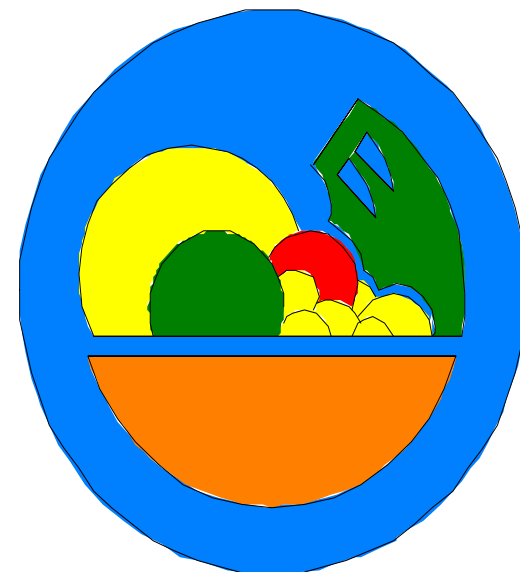




***GREATER TZANEEN
MUNICIPALITY***

***NOVEMBER 2023/2024
FINANCIAL REPORT***



NOVEMBER FINANCIAL REPORT

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1. BUDGET PERFORMANCES

1.1 OPERATING EXPENDITURE V/S CAPITAL EXPENDITURE

Description	Allocation	Adjustment Budget	November	YTD Expenditure	%YTD Expenditure	% YTD Target
Operating Expenditure	1 525 702 777	1 525 702 777	111 215 773	545 988 149	35.79%	41.66%
Capital Expenditure	190 704 744	190 704 744	11 204 632	43 370 688	22.74%	41.66%
TOTAL EXPENDITURE	1 716 407 521	1 716 407 521	122 420 406	589 358 837	34.34%	41.66%

OPERATIONAL EXPENDITURE

The actual operational expenditure represents 35.79% of the budgeted operational expenditure, which is less than the 33.33% target budget. The Operational expenditure does not include water and sewer expenses. Provision for bad debt and depreciation was unallocated.

CAPITAL EXPENDITURE

The capital expenditure incurred for the month of November 2023 amounts to R 11 204 632 and the accumulated expenditure is R 43 370 688 the year-to-date percentage is 22.74%

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1.2 SALARIES

Description	Allocation	Adjustment Budget	November	YTD Expenditure	%YTD Expenditure	% YTD Target
Employee Related Cost	399 349 012	399 349 012	30 748 496	160 202 084	40.12%	41.66%
TOTAL	399 349 012	399 349 012	30 748 496	160 202 084	40.12%	41.66%

1.3 OVERTIME

Department	Allocation	Adjustment Budget	November	YTD Expenditure	%YTD Expenditure	% YTD Budget
01-Municipal manager			16 441	114 911	0.00%	41.66%
02-Planning & economic development					0.00%	41.66%
03-Financial services	620 098	620 098	110 623	1 131 068	182.40%	41.66%
04-Corporate services	33 633	33 633	44 882	288 693	858.36%	41.66%
05-Engineering services	317 424	317 424	260 439	934 276	294.33%	41.66%
06-Community services	7 420 664	7 420 664	1 155 799	5 108 989	68.85%	41.66%
07-Electrical engineering	8 095 147	8 095 147	959 041	5 101 474	63.02%	41.66%
Total	16 486 966	16 486 966	2 547 225	12 679 411	76.91%	41.66%

The salary expenditure that includes social contributions represents 40.12% of the budgeted salary amount for the period under review. An amount of R 2.5 million was paid for overtime for the month, the year-to-date is more than the 41.66% budget target.

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1.4 REMUNERATION ON COUNCILLORS

Description	Allocation	Adjustment Budget	November	YTD Expenditure	%YTD Expenditure	% YTD Target
Remunerations of Councilors'	29 382 362	29 382 362	3 933 539	13 339 982	45.40%	41.66%
TOTAL	29 382 362	29 382 362	3 933 539	13 339 982	45.40%	41.66%

2. GRANTS AND SUBSIDIES RECEIVED

Description	Allocation	Adjustment Budget	November Receipt	YTD receipt	%YTD Receipt
EQUITABLE SHARES	521 211 000	521 211 000		217 171 000	41.67%
FMG	2 000 000	2 000 000	0	2 000 000	100.00%
INEP	25 168 000	25 168 000		7 168 000	28.48%
MIG	112 922 000	112 922 000	0	67 952 000	60.18%
EPWP	5 412 000	5 412 000	2 435 000	3 788 000	69.99%
ENERGY EFFICIENCY	5 000 000	5 000 000	2 000 000	4 000 000	80.00%
TOTAL	671 713 000	671 713 000	4 435 000	302 079 000	44.97%

An amount of R302 million that represents 44.97% of grants was received up to the month.

