework was approved with the Final IDP on 28 May '15.	None	n/a	5 Yr Capital Investment framework
GG	Effective and Efficient administration	Management and Administration	Purchase office furniture and Equipment for the MM's department	30/06/2016		R 33,333	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Procure furniture as and when needed	None procured this quarter	Procure furniture as and when needed	2 High back chairs procured	Funds redirected to infrastructure projects	None	Invoice & Proof of payment Asset Register update
GG/ MFVM	Increase Financial Viability	Asset Management	Assets Management Services	30/06/2015	R 2,000,000		Monitor asset management by the service provider and ensure skills transfer. Report monthly	The service provider is being managed and the skills such as calculation of depreciation and preparation of journals for other assets and work in progress	Monitor asset management by the service provider and ensure skills transfer. Report monthly	Training on Infrastructure assets was done.	Monitor asset management by the service provider and ensure skills transfer. Report monthly	Training on assets such as calculation of depreciation, assets useful life and Net book value is done. Quarterly reconciliation of assets register and GL is prepared	Monitor asset management by the service provider and ensure skills transfer. Report monthly. Ensure that 70% of the audit queries raised by the AG are resolved by 30 June.	The Asset Management Division has been working with the service provider to resolve all queries. The opinion on assets moved from a disclaimer for 12/13 to unqualified in 13/14	None	n/a	Correspondence on engagement sessions Monthly reports Asset Management Report Audit Report
GG/ MFVM	Increase Financial Viability	Budget Management	Budget drafting	30/06/2015			Ensure that Budget Process plan is submitted to the IDP office for inclusion in the IDP/Budget and PMS process plan by 1 August. Ensure alignment with the IDP and monitor adherence to the timeframes	Inputs to the process plan finalized on 15/7/2014 and submitted to IDP office for inclusion in the IDP/Budget and PMS process plan.	Monitor adherence to the budget process plan, report progress on a monthly basis and manage deviations.	Budget progress in line with the budget process plan. Progress will be reported and deviations managed.	Monitor adherence to the budget process plan, report progress on a monthly basis and manage deviations.	Adjustment Budget and Draft Budget submitted in time.	Monitor adherence to the budget process plan, report progress on a monthly basis and manage deviations.	All deadlines have been met and the Budget was approved and submitted to the relevant Government Department withing legislative requirements.	None	n/a	Budget Process Plan Monthly Budget Reports Proof submission Correspondence of engagements
GG/ MFVM	Increase Financial Viability	Financial reporting	Operation Clean Audit	30/06/2015	R 500,000		Manage annual audit and timeous response on audit queries (AFS 2013/14). Monitor audit preparation processes	Audit preparation process monitored request for information attended to timeously and audit findings will be responded to in time	Support the finalisation of Annual Audit	Supported the finalisation of the annual Audit. Audit of GTM & GTEDA consolidated AFS will be finalised on the 19/01/2015	Drafting and approval of Audit Action Plan	Audit Plan drafted and awaiting approval by CFO and Acting MM	Implementation of the Audit Action plan. Put processes in place for audit preparation	Audit action plan drafted and finalized on 1 June 2015. Year end plan completed on 11 May 2015. Implementation monitored at weekly meetings of the Audit Steering Committee	None	n/a	Council Minutes approving Audit Action Plan Audit Report & Management report Appointment Letter (if applicable)
GG/ MFVM	Increase Financial Viability	Financial viability	5 Year Financial Plan	30/06/2015			Not applicable this quarter	Not applicable this quarter	Assess financial performance during 2013/14 and review the 5-Year Financial Plan accordingly	5 year financial plan in progress and will be finalised once projects are finalised for the draft IDP	Submit 5 Year Financial plan to the MM for inclusion in the draft IDP.	5 Year Financial Plan drafted and submitted to MM for inclusion in Draft IDP.	5 Year Financial Plan approved with the Final IDP by 30 May.	5 Year Financial Plan approved with the Final IDP on 28 May.	None	n/a	5 Year Financial Plan Correspondence
GG/ MFVM	Increase Financial Viability	Financial Viability	Cash flow management	30/06/2015			Monitor cashflow (liquidity) and Report monthly to Council	Cashflow statement prepared on a monthly basis	Monitor cashflow (liquidity) and Report monthly	Cashflow statement prepared on a monthly basis	Monitor cashflow (liquidity) and Report monthly	Cash flow statement prepared on a monthly basis.	Monitor cashflow (liquidity) and Report monthly	Cash flow statement prepared on a monthly basis.	None	n/a	Monthly Reports Fin Cluster Minutes
GG/ MFVM	Increase Financial Viability	Financial Viability	Cost recovery	30/06/2015	R 400,000		Monitor performance of the service provider in line with the SLA.	Continued credit control in line with policy and SLA	Monitor performance of the service provider in line with the SLA.	Contract with service provider extended on a month to month basis.	Monitor performance of the service provider in line with the SLA.	Monitor performance of the service provider in line with the SLA. Monthly progress report from service provider. Contract terminated on 30 April 2015.	Monitor performance of the service provider in line with the SLA.	New service provider appointed in May, no reports yet.	None	n/a	Service Provider Reports



**Quarterly deliverables per Project- Office of the Chief Financial Officer**

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
GG/ MFVM	Increase Financial Viability	Financial Viability	Financial System improvement	30/06/2015	R 200,000		Comprehensive system analysis and official training GRAP TRAINING	Asset Manager attended GRAP training	Comprehensive system analysis and official training	No Training this quarter	Comprehensive system analysis and official training	No training this quarter. Training planned during May 2015.	Comprehensive system analysis and official training	2 Employees from the Financial Services and Reporting Division attended GRAP training.	Other commitments hampered attendance	All divisions in finance should send a representative to GRAP training annually	Attendance registers of training sessions
GG/ MFVM	Increase Financial Viability	Revenue Management	Revenue enhancement Strategy	30/06/2015			Monitor implementation of the revenue enhancement strategy	Revenue enhancement through credit control and pre-paid electricity installations	Monitor implementation of the revenue enhancement strategy	Revenue enhancement through credit control, pre paid installations, new tenders for credit control, debt collection and meter reading awaiting valuation	Revise revenue enhancement strategy and submit to Council	Revenue enhancement strategy not yet revised	Monitor implementation of the revenue enhancement strategy	Revised Revenue enhancement strategy not yet completed	Inputs not received from all Directors, vacancies (especially PED) created a problem	Vacancies on Section 57 level have been advertised	Council Minutes Revised Revenue Enhancement strategy
GG/ MFVM	Increase Financial Viability	Revenue Management	Revenue protection	30/06/2015			Monitor revenue billing system and report to Council	Monthly billing on the 1st of each month	Monitor revenue billing system and report to Council	24222 Households billed, Monthly billing and reporting to Council	Monitor revenue billing system and report to Council	Monthly billing on the 1st of the month, statements to all users	Monitor revenue billing system and report to Council	Monthly billing on the 1st of the month, statements to all users	None	n/a	Signed off Monthly reports
GG/ MFVM	Increase Financial Viability	Supply chain management	Supply chain functionality improvement	30/06/2015			Assess the existing SCM process to determine problem areas. Draft a list of criteria to measure SCM process functionality and submit an action plan to improve SCM processes to MM by 30 July. Report quarterly on progress made on improving functionality.	SCM reports is used to determine the SCM functionality, submitted to Council on a monthly basis	Report quarterly on progress made on improving functionality based on the established criteria	SCM reports is used to determine the SCM functionality, submitted to Council on a monthly basis	Report quarterly on progress made on improving functionality based on the established criteria. Review SCM Policy and submit to Council by 30 March	SCM reports is used to determine the SCM functionality, submitted to Council on a monthly basis	Report quarterly on progress made on improving functionality based on the established criteria	SCM reports is used to determine the SCM functionality, submitted to Council on a monthly basis.	None	n/a	Supply Chain Management Action Plan Supply Chain Functionality Checklist SCM functionality progress reports
GG/ MFVM	Increase Financial Viability	Supply chain management	Supply Chain committee management	30/06/2015			Ensure that a programme of BEC & BAC meetings is drafted circulated to all stakeholders by 10 July. Ensure that notice of meetings is given 5 days prior to BAC & BEC meetings. Minutes of BEC meetings to be ready for BAC within 5 days. Ensure that all bids are evaluated within 10 working days of close of tender	Fixed scheduled developed for BAC to sit on a fixed day and electronic reminders were diaised to remind members of this meeting. BEC sits on an adhoc basis depending on the availability of bids and members. BEC members are also on an adhoc basis	Ensure that notice of meetings is given 5 days prior to BAC & BEC meetings. Minutes of BEC meetings to be ready for BAC within 5 days. Ensure that all bids are evaluated within 10 working days of close of tender	Fixed scheduled developed for BAC to sit on a fixed day and electronic reminders were diaised to remind members of this meeting. BEC sits on an adhoc basis depending on the availability of bids and members. BAC members are also on an adhoc basis	Ensure that notice of meetings is given 5 days prior to BAC & BEC meetings. Minutes of BEC meetings to be ready for BAC within 5 days. Ensure that all bids are evaluated within 10 working days of close of tender	Fixed scheduled developed for BAC to sit. 8 BAC meetings took place, 17 Bids were considered, 10 Bids recommended to MM and 6 Bids was awarded	Ensure that notice of meetings is given 5 days prior to BAC & BEC meetings. Minutes of BEC meetings to be ready for BAC within 5 days. Ensure that all bids are evaluated within 10 working days of close of tender	BEC meetings are taking place, BAC meetings are regularly postponed. Some Bids not evaluated within 10 days	The BAC is struggling to reach a quorum due to the vacancies of MM, CORP & PED. Many large bids advertised simultaneously making it difficult to conclude evaluation within 10 days	MM, CORP and PED positions have been appointed	Programme of BEC & BAC meetings Invitations Minutes Attendance Registers Bids Register

### Key Performance Indicators (KPIs) - Corporate Services Department

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
BSD	Develop and build skilled and knowledgeable workforce	Capacity building and Training	# of employees successfully trained	172	50	72	100	23	150	7	200	105	Financial constraints, funds directed to MFMP training	Requested the adjustment of the budget to be in line with the plan.	WSP Approval by MM Attendance Register
BSD	Develop and build skilled and knowledgeable workforce	Capacity building and Training	Work place skills plan submitted to LGSETA by 30 Apr	30-Jun	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	30-Apr	30-Apr	No deviation		WSP Acknowledgement of receipt
BSD	Develop and build skilled and knowledgeable workforce	Capacity building and Training	# of officials successfully completed minimum competency levels	21 Officials	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	23	1	Most of the training budget was spent on MFMA training for Budget and Treasury Officials (Finance) the training has been concluded we are waiting for results from North West University	Municipality must budget at least 1% of the total payroll for training and development of employees.	CPMD Training Results MFMP Training results
BSD	Enhance sustainable environmental management and social development	Youth, Gender & Disability support	# of Jobs created by Municipal Capital projects for youth	116	129	306	258	350	387	573	516	504	Delays of projects starting dates and resignations	Implementation of forward planning	Consolidated Job creation reports
BSD	Enhance sustainable environmental management and social development	Youth, Gender & Disability support	# of Jobs created by Municipal Capital projects for women	39	178	402	355	401	533	554	710	422	Delays of projects starting dates and resignations	Implementation of forward planning	Consolidated Job creation reports
BSD	Enhance sustainable environmental management and social development	Youth, Gender & Disability support	# of Jobs created by Municipal Capital projects for disabled persons	2	7	7	13	13	20	16	26	8	Delays of projects starting dates and resignations	Implementation of forward planning	Consolidated Job creation reports
GG	Attract and retain the best human capital to become employer of choice	Human Resource Management	# of budgeted level 0-6 positions filled	140	143	143	146	144	149	143	154	138	MOU on appointments due to Salary disparities to avoid disputes	Management yet to resolve the salary disparities. SALGA engaged to assist	Staff establishment

### Key Performance Indicators (KPIs) - Corporate Services Department

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
GG	Attract and retain the best human capital to become employer of choice	Human Resource Management	# of people from employment equity target groups employed in the 3 highest levels of management in compliance with EE plan	27	27	24	27	24	27	24	27	20	The resignation of Director - Coporate; Managers - Water services & PMU and the settlement of Municipal Manager position. Opointment of Managers subject to resolving salary disparity issues	The recruitment processes for Director - Coporate services, PED and Municipal Manager in process, MM interviews conducted on the 09/07/2015. Salary disparity issue still to be resolved	EE report
GG	Attract and retain the best human capital to become employer of choice	Human Resource Management	Number of Section 57 posts vacant for more than three months	1	0	1	0	1	0	2	0	1	The Director - Planning and Economic Development has been vacant since September 2013	Interviews conducted on the 15th June 2015. Recommendations sent to Council for approval	Staff establishment
GG	Effective and Efficient administration	Human Resource Management	# of OHS committee meetings	13	1	3	2	0	3	3	4	6	Poor attendance of committee meetings by members.	Contintuous engagemment with Dirctors trough Memos to encourage participation	Notice of meeting Attendance Register Minutes
GG	Effective and Efficient administration	Labour Relations	# of Local Labour Forum (LLF) meetings	4	3	4	6	4	9	7	12	9	Postponements due to poor attendance	Responsibility to ensure that management attend LLF meeting was given to the Acting Municipal Manager	Notice of meeting Minutes and attendance registers
GG	Effective and Efficient administration	Council Support	MPAC oversight report on Annual Report submitted to Council by 31 March	28-Mar	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	31-Mar	31-Mar	Not applicable this quarter	Not applicable this quarter	None	n/a	MPAC Report on AR Council Minutes
GG	Effective and Efficient administration	Council Support	# of Council meetings held (formal)	10	1	3	2	10	3	14	4	21	Special Council sittings arranged on adhoc basis	n/a	Mintues and attendance registers
GG	Effective and Efficient administration	Council Support	# of Exco meetings held	21	7	5	12	11	19	15	26	26	None	n/a	Mintues and attendance registers

### Key Performance Indicators (KPIs) - Corporate Services Department

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
GG	Effective and Efficient administration	Council Support	# of Cluster meetings held	54	27	21	54	40	81	62	108	81	Scheduled meetings not held due to non submission of items for discussion.	Management to ensure that all the Items circulated for comments are finalized as per the prescribed period.	Committee meetings register
GG	Effective and Efficient administration	Information management	# IT Help desk incidents attended to	New indicator	400	513	400	926	400	630	400	972	Challenges experienced with the IT systems (mail server, promis, H-drive)	Promis service provider requested to resolve the challenges, new hard drive procured to increase storage space	Statistical report
GG	Effective and Efficient administration	Information management	# ICT awareness campaign	New indicator	Not applicable this quarter	Not applicable this quarter	1	0	Not applicable this quarter	0	2	0	Postponed due to ICT Audit by the AGSA	Rescheduled to July '15, to be done on a divisional basis	Programme Invitations Attendance Register
GG	Effective and Efficient administration	Information management	IT policy approved by Council by 30 Sept	New indicator	30-Sep	IT policy not approved	Not applicable this quarter	IT Policy not approved	Not applicable this quarter	31-Mar	Not applicable this quarter	Not applicable this quarter	Approval was delayed due to the postponement of consultation sessions	Policy approved on 31/03/2015 Resolution A23	IT Policy Council Minutes
GG	Effective and Efficient administration	Information management	IT Disaster Recovery Plan approved by Council by 30 Sept	New indicator	30-Sep	DRP not approved	Not applicable this quarter	DRP not approved	Not applicable this quarter	31-Mar	Not applicable this quarter	Not applicable this quarter	Approval was delayed due to the postponement of consultation sessions	DRP approved on 31/03/2015 Resolution A23	Disaster Recovery Plan Council Minutes
GG	Effective and Efficient administration	Information management	% Antivirus Patches and Windows Updates	New indicator	80%	80%	90%	80%	100%	90%	100%	80%	Configuration of a new Symantec Endpoint Protection Manager Server, since it was unable to communicate with Clients (Computes, laptops and server) .	All Clients in the old Symantec Endpoint Protection Manager server will be migrated to the new one to ensure that they are patched.	Screen dump or Print Screen

