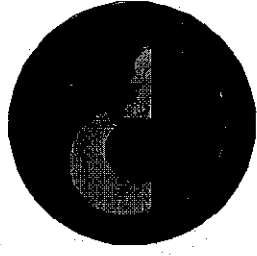




**GREATER TZANEEN MUNICIPALITY
GROTER TZANEEN MUNISIPALITEIT
MASIPALA WA TZANEEN
MASEPALA TZANEEN**



CORPORATE SERVICES: HUMAN RESOURCES

TO: THE MUNICIPAL MANAGER

**FROM: DIRECTOR: CORPORATE
SERVICES**

DATE: 05/07/2023

**REF: File no: 2/12
NIMH MAAKE**

**IMPLEMENTATION OF THE APPROVED ORGANISATIONAL STRUCTURE WITH EFFECT
FROM 01 JULY 2023, FOR THE NEXT FIVE-YEAR PERIOD**

1. PURPOSE

1.1 This memo serves to inform management and employees on the approved organizational structure with effect from 01 July 2023, for the next five-year period.

2. DISCUSSION

2.1 Municipal Council approved the reviewed organizational structure with effect from 01 July 2023, for the next five-year period during the Council sitting that was held on the 29 June 2023 [Council Resolution A 101 (E/C 2023 06 29; 2023 06 29)]. However, the organizational structure was approved with comments and any change that may deem necessary or critical and have financial implications after approval will be done through written approval by the Accounting Officer before it can be effected on the approved organizational structure.

**Implementation of the approved organizational structure with effect from 01 July 2023, for the
next five-year period**

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2.2 Based on the above, directorates are required to note the approved organizational structure for implementation with effect from 01 July 2023. And further, inform all employees affected by the changes on the new reporting lines of the approved organizational structure, **see attached copy of the approved organizational structure.**

2.3 Further note that the recruitment process and acting in higher positions should be done in line with the approved organizational structure.

2.4 Attached is the approved organizational structure to be signed by the Accounting Officer for authenticity purposes.

3. RECOMMENDATIONS

It is recommended that:

3.1 The Municipal Manager approves the implementation of the approved organizational structure with effect from 01 July 2023.

3.2 The Municipal Manager approves the recruitment process and acting in higher positions in line with the approved organizational structure.

3.4 The approved organizational structure be implemented in phased approach plan.

3.5 Management priorities filling of critical positions.

3.6 Municipal Manager sign off the approved organizational structure.

Comments:

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Implementation of the approved organizational structure with effect from 01 July 2023, for the next five-year period



G S SEPENG

DIRECTOR: CORPORATE SERVICES

DATE

2023/07/06

✓
Approved / Not approved.

Approved for implementation



D W HANGWANA

MUNICIPAL MANAGER

DATE

12/07/2023

Implementation of the approved organizational structure with effect from 01 July 2023, for the next five-year period

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