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3 PERFORMANCE ON CONDITIONAL GRANTS

Description	Budget	Adjustment Budget	November Spending	YTD receipt	YTD spent	Total unspent/overspent	% Spent from receipt
EQUITABLE SHARES	521 211 000	521 211 000		217 171 000	217 171 000	0	100.00%
FMG	2 000 000	2 000 000	45 078	2 000 000	376 128	1 623 872	0.00%
INEP	25 168 000	25 168 000	3 039 107	7 168 000	15 511 148	-8 343 148	216.39%
MIG	112 922 000	112 922 000	9 716 726	67 952 000	39 860 820	28 091 180	58.66%
EPWP	5 412 000	5 412 000	915 043	3 788 000	2 827 778	960 222	0.00%
ENERGY EFFICIENCY	5 000 000	5 000 000		4 000 000		2 000 000	0.00%
TOTAL	671 713 000	671 713 000	13 715 954	302 079 000	275 746 874	22 332 126	91.28%

It is clear from the tables above that R302 million of the R275 million of grant money received was spent, 91.28% of grant money received for the financial year was spent.

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4 REVENUE BILLED FROM SERVICES CHARGES

Description	Original Budget	Adjustment Budget	November Billing	YTD Billing	% YTD Billing	% YTD Target
Property Rates	150 141 836	150 141 836	11 380 373	45 212 787	30.11%	41.66%
Electricity	763 000 000	763 000 000	58 866 849	278 565 325	36.51%	41.66%
Solid Waste	40 893 774	40 893 774	2 402 430	9 715 094	23.76%	41.66%
TOTALS	954 035 610	954 035 610	72 649 653	333 493 207	34.96%	41.66%

5. REVENUE COLLECTED FROM SERVICES CHARGES

Description	Original Budget	Adjustment Budget	November Receipt	YTD Billing	YTD receipt	%YTD Receipt Per Billing	% YTD Receipt Per Budget
Property Rates	150 141 836	150 141 836	8 128 005	32 520 174	15 415 701	47.40%	10.27%
Electricity	763 000 000	763 000 000	66 477 144	278 885 534	140 288 248	50.30%	18.39%
Solid Waste	40 893 774	40 893 774	1 652 020	6 612 088	3 338 762	50.49%	8.16%
TOTALS	954 035 610	954 035 610	76 257 169	318 017 796	159 042 711	50.01%	16.67%

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6. BANK BALANCE

Name of institution	Cash in the Bank on 30 November 2023
ABSA	R 127,901,483.97

Council had a positive Bank Balance of R 127,901,483.97 at the end of November 2023.

7. BANK RECONCILIATION

In progress.

8. INVESTMENTS

8.1 LONG TERM INVESTMENTS

Name of institution	Maturity Date	Balance as of 30 November 2023
ABSA	20-Dec-31	R 20 009 466,31
Standard Bank	16-Oct-25	R 25 497 348.61
TOTAL		R 45 506 814.92

- An investment of R 11 350 000 has been made with Standard Bank to repay a loan of R 30 million on maturity date. The loan bears interest at a rate of 12.09% and the value of the investment amounts to R 25 497 348.61
- An investment of R 16 594 314 has been made with ABSA as a cession to repay a loan of R 90 million on maturity date.

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8.2 SHORT TERM INVESTMENTS

Institution Name	Type of Account	Rate	Amount
Absa	Call Account	8.9%	R50 000 000.00
Investec	Call Account	8.15%	R30 000 000.00
Nedbank	Call Account	8.00%	R20 000 000.00
Total			R100 000 000.00

Council had R 100 million short-term investments at the end of November 2023

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9. LOAN MANAGEMENT

Greater Tzaneen Municipality has 6 loans with 3 different institutions.

COMPANY NAME	TYPE OF LOAN	DATE OF LOAN TAKEN	LOAN TERMINATION DATE	OPENING BALANCE	Nov-23		Closing Balance
					Capital	Interest	
ABSA	ANNUITY	02/06/2011	31/10/2030	8,868,057	1,275,963	518,424	7,592,094
DBSA	ANNUITY	01/11/2010	31/07/2025	21,351,042	201,197	118,454	21,149,845
STANDARD BANK	STOCK	03/11/2015	16/10/2025	30'000'000	Nil	Nil	30'000'000
DBSA R40m	ANNUITY	01/10/2018	31/12/2028	27,811,463	Nil	Nil	27,811,463
DBSA R20m	ANNUITY	01/10/2018	30/09/2029	13,744,545	Nil	Nil	13,744,545
DBSA R30m (New)	ANNUITY	01/10/2018	20/12/2031	22,403,482	Nil	Nil	22,403,482
TOTAL				124,178,588	1,477,160	636,879	122,701,428

Long-term loan expenditure paid for November 2023 is R 636 879

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10. CREDITORS AGE ANALYSIS

NO	SUPPLIER NAME	DESCRIPTION/ NATURE OF SERVICE	CHQ /GRN NUMBER/REF	Current	16-30 DAYS	31-60 DAYS	90 DAYS	120 DAYS	150 DAYS	TOTAL	REASON FOR DEVIATION
1	ESKOM	BULK PURCHASES	9725598889	R18,860,511.36	-	-	-	-	-	R18,860,511.36	Tax Invoice not yet due (due 06 Dec 2023)
			TOTAL	R18,860,511.36	R0.00	-	R 0.00	R 0.00	R 0.00	R18,860,511.36	