### Key Performance Indicators (KPIs) - Corporate Services Department

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
GG	Effective and Efficient administration	Information management	% Broadband Availability in Satellite offices	New indicator	100%	100%	100%	90%	100%	90%	100%	100%	None	n/a	Broadband Statistical report
GG	Effective and Efficient administration	Legal support	% SLAs signed within 10 days of receiving acceptance	14(92)%	100%	100%	100%	(7) 100%	100%	100%	100%	100% (14)	None	n/a	SLA register
GG	Effective and Efficient administration	Legal support	% of SLA's concluded within 5 days after information provided	14(92)%	100%	100%	100%	(7) 100%	100%	100%	100%	100% (14)	None	n/a	SLA register
GG	Effective and Efficient administration	Management and Administration	# of CORP departmental meetings	1	1	0	3	0	4	0	6	0	Informal meetings took place with relevant Managers from time to time on matters that concerned their units.	The Director to ensure that minutes are taken also for the informal meetings.	Minutes and Attendance registers of Management meetings
GG	Improve stakeholder satisfaction	Communication	# of media briefings arranged	2	1	1	2	2	3	9	4	10	None	n/a	Notice of media briefing Attendance Register
GG	Improve stakeholder satisfaction	Communication	# of newsletters produced	0	1	1	2	1	3	2	4	2	No newsletter produced for the past 2 quarters due to Budget constraints		Publications
GG	Improve stakeholder satisfaction	Communication	# of statutory provisions (website) complied with as contained in Section 75 (a-l) of MFMA within 5 days of approval	23	12	12	12	12	12	0	12	12	Website was not functional for a long period of time	SITA was requested to assist and the new website was online again during May	Printscreen of placements Website update register
GG	Improve stakeholder satisfaction	Public Participation	# of Mayoral (local) imbizos held	0	3	0	5	0	8	0	10	4	Other Political engagements inhibited the implementation of the programme	A new programme has been developed with a commitment from a political management.	Minutes and Attendance register
GG / MFVM	Develop and build skilled and knowledgeable workforce	Capacity building and Training	% municipal budget for implementing Workplace Skills Plan	0.17%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	1%	*0.06%	Financial Constraints	Training budget for 15/16 was increased with R500 000	Approved Departmental budget 31 May 2010

## Key Performance Indicators (KPIs) - Corporate Services Department

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
GG / MFVM	Increase financial viability	Budget management	% of CORP departmental budget spent	113%	25%	27%	50%	49%	75%	68%	100%	92%	None	n/a	Monthly financial budget reports
GG/ MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	% Staff turnover	3.5%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	6.6%	7.3%	No control over exits	Employee Retention Policy drafted	Staff establishment
GG/ MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	% Employees that are female	30.9%	31%	36.2%	31%	36.4% (246)	33%	36.6 % (245)	35%	37.1% (243)	None	n/a	Employment Equity report
GG/ MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	% Employees that are youth	26.6%	28.0%	24.4%	29.1%	24.8% (168)	31.0%	23.6% (158 of 669)	35.0%	23.9% (157 of 655) 81 males and 76 females	Moratorium of lower level positions having a negative impact. Current employees exceeding age bracket of youth	Salary disparities still to be resolved	Employment Equity report
GG/ MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	% Employees that are disabled	2%	2.0%	2.3% (16)	2.1%	2.2% (15)	2.1%	2.2% (15 of 669)	2.2%	2.3% (15 of 655)	None	n/a	Employment Equity report
GG/ MTOD	Attract and retain the best human capital to become employer of choice	Human Resource Management	# of critical posts filled (MM, CFO, Engineer, Town Planner, Communications, CORP)	4	6	2	6	4	6	3	6	3	MM, CORP & Communications vacant	Municipal Manager interviews conducted on 09/07/2015. Director - corporate services vacant since 01/06/2015 and shortlisting to be conducted on the first week of July 2015.	Staff establishment
GG/ PP	Improve stakeholder satisfaction	Ward Committees	# of monthly ward committee meetings	408	102	127	204	187	306	306	408	408	None	n/a	Register of Ward Committee Meetings & Minutes
GG/PP	Improve stakeholder satisfaction	Ward Committees	# Fully functional ward committees	34	34	34	34	34	34	34	34	34	None	n/a	*Minutes of Ward committee meetings *Consolidated Monthly Ward reports

### Key Performance Indicators (KPIs) - Corporate Services Department

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
GG/ PP	Develop effective and sustainable stakeholder relations	Ward Committees	# of Quarterly Summarised Ward Committee reports circulated to Directors	0	1	1	2	0	3	0	4	0	Delays of submissions of minutes by Ward Secretaries	Ward Committee Training Summit (12 - 13/06/2015) Resolved that we must ensure that reports are submitted by the 25th of every month.	*Consolidated Ward Committee Reports *Circulation notices

Quarterly deliverables per Project- Corporate Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
BSD	Enhance sustainable environmental management and social development	Special Programmes	Special Programmes Management	30/06/2014	R 350,000		Ensure that GTM coordinates Calendar days for special programmes and are mainstreamed	*Quarterly Local Youth Council plenary was held on 15/08/2014 *Submitted disability and youth audit. *NYDA Youth Economic & Social Dialogue was done on 26/08/2014 *Monthly reports for ETDP SETA youth development learnership submitted. *8 youth recruited for Public Works NYS Boiler making skills development. *Women's month celebration activities on 23/08/2014,20/08/2014 and 01/09/2014	Ensure that GTM coordinates Calendar days for special programmes and are mainstreamed	The Disability month celebrations was held in Makhado college by ferrying 10 disabled employees. The Local Disability month was not held. Annual Youth Assembly was not held. 16 Days of Activism on No Violence Against Women and Children was not held as per calendar.	Ensure that GTM coordinates Calendar days for special programmes and are mainstreamed	No special programmes were done during the 3rd qtr.	Ensure that GTM coordinates Calendar days for special programmes and are mainstreamed	The Annual Youth Assembly was held on 09 April 2015 in Tzaneen travel Lodge *The Youth Month was commemorated on 11 June in Nkowakowa hall where the Deputy Minister of Defence & Military Veterans graced the occasion, the Provincial celebration was done on 16 June in University of Venda and the local youth month celebrations was held on the 19th of June at Tzaneen showground. *The Annual Disability Council was held on the 29th of June 2015 at Hotel@Tzaneen.	None	n/a	Special Programmes Activity Plan Invitations Minutes/Reports and Attendance Registers
BSD/ MTD	Develop and build skilled and knowledgeable workforce	Capacity building and Training	Workplace Skills Plan	30/06/2015	R 684,725		Implement approved Work Place Skills plan. Procurement of service providers	We have trained 72 employees including councilors. The training interventions which they were trained on is MFMA, Basic Computer Training and Essential Commercial property.	Implement approved Work Place Skills plan. 50% Expenditure	We have trained 23 employees on MFMA training, the training is ongoing, it started during April 2013 and has ended December 2014. we are still waiting for the results from University of North West. 72.88% of training budget spent	Conduct an annual training needs assessment (audit) by February. Consolidate training needs into the Work Place Skills Plan. Implement approved Work Place Skills plan. 75% Expenditure	Training needs assessment/analysis has been conducted. February. Finalise of online WSP, which must be submitted (online) by 30 April 2015. 72.88% of the training budget spent.	Finalise the Workplace Skills Plan and implement. Submit to LG Setu by 30 June 2015. Develop a training implementation plan by 30 June 2014. Implement approved Work Place Skills plan. 100% Expenditure Submission of ATR by 30 June '14	Complied to the Skills Development Act by submitting the WSP & ATR to the LGSETA on time as per legislation on 30 April 2015.	None	None	LGSETA Claim form WSP ATR - proof of submission
GG	Effective and Efficient administration	Information management	Fireproofing (Environmental monitoring system)	30/06/2015	n/a	R 500,000	Draft specifications and submit to Supply Chain for procurement process	Specification drafted	Appointment of a service provider for Fireproofing in the server room completed	Service provider not yet appointed	Monitor the installation of the Fireproofing (Environmental Monitoring System)	Service Provider not yet appointed	Installation completed	Server room environmental monitoring system has been received and installed	None	N/a	Specifications Appointment letter Proof of payment
GG	Effective and Efficient administration	Information management	IT equipment	30/06/2015	R 2,500,000		Draft specifications and submit to Supply Chain for procurement process	Laptops and Tablets specifications drafted and submitted to SCM. Symantec licenses procured. IT Equipment that leased by Council procured. Two (2) projectors and one (1) mobile projector screen procured.	Appointment of a service provider for the provision of IT equipment (Laptops, Desktops etc). Delivery of equipment	Laptops and tablets not yet received from the service providers.	Monitor the allocation of IT equipment to	60 Tablets were delivered and configurations are in progress prior to allocation.  Laptops not yet delivered.	Monitor the allocation of IT equipment	Laptops were delivered	None	N/a	Specifications submission to SCM Appointment letter Asset Register update Proof of payment
GG	Effective and Efficient administration	Management and Administration	Purchase office furniture, equipment and books for the Corporate Services department	30/06/2016		R 200,000	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Procure furniture as and when needed	No furniture purchased this quarter.	Procure furniture as and when needed	Printer, chairs and filing cabinets procured	Bulk of the funds were re-directed to service delivery projects	N/a	Invoice & Proof of payment Asset Register update



**Quarterly deliverables per Project- Corporate Services Department**

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
GG	Effective and Efficient administration	Regulatory Framework	Promulgation of By-laws	30/06/2015			Ensure that by-laws are promulgated. Monitor the public participation process and finalise by-laws for promulgation.	20 By-Laws were reviewed and 5 were newly promulgated	Ensure that by-laws are promulgated. Monitor the public participation process and finalise by-laws for promulgation	No By-Laws were promulgated	Ensure that by-laws are promulgated. Monitor the public participation process and finalise by-laws for promulgation	Programme is ready and approved by Council and will start May 2015	Ensure that by-laws are promulgated. Monitor the public participation process and finalise by-laws for promulgation	8 By-Laws were presented to 20 Wards successfully.	Delays in the approval of the Public Participation programme	Schedules have already been drawn up for the rolling out of the outstanding Wards by end Sept '15	Government Gazette Invitations to and Minutes of Public Participation sessions
GG	Improve stakeholder satisfaction	Communication	Communication strategy	30/06/2015			Ensure that Communication Policy and Strategy is revised in consultation with Councilors and Departments. Submit Policy & Strategy to Cluster. Ensure that all Official communication activities are in line with the approved strategy	Communication Policy & strategy not yet revised. Official communication is being monitored	Policy and Strategy approved by Council. Ensure that all Official communication activities are in line with the approved strategy	Communication Policy & strategy not yet revised. Official communication is being monitored	Ensure that all Official communication activities are in line with the approved strategy	All external communication comply with the policy.	Submit revised Communication policy and strategy to Council for approval by 31 May. Ensure that all Official communication activities are in line with the approved strategy	Communication strategy not reviewed	Awaited the District communication strategy to be approved for alignment purposes.	Strategy will be circulated for comments to Management during August '15	Revised Communication Strategy and Policy -Council Minutes
GG	Improve stakeholder satisfaction	Public Participation	Public Participation management	30/06/2015			Monitor the drafting of an Integrated Public Participation programme in consultation with all Departments and finalise by end July. Monitor implementation	Not done	Monitor implementation of the Integrated Public Participation Programme	Programme not implemented	Monitor implementation of the Integrated Public Participation Programme	Public Participation facilitated the hiring of labour for EPWP processes. Facilitated community to participate in IDP / PMS Budget Public hearings.	Monitor implementation of the Integrated Public Participation Programme	Integrated Public Participation Programme not developed. 31 Wards however managed to hold their IDP /PMS and Budget Public Hearings	None	Public Participation Programme to be approve by Council by 30 Sept '15	Integrated Public Participation programme, Invitations Attendance Register
GG / PP	Improve stakeholder satisfaction	Ward Committees	Ward Committees Functionality	30/06/2015			Monitor support given to ward committees ensure that monthly reports are submitted and service delivery issues directed to the relevant department	All 34 Wards are effective. Monthly reports on wards submitted to Council	Monitor support given to ward committees ensure that monthly reports are submitted and service delivery issues directed to the relevant department	Most wards are meeting on a monthly basis. Service delivery issues are directed to the relevant Departments	Monitor support given to ward committees ensure that monthly reports are submitted and service delivery issues directed to the relevant department	No reports submitted to service delivery Departments	Monitor support given to ward committees ensure that monthly reports are submitted and service delivery issues directed to the relevant department	Monthly reports are submitted to Council only. Issues on service delivery are not relegated properly to service delivery departments.	Consolidated reports not drafted	Ward Committee Training Summit (12 - 13/06/2015) Resolved that we must ensure that reports are submitted on a quarterly basis.	Monthly WC reports Correspondence with Departments
LED/SR	Integrated Developmental Planning	Neighbourhood Development	Rural Broadband (NDPG)	30/06/2015	R 1,262,000		Monitor the appointment of a contractor and the construction of new reception tower. Report progress to Council	Contractor not yet appointed for constructing a new reception tower.	Monitor the Construction of a new reception tower. To be completed by December. Report progress to Council	Contractor not yet appointed for constructing a new reception tower.	New reception tower completed.	The contractor not yet appointed for constructing a new tower.	New reception tower completed.	Reception tower not yet completed	Previous project manager did not report financial information correctly. No funds available for additional tower since the project overspent	New consultant appointed from April 2015	NDPG Progress Reports CSD monthly report Minutes of NDPG meetings

