



Greater Tzaneen Municipality

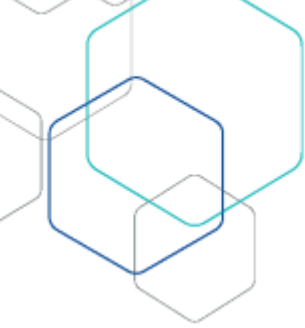
mSCOA Implementation and roadmap

8 May 2023



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1. Background and implementation status summary

Greater Tzaneen municipality signed the agreement with Sebata Municipal Solution (Pty) Ltd (new Inzaloems) for the implementation of the EMS, the mSCOA enabling solution that included the following modules:

1. Planning – Budget/IDP;
2. Ledger;
3. Cashbook;
4. Supply Chain Management;
5. Inventory;
6. Billing

2. Hardware and software licenses

Currently the EMS Solution is hosted in the cloud and an agreement was signed. A dedicated internet connection line is required for EMS to function optimally. A POC was presented and pending acceptance to proceed with the POC installation of a dedicated Enterprise Solution.

3. Roadmap for Core Modules

3.1 Stakeholders – 100%

N/A

3.2 Budget and planning – 100%

The original budget requires capturing for 2023/24 MTREF.

Action list with PT recommendations and findings to be compiled to ensure it is dealt with in the new budget.

3.3 Cashbook – 100%

- Currently there is a drive and a task team that is attending to the outstanding matters under the unknown items captured to complete. This is driven by both Tzaneen and Inzalo supporting the function as and when required.



3.4 *Supply Chain Module – 87%*

The module is fully functional, and the supply chain process is followed from a requisition to payment. However, an assessment will be done for training and re-training of certain areas such as the electronic requisitions, tender functionality, and retentions.

3.5 *Contract management – 92%*

The module has been implemented and all contracts are to be managed on the EMS system.

Additional report requirements were identified which needs to be developed and deployed to the production environment.

3.6 *Inventory - 100%*

The module is in full operation and reconciliations done at least quarterly.

3.7 *Asset module implementation – 12%*

A formal proposal was presented and needs to be signed. Verbally agreed with the municipality to proceed with implementation. Initiation meeting to commence and kick-off the project. A formal project plan, scope of work and deliverable outcomes will be agreed and monitored in the PSC.

3.8 *Payroll – 82%*

Currently an interface file is utilized to import via a bulk journal the payroll transactions from PayDay. In the new financial year, the municipality will engage PayDay for the SCOA implementation so that the file is integrated correctly. Meeting to be held with PayDay on seamless integration.

3.9 *Billing – 99%*

The only outstanding matter from the billing implementation is the assistance from Inzalo to help with the sectional title data cleansing. A quotation was sent to the municipality for the work and is currently under review.

What remains outstanding, are as follows:

- (A) Valuation roll reconciliations – a proposal was given which needs to be accepted. We will automate the reconciliation process with the SG, valuator, deeds office information to what is on EMS
- (B) Prepaid Interface – An initiation meeting is required to determine the scope of work and associated cost for customisation of integration.

3.11 Monthly NT Reporting – 100%

All required reporting strings are submitted. Review status below from the GoMuni portal.