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11. REVENUE MANAGEMENT

11.1 RATES AND SERVICE CHARGES OUTSTANDING - AGE ANALYSIS

RATES AND SERVICE CHARGES OUTSTANDING - AGE ANALYSIS								
Age Analysis	Rates	Electricity	Refuse	Sewerage	Water	Total - Rates & Serv.	Total Sundry	Total
Current	14 125 922	92 299 991	4 947 391	1 578 347	5 439 766	118 391 417	-19 897 705	98 493 712
30 days	6 773 549	19 228 861	2 444 795	628 743	3 496 774	32 572 722	938 487	33 511 210
60 days	6 393 598	16 825 580	2 383 374	598 582	3 636 041	29 837 175	1 377 297	31 214 472
90 days	5 966 841	11 131 907	2 325 376	585 508	3 611 907	23 621 540	575 589	24 197 129
120 days	5 847 971	8 505 423	2 209 897	548 641	3 059 884	20 171 816	774 348	20 946 164
120 days plus	319 797 738	251 412 077	125 996 597	33 134 510	144 346 925	874 687 847	46 743 875	921 431 721
Balance	353 572 393	403 679 658	138 367 451	36 586 862	162 581 802	1 099 282 516	30 511 892	1 129 794 408

The outstanding rates and service charges is R 1.1 billion. These amounts include sundry debtors of R30 million.

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11.2 AGE ANALYSIS PER DEBTOR CLASSIFICATIONS

Classification	Current	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days +	Total
GOVERNMENT	1 473 013.00	1 590 304.00	1 827 728.00	1 054 811.00	33 419 739.00	39 365 595.00
BUSINESS	20 015 853.00	13 202 298.00	11 739 789.00	6 993 501.00	265 727 784.00	317 679 225.00
INDIVIDUALS	24 982 067.00	18 690 613.00	17 669 899.00	16 148 025.00	623 442 204.00	700 932 808.00
OTHER	5 588.00	5 721.00	6 393.00	5 628.00	54 873.00	78 203.00
BALANCE	46 476 521	33 488 936	31 243 809	24 201 965	922 644 600	1 058 055 831

11.3 INDIGENT REGISTRATION AND ACCESS TO BASIC ELECTRICITY

The number of indigents registered and verified, amounts to 26 141. A new indigent register will be submitted to Council for approval once finalised.

11.4 REVENUE PER SOURCE BILLING VERSUS CASH RECEIVED

REVENUE PER SOURCE	BILLING	CASH RECEIVED	VARIANCES
Property Rate + Interest	13 461 326	8 128 005	5 333 321
Electricity	58 866 849	66 477 144	-7 610 295
Water	2 064 920	2 447 824	-382 904
Sewerage	608 792	444 103	164 690
Refuse Removal	2 402 430	1 652 020	750 410
Sundry Charges	5 369 717	7 141 532	-1 771 815
TOTAL	82 774 035	86 290 628	-3 516 593

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11.5 PAYMENT RATES PER TOWN

PAYMENT RATES PER TOWN - RATES AND SERVICE CHARGE DEBTORS			
Towns	Current Account	Payment Received	Payment Rate (%)
Tzaneen - Urban	26 588 160	27 984 034	105%
Tzaneen - Rural	59 507 125	53 450 139	90%
Nkowankowa	5 290 209	725 856	14%
Lenyenye	2 691 351	243 440	9%
Politsi	240 914	168 888	70%
Letsitele	3 372 910	2 963 066	88%
Haenertsburg	803 042	755 205	94%
Aggregate	98 493 712	86 290 628	88%

Payment rate year to date = 88%

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12. CAPITAL PROJECTS

Project Name	Original Budget	Actual	% Spent
3453 CFO-111_Purchase of critical office furniture	400 000.00	238 422.06	59.61%
3506 ESD-45_Construction of New ablution block, offices and storage facility at Tzaneen testing grounds	1 200 000.00	-	0.00%
6262 Bulamahlo Community Hall	23 306 024.00	6 463 516.33	27.73%
6264 Connections (Consumer Contribution)	10 000 000.00	-	0.00%
6265 Dan Access road from R36 (Scrapyard) to D5011 (TEBA)	22 144 120.00	-	0.00%
6293 Lenyenye Street from gravel to paving	1 000 000.00	-	0.00%
6300 Paving of Marirone to Motupa Street	19 300 000.00	10 339 702.56	53.57%
6304 Paving of Nkowakowa Section D (Tommy Spaza Shop via Bridge, Mashaba via Vodacom and Raymond Makelana) Streets	1 000 000.00	-	0.00%
6306 Paving of Thapane Street	1 000 000.00	-	0.00%
6307 Paving of Topanama Access Road	1 000 000.00	-	0.00%
6308 Paving of Zangoma to Mariveni Road	33 430 006.00	11 149 052.53	33.35%
6344 Upgrading of Nkowakowa B (Hope of Christ, Bombelani School, Giyani Soshangani and Xirhombarhomba) Streets	1 000 000.00	-	0.00%
6405 Construction of R71 Roundabout	1 500 000.00	-	0.00%
6406 G.I.S(Procurement of equipment)	2 000 000.00	-	0.00%
6414 Installation of streetlights from R71 Voortrekker traffic light to Deerpark Traffic Circle	1 000 000.00	-	0.00%
6481 Rebuilding and Upgrade of the Ebenezer 33kV Feeder Line Phase 4	4 000 000.00	2 563 836.69	64.10%
6482 SCADA Monitoring system	5 000 000.00	-	0.00%
8438 11kV Waterbok to Selwane village MV line	6 000 000.00	-	0.00%
8442 Construction of Leretjene Sport complex_OWN FUNDING	5 500 000.00	3 292 717.62	59.87%