**Key Performance Indicators (KPIs) - Community Services Department**

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved by 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
BSD	Effective and Efficient administration	Safety and Security	# of theft cases from council buildings	4	0	0	0	0	0	0	0	2	1. Theft of diesel at Runnymede 2 Theft of cellphone in the municipal building Cas 109/07/2015	Deployment of security guards during the day and regular monitoring of security especially overnight and on weekends	Theft & damages register Police Case number
BSD	Enhance sustainable environmental management and social development	Environmental Health management	# of contravention notices issued to improve level compliance to Environmental Management legislation (5 formal towns)	New Indicator	Not applicable this quarter	Not applicable this quarter	40	64	Not applicable this quarter	Not applicable this quarter	75	99	None	n/a	Contravention Notices
BSD	Enhance sustainable environmental management and social development	Environmental Health management	% compliance to the environmental legislation checklist	76%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	80%	81%	None	n/a	Environmental Checklist
BSD	Enhance sustainable environmental management and social development	Environmental Health management	% of water samples that comply with SANS 0241	79%	80%	80%	80%	82%	80%	83%	80%	83.4%	None	n/a	Water quality lab reports
BSD	Enhance sustainable environmental management and social development	Parks and Open space Management	m <sup>2</sup> of Parks and open spaces maintained	2,006,647	2,006,647	225,005	2,006,647	1,823,288	2,006,647	2,448,354	2,006,647	5,713,166	None	n/a	Parks maintenance schedule
BSD	Enhance sustainable environmental management and social development	Waste Management	R-value spent on waste management (collection & transportation, streetcleansing, public toilets)	R 54,079,624	R 13,500,000	R 14,409,351	R 27,000,000	R 22,084,568	R 40,500,000	R 38,445,154	R 54,000,000	R 52,334,053	Delays in the procurement of Protective Clothing	Supply Chain Unit to improve turn around time	Budget reports
BSD	Enhance sustainable environmental management and social development	Waste Management	# of service areas (rural waste) serviced (EPWP)	7	7	7	7	7	7	7	7	7	None	n/a	Sect 25 Registrations (Waste Act) Waste KPI scorecard for area
BSD	Enhance sustainable environmental management and social development	Waste Management	% Households with access to basic level of solid waste management services	11%	Not applicable this quarter	Not applicable this quarter	10%	8%	Not applicable this quarter	Not applicable this quarter	10%	8%	Census 2011 results indicated a higher number of households in municipal area	Budget allocation for rural waste minimisation needs to increase	Category Tariff summary Billing reports
BSD	Improve access to sustainable and affordable services	Licensing Services	# of complaints received regarding licensing and testing services	New Indicator	0	4	0	5	0	0	0	0	None	n/a	Complaints register
BSD	Improve access to sustainable and affordable services	Traffic Services	Traffic fine collection rate [(Rand value received for fines/ R value of fines issued as (%))]	70%	70%	7%	70%	70%	70%	75%	70%	40%	Offenders reacts to roadblocks. Delay in insuuing Section 54 Notice by court	Intensify road blocks aimed at recovering outstanding fines	Revenue reports

**Key Performance Indicators (KPIs) - Community Services Department**

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved by 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
BSD	Improve access to sustainable and affordable services	Traffic Services	# of planned road blocks with SAPS	0	1	5	2	11	3	3	4	5	None	n/a	Roadblock schedule Reports
GG	Effective and Efficient administration	Management and Administration	# of CSD departmental meetings	12	3	0	6	0	9	2	12	2	Director was Acting MM for 6 months	MM Vacancy was advertised	Minutes and Attendance registers of Departmental meetings
GG / MFVM	Increase financial viability	Budget management	% of departmental budget spent	101%	25%	24%	50%	50%	75%	74%	100%	90%	Delays in the procurement of protective clothing	Procurement process to be streamlined	Monthly financial budget reports
LED	Increased investment in the GTM economy	Expanded Public Works	# of EPWP work opportunities created through CSD projects	247	105	244	210	258	315	423	420	423	None	n/a	Project reports

**Quarterly deliverables per Project- Community Services Department**

KPA Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification	
BSD	Enhance sustainable environmental management and social development	Environmental management	Environmental Health Services	30/06/2015				Ensure that Environmental Health law enforcement is implemented in urban areas. Submit reports to Council on non-compliance issues	Inspection has been done and notices have been issued for non-compliance meetings with stakeholders have been held for environmental health law enforcement	Ensure that Environmental Health law enforcement is implemented in urban areas.	114 informal food handling premises were inspected and 28 notices issued. 34 industrial premises were inspected and 12 contravention notices were issued.	Ensure that Environmental Health law enforcement is implemented in urban areas.	99 informal food handling premises were inspected and 28 notices issued. 114 formal food handling premises were inspected with 42 follow up inspections and 42 notices were issued. 13 Industrial premises were inspected and 5 contravention notices were issued. 1 certificate of competence was issued.	Ensure that Environmental Health law enforcement is implemented in urban areas.	268 informal food handling premises were inspected, processed 55 permit renewals. 134 formal food handling premises inspected, 43 notices issued with follow up inspections, 34 Applications received and processed for Certificates of Acceptability. 33 Industrial premises were inspected and 10 contravention notices were issued and follow up inspections conducted. 2 Certificates of Competence were issued to funeral undertakers.	More applications for certificate of Acceptability due to demand from service providers of the School Nutrition programme.	N/a	Environmental Health Management Plan Monthly Reports
BSD	Enhance sustainable environmental management and social development	Library Services	Library management	30/06/2015	R 10,352,579			Ensure that Libraries are well managed. Report on the number of books circulating and number of users	28653 Users 19088 Books circulated The Shiluvane Library opened unofficially on 16/9/18	Ensure that Libraries are well managed. Report on the number of books circulating and number of users	54983 Users 33338 Books circulated The Shiluvane Library opened officially on 17/10/2014	Ensure that Libraries are well managed. Report on the number of books circulating and number of users	82245 Users (Target 70875) 49568 Books circulated (Target 60000)	Ensure that Libraries are well managed. Report on the number of books circulating and number of users	108284 users (Target 94,500) 64631 Books circulated (Target 80,000)	Two new libraries (Shiluvane and Mula) are not yet configured by the DSAC to issue books. Free internet at 4 of the GTM libraries is replacing the use of books for information. Many readers are now using e-books and Kindles instead of borrowing books.	Requests for more up to date books from the DSAC.	Talliepage statistics Book circulation register Monthly Reports
BSD	Enhance sustainable environmental management and social development	Maintenance and upgrade of parks and open spaces	Parks & open space policy development	30/06/2015				Ensure that Parks, Cemeteries and Open spaces are maintained in accordance to the approved Policy and maintenance plan. Report on progress with implementation	225005 square meters are out. Its less than the target 2006547 due to lack of contractors and less machines.	Ensure that Parks, Cemeteries and Open spaces are maintained in accordance to the approved Policy and maintenance plan. Report on progress with implementation	1822288 square meters are maintained.	Ensure that Parks, Cemeteries and Open spaces are maintained in accordance to the approved Policy and maintenance plan. Report on progress with implementation	2448 354 square meters maintained.	Ensure that Parks, Cemeteries and Open spaces are maintained in accordance to the approved Policy and maintenance plan. Report on progress with implementation	Parks Management Policy not yet approved by Council 5713168m <sup>2</sup> square meters of parks and open spaces maintained	Comments not received from stakeholders	Draft Policy will be discussed at Management meeting	Parks Development Policy Maintenance Plan Inspection checklists Monthly Reports
BSD	Enhance sustainable environmental management and social development	Waste management	Bulk Container at Tzaneen Sanlam Taxi rank	30/06/2015	n/a	R 75,000	Determine specifications	Specifications was determined	Draft Specifications and submit to SCM	Specifications forwarded to Engineering Services for inclusion into extension of Public Toilet-block at Sanlam	Advertisement and appointment a service provider	Specifications were forwarded to E.S.D. To be included as part of CAPEX- "extension of Public Toilet-block at Sanlam"	Procurement of bulk container	Bulk container not yet procured	Engineering Services to include in the bid for the extension of the public toilets. ESD did however not proceed with the bid as negotiations are underway with developer to include the public toilet in the planned extensions	Department sent continuous e-mail reminders to Engineering Services	Specifications Advertisement Appointment letter Proof of payment Updated Asset register	
BSD	Enhance sustainable environmental management and social development	Waste management	Bulk-recycling bins	30/06/2015	n/a	R 160,000	Determine specifications	Specifications was determined	Draft Specifications and submit to SCM	Specifications not yet submitted to Supply Chain Management	Advertisement and appointment a service provider	Tender was advertised and evaluated but due to the "Adjusted budget" the BSC recommended a re-advertisement now as a "Formal Written Quotation"	Procurement of bulk container	Bulk container not yet received.	Project delayed due the reduced budget (adjusted in January), the BAC recommended a re-advertisement as a Formal Written Quotation	A Service Provider was appointed based on a Formal Written Quotation on 19 June	Specifications Advertisement Appointment letter Proof of payment Updated Asset register	
BSD	Enhance sustainable environmental management and social development	Waste management	Kerbside Removals: Purchasing Bulk-bins	30/06/2015	n/a	R 50,000	Determine specifications	Specifications was determined	Draft Specifications and submit to SCM	Specifications not yet submitted to Supply Chain Management	Advertisement and appointment a service provider	The "Formal Written Quotation" was advertised and evaluated but due to the "Adjusted budget" of <b>Recycling-bins</b> the BSC recommended a con-current re-advertisement with the <b>Recycling-bins</b> .	Procurement of bulk container	Bulk container not yet received.	Project delayed due the reduced budget (adjusted in January), the BAC recommended a re-advertisement as a Formal Written Quotation	A Service Provider was appointed based on a Formal Written Quotation on 19 June	Specifications Advertisement Appointment letter Proof of payment Updated Asset register	

**Quarterly deliverables per Project- Community Services Department**

KPA/Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
BSD	Enhance sustainable environmental management and social development	Waste management	Purchase 1 x High Pressure Cleaner	30/06/2015	n/a	R 10,000	Determine specifications	Specifications was determined	Draft Specifications and submit to SCM	Specifications forwarded to SCM	Advertisement and appointment a service provider	The Infrastructure was successfully procured	Procurement of high pressure cleaner	High Pressure Cleaner procured	None	n/a	Specifications Advertisement Appointment letter Proof of payment Updated Asset register
BSD	Enhance sustainable environmental management and social development	Waste management	Purchase of 1 x Log-splitter	30/06/2015	n/a	R 150,000	Determine specifications	Specifications was determined	Draft Specifications and submit to SCM	Specifications not yet completed	Advertisement and appointment a service provider	The "Formal Written Quotation" was advertised but on the closing date no Tender application was received in the Tender-box. Re-advertisement will be conducted	Procurement of bulk container	Service provider not yet appointed	Not bids were received upon the closing of the advertisement.	A sole supplier has been identified, but the budget provision is insufficient	Specifications Advertisement Appointment letter Proof of payment Updated Asset register
BSD	Enhance sustainable environmental management and social development	Waste management	Purchase of 2 x Chain-saws	30/06/2015	n/a	R 10,000	Determine specifications	Specifications was determined	Draft Specifications and submit to SCM	Chainsaw was bought, awaiting delivery from Star Spares	Advertisement and appointment a service provider	The chainsaw was successfully procured	Procurement of bulk container	The chainsaw was successfully procured	None	n/a	Specifications Advertisement Appointment letter Proof of payment Updated Asset register
BSD	Improve access to sustainable and affordable services	Traffic Services	Traffic Law Enforcement	30/06/2014			Ensure that a operational plan and yearly programme for Law Enforcement is finalised by end July and implemented. Ensure Traffic Law Enforcement is implemented in 5 formal towns in the GTM area. Report on road safety interventions on a monthly basis	Integrated operational Law enforcement plan with provincial Traffics and Tzaneen SAPS have been implemented	Ensure that Traffic Law Enforcement is implemented in 5 formal towns in the GTM area as per the programme. Report on output of roadsafety interventions to Council on a monthly basis	Yearly programme updated and being implemented	Ensure that Traffic Law Enforcement is implemented in 5 formal towns in the GTM area as per the programme. Report on output of roadsafety interventions to Council on a monthly basis	Yearly programme implemented. 35 072 Traffic summonses issued. 10 JOC meetings with SAPS. 5 Roadblocks, Scholar patrol duties at 3 schools daily, 0 rural safety initiatives	Ensure that Traffic Law Enforcement is implemented in 5 formal towns in the GTM area as per the programme. Report on output of roadsafety interventions to Council on a monthly basis	Patrols, speed checks, foot patrols, escort and point duties. Programme implemented. 26610 Traffic summonses, 14 JOC meeting with SAPS, Scholar patrols at 3 schools, 4 Rural safety meetings	None	n/a	Law Enforcement Operational Plan and yearly programme Monthly Reports
BSD	Improve access to sustainable and affordable services	Traffic Services	Traffic Law Enforcement Integrated Operational Plan	30/06/2015			Liaise with the Provincial Department of Roads and Transport for assistance in drafting a Traffic Law Enforcement Integrated Operational Plan to ensure integration of services and clear roles and responsibilities and service standards	Integrated operational Law enforcement plan with provincial Traffics and Tzaneen SAPS have been implemented	Liaise with the Provincial Department of Roads and Transport for assistance in drafting a Traffic Law Enforcement Integrated Operational Plan to ensure integration of services and clear roles and responsibilities and service standards	Operational plan developed and roadblocks held as planned	Agreement reached with Department of Roads and Transport on the drafting of a Traffic Law Enforcement Integrated Operational Plan	Operational plan developed and roadblocks held as planned	Draft Traffic Law Enforcement Integrated Operational Plan submitted to Council for approval by 30 May '14	Operational plan developed and approved by Council on 30 may 2014. Roadblocks held as planned	None	n/a	Correspondence Memorandum of Understanding with DORT Draft Traffic Law Enforcement Operational Plan Council Minutes
BSD	Optimise and sustain infrastructure investment and services	Maintenance and upgrading of municipal buildings	Building Access Control system	30/06/2015			Ensure that access control to Civic Centre is managed. Report progress on a monthly basis	Access control to the civic centre is managed and controlled through visitors attendance register and visitors access card . And the finger print system is implemented to maintain access control for Municipal officials	Ensure that access control to Civic Centre is managed. Report progress on a monthly basis	Access control to the civic centre is managed and controlled through visitors attendance register and visitors access card . And the finger print system is implemented to maintain access control for Municipal officials	Ensure that access control to Civic Centre is managed. Report progress on a monthly basis	On going project. Report submitted monthly	Ensure that access control to Civic Centre is managed. Report progress on a monthly basis	Access control to the civic centre is managed and controlled through visitors attendance register and visitors access card . And the finger print system is implemented to maintain access control for Municipal officials	None	n/a	Morphy system report Monthly security reports
GG	Effective and Efficient administration	Management and Administration	Purchase furniture and Library equipment	30/06/2016		R 33,333	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Procure furniture as and when needed	No furniture procured	Procure furniture as and when needed	A fridge, microwave and kettle were purchased for the Mulali Library. A water cooler was bought for the Tzaneen Library.	Capital budget was not available. Vote 123/078/1344 was used to purchase equipment.	n/a	Invoice & Proof of payment Asset Register update
GG	Effective and Efficient administration	Regulatory Framework	Hawkers Policy & By-law	30/06/2015			Submit Hawkets Policy to Council for adoption and the By-law for public participation	Still using the street Trading By-Law . Hawkets By-Law waiting for Public Participation Process	Submit Hawkets Bylaw to CORP for gazetting	Still using the street Trading By-Law . Hawkets By-Law waiting for Public Participation Process	Gazetted By-law	Still using the street Trading By-law. Hawkets By-law waiting for Public Participation process	Gazetted By-law	By-law not yet gazetted	Delays in the public participation process	Public participation conducted in 13 wards to date. By-law will be gazetted after the conclusion of the Public participation and collation of inputs.	Council Resolution on Hawkets Policy Hawkets By-law Public Participation Minutes

