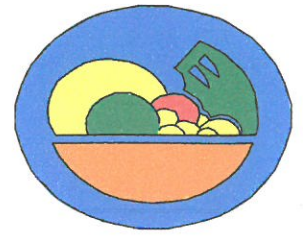




**GREATER TZANEEN MUNICIPALITY  
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MASIPALA WA TZANEEN  
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TZANEEN, 0850

Tropical Paradise

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**INTERNAL MEMORANDUM**

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**To:** *All Users*

*Enq: SR Monakedi*

**FROM:** *Municipal Manager*

*4 April 2017*

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**RE: Closing of Office for Easter Weekend**

1. The above mentioned matter bears reference.
2. Kindly note that the offices will close at 12:00 on Thursday the 13<sup>th</sup> of April 2017 due to the long weekend.
3. Please ensure that all staff members are informed.
4. Hope you find the above in order.

Yours faithfully

  
**MR. S.R. MONAKEDI**  
**MUNICIPAL MANAGER**