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8445 EED-102_11 kV and 33 kV Auto reclosers per annum X4 (La_Cotte x 2, California x 1,	1 500 000.00	258 320.00	17.22%
8451 EED-111_Renewal Repairs and maintenance of Bulk meters and Replace current transformers & meter panel Tarentaalrand,	1 000 000.00	-	0.00%
8452 EED-113_Installation of STATS meters Tzaneen Main, Letsitele Main, Western Sub, Rubbervale & 33/11kV Substation in Phases	500 000.00	-	0.00%
8458 EED-119_Replacement of Box Breakers at Letsitele Main Substation in Phases	2 000 000.00	-	0.00%
8472 EED-136_Streetlights (Tzaneen Town, Haernerstburg)	1 000 000.00	-	0.00%
8479 EED-145_Token Identifier (TID) rollover Pre-paid	500 000.00	-	0.00%
8480 EED-146_Rebuilding of Duiwelskloof 33 kv line (5km)	1 500 000.00	-	0.00%
8481 EED-147_Rebuilding of Grysapel 11 kv line (2.5km)	1 000 000.00	-	0.00%
8482 EED-148_Rebuilding of Pusela 11 kv line (4.5km)	1 000 000.00	-	0.00%
8484 EED-151_Rebuilding of Manorvlei/broederstroomdrift 11 kv line (5km)	1 000 000.00	-	0.00%
8497 ES-74_Guardroom at Nkowa kowa testing ground	200 000.00	-	0.00%
8498 ESD-177_Low level bridge at Ga Schultz	2 000 000.00	-	0.00%
8503 ESD-23_Haenertsburg Cemetery road	5 000 000.00	4 189 048.90	83.78%
8504 ESD-24_Main CBD Street and Parking in Letsitele	2 500 000.00	-	0.00%
8509 ESD-32_Petanenge Low level bridges	1 500 000.00	-	0.00%
8511 ESD-37_Construction machinery Grader	9 000 000.00	-	0.00%
8513 ESD-38_Grass cutting Machines	800 000.00	-	0.00%
8515 ESD-44_Nkowankowa testing grounds	1 000 000.00	-	0.00%
8518 ESD-49_Public toilets in Nkowakowa	200 000.00	-	0.00%
8519 ESD-50_Public toilets in Letsitele Taxi Rank	200 000.00	-	0.00%
8522 ESD-53_New change rooms at Tzaneen Dam	1 000 000.00	-	0.00%

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8523 ESD-54_New sleeping quarters for electrical department	1 500 000.00	-	0.00%
8526 ESD-57_New change rooms at Tzaneen plumbers' workshop	500 000.00	-	0.00%
8532 ESD-66_Ablution block with change room at Lesedi Regional Cemetery (Lenyenye)_1	150 000.00	-	0.00%
8534 ESD-68_Environmental Impact Study at Lesedi Regional Cemetery (Lenyenye)_1	400 000.00	-	0.00%
8535 ESD-71_Earthworks with full Environmental Impact Assessment study and designs at Nkowankowa cemetery_1	300 000.00	-	0.00%
8537 ESD-75_Guardroom at Tzaneen testing ground	200 000.00	-	0.00%
8542 ESD-90_Furniture for sport and recreation facilities at Juliesberg, Burgersdorp, Runnymede, Lenyenye, Nkowankowa Stadiums	300 000.00	-	0.00%
8544 GTEDA-161_Purchase of Office Equipment	279 594.00	-	0.00%
8548 NEW_Pedestrian Bridge at Tlhabine	1 500 000.00	-	0.00%
8550 NEW_Power Generator for Tzaneen wastewater treatment works	300 000.00	-	0.00%
8556 Purchase of Municipal pool cars	3 700 000.00	-	0.00%
8557 Purchase of the Waste removal truck	4 095 000.00	-	0.00%
8559 Purchase of storage container for Expenditure Division	450 000.00	-	0.00%
8561 Tzaneen cemetery	200 000.00	-	0.00%
8562 Tzaneen Waste water treatment works	500 000.00	-	0.00%
8564 Electrical Infrastructure Fencing	2 000 000.00	1 498 556.00	74.93%
8566 Purchase of brushcutters	150 000.00	119 490.00	79.66%
8570 Road and Stormwater Tzaneen (Loretto farm school road)	-	1 521 723.00	0.00%
8571 Road and Stormwater Khujwana Village (Khujwana Primary School)	-	1 601 974.30	0.00%
8576 New Guardroom at Civic Centre	-	134 328.00	0.00%
Grand Total	190 704 744	43 370 687.99	22.74%