**Quarterly deliverables per Project- Community Services Department**

KPA/Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
LED/SR	Integrated Developmental Planning	Integrated Spatial development	Maintenance of Parks 984 & 2065 (NDPG)	30/06/2015	R 1,033,000		Monitor the maintenance of park and park facilities. Report progress to Council	the maintenance of both Parks is in progress	Monitor the maintenance of park and park facilities. Maintenance scheduled to be completed. Report progress to Council	Monitored maintenance of parks and is still in progress.	Maintenance completed	Its on progress through NDPG	Maintenance completed	Maintenance came to stand still since April 2015 when ASEDS contract lapsed and the appointment of the new consultant have not yet been appointed	The consultants reported that the Municipality needs to submit a report to Treasury so response can be given weather to go ahead with Parks maintenance.	Parks Division maintained the parks with own personnel	NDPG Progress Reports Parks monthly report
LED/SR	Integrated Developmental Planning	Integrated Spatial development	Maintenance of Ritavi River Park (NDPG)	30/06/2015	R 547,000		Monitor the maintenance of park and park facilities. Report progress to Council	Maintenance of both Parks is in progress	Monitor the maintenance of park and park facilities. Report progress to Council	Monitored maintenance of parks and is still in progress.	Maintenance completed	Its on progress through NDPG	Maintenance completed	Maintenance came to stand still since April 2015 when ASEDS contract lapsed and the appointment of the new consultant have not yet been appointed	The consultants reported that the Municipality needs to submit a report to Treasury so response can be given weather to go ahead with Parks maintenance.	Parks Division maintained the parks with own personnel	NDPG Progress Reports Parks monthly report
LED/SR	Integrated Developmental Planning	Neighbourhood Development	Indoor sports Centre & outdoor sports facilities(NDPG)	30/06/2015	R 13,052		Monitor the Construction of Indoor Sport Facility and outdoor artificial sports facilities. 4 soccer pitches, 3 netball pitches, a cricket oval and 3 cricket nets. Report progress to Council	Soccer court and netball court construction is complete. Indoor sport facilities is on progress	Monitor the Construction of Indoor Sport Facility and outdoor artificial sports facilities. 4 soccer pitches, 3 netball pitches, a cricket oval and 3 cricket nets. Report progress to Council	Outdoor Sport facility is complete i.e 3 net ball courts and 4 soccer pitches.	Monitor the Construction of Indoor Sport Facility and outdoor artificial sports facilities. 4 soccer pitches, 3 netball pitches, a cricket oval and 3 cricket nets. Report progress to Council	Nkawkawona -nternal facilities 93% construction of new sports center 54% contractor busy with concrete floor pipe laying and laying interlocking blocks on the parking area.	Construction of Indoor and outdoor facilities completed	Indoor Sport facility is at 96%. External facility, there is snag list that must be done and is at 95%.	None	n/a	NDPG Progress Reports Parks monthly reports Minutes of NDPG meetings

**Key Performance Indicators (KPIs) - Electrical Engineering Department**

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure	% of households with access to electricity	91.5%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	94% (102377 of 108926)	93.0%	Physical construction completed project not yet energised	Project expected to be completed during the first quarter of 2015/2016	Electrification reports
BSD	Optimise and sustain infrastructure investment and services	Asset Management	R-value spent on maintenance of electricity infrastructure as % of asset value	1.9%	Not applicable this quarter	Not applicable this quarter	1.4%	0.7%	Not applicable this quarter	Not applicable this quarter	2.8%	1.3%	Budget limitations	Proportion of the budget set aside for maintenance of infrastructure should increase	Asset Register Expenditure Reports
BSD	Optimise and sustain infrastructure investment and services	Cost Recovery	% Electricity loss (Kwh)	17.5% (47 740 299)	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	17%	18%	High administrative losses	Meter audit on large power users requested, was not approved for funding in 15/16. CFO agreed to conduct a desktop study	Eskom account Revenue reports
BSD	Optimise and sustain infrastructure investment and services	Electricity network upgrade and maintenance	R-value electricity maintenance	R 35,743,645	R 9,843,578	R 1,743,759	R 19,687,166	R 19,962,153	R 29,530,734	R 7,502,512	R 39,374,313	R 43,227,293	Labour costs to the value of R32,430,151 included in Expenditure	Targets should be revised to exclude labour	Budget expenditure, (Vote 162/066, 173/066 & 608 183/066)
BSD	Optimise and sustain infrastructure investment and services	Electricity network upgrade and maintenance	Km of overhead lines rebuilt	0	3	0	3	0	6	6	12	18	None	n/a	Project Progress reports
GG	Effective and Efficient administration	Management and Administration	# of EED departmental meetings	9	1	0	2	0	3	0	4	0	Timeconstraints, working in close consultation with Managers	None	Minutes and Attendance registers of Departmental meetings
GG / MFVM	Increase financial viability	Budget management	% of EED departmental budget spent	88%	25%	17%	50%	43%	75%	28%	100%	100%	None	n/a	Monthly financial budget reports
GG / MFVM	Increase financial viability	Expenditure Management	% of capital budget for electricity spent	27.19	10%	10%	20%	19.07%	50%	73%	100%	100%	Overspending on certain projects	Capital budget controlled to contain impact of procurement of materials for multi-year projects	Expenditure report
GG / MFVM	Increase financial viability	Financial reporting	% of AG queries responded to within 3 working days	100%	Not applicable this quarter	Not applicable this quarter	100%	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	None	n/a	Register of Audit queries & corresponding reports
LED	Increased investment in the GTM economy	Expanded Public Works	# of EPWP work opportunities created through EED projects	216	11	0	23	154	34	32	45	25	Budget re-allocated to other departments during budget adjustments.	KPIs targets in IDP to be adjusted in line with project adjustments	Project reports

**Quarterly deliverables per Project- Electrical Engineering Department**

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure Development	Electrification of villages through ESKOM	30/06/2015	R20 588 500 (ESKOM)		Monitor the electrification of households in villages and report progress to Council monthly	Projects at Design stage	Monitor the electrification of households in villages and report progress to Council monthly	Construction not yet started	Monitor the electrification of households in villages and report progress to Council monthly	Eskom's projects all on construction	Monitor the electrification of households in villages and report progress to Council monthly	Seven Projects completed and energized. One project still at construction phase.	Late implementation of Electrification project of Thako/Kgwekgwa /Molekela	Project rolled over to 2015/16 projects	Monthly Progress reports Eskom Reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure Development	Electrification of Runnymede/ Pjapjamele/ Masekwane ext.	30/06/2015	R 1,620,000		Designs approved	Project at design stage	Contractor appointed	Service provider appointed	Project 50% completed	Construction phase 70%	Project completed 135 units energised	Physical Construction for electrification project of Runnymede completed (95%). PCS file captured. ENS Updated and submitted to ESKOM for approval. Final inspection done busy with snag list.	Marula tree under the infrastructure	Applied for permit from relevant authority to remove marula tree under the infrastructure	Progress reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure Development	Electrification of Mohlaba Cross Phase 2	30/06/2015	R 5,988,000		Designs approved	Designs completed and approved by ESKOM awaiting Site handover	Contractor appointed	Project at construction phase (50%)	Project 50% completed	Physical construction completed. Busy with updating and capturing of electrical network schematic diagram.	Project completed 400 units energised	Physical Construction for electrification project of Mohlaba Cross phase 2 completed (95%). PCS file captured. ENS Updated and submitted to ESKOM for approval. Awaiting closing span and energization.	Additional 26 households	Busy with construction of additional 26 units.	Progress reports
BSD	Improve access to sustainable and affordable services	Electricity Infrastructure Development	Installation of new streetlights (12)	30/06/2018	n/a	R 150,000	Drafting of specifications and procurement of service provider for trenching	Specification drawn up given to SCMU for advertising	Procurement of material	Adjudication done, award not yet made	Installation of lights	Adjudication done, contractor not appointed	Installation concluded.	Streetlights Partly installed 33 Poles R176 900 spent	Appointment of contractor was never finalised by SCMU. Used the line building contractor to plant the poles against his approved contract. All material was procured and GTM will complete project self.	E-mail on progress of appointing the contractor was forward to SCMU	Proof of purchase Physical inspection (photo)
BSD	Optimise and sustain infrastructure investment and services	Electricity network upgrade and maintenance	11kv Cable from Church substation via old SAR to Power station	30/06/2014		R 3,000,000	Procurement of material and digging of trenches	Project re-advertised, currently in procurement process	Installation of cables and trenching	Project not yet implemented. The project is being re-advertised.	Tender re-advertised to appoint Service Provider	Tender Closed Adjudication process started	Appointment of Service Provider and 90% of budget spent	Service Provider appointed. Site handover done. Contractor claim for material on site R2 950 374.49 (98%)	None	n/a	Proof of submission of Technical Spect to SCM Progress Reports Close-out report
BSD	Optimise and sustain infrastructure investment and services	Electricity network upgrade and maintenance	Substation tripping batteries	30/06/2017	n/a	R 180,000	Not applicable this quarter	Not applicable this quarter	Procurement of battery banks from service provider	Procurement of battery banks not yet done	Installation of battery banks completed	Substation tripping batteries purchased awaiting delivery.	Not applicable this quarter	Tripping batteries purchased and installed at Tarentaalrand T-Off.	None	n/a	Proof of purchase Asset register update



**Quarterly deliverables per Project- Electrical Engineering Department**

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
BSD	Optimise and sustain infrastructure investment and services	Electricity network upgrade and maintenance	Replacement of airconditioners in Municipal Buildings	30/06/2017	n/a	R 150,000	Identify aircons to be replaced	Aircons Identified	Procurement of service provider	Service Provider not yet appointed. Need to go out on tender again for the third time	Procurement of service provider	Airconditioners were replaced that was on the list given to SCMJ when they appointed a service provider	Installation of aircons completed	Airconditioners were replaced	None	n/a	Proof of purchase Asset register update
BSD	Optimise and sustain infrastructure investment and services	Electricity network upgrade and maintenance	Master Plan Review (Electricity)	30/06/2015	R -		Draft Request for proposal and submit to SCM for Procurement of a consultant	Project scheduled for the 15/16 financial year. Tender process to be completed June 2015.	Appointment of consultant	Project re-scheduled for the 15/16 financial year during the budget process. Tender process to be completed June 2015. Scope of works completed.	Specifications and scope of works completed	Specifications and scope of works completed	Appointment of Service Provider	Service provider not yet appointed	Delay in the procurement process	Advertisement was done in July '15	Revised Electricity Master Plan Progress Reports
BSD	Optimise and sustain infrastructure investment and services	Electricity network upgrade and maintenance	Miniature substations (NERSA Audit)	30/06/2017	n/a	R 1,000,000	Drafting of specifications and procurement of a service provider for trenching and building of plinth	Drafting of specifications done gave instruction to Stores to procure miniature substations on annual tender	Procurement of mini-substations	Stores were requested to order miniature substations	Replacing of mini-substations	Replacing of 2 mini-substations completed	Replacing of mini-substations completed	Replacing of 2 mini-substations completed	None	n/a	Appointment letter Proof of procurement Asset register
BSD	Optimise and sustain infrastructure investment and services	Electricity network upgrade and maintenance	Provision of Capital Tools (Urban)	30/06/2015	n/a	R 50,000	Procurement of capital tools as and when required	R1690 was spend on the R75000 allocated to Urban, procured portable radio	Procurement of capital tools as and when required	Cumulative Total of R19,359.57 spent Link sticks & ratchets, cable cutters procured	Procurement of capital tools as and when required	R70 136.21 were spend on capital tools	Procurement of capital tools as and when required	Procurement of capital tools as and when required, this capital combined with Rural, 6 Links Sticks, Drills, 8 Ladders, 4 Radios, 2 digital clamp meters, 3 crimping tools, 3 magnetic GTM signs and 1 ACER laptop was procured	None	n/a	Proof of purchase Asset register update
BSD	Optimise and sustain infrastructure investment and services	Electricity network upgrade and maintenance	Rebuilding of Lines-Eureka - De neck (6 km)	30/06/2015	n/a	R 630,000	Draft specifications and submit to Supply Chain for procurement process	Technical specification submitted to SCMJ awaiting for tender advert.	Appointment of service provider	Service provider appointed on 3 year contract	Pegging and initial ground work	Pegging and groundwork completed, rebuilding of line in progress	Instruction to contractor and implementation. 6 km completed	Rebuilding of 6 km line Eureka - De Neck completed.	None	n/a	Specifications Advertisement Progress reports by service provider
BSD	Optimise and sustain infrastructure investment and services	Electricity network upgrade and maintenance	Rebuilding of Lines-Mapietstok - Mtzelaar (6km)	30/06/2015	n/a	R 630,000	Draft specifications and submit to Supply Chain for procurement process	Technical specification submitted to SCMJ awaiting for tender advert.	Appointment of service provider	Service provider appointed on 3 year contract	Pegging and initial ground work	R680 538,85 spent - 6 km of line rebuilt	Instruction to contractor and implementation	Rebuilding of 6 km line Mapietstok - Mtzelaar completed	None	n/a	Specifications Advertisement Progress reports by service provider
BSD	Optimise and sustain infrastructure investment and services	Electricity network upgrade and maintenance	Rebuilding of Lines-Politsi valley - Dap Naude (5 km)	30/06/2015	n/a	R 900,000	Draft specifications and submit to Supply Chain for procurement process	Technical specification submitted to SCMJ awaiting for tender advert.	Appointment of service provider	Service provider appointed on 3 year contract	Pegging and initial ground work	Quotation received for rebuilding of 6km line Politsi to Naude.	Instruction to contractor and implementation. 5 km completed	Rebuilding of 6 km line Politsi Valley - Dap Naude completed	None	n/a	Specifications Advertisement Progress reports by service provider
BSD	Optimise and sustain infrastructure investment and services	Electricity network upgrade and maintenance	Renewal, Repairs and Maintenance on pre-paid meters (Tzaneen, Letsitele & Politsi)	30/06/2019		R 556,460	Replace 50 connections with new technology meters	Requested quotes from ACTOM on Data Concentrators. No connections replaced.	Procure 10 data concentrators, replace additional 50 connections with new technology meters	Procurement of Data Concentrators not complete. Connections replaced with new technology meters not implemented	Procure 20 Data Concentrators and 100 Din Rail Prepaid meters for prepaid conversions.	20 Data concentrators delivered, 100 Din Rail meters on backorder.	Install 20 Data Concentrators to enable new areas for prepaid conversions.	20 Data Concentrators and 100 Din rail meters delivered. Vending unit replace at finance. Upgrading of infrastructure at Tarrentaalrand. Replacing of old technology meters on hold due to personnel shortage.	Procurement of SIM cards for data concentrators delayed by service providers	Engaging HR to address personnel shortage	Proof purchase Asset register Promise system report