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13. EXPENDITURE PER ITEM

Expenditure By Type	Original Budget	Adjustment Budget	Sum of Expenditure	% Spent
Employee related costs	399 349 012	399 349 012	160 202 084	40.12%
Remuneration of councillors	29 382 362	29 382 362	13 339 982	45.40%
Debt impairment				0.00%
Depreciation & asset impairment	115 814 038	115 814 038	29 053 093	25.09%
Finance charges	12 644 819	12 644 819	4 731 281	37.42%
Bulk purchases - electricity	508 243 120	508 243 120	203 208 948	39.98%
Inventory consumed	94 806 693	94 806 693	31 802 493	33.54%
Contracted services	91 720 401	91 720 401	36 951 776	40.29%
Transfers and subsidies	50 700 230	50 700 230	19 959 228	39.37%
Operational costs	163 442 102	163 442 102	46 739 264	28.60%
Irrecoverable debts written off	59 600 000	59 600 000		0.00%
Total Expenditure	1 525 702 777	1 525 702 777	545 988 149	35.79%

The actual operational expenditure represents 35.79% of the budgeted operational expenditure, which is less than the 41.66% target budget.

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14. LIST OF PROPERTY LEASED FROM THE MUNICIPALITY

14.1 As per attached ANNEXURE A

15 Supply Chain Management

15.1 Deviation orders processed.

NO.	ORDER NO.	ORDER DATE	DEPARTMENT	VENDOR NAME	GOODS / SERVICE DISCRIPTION	REASON FOR DEVIATION	TOTAL AMOUNT
1.	Ord2023116_0013370	11/6/2023 12:00:00 AM	Corporate Services	MECTOM SKILLS DEVELOPMENT AND TRAINING MECTOM SKILLS DEVELOPMENT AND TRAINING PTY LTD	30 _053_70000_LIM333_Operational Typical Work Streams Capacity Building Training and Development ABET and Life Long Learning Programme GENERAL EXPENSES_OTHER_2018 - ORHVS training / - / - - (1.0000)	Attempts were made twice to advertise with no success, due to that all the bidders did not meet the requirements. It is therefore requested to deviate from the process of supply chain processes of appointing a service provider to facilitate operating regulations for high voltage system training (ORHVS)	R 93 150.00

15.2 Orders processed: Attached as Annexure B

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15.3 Bids and quotations considered by Bid specification committee.

NO	Bid No	Description of goods & services	Specification Date	Approval date	Project Manager
1.	SCMU 22/2023	REHABILITATION OF DAN ACCESS ROAD FROM R36 (SCRAPYARD) TO D5011 (TEBA)	07/11/2023	07/11/2023	Ms T Maila
2.	SCMU 23/2023	APPOINTMENT OF A SUITABLE SERVICE PROVIDER FOR SUPPLY AND DELIVERY OF ARCHIVES STORAGE CONTAINERS	09/11/2023	09/11/2023	Mr A Mathebula
3.	SCMU 24/2023	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE ACCREDITED BASIC COMPUTER TRAINING FOR 69 COUNCILLORS	13/11/2023	13/11/2023	Ms H Maake
4.	SCMU 25/2023	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE NATIONAL CERTIFICATE LOCAL GOVERNMENT COUNCILLOR PRACTICES (NQF LEVEL 3) FOR 69 COUNCILLORS	13/11/2023	13/11/2023	Ms H Maake
5.	SCMU 26/2023	APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY AND DELIVER NETWORK CONNECTION CORE SWITCH THAT INTERCONNECT ALL THE SWITCHES WITHIN THE MUNICIPAL NETWORK ENVIRONMENT.	22/11/2023	22/11/2023	Ms A Mokawane
6.	SCMU 27/2023	APPOINTMENT OF SUITABLE PANEL OF SERVICE PROVIDERS FOR THE MOBILISATION OF FUNDING FOR INFRASTRUCTURE AND ECONOMIC DEVELOPMENT PROJECTS IN THE GREATER TZANEEN MUNICIPALITY	27/11/2023	27/11/2023	Mr BM Mathebula
7.	SCMUQ 36 /2023	SUPPLY & DELIVERY OF FIRST AID KIT	01/11/2023	01/11/2023	Ms. P Setlhako
8.	SCMUQ 35/2023	APPOINTMENT OF A SERVICE PROVIDER TO FACILITATE CUSTOMER CARE TRAINING FOR 05 EMPLOYEES	06/11/2023	06/11/2023	Ms. G Hlangwane
9.	SCMUQ 37/2023	APPOINTMENT OF A SERVICE PROVIDER ACCREDITED ADVANCED EXCEL TRAINING FOR 22 EMPLOYEES	06/11/2023	06/11/2023	Ms. G Hlangwane

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NO	Bid No	Description of goods & services	Specification Date	Approval date	Project Manager
10.	SCMUQ 38/2023	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE COMMUNICATION SKILLS FOR 10 OFFICIALS	06/11/2023	06/11/2023	Ms. G Hlangwane
11.	SCMUQ 39/2023	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE INCIDENT INVESTIGATION FOR 25 OHS REPS	06/11/2023	06/11/2023	Ms. G Hlangwane
12.	SCMUQ 40/2023	APPOINTMENT OF A SERVICE PROVIDER TO FACILITATE LIBRARY OUTREACH FOR 18 EMPLOYEES	06/11/2023	06/11/2023	Ms. G Hlangwane
13.	SCMUQ 41/2023	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE ETHICS TRAINING FOR 69 COUNCILLORS	06/11/2023	06/11/2023	Ms. G Hlangwane

15.4 Bids and quotations considered by Evaluation committee.

NO	Bid No	Description of goods & services	Closing Date	BEC Date	User Dept.
1.	SCMU 21/2023	APPOINTMENT OF A SERVICE PROVIDER FOR IDP STRATEGIC SESSION DRAFT IDP 2024/2025 FINANCIAL YEAR CONFERENCE PACKAGE.	16/11/2023	17 / 11/2023	MUNICIPAL MANAGER
2.	SCMU 18/2023	APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY, INSTALL AND CONFIGURATION OF GIS SOFTWARE SOLUTION	23/10/2023	21/11/2023	PLANNING ECONOMIC AND DEVELOPMENT
3.	SCMUQ 36 /2023	SUPPLY & DELIVERY OF FIRST AID KIT	16/11/2023	17/ 11/2023	CORPORATE SERVICES

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15.5 Bids and quotations closed.

Bid No	Description	Closing date
SCMU 14/2022 (Re-Advert)	REQUEST FOR PROPOSALS DEVELOPMENT OF MUNICIPAL OWNED PROPERTY: EXTENSION 54, AQUA AVENUE	13/11/2023
SCMU 08/2023 (ReAdvert)	ALLIENATION OF MUNICIPAL LAND ERF 332 TZANEEN EXTENSION 4	13/11/2023
SCMU 20/2023	APPOINTMENT INTO A PANEL OF QUALIFIED TOWN AND REGIONAL PLANNING PROFESSIONALS AND REGISTERED WITH THE SOUTH AFRICAN COUNCIL FOR PLANNERS (SACPLAN) TO PROVIDE PROFESSIONAL SERVICES FOR A PERIOD OF THREE (3) YEARS	13/11/2023
SCMU 21/2023	APPOINTMENT OF A SERVICE PROVIDER FOR IDP STRATEGIC SESSION DRAFT IDP 2024/2025 FINANCIAL YEAR CONFERENCE	16/11/2023
SCMUQ 34/2023	THE APPOINTMENT OF THE SUITABLE SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF STRATEGIC SESSION CONFERENCE PACKAGE	15/11/2023

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	FOR CORPORATE SERVICES DEPARTMENT (MPAC)	
SCMUQ 36 /2023	SUPPLY & DELIVERY OF FIRST AID KIT	16/11/2023
SCMUQ 35/2023	APPOINTMENT OF A SERVICE PROVIDER TO FACILITATE CUSTOMER CARE TRAINING FOR 05 EMPLOYEES	29/11/2023
SCMUQ 37/2023	APPOINTMENT OF A SERVICE PROVIDER ACCREDITED ADVANCED EXCEL TRAINING FOR 22 EMPLOYEES	29/11/2023
SCMUQ 38/2023	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE COMMUNICATION SKILLS FOR 10 OFFICIALS	29/11/2023
SCMUQ 39/2023	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE INCIDENT INVESTIGATION FOR 25 OHS REPS	29/11/2023
SCMUQ 40/2023	APPOINTMENT OF A SERVICE PROVIDER TO FACILITATE LIBRARY OUTREACH FOR 18 EMPLOYEES	29/11/2023
SCMUQ 41/2023	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE ETHICS TRAINING FOR 69 COUNCILLORS	29/11/2023

15.6 Bids Considered by Bid Adjudication Committee and Recommended to The Accounting Officer

NO	Bid No	Description of goods & services	Closing Date	BAC Date	Status	User Dept.
1.	SCMU 21/2023	APPOINTMENT OF A SERVICE PROVIDER FOR IDP STRATEGIC SESSION DRAFT IDP 2024/2025 FINANCIAL YEAR CONFERENCE PACKAGE.	16/11/2023	20/11/2023	Awarded	MUNICIPAL MANAGER

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15.7 Bids & Quotations Awarded By CFO

No	Bid number	Description	User Dept.	Date of award	status
1.	SCMUQ 34/2023	THE APPOINTMENT OF THE SUITABLE SERVICE PROVIDER FOR THE SUPPLY & DELIVERY OF STRATEGIC SESSION CONFERENCE PACKAGE	CORPORATE SERVICES	16/11/2023	Awarded
2.	SCMUQ 36 /2023	SUPPLY & DELIVERY OF FIRST AID KIT	COMMUNITY SERVICES	20/11/2023	Awarded

15.8 Bids Awarded by Accounting Officer

No	Bid number	Description	User Dept.	Closing date	Date of award	status
1.	SCMU 21/2023	APPOINTMENT OF A SERVICE PROVIDER FOR IDP STRATEGIC SESSION DRAFT IDP 2024/2025 FINANCIAL YEAR CONFERENCE PACKAGE.	Municipal Manager	16/11/2023	22/11/2023	Awarded
2.	SCMU 06/2023	POOL OF SERVICE PROVIDERS FOR SUPPLY AND DELIVERY OF CLEANING MATERIAL	Budget and Treasury	02/05/2023	28/11/2023	Awarded
3.	SCMU 05/2023	POOL OF SERVICE PROVIDERS FOR SUPPLY AND DELIVERY DISASTER MANAGEMENT MATERIAL	Budget and Treasury	02/05/2023	28/11/2023	Awarded

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15.9 Bids and quotations advertised.