**Quarterly deliverables per Project- Electrical Engineering Department**

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
BSD	Optimise and sustain infrastructure investment and services	Electricity network upgrade and maintenance	Service Contribution	30/06/2015		R 14,000,000	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Identification and planning of projects	No projects identified	Ensure that service contribution funds received are allocated to projects.	No projects Identified	Income used for new connections only	Spreadsheet to monitor the income on service contributions to be expanded to reflect projects allocated to	Services Contribution allocation list
GG	Effective and Efficient administration	Management and Administration	Purchase office furniture and Equipment for the EED department	30/06/2016		R 33,333	Not applicable this quarter	3 New tables and 1 chair procured	Not applicable this quarter	Not applicable this quarter	Procure furniture as and when needed	No furniture procured	Procure furniture as and when needed	No furniture procured this quarter	None	n/a	Invoices & Proof of payment Asset Register update

**Key Performance Indicators (KPIs) - Engineering Services Department**

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
BSD	Improve access to sustainable and affordable services	Building Control	# of contravention notices issued to decrease non-compliance to building regulations	50	Not applicable this quarter	Not applicable this quarter	40	40	Not applicable this quarter	Not applicable this quarter	80	53	Only 53 notices issued as compared to the 80 projected and therefore it decreased by 27	Conducting of awareness compaigns	Register of contraventions
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Km of roads tarred	15km	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	11	17.5 km	None	n/a	Road Progress Reports
BSD	Improve access to sustainable and affordable services	Water and sanitation services	Number of water systems with Blue Drop Certification	2	2	2	2	2	2	2	3	2	Nkwankowa & Lenyeye water works still operated by MDM	Target to be revised during 15/16	Blue Drop Certificates
BSD	Optimise and sustain infrastructure investment and services	Asset Management	R-value spent on fleet maintenance as % of asset value	0,6%	Not applicable this quarter	Not applicable this quarter	6%	4,77%	Not applicable this quarter	Not applicable this quarter	6%	12%	None	n/a	Asset Register Expenditure Reports
BSD	Optimise and sustain infrastructure investment and services	Asset Management	R-value spent on maintenance of municipal buildings as % of asset value	0,2%	Not applicable this quarter	Not applicable this quarter	2%	0,2%	Not applicable this quarter	Not applicable this quarter	2%	1%	Budget limitations	Budget on maintenance of infrastructure to be reconsidered	Asset Register Expenditure Reports
BSD	Optimise and sustain infrastructure investment and services	Asset Management	R-value spent on maintenance of roads infrastructure as % of asset value	0,67%	Not applicable this quarter	Not applicable this quarter	4,5%	2%	Not applicable this quarter	Not applicable this quarter	4,5%	3%	Budget limitations	Budget on maintenance of infrastructure to be reconsidered	Asset Register Expenditure Reports
BSD	Optimise and sustain infrastructure investment and services	Roads & Storm water upgrading and maintenance	R-value spent on road and storm water maintenance	R13 13 281 069	R 3,948,019	R 5,845,645	R 7,896,037	R 10,129,154	R 11,844,056	R 15,206,163	R 15,792,074	R 20,381,042	Budget adjustment due to high demand on maintenance, R7m additional provided with adjustment	14/15 Operational budget adjustment approved by Council	ESD Expenditure reports
BSD	Optimise and sustain infrastructure investment and services	Water and Sewer maintenance and upgrade	% reduction in distribution losses (water)(Tzaneen, Haenersburg & Letsitele)	10%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	2%	Not available	Water Division does not have a system in place to determine the water losses	MDM to be requested to assist with putting system in place to monitor water loss	Water distribution reports
GG	Effective and Efficient administration	Management and Administration	# of ESD departmental meetings	10	3	3	6	4	9	7	12	9	The December and January meetings were not held because of Holidays and other meetings were postponed due to the demand to attend urgent meetings of council	Decision taken to conduct meetings before 9 am to avoid conflicts with other engagements	Minutes and Attendance registers of Departmental meetings
GG / MFVM	Increase financial viability	Budget management	% of ESD departmental budget spent	92%	25%	14%	50%	23%	75%	31%	100%	95%	None, expenditure within acceptable limits	n/a	Monthly financial budget reports
GG / MFVM	Increase financial viability	Expenditure Management	% of ESD capital budget spent	100%	10%	35%	20%	21%	50%	51,85%	100%	52%	Late appointment of contractors by SCM, delays in getting approval from RAL and litigations on 2 MIG projects	Communicated with CoGHSTA/PMU, RAL & AG.	Monthly financial budget reports

**Key Performance Indicators (KPIs) - Engineering Services Department**

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
GG/MFM A	Increase financial viability	Budget management	% MIG funding spent	77%	10%	16%	50%	24%	75%	51.69%	100%	55.8%	Late appointment of contractors by SCM, delays in getting approval from RAL and litigations on 2 MIG projects	Communicated with CoGHSTA/PMU, RAL & AG.	Budget printout
LED	Increased investment in the GTM economy	Expanded Public Works	# of EPWP work opportunities created through ESD projects	367	108	254	216	287	323	476	431	476	None	n/a	Project reports

**Quarterly deliverables per Project- Engineering Services Department**

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for Deviation	Efforts to improve performance	Means of verification
BSD	Enhance sustainable environmental management and social development	Environmental management	Hawkers esplanades in rural areas	30/06/2015		R 100,000	Engage with CSD (user Department) to establish requirements and draft specifications	Scope of work finalised with CSD and now busy with specification	Advertising and sourcing of quotations	Not yet advertised as available budget is less than what is required by specifications	Construction of hawkers esplanades	Insufficient budget provision to implement the project	Hawkers esplanades completed	Project not implemented due to insufficient budget allocation	User Department not involved ESD during the budget processes to advise on the actual budget require	IDP project teams must be put in place during 15/16 to ensure accurate costing	Correspondence with CSD Correspondence with SCM Specifications proof of submission Appointment letter Completion letter
BSD	Enhance sustainable environmental management and social development	Sport and recreation	Construction of a new community hall at Relela Cluster	30/06/2016		R 2,334,504	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Drafting specifications and preliminary design complete	Design and tender documents completed. Contractor appointed.	Design complete and draft tender document awaiting Bid Specification Committee approval. Contractor not yet appointed	Delays in getting community approval for the designs	Meeting conducted with the local community	Design & Tender documents Appointment Letter
BSD	Improve access to sustainable and affordable services	Public Toilets	Public toilet-block at Letsitele Sanlam Taxi rank	30/06/2015	n/a	R 80,000	Engage with CSD (user Department) to establish requirements and draft specifications	Scope of work finalised with CSD and now busy with specification	Advertising and sourcing of quotations	Not yet advertised as available budget is less than what is required by specifications	Construction of public toilet blocks	The project is being done internally and will start in May 2015 and will be completed before end of June 2015	Construction of public toilet completed	The project is under construction and is done internally by own staff due to budget constraints and the progress is at 95% complete	Budget costing was not done correctly, capital allocation was insufficient	IDP project teams must be put in place during 15/16 to ensure accurate costing	Correspondence with CSD Correspondence with SCM Specifications proof of submission Appointment letter Completion letter
BSD	Improve access to sustainable and affordable services	Public Toilets	Public toilet-block at Tzaneen Jhb Taxi Rank	30/06/2015	n/a	R 130,000	Engage with CSD (user Department) to establish requirements and draft specifications	Scope of work finalised with CSD and now busy with specification	Advertising and sourcing of quotations	Not yet advertised as available budget is less than what is required by specifications	Construction of public toilet blocks	Busy preparing building plans for sourcing quotes	Construction of public toilet completed	Some material has been procured but the project is not completed due to budget constraints	Capital budget allocation was insufficient and reduced with the adjustment budget maintenance budget was utilised to start the project	IDP project teams must be put in place during 15/16 to ensure accurate costing	Correspondence with CSD Correspondence with SCM Specifications proof of submission Appointment letter Completion letter
BSD	Improve access to sustainable and affordable services	Public Toilets	Public toilet-block at Tzaneen Sanlam Taxi rank	30/06/2015	n/a	R 130,000	Engage with CSD (user Department) to establish requirements and draft specifications	Scope of work finalised with CSD and now busy with specification	Advertising and sourcing of quotations	Not yet advertised as available budget is less than what is required by specifications	Construction of public toilet blocks	Waiting for permission from land owner and PED	Construction of public toilet completed	Project not implemented due to budget constraints	The owners of the Mall is currently extending the mall and the whole taxi rank. The increased need will render the allocated funds insufficient.	The project will be re-planned for the 16/17 IDP	Correspondence with CSD Correspondence with SCM Specifications proof of submission Appointment letter Completion letter
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Haenertsburg DoC entrance road	30/06/2015	n/a	R 400,000	Site inspection and planning	Site inspection done. Busy with the process of appointing the service provider	Stabilisation and re-gravelling of access road to the Drop Off Centre at Haenertsburg	In the process of appointing the contractor.	Not applicable this quarter	In the process of appointing the contractor, advertising stage	Not applicable this quarter	Tender closed on 10 June 2015 waiting for evaluation	Capital budget allocation was adjusted to accommodate the Sasekani Road	Budget allocation was confirmed only with the Adjustment Budget	Site inspection Report Payment to contractor
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Nkwankowa DoC entrance road	30/06/2015	n/a	R 400,000	Site inspection and planning	Site inspection done. Busy with the process of appointing the service provider	Stabilisation and re-gravelling of access road to the Drop Off Centre at Nkwankowa	In the process of appointing the contractor.	Not applicable this quarter	In the process of appointing the contractor, advertising stage	Not applicable this quarter	Tender closed on 10 June 2015 waiting for evaluation	Capital budget allocation was adjusted to accommodate the Sasekani Road	Budget allocation was confirmed only with the Adjustment Budget	Site inspection Report Payment to contractor

**Quarterly deliverables per Project- Engineering Services Department**

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for Deviation	Efforts to improve performance	Means of verification
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Agatha Cemetery low level bridge	30/06/2016		R 100,000	Drafting of specifications. Advertisement for appointment of a consultant	Drafting of specification and advertisement not yet done	Appointment of consultant finalised.	In the process of appointing the consultant.	Not applicable this quarter	Consultant appointed	Advertisement for and appointment of Contractor	Advertisement not yet done	Consultant still to finalise the designs	ESD still to communicated with the Consultant to finalise the designs	Specifications Advertisements for Consultant
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Mopye low level bridget	30/06/2016		R 461,017	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	Bridge completed	Bridge completed	Bridge completed	Not applicable this quarter	Mopye low level bridge completed	None	n/a	Completion certificate
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Mokonyane low level bridge	30/06/2016		R 400,000	Finalisation of EIA by consultant	EIA Consultant busy with special wetland delineation study and functionality assesment.	Advertisement for appointment of a contractor	Busy with EIA processes	Appointment of contractor and construction	EIA on final stages	Construction	Tender advertised	Project delayed by the EIA process	ESD communicated with the EIA consultant	EIA Advertisements Progress report from contractor
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Moruji to Matswi, Kheshokwle Tar Road	30/06/2016		R 14,571,797	Liaise with Roads and Transport for permission to tar Provincial link road	Awaiting approval for funding by MIG	Finalise designs and compile tender documents	Still awaiting approval for funding from MIG	Advertisement and appointment of contractor	Consultant busy with designs	Construction commenced	Design and tender documents completed.	Awaiting approval by MIG to proceed with project delayed the project	Contractor will be appointed before the end of July 2015.	Communique with DRT Tender Report Tender Documents Appointment Letter
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Pedestrian Bridge at Marumofese	30/06/2015		R 6,120,155	Designs and tender documents ready, appointment of contractor completed	No progress	Construction of bridge	No progress	Construction of bridge	No progress	Pedestrian bridge completed	Designs not yet approved.	Delay by the Consultant to produce the final designs.	Consultant was requested to amend the design based on the available budget	Tender Documents Appointment Letter Completion Certificate
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Rikhotso low level bridge	30/06/2016		R 600,000	Finalisation of EIA by consultant	EIA Consultant busy with special wetland delineation study and functionality assesment.	Advertisement for appointment of a contractor	Busy with EIA processes	Appointment of contractor and construction	EIA on final stages	Construction	Tender advertised	Project delayed by the EIA process	ESD communicated with the EIA consultant	EIA Advertisements Progress report from contractor
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Rita, Khopo, Lefara, Zanghoma, Uhuru, Xipungu to Mariveni Tar Road	30/06/2016		R 11,571,797	Liaise with Roads and Transport for permission to tar Provincial link road	Awaiting approval for funding by MIG	Finalise designs and compile tender documents	Still awaiting approval for funding from MIG	Advertisement and appointment of contractor	Consultant busy with designs	Construction commenced	Design and tender documents completed.	Project delayed by permission from MIG to tar a RAL road	ESD communicated with all the stakeholders involved and also engaged the Speaker to intervene with COGHSTA for approval and SCM to speed up the process of appointing the contractor	Communique with DRT Tender Report Tender Documents Appointment Letter
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Thapane to Moruji Tar	30/06/2015		R 40,992,125	Construction, physical progress at 50%	Construction is on schedule, physical progress is at 46%	Construction, physical progress at 75%	Construction Physical progress recorded before the end of December was 70%	Construction, physical progress at 90%	The road is on practical completion, contractor busy with snag list.	Road completed, 11km	Road complete.	None	n/a	Completion certificate
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Senakwe to Morapalala	30/06/2015		R 9,000,000	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	Construction physical at 81%	Road completed, 8 km	Construction, physical progress at 90%	Road on practical completion.	None	n/a	Contractor progress reports

Quarterly deliverables per Project- Engineering Services Department

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for Deviation	Efforts to improve performance	Means of verification
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Sasekani to Nkowanokwa	30/06/2015		R 24,000,000	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	Finalise the appointment of a contractor	New contractor on site, busy with site establishment	Construction commenced, physical progress at 86%	New contractor on site and progressing well. 4.5km of the road has been primed. (Physical progress is at 45% of the new scope of work)	Project was under litigation	New contractor was appointed in March '15	Contractor progress reports
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Ramotshinyadi to Mokgwathi Tar Road	30/06/2015		R -	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	Project completed	Project completed	Project completed	Project completed in 13/14 minor expense occurred in July '15	Ramotshinyadi to Mokgwathi Tar Road completed	None	n/a	Completion certificate
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Claude Wheatley Road (Taxi rank canopies)	30/06/2015		R 1,900,000	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	Installation of canopies	Installation of canopies completed	Installation of Taxi rank canopies completed	Installation of Taxi Rank Canopies completed.	None	n/a	Completion certificate
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Lenyenye cemetery road	30/06/2015		R 412,290	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	Evaluation of road condition to determine additional work to be done	Road evaluated	Road rehabilitation completed	Road rehabilitation completed	None	n/a	Completion certificate
BSD	Improve access to sustainable and affordable services	Roads and Storm water Infrastructure Development	Tickyline, Myakayaka, Burgersdorp, Gavaza to Mafarana Tar Road	30/06/2018		R 11,571,797	Liaise with Roads and Transport for permission to tar Provincial link road	Awaiting approval for funding by MIG	Finalise designs and compile tender documents	Still awaiting approval for funding from MIG	Advertisement and appointment of contractor	Consultant busy with designs	Construction commenced	Design and tender documents completed. Contractor not yet appointed	Late approval by sector department and delays in the appointment of contractor by SCM.	ESD communicated with all the stakeholders involved and also engaged the Speaker to intervene with COGHSTA for approval and SCM to speed up the process of appointing the contractor	Communique with DRT Tender Report Tender Documents Appointment Letter
BSD	Improve access to sustainable and affordable services	Sport and recreation facilities	Tzaneen swimming pool upgrade and refurbishment	30/06/2015	n/a	R 13,299,485	Construction, physical progress at 40%	Contractor is on site, physical progress is at 7%	Construction, physical progress at 70%	Construction Physical progress recorded before the end of December was 27%	Construction, physical progress at 70%	Contractor busy with concrete floor for the main pool, pavilion frame and access control building.	Swimmingpool construction completed.	Project is on 98% physical progress	Late appointment of contractor	SCM process challenges to be resolved by MM	MIG Progress Reports Monthly Reports Complete Certificate
BSD	Improve access to sustainable and affordable services	Sport and recreation facilities	Runnymede Sports Complex	01/03/205		R 3,231,900	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Specifications and preliminary design completed	Specifications and preliminary designs have been completed	Design and tender documents completed.	Designs completed. Draft Tender document to be approved by BSC.	The project was moved forward after the delay of approval of the three roads for MIG spending and will be implemented in the next financial years	The project will not be implemented in the 14/15 financial year. Planning was done only.	Tender documents MIG Progress Reports