Bid No	Description	Municipal Notice board	Municipal Website	I-tender CIDB	Local media	National media	e-tender	Date of advert
SCMU 22/2023	REHABILITATION OF DAN ACCESS ROAD FROM R36 (SCRAPYARD) TO D5011 (TEBA)	Yes	Yes	Yes	No	No	No	10/11/2023
SCMU 23/2023	APPOINTMENT OF A SUITABLE SERVICE PROVIDER FOR SUPPLY AND DELIVERY OF ARCHIVES STORAGE CONTAINERS	Yes	Yes	No	No	No	No	27/11/2023
SCMU 24/2023	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE ACCREDITED BASIC COMPUTER TRAINING FOR 69 COUNCILLORS	Yes	Yes	No	No	No	No	27/11/2023
SCMU 25/2023	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE NATIONAL CERTIFICATE LOCAL GOVERNMENT COUNCILLOR	Yes	Yes	No	No	No	No	27/11/2023

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	PRACTICES (NQF LEVEL 3) FOR 69 COUNCILLORS							
SCMU 26/2023	APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY AND DELIVER NETWORK CONNECTION CORE SWITCH THAT INTERCONNECT ALL THE SWITCHES WITHIN THE MUNICIPAL NETWORK ENVIRONMENT.	Yes	Yes	No	No	No	No	27/11/2023
SCMUQ 34/2023	THE APPOINTMENT OF THE SUITABLE SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF STRATEGIC SESSION CONFERENCE PACKAGE FOR CORPORATE SERVICES DEPARTMENT (MPAC)	Yes	Yes	No	No	No	No	09/10/2023
SCMUQ 36 /2023	SUPPLY & DELIVERY OF FIRST AID KIT	Yes	Yes	No	No	No	No	10/11/2023
SCMUQ 35/2023	APPOINTMENT OF A SERVICE PROVIDER TO FACILITATE CUSTOMER CARE TRAINING FOR 05 EMPLOYEES	Yes	Yes	No	No	No	No	24/11/2023
SCMUQ 37/2023	APPOINTMENT OF A SERVICE PROVIDER ACCREDITED ADVANCED EXCEL TRAINING FOR 22 EMPLOYEES	Yes	Yes	No	No	No	No	24/11/2023
SCMUQ 38/2023	APPOINTMENT OF SERVICE PROVIDER TO	Yes	Yes	No	No	No	No	24/11/2023

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	FACILITATE COMMUNICATION SKILLS FOR 10 OFFICIALS							
SCMUQ 39/2023	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE INCIDENT INVESTIGATION FOR 25 OHS REPS	Yes	Yes	No	No	No	No	24/11/2023
SCMUQ 40/2023	APPOINTMENT OF A SERVICE PROVIDER TO FACILITATE LIBRARY OUTREACH FOR 18 EMPLOYEES	Yes	Yes	No	No	No	No	24/11/2023
SCMUQ 41/2023	APPOINTMENT OF SERVICE PROVIDER TO FACILITATE ETHICS TRAINING FOR 69 COUNCILLORS	Yes	Yes	No	No	No	No	24/11/2023

16 AUDIT FINDINGS

The Municipality received an unqualified audit opinion from Auditor General during the 2021/2022 financial year. An audit action plan has been developed and maintained monthly to address findings raised by Auditor General.

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17 FRUITLESS AND WASTEFUL EXPENDITURE

Fruitless and wasteful expenditure				
Name of Suppliers	Department	Date	Cheque	Amount
1. Eskom Holdings	BTO	19/07/2023	15/19385	R20.19
2. Eskom Holdings	BTO	18/10/2023	15/21386	R84.65
Total				R104.84

There were no fruitless and wasteful expenditure incurred during the month of November.

18 IRREGULAR EXPENDITURE

18.1 Irregular Expenditure to Date per department

Irregular Expenditure to Date		
Department	Year	YTD Exp
MM	2023/2024	R0.00
Council	2023/2024	R0.00
Corporate Services	2023/2024	R1,160,226.51
Community Services	2023/2024	R15,683,404.11
Finance	2023/2024	R62,128.84
PED	2023/2024	R0.00
Electrical Services	2023/2024	R0.00
Engineering Services	2023/2024	R0.00
TOTAL	2023/2024	R 16,905,799.46

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The Irregular expenditure incurred during the month of November 2023 amounted to R 2 754 407.59.