**Quarterly deliverables per Project- Engineering Services Department**

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for Deviation	Efforts to improve performance	Means of verification
BSD	Improve access to sustainable and affordable services	Sport and recreation facilities	Upgrading of Julesburg Sports Ground	01/03/205		R 1,203,582	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Specifications and preliminary design completed	Specifications and preliminary designs have been completed	Design and tender documents completed.	Designs completed. Draft Tender document to be approved by BSC.	The project was moved forward after the delay of approval of the three roads for MIG spending and will be implemented in the next financial years	The project will not be implemented in the 14/15 financial year. Planning was done only.	Tender documents MIG Progress Reports
BSD	Improve access to sustainable and affordable services	Sport and recreation facilities	Upgrading of Burgersdorp Sports Ground	01/03/205		R 1,203,582	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Specifications and preliminary design completed	Specifications and preliminary designs have been completed	Design and tender documents completed.	Designs completed. Draft Tender document to be approved by BSC.	The project was moved forward after the delay of approval of the three roads for MIG spending and will be implemented in the next financial years	The project will not be implemented in the 14/15 financial year. Planning was done only.	Tender documents MIG Progress Reports
BSD	Improve access to sustainable and affordable services	Sport and recreation facilities	Upgrading of Nkawkowa Stadium	01/03/205		R 1,054,108	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Specifications and preliminary design completed	Specifications and preliminary designs have been completed	Design and tender documents completed.	Designs completed. Draft Tender document to be approved by BSC.	The project was moved forward after the delay of approval of the three roads for MIG spending and will be implemented in the next financial years	The project will not be implemented in the 14/15 financial year. Planning was done only.	Tender documents MIG Progress Reports
BSD	Optimise and sustain infrastructure investment and services	Fleet management	Speakers vehicle	30/06/2015		R 480,000	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	13/14 Roll-over not included in initial SDBIP	Speaker's vehicle procured	Project completed	Project completed	Vehicle delivery note	Vehicle purchased	None	n/a	ESD Building
BSD	Optimise and sustain infrastructure investment and services	Maintenance and upgrading of municipal buildings	Replacement of roof in the civic centre in Tzaneen	30/06/2015	n/a	R 500,000	Draft specifications and submit to Supply Chain for procurement process	Bidding process completed and only waiting for SCMU to appoint a service provider.	Advertise for a service provider	No progress, no bids submitted	Appointment of a service provider	No progress. Waiting for deviation approval by the Act. MM	Construction of roof at the civic centre	Project not completed	Project not completed due to delays of appointment of service provider	SCMU to speed up processes of appointing service providers. The project was advertised for the second time without appointment. ESD requested a deviation in January 2015 which was approved and the contractor was appointed at the end of June 2015	Specifications Correspondence with SCM Advertisement Appointment Letter Completion certificate



**Quarterly deliverables per Project- Engineering Services Department**

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for Deviation	Efforts to improve performance	Means of verification
BSD	Optimise and sustain infrastructure investment and services	Maintenance of municipal assets	Upgrading of Lenyeny Stadium (phase 2)	30/06/2015		R 10,675,030	Construction, physical progress at 40%	Contractor on site, physical progress is at 7%	Construction, physical progress at 70%	Construction Physical progress recorded before the end of December was 25%	Stadium upgrade completed.	27% progress.	Not applicable this quarter	The project is on 60% physical progress	Late appointment of the contractor and also community unrest wanting the scope of works to be changed.	There have been council intervention with regard to the scope of works and the contractor has given a notice of intention to claim additional time.	MIG Progress Reports Monthly Reports Complete Certificate
BSD	Optimise and sustain infrastructure investment and services	Roads & Storm water maintenance and upgrade	Purchase generators	30/06/2015		R 60,000	Drafting of specifications and advertise for a service provider	Drafting of specifications and advertise for a service provider not yet done	Procurement of generator	Not yet implemented	Procurement of generator	Not yet procured	Not applicable this quarter	Specifications are finalized, not yet procured	Deviation requested from the CFO to procure diesel bowser, approval and sourcing of quotations delayed procurement	Roll-over will be requested	Asset Register update
BSD	Optimise and sustain infrastructure investment and services	Roads & Storm water maintenance and upgrade	Purchase welding machines	30/06/2015		R 25,000	Not applicable this quarter	Not applicable this quarter	Procurement of welding machines	Not yet implemented	Not applicable this quarter	Not yet procured	Not applicable this quarter	Specifications are finalized, not yet procured	Deviation requested from the CFO to procure chain saw and pruners, approval and sourcing of quotations delayed procurement	Roll-over will be requested	Asset Register update
BSD	Optimise and sustain infrastructure investment and services	Roads & Storm water maintenance and upgrade	Roads masterplan Development	30/06/2015			Liaise with MISA on the drafting of a Road Master Plan. Report Progress	MISA has appointed the service provider the previous financial year. On the 21st August 2014, GTM signed off the MISA Technical Support Plan.	Liaise with MISA on the drafting of a Road Master Plan. Report Progress	Waiting for budget allocation by MISA	Liaise with MISA on the drafting of a Road Master Plan. Report Progress	Waiting for budget allocation by MISA	Liaise with MISA on the drafting of a Road Master Plan. Report Progress	Roads master plan not yet started by MISA	Waiting for budget allocation by MISA	Continuous communication between ESD & MISA	Progress Reports
BSD	Optimise and sustain infrastructure investment and services	Water and Sewer maintenance and upgrade	BlueDrop Water Certification (BDC)	30/06/2015	R	300,000	Maintain blue drop status by monitoring compliance to SANS 241:2011 at Tzaneen & Letsitele water system. Develop water safety plans and policies for Nkowankowa and Lenyeny to secure BDC	Water safety plans are in place for Tzaneen and Letsitele and the monitoring is an ongoing process for Tzaneen and Letsitele. Nkowankowa and lenyeny to be done by MDM	Maintain blue drop status by monitoring compliance to SANS 241:2011 at Tzaneen & Letsitele water system. Implement water safety plans and policies for Nkowankowa and Lenyeny to secure BDC	Maintain blue drop status by monitoring compliance to SANS 241:2011 at Tzaneen Haenertsburg, Letsitele, Nkowankowa and Lenyeny.	Maintain blue drop status by monitoring compliance to SANS 241:2011 at Tzaneen Haenertsburg, Letsitele and Nkowankowa and they comply to BDC	Samples for SANS 241:2011 have been collected in Tzaneen, Haenertsburg, Letsitele and Nkowankowa and they comply to BDC	Maintain blue drop status by monitoring compliance to SANS 241:2011 at Tzaneen & Letsitele water system. Implement water safety plans and policies for Nkowankowa and Lenyeny to secure BDC	Samples for SANS 241:2011 have been collected in Tzaneen, Haenertsburg, Letsitele and Nkowankowa and they comply to BDC. Not yet implementing water safety plans and policies for Nkowankowa and Lenyeny to secure BDC.	Nkowankowa & Lenyeny systems still to be handed over by MDM	MDM to complete the Nkowankowa and Lenyeny water works	Water Quality reports Policies

**Quarterly deliverables per Project- Engineering Services Department**

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for Deviation	Efforts to improve performance	Means of verification
BSD	Optimise and sustain infrastructure investment and services	Water and Sewer maintenance and upgrade	GreenDrop Certification (GDC)	30/06/2015			Develop plans for waste water management to secure GDC for Tzaneen & Nkawkowa and Lenyenye. Monitor activities to ensure adherence to SANS 241:2011	Tzaneen has Green Drop Compliance and the monitoring is an ongoing process for Tzaneen only and Nkawkowa and Lenyenye. Monitor activities to ensure adherence to SANS 241:2011	Develop plans for waste water management to secure GDC for Tzaneen & Nkawkowa and Lenyenye. Monitor activities to ensure adherence to SANS 241:2011	Implementation of Risk Abatement Plan for sustaining the current performance of Tzaneen Wastewater works GDC.	Develop plans for waste water management to secure GDC for Tzaneen & Nkawkowa and Lenyenye. Monitor activities to ensure adherence to SANS 241:2011	Plans have been established and are used to monitor Tzaneen Waste water influent and effluent as per SANS 241:2011	Develop plans for waste water management to secure GDC for Tzaneen & Nkawkowa and Lenyenye. Monitor activities to ensure adherence to SANS 241:2011	Plans have been established and are used to monitor Tzaneen Waste water influent and effluent as per SANS 241:2011	None	n/a	*Waste Water Management Plan *Waste Water Quality reports
BSD	Optimise and sustain infrastructure investment and services	Water and Sewer maintenance and upgrade	Water & Sewer master plan	30/06/2015			Liaise with MDM & MISA on the drafting of a Water and Sewer Master plan, report progress	MDM and MISA finalising the plan	Liaise with MDM & MISA on the drafting of a Water and Sewer Master plan, report progress	MDM and MISA finalising the plan	Liaise with MDM & MISA on the drafting of a Water and Sewer Master plan, report progress	MDM assisted by MISA is in the process of finalising the plan	Liaise with MDM & MISA on the drafting of a Water and Sewer Master plan, report progress	MDM assisted by MISA is in the process of finalising the plan	None	n/a	Correspondence
BSD	Optimise and sustain infrastructure investment and services	Water and Sewer maintenance and upgrade	Water Service Authority	30/06/2015			Follow-up with COGSTA on progress with GTM Service Authority Status recommendation and report progress	Council took a decision to engage MDM at political level	Follow-up with COGSTA on progress with GTM Service Authority Status recommendation and report progress	Council took a decision to engage MDM at political level	Follow-up with COGSTA on progress with GTM Service Authority Status recommendation and report progress	The matter is being handled by PMT	Follow-up with COGSTA on progress with GTM Service Authority Status recommendation and report progress	The matter is being handled by PMT	None	n/a	Correspondence
GG	Effective and Efficient administration	Management and Administration	Purchase office furniture and Equipment for the Engineering Services department	30/06/2016	n/a	R 33,333	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Procure furniture as and when needed	Not prioritized	Procure furniture as and when needed	Water sewer workshop Tzaneen procured a desk and drawers and a chair	Largest portion of budget re-allocated to service delivery projects	None required	Invoice & Proof of payment Asset Register update
LED/SR	Integrated Developmental Planning	Neighbourhood Development	Nkawkowa Taxi Rank (High point Development Initiative) (NDPG)	30/06/2015	R 12,975,000		Monitor the Advertisement and appointment of a contractor. Report progress to Council	Waiting for the finalisation of the Bid document by the NDPG PMU	Monitor the Construction of the taxi rank and report progress to Council	Bid document is ready for advert.	Monitor the Construction of the taxi rank and report progress to Council	Project on hold	Monitor the finalisation of the CBD taxi rank upgrade and report progress to Council	Project on hold	Low spending levels resulted in the funds being withheld by National Treasury	MM & CFO communicating with National Treasury	NDPG Progress Reports ESD monthly reports Minutes of NDPG meetings
LED/SR	Integrated Developmental Planning	Neighbourhood Development	Hawkers Facilities (High point Development Initiative) (NDPG) (Section C)	30/06/2015	R 7,876,000		Monitor the Advertisement and appointment of a contractor. Report progress to Council	Design completed only.	Monitor the Construction of the taxi rank and report progress to Council	Bid document is ready for advert.	Monitor the Construction of the taxi rank and report progress to Council	The allocation for NDPG is on hold by National Treasury	Monitor the finalisation of the Hawkers facility upgrade and report progress to Council	The allocation for NDPG is on hold by National Treasury	Low spending levels resulted in the funds being withheld by National Treasury	MM & CFO communicating with National Treasury	NDPG Progress Reports ESD monthly reports Minutes of NDPG meetings
LED/SR	Integrated Developmental Planning	Neighbourhood Development	Nkawkowa C Ring Road (NDPG)	30/06/2015	R 2,000,000		Monitor the construction of the Nkawkowa C Ringroad and report progress to Council	Road completed	Monitor the construction of the Nkawkowa C Ringroad and report progress to Council	Road complete	Monitor the construction of the Nkawkowa C Ringroad and report progress to Council	Road completed.	Monitor the construction of the Nkawkowa C Ringroad and report progress to Council	Nkawkowa C Ring Road Completed	None	n/a	NDPG Progress Reports ESD monthly reports Minutes of NDPG meetings

**Key Performance Indicators (KPIs) - Planning and Economic Development Department**

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
BSD	Improve access to sustainable and affordable services	Integrated Human Settlements	<i>Integrated Human Settlement Plan approved by 30 June</i>	Not done	not applicable this quarter	Not applicable this quarter	not applicable this quarter	Not applicable this quarter	not applicable this quarter	Not applicable this quarter	30-Jun	Not revised	The current plan lapse in 2016 and will only be subject for review in 2016.	The current plan is subject for review in 2016 after the inception of the new Council for the next five year Council term of Office.	Council Minutes
BSD	Improve access to sustainable and affordable services	Integrated Human Settlements	<i>Hectares of land acquired for development</i>	new indicator	not applicable this quarter	Not applicable this quarter	not applicable this quarter	Not applicable this quarter	not applicable this quarter	Not applicable this quarter	6ha	6 hectares	None	n/a	Deed of Sale
GG	Effective and Efficient administration	Management and Administration	# of departmental meetings	4	1	0	2	0	3	0	4	0	PED Director position vacant	Council has advertised for the position to be filled	Minutes and Attendance registers of Departmental meetings
GG / MFVM	Increase financial viability	Budget management	% of departmental budget spent	90%	25%	24.1%	50%	51%	75%	88%	100%	118%	NDPG operational funds withheld by Treasury due to slow spending, expenditure already incurred resulted in the over expenditure on the PED budget	New NDPG project manager appointed	Monthly financial budget reports
GG / MFVM	Increase financial viability	Financial reporting	% of AG queries responded to within 3 working days	100%	Not applicable this quarter	Not applicable this quarter	100%	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	None	n/a	Register of Audit queries & corresponding reports
LED	Increased investment in the GTM economy	Agriculture	<i># of jobs created through agricultural value chain</i>	100	250	0	250	258	250	258	250	300	None	n/a	Cooperative Salary Payroll
LED	Increased investment in the GTM economy	Community Works Programme	<i>Nr of cooperatives established and still functional in wards where the CWP is implemented</i>	4	Not applicable this quarter	Not applicable this quarter	4	2	Not applicable this quarter	4	4	4	None	n/a	CWP reports Minutes & Attendance register
LED	Increased investment in the GTM economy	Community Works Programme	<i>Number of job opportunities created through the CWP</i>	1800	2000	1800	2000	1990	2000	1844	2045	2045	None	n/a	CWP Employment register
LED	Increased investment in the GTM economy	Marketing and Investor Targeting	<i># of jobs created through municipal LED initiatives including Capital Projects</i>	50	100	0	200	215	400	215	600	620	None	n/a	LED monthly job creation report
LED	Increased investment in the GTM economy	Tourism	<i># of Tourism SMMEs exposed to the market</i>	8	10	11	10	0	20	2	30	45	None	n/a	Itinerary Events report