18.2 List of irregular expenditure

No	Vendor name	Date of Payment	Payment Number	Total Amount YTD NOV 2023	Description of Incident	Person Liable (Official or Political Office Bearer)
1	MOLEBOGENG TRADING ENTERPRISE	25/07/2023	15/19168	496'005.93	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Community Services
2	MOLEBOGENG TRADING ENTERPRISE	25/07/2023	15/19170	47'795.50	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Community Services
3	GEORGE B SECURITY	25/07/2023	15/19160	127'914.68	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
4	GEORGE B SECURITY	25/07/2023	15/19161	667'368.12	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services

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5	GEORGE B SECURITY	25/07/2023	15/19162	63'957.34	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
6	GEORGE B SECURITY	25/07/2023	15/19163	95'936.01	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
7	GEORGE B SECURITY	25/07/2023	15/19164	1'918'720.12	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
8	Anaka Group	04/08/2023	15/15987	187,322.17	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Corporate Services
9	Anaka Group	04/08/2023	15/15987	95,600.60	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Corporate Services
10	Anaka Group	30/08/2023	15/15987	187,322.17	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Corporate Services

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11	Anaka Group	30/08/2023	15/15987	105,097.70	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Corporate Services
12	Contour Technology	14/07/2023	15/15970 7	1,256.43	Procurement halted by NT to re-advertise in Aug 2022 after NT granted approval letter Advertise bids on PPF act	Finance Revenue
13	Contour Technology	25/08/2023	15/15987	60,872.41	Procurement halted by NT to re-advertise in Aug 2022 after NT granted approval letter Advertise bids on PPF act	Finance Revenue
121 4	MOLEBOGENG TRADING ENTERPRISE	25/08/2023	15/19646	496'005.93	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Community Services
15	MOLEBOGENG TRADING ENTERPRISE	25/08/2023	15/19645	52'105.18	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Community Services
16	GEORGE B SECURITY	25/08/2023	15/19656	127'914.68	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
17	GEORGE B SECURITY	25/08/2023	15/19653	667'368.12	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1)	Community Services

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					&(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	
18	GEORGE B SECURITY	25/08/2023	15/19654	63'957.34	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
19	GEORGE B SECURITY	25/08/2023	15/19652	95'936.01	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
20	GEORGE B SECURITY	25/08/2023	15/19655	1'918'720.12	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
21	Anaka Group	28/09/2023	15/20514	187,322.17	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Corporate Services
22	Anaka Group	28/09/2023	15/20483	80,140.61	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Corporate Services
23	MOLEBOGENG TRADING ENTERPRISE	26/09/2023	15/20375	496'005.93	Bids not advertised for a minimum required number of days- no information supported	Community Services

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					the tender being advertised for a shorter period of time	
24	MOLEBOGENG TRADING ENTERPRISE	26/09/2023	15/20377	52'322.43	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Community Services
25	GEORGE B SECURITY	26/09/2023	15/20380	127'914.68	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
26	GEORGE B SECURITY	26/09/2023	15/20515	645'840.00	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
27	GEORGE B SECURITY	26/09/2023	15/20379	63'957.34	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
28	GEORGE B SECURITY	26/09/2023	15/20378	95'936.01	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
29	GEORGE B SECURITY	26/09/2023	15/20381	1'918'720.12	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1)	Community Services

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					&(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	
30	Anaka Group	31/10/2023	15/21214	187,322.17	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Corporate Services
31	Anaka Group	31/10/2023	15/21213	130,138.92	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Corporate Services
32	MOLEBOGENG TRADING ENTERPRISE	27/10/2023	15/21075	496'005.93	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Community Services
33	MOLEBOGENG TRADING ENTERPRISE	27/10/2023	15/21113	50'018.43	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Community Services
34	GEORGE B SECURITY	27/10/2023	15/21080	127'914.68	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
35	GEORGE B SECURITY	27/10/2023	15/21079	95'936.01	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1)	Community Services

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					&(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	
36	GEORGE B SECURITY	27/10/2023	15/21081	1'918'720.12	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
37	MOLEBOGENG TRADING ENTERPRISE	24/11/2023	15/21739	496'005.93	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Community Services
38	MOLEBOGENG TRADING ENTERPRISE	24/11/2023	15/21741	51'873.51	Bids not advertised for a minimum required number of days- no information supported the tender being advertised for a shorter period of time	Community Services
39	GEORGE B SECURITY	27/11/2023	15/21790	63'957.34	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
40	GEORGE B SECURITY	27/11/2023	15/21791	95'936.01	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
41	GEORGE B SECURITY	27/11/2023	15/21789	127'914.68	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1)	Community Services

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					&(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	
42	GEORGE B SECURITY	27/11/2023	15/21788	1'918'720.12	Non-compliance with SCM Regulation Sec 27(2)(a), Sec 112(1) MFMA, Paragraph 24(1) &(2) of the SCM policy, SCM Regulation 28(1) (a) (i)	Community Services
	TOTAL			R 16,905,799.46		

Ms ME Sono

Acting CHIEF FINANCIAL OFFICER

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GLOSSARY OF ABBREVIATIONS

Abbreviation	Description
BAC	Bid Adjudication Committee
BEC	Bid Evaluation Committee
UD	User Department
CS	Corporate Services
CFO	Chief Financial Officer
SCMU	Supply Chain Management Unit
BSC	Bid Specification Committee
CK	Company Registration
MFMA	Municipal Finance Management Act
SCMP	Supply Chain Management Policy
G.T.M	Greater Tzaneen Municipality
NT	National Treasury
BO	Buy Order
RF	Requisition Form
BF	Bid File
CIDB	Construction Industry Development Board
SP	Service Provider
MM/AC	Municipal Manager/Accounting Officer
BCM	Bid Committee Member
TCC	Tax Clearance Certificate