**Key Performance Indicators (KPIs) - Planning and Economic Development Department**

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
LED	Integrated developmental planning	Integrated Spatial Development	Policy for Development of Rural nodes approved by 30 June	0	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	30-Jun	Not done	Dependant on SDF review, not yet revised due to delays in appointment of a service provider	Will be done as part of the Review of the SDF which is currently being advertised	Rural Development Policy Council Minutes

**Quarterly deliverables per Project- Planning and Economic Development Department**

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for Deviation	Efforts to improve performance	Means of verification
GG	Effective and Efficient administration	Management and Administration	Purchase office furniture and Equipment for the PED department	30/06/2015		R 33,333	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Chair procured for Land Manager	Procure furniture as and when needed	No purchased done	Procure furniture as and when needed	No purchased done this quarter	Funds re-directed to service delivery projects	n/a	Invoice & Proof of payment Asset Register update
LED	Integrated Developmental Planning	Land Acquisition	Acquisition of land at Politsi (residential)	30/06/2015		R 3,000,000	Payment of last instalment effected	Payment of the last instalment has been done. The process of transfers has been lodged at the Deeds Office. Lease Agreement has been signed by all tenants.	Public Participation to inform the current occupants on the future upgrading	Public Participation conducted	Submission of project to Housing Development Agency (HDA) for feasibility study	The property is transferred to the Municipality. The project was submitted to Housing Development Agency for development of the model.	Report progress on the Housing Development Agency (HDA) feasibility study.	The Housing Development Agency conduct pre-feasibility study on slate of readiness of farm for development. The project is enrolled in the Provincial Project pipeline for planning.	None	n/a	Proof of payment Minutes of Public Participation Correspondence with HDA
LED	Integrated Developmental Planning	Land Acquisition	Transfer of state land to GTM (Regional Cemetery)	30/06/2015		R 250,000	Negotiations with Dpt of Rural Development and Land reform	Negotiations will resume by end of second quarter.	Drafting of specifications for appointment of consultant to do a feasibility study. Negotiations with Dpt of Rural Development and Land reform. Report progress	No progress to date	Deed of transfer from Dept of Rural developmen and land reform.	Land surveyer was appointed to develop the draft survey report for consideration by Department of Rural Development and Land Reforms.	Appointment of consultant for feasibility study. Appointment of the Conveyancer	The Service Provider was appointed to conduct feasibility study, and the conveyancer was appointed to do the draft survey report and submit the locality map, valuation report. All reports were submitted to Department of Rural Development for further considerations.	None	n/a	Correspondence Deed of Donation Specifications Appointment letters for consultant & conveyancer
LED/SR	Integrated Developmental Planning	Integrated Developmental Planning	Spatial Development Framework review	30/06/2015	R 600,000		Specifications for procurement of a consultant to review SDF & Rural Development Strategy completed.	Received bids and currently processing and valuation	Advertisement and appointment of consultant completed	Not done	Draft SDF & Rural Development Strategy submitted to Council	Not done	Public participation on SDF and Rural Development Strategy finalised. SDF & Rural Development strategy adopted by Council	Service provider not yet appointed	Bid was re-advertised due to the incorrect point of allocation by Supply Chain Unit	Town Planner assisted in writing of new adverts to ensure correct publication	Specifications Advertisement Appointment letter SDF & Rural Dev Strategy Council Minutes Minutes of public participation
LED/SR	Integrated Developmental Planning	Integrated Developmental Planning	Socio - Economic survey	30/06/2015	R 350,000		Council resolution outlining the roll-out programme approved by Council	No approval yet.	Monitor the roll-out of the Socio-Economic Survey as per the Council Resolution. Report progress	Final report presented and submitted to Council. Still awaiting Council resolution and co-funding approval from Univen.	Monitor the roll-out of the Socio-Economic Survey as per the Council Resolution. Report progress	Programme to start in April. CBMS International approved 10% co-funding	Monitor the roll-out of the Socio-Economic Survey as per the Council Resolution. Report progress	Roll-out in Ward 1 finalized. There is now an Exco Item circulating to report back to Council on the roll-out in Ward 1 and the next roll-out to take place in Ward 2 and 3.	None	n/a	Council Resolution Roll-out Programme Monthly reports from UNIVEN Monthly Dept reports

**Quarterly deliverables per Project- Planning and Economic Development Department**

KPA/ Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for Deviation	Efforts to improve performance	Means of verification
LED/SR	Integrated Developmental Planning	Integrated Spatial development	Land identification for social housing	30/06/2015	R 300,000		Develop a programme for the identification of land	In progress, not yet finalised	Identify land for social housing as per the approved programme	Land for social housing has been identified at Land between Morokolotsi to Mariveni on the Northern part of Nkowankowa, McDonalds, Prison (Tzaneen) & Letaba Brickyard, Politsi, Dusseldorp, Land adjacent to Ext 13	Consolidation of sites in Tzn Ext178	Project Not implemented	Intergration and engagement of COGHSTA and HDA	CoGHSTA and HDA were engaged, they are only considering purchasing Portion 9 and 39 of the Farm Hamawasha 557-LT (Brickyard) and transfer of Portion 37 Hamawasha 557-LT. Rural Development and Land Reform were engaged with the transfer of Dusseldorp negotiations are at an advanced stage.	None	n/a	Programme Correspondence with COGHSTA & HDA Progress Reports

**Key Performance Indicators (KPIs) - Greater Tzaneen Economic Development Agency**

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
GG	Effective and Efficient administration	Board Structures	Updated governance charters approved by 30 Dec	1	Not applicable this quarter	Not applicable this quarter	30-Dec	None	Not applicable this quarter	1-Feb	Not applicable this quarter	Not applicable this quarter	Governance charters presented to Board 26 Nov 2014, this was deferred to next Board meeting.	Governance Charters Adopted by Board 01 February 2015 (Budget Meeting).	Governance Charters Board Minutes
GG	Effective and Efficient administration	Board Structures	% of Board members inducted and orientated by 30 July	100%	100%	0%	Not applicable this quarter	0%	Not applicable this quarter	0%	Not applicable this quarter	0%	No new Board appointed	GTEDA Board appointed at Council meeting of 28 May	Attendance Register and Programme of induction
GG	Effective and Efficient administration	Board Support	Number of board packs circulated 7 days before each meeting	4	1	0	2	2	3	3	4	3	The term of office for the current Board ended 30 June 2015 as a result the Board meeting could not take place.	The 4th quarter Board meeting will be held in August upon Induction on the new Board.	Records of distribution
GG	Effective and Efficient administration	Board Support	% of Board Resolutions implemented	79%	100%	75%	100%	90%	100%	83%	100%	90%	Due to Project disputes; and alignment processes which could not be implemented due to budgetary constraints.	This will be addressed in the Strategic Planning Session following the appointment of the new CEO.	Board Resolution register
GG	Effective and Efficient administration	Board Support	Annual report approved by the Board by end December	26-Oct	Not applicable this quarter	Not applicable this quarter	30-Dec	Not yet approved	Not applicable this quarter	1-Feb-15	Not applicable this quarter	Not applicable this quarter	Draft Annual Report was presented to Board 26 Nov 2014, this was deferred back for inputs and serve to next Board meeting. Board could not sit in January as term of office ended in Dec, term was extended until end April	Annual Report adopted by Board 01 February 2015 (Budget Meeting).	Board Minutes Annual Report

**Key Performance Indicators (KPIs) - Greater Tzaneen Economic Development Agency**

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
GG	Effective and Efficient administration	Board Support	Annual report submitted to GTM by 10 January	9-Jan	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	10-Jan	20-Jan	Not applicable this quarter	Not applicable this quarter	Draft Annual Report was presented to Board 26 Nov 2014, this was deferred back for inputs and serve to next Board meeting. Board could not sit in January as term of office ended in Dec, term was extended until end April	Annual Report adopted by Board 01 February 2015 (Budget Meeting).	Annual Report and proof of Submission to GTM (correspondence)
GG	Effective and Efficient administration	Performance monitoring and reporting	Institutional Scorecard finalised by 30 May	28-Jun-14	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	30-May	4-Jun	None	None	Board Minutes Organisational Scorecard
GG	Effective and Efficient administration	Performance monitoring and reporting	# of quarterly progress reports submitted to the Board	4	1	1	2	2	3	3	4	4	None	N/a	Board Minutes Quarterly Reports
GG	Effective and Efficient administration	Risk management	Number of updated Risk Registers submitted to the Board	4	1	1	2	2	3	3	4	4	None	N/a	Updated Risk Register Board Minutes
GG	Effective and Efficient administration	Risk management	% compliance issues attended to within 7 working Days	90%	100%	90%	100%	80%	100%	90%	100%	95%	SARS could not weave penalties on third party payments	A grant funding payment proposal with the time frame was developed and submitted to GTM to assist with cashflow management	Internal Audit Reports Management Reports & Responses
GG	Effective and Efficient administration	Sound Governance	Audit opinion for GTEDA	Unqualified Audit Opinion 30 June 2013	Not applicable this quarter	Not applicable this quarter	Unqualified	Unqualified	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	None	N/a	Audit Report
GG	Effective and Efficient administration	Sound Governance	# of audit committee reports submitted to the Board	4	1	1	2	2	3	3	4	3	The term of office of the current Board ended 30 June 2015 as a result the Audit Committee meeting could not take place.	The 4th quarter Audit Committee meeting will be held in August upon induction on the new Board.	Audit committee reports Board Minutes
GG / MFVM	Increase financial viability	Budget management	% of GTEDA budget spent	95%	25%	26%	50%	52%	75%	71%	100%	102%	None	N/a	Monthly financial reports
GG / MFVM	Increase financial viability	Budget management	3 Year Budget approved by 30 April annually	5-Apr-14	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	30-Apr	30-Apr	None	N/a	Budget Board Minutes
GG / MFVM	Increase financial viability	Financial reporting	Number of Monthly Financial Reports submitted to GTM by the 7th of every month	12	3	3	6	4	9	9	12	12	None	N/a	Monthly reports Acknowledgement of receipt



**Key Performance Indicators (KPIs) - Greater Tzaneen Economic Development Agency**

KPA/ Theme	Strategic Objective	Programme	Strategic KPI	Baseline (end June 2014)	Target Sept '14	Actual Achieved 30 Sept '14	Target Dec '14	Actual Achieved 31 Dec '14	Target Mar '15	Actual Achieved 30 Mar '15	Target Jun '15	Actual Achieved 30 Jun '15	Reason for deviation	Efforts to improve performance	Means of verification
GG / MFVM	Increase financial viability	Financial reporting	Financial Statements (AFS) submitted to GTM by 15 August	2-Aug-13	15-Aug	31-Aug-14	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	First time submission of AFS to AGSA.	Skills transfer from GTM through reporting alignment and consolidation process and AGSA.	AFS Acknowledgement of receipt from GTM
LED	Create a stable economic environment by attracting suitable investors	Economic Growth and Investment	# of committed investors attracted through GTEDA	5	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	5	1	Didn't meet target due to disputes at key projects.	Requested support from GTM	Investment reports (LADC, MDDA, Premiers Office & SEDDA)
LED	Increased investment in the GTM economy	Enterprise Development (SMME support)	# of SMMEs capacitated through GTEDA (1 Per cluster)	4	1	-	2	6	3	14	4	12	None	N/a	GTEDA SMME support report
LED	Increased investment in the GTM economy	Marketing and Investor Targeting	# of jobs created by GTEDA	160	50	18	100	51	150	54	200	54	Target not reached as key projects had disputes and no investments took place.	Political intervention needed to resolve challenges between concerned parties. GTEDA should review projects and identify projects that will drive the mandate.	GTEDA monthly project progress reports Minutes of meetings
LED/ MTOD	Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Nr of Signed Performance Agreements by 30 July	9	Not applicable this quarter	8	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	9	9	None	N/a	Signed Performance Agreements
LED/ MTOD	Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Nr of performance assessments concluded for GTEDA employees	4	1	1	2	2	3	3	4	4	None	N/a	Performance Assessment Reports

Quarterly deliverables per Project- Greater Tzaneen Economic Development Agency

RPA Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for Deviation	Efforts to improve performance	Means of verification
LED	Increased investment in the GTM economy	Agriculture	Livestock improvement - Leathermaking	30/06/2015	R 80,000		Project Implementation Plan finalised by 4 July '14. Monitor and evaluate Implementation of the Business Operational plan. Assist with resource mobilization. Finalise SLA with strategic partner. Compile monthly and quarterly reports.	<b>Leather Making</b> - Project Implementation Plan finalised. Monitoring and evaluation of the project done. 2014/15 business operational plan developed. facilitated resource mobilization with Department of social Development and IDC. <b>Tannery Project</b> - Facilitated the re-registration of the Co-operative with CPC. Facilitated a draft MOU between the co-operative and GTEDA. Monthly and quarterly reports compiled.	Monitor and evaluate project implementation in line with the Business operational plan. Compile monthly and quarterly reports. Assist with resource mobilization in line with the Implementation Plan	<b>Leather Making</b> - Extension of services to include upholstery and beads making project. MOU signed between GTEDA and upholstery project which will start operating from January 2015. Identified a partner at Letsebe. Monthly and quarterly reports compiled. <b>Tannery Project</b> - Identified a partner from Nwanetsi area (Mangovo Traditional Dancers) to assist with skills transfer. Facilitated regular project meetings. Monthly and Quarterly reports compiled.	Monitor and evaluate project implementation in line with the Business operational plan. Compile monthly and quarterly reports. Assist with resource mobilization in line with the Implementation Plan	<b>Leather Making</b> - Facilitated three project management meetings. Facilitated stakeholders meeting to review the strategic plan and marketing plan of the co-operative. Engaged LTA to assist with products exhibition. Monthly and quarterly reports compiled. <b>Tannery Project</b> - Three project meetings held. Site visit to Bosveld Hides (Tannery) in Potlswane with members of the Cooperative to learn how to treat hides and to discuss possible collaboration and off-take agreements. Bosveld Hides offered the necessary training in order to meet the required standard to become a supplier of the hides. Monthly and Quarterly reports compiled.	Monitor and evaluate project implementation in line with the Business operational plan. Compile monthly and quarterly reports. Assist with resource mobilization in line with the Implementation Plan	<b>Leather Making</b> -Facilitated application of non-financial support (capacity building, branding and marketing) from Department of Trade and Industry's co-operative incentive scheme (awaiting response). Facilitated request of procurement of additional machines by Department of Rural Development in order to set up a production line to enable optimal production (awaiting response). <b>Tannery project</b> -Facilitated on-site hides treatment training offered by Bosveld tannery to capacitate members with skills of treating hides for commercial use. Facilitated off take agreement between the co-operative and Bosveld tannery. Facilitated a strategic planning session where GTM LED and Department of Social Development were invited to participate. Monthly and quarterly reports compiled.	<b>Leather making</b> - lack of commitment from members. Insufficient operational budget to cover rent and electricity costs.	<b>Leather making</b> - Engaged LEDA to extend free lease agreement for 12 months in order to allow the project to breakeven.	Project Implementation Plan Business Operational Plan Monthly and quarterly Board Reports. Signed funding and partnership agreements.
LED	Increased investment in the GTM economy	Agriculture	Support to restituted farms (Sapekoe, Batlabine, Tours and Mamahola farms)	30/06/2015	R 60,000		Monitor support to Sapekoe, Batlabine, Tours and Mamahola farms and report progress in line with the Project implementation plan on a monthly basis	<b>Sapekoe (Makgoba Tea Estates)</b> - Monitoring and evaluation done <b>Batlabine</b> - Facilitated Meetings with potential investors. <b>Mamahola</b> -Monitoring and evaluation done. Monthly reports were compiled.	Monitor support to Sapekoe, Batlabine, Tours and Mamahola farms and report progress in line with the Project implementation plan on a monthly basis	<b>Sapekoe (Makgoba Tea Estates)</b> - A meeting was held with MEC of Agriculture and GTM Mayor, awaiting response. <b>Batlabine</b> - 3 investors shortlisted (Univeg, ABN Indigo and Valley Farms) <b>Tours, Mamahola, Sapekoe</b> - All activities were put on hold	Monitor support to Sapekoe, Batlabine, Tours and Mamahola farms and report progress in line with the Project implementation plan on a monthly basis	<b>Sapekoe (Makgoba Tea Estates)</b> Heads of Agreement signed between Makgoba Community and ZZZ. Operating company registered with directors from Makgoba community and ZZZ who will play an oversight role. Workers from Mamphoku Makgoba Community Trust will be absorbed by the new management company. Negotiations underway with LEDA regarding handing over the license of the Tea Estates. <b>Batlabine</b> - Currently facilitating an agreement with a potential investor (Mareasteth Trading Enterprises), <b>Tours and Mamahola</b> Engaged GTM to assist with resolving the conflicts at the two farms to enable facilitation of investments. Monthly and quarterly reports compiled.	Monitor support to Sapekoe, Batlabine, Tours and Mamahola farms and report progress in line with the Project implementation plan on a monthly basis	<b>Sapekoe</b> -Facilitated a meeting with a consultant representing two prospective Chinese companies who are interested in growing tea at the estate, outcome of the engagements will be known in due course. <b>Batlabine</b> -Facilitated signing of an investment agreement between owners of the farm and Mareasteth trading enterprises to operate Leeways farm. <b>Tours and Mamahola</b> -GTEDA's involvement on these farms were put on hold due to ongoing disputes. Monthly and quarterly reports compiled.	Lack of role clarification between GTEDA and Department of Agriculture.  Negotiations took longer than initially planned.  Disputes affected negotiation processes with potential investors.	Engaged GTM Council to review GTEDA mandate at the farm.  Engaged the CPA to track the process.  Board resolved to suspend both projects until disputes have been resolved.	Project Implementation Plan. Resource mobilization Report. Monthly and quarterly Board Reports. Signed funding agreement.
LED	Increased investment in the GTM economy	Enterprise Development	New Shopping Centres Development	30/06/2015	R 100,000		Facilitate the establishment of new shopping centres report progress made on Nwanetsi, Moruji, Mokgwathi, Dan & Lifestyle malls, in line with the Project Implementation Plan	<b>Nwanetsi</b> - Facilitated finalisation of adjudication process. <b>Moruji and Mokgwathi</b> - Facilitated final resolution from Modjadj Traditional Authority. <b>Dan/Bindzulani</b> - Facilitated presentation of proposal to GTM Economic cluster.	Facilitate the establishment of new shopping centres report progress made on Nwanetsi, Moruji, Mokgwathi, Dan & Lifestyle malls, in line with the Project Implementation Plan	<b>Nwanetsi</b> - All activities were put on hold due to discussions with GTM. <b>Moruji</b> - Stakeholder consultations done. <b>Mokgwathi</b> - A meeting was held with Mokgwathi Council to follow up on progress regarding the final resolution from Modjadj Traditional Authority. <b>Dan/Bindzulani</b> - A follow-up meeting was held with Hosi Muthava to discuss the land ownership at Bindzulani. However, no breakthrough has been reached as yet. IDC was engaged and will assist in identifying a role for GTEDA together with LEDA. <b>Life style mall</b> - development of phase 2 has been put on hold by the developers hence no support role was provided by GTEDA.	Facilitate the establishment of new shopping centres report progress made on Nwanetsi, Moruji, Mokgwathi, Dan & Lifestyle malls, in line with the Project Implementation Plan	<b>Nwanetsi</b> - The project was put on hold by the Vahoy Tribal Authority pending finalisation of the adjudication process. Legotla resolved that the Political management team must intervene <b>Moruji</b> -development of the shopping centre has not yet started pending approval by the Modjadj Royal Council. <b>Mokgwathi</b> -development of the shopping centre has not yet started pending approval by the Modjadj Royal Council. <b>Dan/Bindzulani</b> -Negotiations are underway with stakeholders to finalise a development plan for this area. <b>Lifestyle Mall</b> -no progress registered as the project has been put on hold by the developers. Monthly and quarterly reports compiled.	Facilitate the establishment of new shopping centres report progress made on Nwanetsi, Moruji, Mokgwathi, Dan & Lifestyle malls, in line with the Project Implementation Plan	<b>Nwanetsi</b> -As previously reported, the project was put on hold by the Vahoy Tribal Authority and no progress has been registered. <b>Moruji</b> -Facilitated a meeting between GTM Mayor and Moruji development committee to discuss a way forward regarding this project, a delegation will be sent to Modjadj Royal Authority to negotiate final approval. <b>Mokgwathi</b> -Facilitated a meeting between GTM Mayor and Mokgwathi development committee to discuss a way forward regarding this project, a delegation will be sent to Modjadj Royal Authority to negotiate final approval. <b>Dan/Bindzulani</b> -No progress registered this quarter due to stakeholders' failure to meet. <b>Lifestyle Mall</b> -No progress registered as project has been suspended indefinitely. Monthly and quarterly reports compiled.	Project has been suspended indefinitely by the Vahoy Tribal Authority.  Requested political support from GTM to resolve this challenge.	Monthly and quarterly Board Reports. Procurement Report. Project Implementation Plan	

Quarterly deliverables per Project- Greater Tzaneen Economic Development Agency

RPAI Theme	Strategic Objective	Programme	Project	Planned end date	Opex 2014/2015	Capex 2014/2015	Qtr Ending 30 Sept '14	Actual Activities concluded by 30 Sept '14	Qtr Ending 31 Dec '14	Actual Activities concluded by 31 Dec '14	Qtr Ending 31 Mar '15	Actual Activities concluded by 30 Mar '15	Qtr Ending 30 Jun '15	Actual Activities concluded by 30 Jun '15	Reason for Deviation	Efforts to improve performance	Means of verification
LED	Increased investment in the GTM economy	Enterprise Development	SMME support (Business Development)	30/06/2015	R 80,000		Facilitate support to SMMEs. Report progress with resources mobilised and support provided for the Village Bank and Internet Cafe (Leranyene) line with the Project Implementation Plan	Supported five SMMEs with business advice. Village Bank - Facilitated registration with Co-operative Banks Development Agency.	Facilitate support to SMMEs. Report progress with resources mobilised and support provided for the Village Bank and Internet Cafe (Leranyene)	Supported three SMMEs with business advisory services. Village Bank - implementation of project plan is in progress: identified SEFA as a technical partner to assist with setting up systems to run the Village Bank. Established a partnership with NACFISA. Supported a farming cooperative by the name of Phuthaditshaba Dikering Cooperative situated at Thebine, MOU signed. Internet Cafe - Identified Telkom Mobile as a technical Sponsor and Sustainability Strategy not fully implemented due to resignations of key staff members of the Internet Cafe. Monthly and quarterly reports compiled.	Facilitate support to SMMEs. Report progress with resources mobilised and support provided for the Village Bank and Internet Cafe (Leranyene)	Supported fourteen (14) SMMEs with Business Advisory Services and market exposure. Financial Services Cooperative (FSC) - Facilitated full accreditation by the Co-operatives Bank Development Agency. The co-operative is officially registered and will start trading. Internet Cafe (Runnymede) - Facilitated a meeting with the Ward Councillor and the Community Development Facilitator to discuss possible reactivation of the internet cafe. A volunteer was identified. Monthly and quarterly reports compiled.	Facilitate support to SMMEs. Report progress with resources mobilised and support provided for the Village Bank and Internet Cafe (Leranyene)	Supported over 20 SMMEs by offering business advisory services. Greater Tzaneen Financial Services Co-operative - Facilitated an AGM to elect a new board which will foresee the process of implementation and operations. Facilitated applications for an office and non financial support from Department of Public works and Limpopo Economic Development Agency (awaiting response). Facilitated acquiring of interns from BankSETA who will provide HR, Admin and Finance services to ensure smooth operations. Facilitated a site visit to Kuvhanganyani in Venda to learn best practices. Monthly and quarterly reports compiled. Internet cafes (Runnymede) - Reviewed concept plan for Runnymede internet to ensure operation is effective and beneficial to the community. Internet cafe (Leranyene) - no progress registered this quarter as operations have been halted due to lack of power. Monthly and quarterly reports compiled.	Lack of offices and systems to effect full operation.	Engaged Department of Public Works for assistance with Office/building. Engaged CBDA and SEFA for infrastructure support.	Project Implementation Plan Bank Registration Certificate Monthly and quarterly Board Reports. Bank Subscriptions reports.
LED	Increased investment in the GTM economy	Enterprise Development	Community Radio Station	30/06/2015	R 50,000		Conduct Due Diligence for Strengthening of Board and Management. Facilitate an AGM 30 July. Finalise the Sustainability strategy. Facilitate the development of a Business Operational Plan for GTM by 30 Sept. Compile monthly and quarterly reports.	Due diligence conducted by GTM. Facilitated monthly management meeting. Provided administrative support. Sustainability Strategy not finalised and Business Operational plan not developed. Compiled monthly reports.	Monitor and evaluate implementation of Sustainability Strategy and Business Operational Plan. Compile monthly and quarterly reports.	Facilitated Task Team meeting. Audit was done, report outstanding due to financial difficulty. The station was off air since 19 December 2014 to date. A formal request for financial assistance has been submitted to GTM. Monthly and quarterly reports compiled.	Monitor and evaluate implementation of Sustainability Strategy and Business Operational Plan. Compile monthly and quarterly reports.	Provided administrative support to ensure smooth running of the station. Facilitated payment of R60 000 claim by Mr. Matlala and other bills from GTM. Monthly and quarterly reports compiled.	Monitor and evaluate implementation of Sustainability Strategy and Business Operational Plan. Compile monthly and quarterly reports.	Facilitated payment of rent and salaries with funding from GTM. Provided administrative support. Monthly and quarterly reports compiled.	Lack of funds to cover operational costs. Lack of funds to cover Eskom outstanding bill.	Engaged GTM council to sponsor/takeover the project as part of their CSR. Requested GTM to pay for the electricity/awaiting	Due diligence Report. GTM Sustainability strategy Business Operational Plan AGM Report. Monthly and quarterly Board Reports.
LED	Increased investment in the GTM economy	Enterprise Development	Ideas Hub	30/06/2015	R 200,000		Appointment of a service provider for the drafting of a Concept Plan. Report progress on a monthly basis.	Facilitated the setting up of a blog on the GTEDA website. Concept plan under review. Compiled monthly reports.	Commence with the drafting of the Concept plan. Finalise Concept Plan and submit to the Board for approval	Concept plan was drafted. Stakeholder consultations was done. Ideas Hub Blog has been established on GTEDA website. Identified upholstery and farming projects. Monthly and quarterly reports compiled.	Finalise Project Implementation Plan by 30 January. Report on progress with implementation on a monthly basis	Facilitated the upgrading of the blog. Full operation will be realised in July 2015. Monthly and quarterly reports compiled.	Report on progress with implementation on a monthly basis	Stage one of the upgrading of the blog process has been concluded/completed. Monthly and quarterly reports compiled.	None	None	Signed SLA Approved Concept document. Service Provider progress report Monthly and quarterly Board Reports.
LED	Increased investment in the GTM economy	Tourism Development	Tourism Development (Tours & Tzaneen Dam)	30/06/2015	R 80,000		Social facilitation and appoint a service provider to conduct an EIA for Tours Dam. Revisit Tzaneen Dam feasibility study and identify initiatives to support in partnership with local business. Report progress on a monthly basis.	Tours Dam - reviewed TOR for conducting EIA. Tzaneen Dam - Supported development of a Resource Management Plan(RMP) by Engineers Pty Ltd. Compiled monthly report	Monitor the EIA process for Tours. Develop concept document for Tzaneen Dam initiatives identified. Submit concept document to the Board for approval. Report progress on a monthly basis.	Tours Dam - the procurement process was suspended. Tzaneen Dam - LTP was engaged, currently engaging with Engineerex, service provider appointed by the Department of Water and Sanitation for development of a Resource Management Plan for Tzaneen Dam. Monthly and quarterly reports compiled.	Monitor the finalisation of the EIA for Tours Dam and present to the Board. Monitor Stakeholders engagements for resource mobilisation for Tzaneen Dam. Report progress on a monthly basis	Tours dam -EIA was put on hold by board due to disputes. LeNgqotsa resolved that negotiations should be resuscitated through the Traditional Representative in GTM Council, this process is underway. Tzaneen Dam Engaged GTM, Department of Water Affairs and Sanitation and Engineerex to outline GTEDA's involvement in the project. Monthly and quarterly reports compiled.	Monitor resource mobilisation to implement Tours Dam initiatives. Monitor Stakeholders engagements for resource mobilisation for Tzaneen Dam. Report progress on a monthly basis	Tours dam-No progress, project on hold. Tzaneen dam-Facilitated a progress update meeting with Department of Water and Sanitation. Planned site visit to Tlokwe Municipality in July 2014)	Tours dam experienced community disputes. Tzaneen dam Plans put on hold until the Resource management plan by Engineerex (company appointed by Department of Water and Sanitation) has been concluded	Tours Dam: Negotiations resuscitated through the Traditional Representative in GTM Council, this process is underway. Tzaneen Dam: Follow up made with Department of Water Affairs	Signed SLA (Tours dam) EIA Correspondence with LTP Tzaneen Dam concept document Correspondence Minutes & Attendance Register for stakeholder meetings Monthly & Quarterly reports