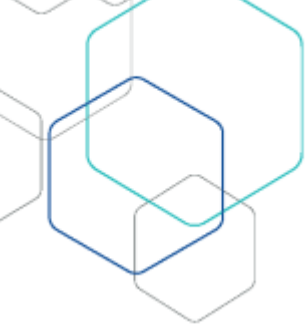
Demarcation Description	Demand Code	Financial Code	Submission Code	Due Date	Status of Schedule	Date of Submission	Version of Submission	SCOA Version	Borrowed/NT Return	
Financial Data										
Location Level Selected: Municipality: LIM333										
Greater Tzaneen	LIM333	H	2023	ADJB	Adjusted Budget	-	Submitted/Successful	2023/02/28	02	6.6
				M01	In-Year Monthly 01	2022/08/14	Submitted/Successful	2022/08/16	02	6.6
				M02	In-Year Monthly 02	2022/09/14	Submitted/Successful	2022/09/15	01	6.6
				M03	In-Year Monthly 03	2022/10/14	Submitted/Successful	2022/10/14	02	6.6
				M04	In-Year Monthly 04	2022/11/14	Submitted/Successful	2022/11/14	01	6.6
				M05	In-Year Monthly 05	2022/12/14	Submitted/Successful	2022/12/15	02	6.6
				M06	In-Year Monthly 06	2023/01/14	Submitted/Successful	2023/01/12	01	6.6
				M07	In-Year Monthly 07	2023/02/14	Submitted/Successful	2023/02/14	01	6.6
				M08	In-Year Monthly 08	2023/03/14	Submitted/Successful	2023/03/14	01	6.6
				M09	In-Year Monthly 09	2023/04/14	Submitted/Successful	2023/04/18	01	6.6
				ORGB	Original Budget	2022/07/01	Submitted/Successful	2022/06/03	02	6.6
				TABB	Tabled Budget	2022/04/01	Submitted/Successful	2022/04/05	02	6.6
Non Financial Data										
Location Level Selected: Municipality: LIM333										
Greater Tzaneen	LIM333	H	2023	A1D	A1 Schedule Draft	2022/04/01	Submitted/Successful	2022/04/12	03	6.6
				A1F	A1 Schedule Final	2022/07/01	Submitted/Successful	2022/06/03	01	6.6
				BMQ1	Borrowing Monitoring-Q1	2022/10/14	Submitted/Successful	2022/10/17	04	6.6
				BMQ2	Borrowing Monitoring-Q2	2023/01/14	Submitted/Successful	2023/01/12	01	6.6
				BMQ3	Borrowing Monitoring-Q3	2023/04/14	Submitted/Successful	2023/04/18	01	6.6
				CR01	Creditors Monthly-M01	2022/08/14	Submitted/Successful	2022/08/18	02	6.6
				CR02	Creditors Monthly-M02	2022/09/14	Submitted/Successful	2022/09/15	01	6.6
				CR03	Creditors Monthly-M03	2022/10/14	Submitted/Successful	2022/10/12	01	6.6
				CR04	Creditors Monthly-M04	2022/11/14	Submitted/Successful	2022/11/14	01	6.6
				CR05	Creditors Monthly-M05	2022/12/14	Submitted/Successful	2022/12/14	01	6.6
				CR06	Creditors Monthly-M06	2023/01/14	Submitted/Successful	2023/01/11	01	6.6
				CR07	Creditors Monthly-M07	2023/02/14	Submitted/Successful	2023/02/14	01	6.6
				CR08	Creditors Monthly-M08	2023/03/14	Submitted/Successful	2023/03/14	02	6.6
				CR09	Creditors Monthly-M09	2023/04/14	Submitted/Successful	2023/04/18	01	6.6
				DB01	Debtors Monthly-M01	2022/08/14	Submitted/Successful	2022/08/16	01	6.6
				DB02	Debtors Monthly-M02	2022/09/14	Submitted/Successful	2022/09/15	01	6.6
				DB03	Debtors Monthly-M03	2022/10/14	Submitted/Successful	2022/10/12	01	6.6
				DB04	Debtors Monthly-M04	2022/11/14	Submitted/Successful	2022/11/14	01	6.6
				DB05	Debtors Monthly-M05	2022/12/14	Submitted/Successful	2022/12/14	01	6.6
				DB06	Debtors Monthly-M06	2023/01/14	Submitted/Successful	2023/01/11	01	6.6
				DB07	Debtors Monthly-M07	2023/02/14	Submitted/Successful	2023/02/14	01	6.6
				DB08	Debtors Monthly-M08	2023/03/14	Submitted/Successful	2023/03/14	01	6.6
				DB09	Debtors Monthly-M09	2023/04/14	Submitted/Successful	2023/04/18	01	6.6
				IMQ1	Investment Monitoring-Q1	2022/10/14	Submitted/Successful	2022/10/14	01	6.6
				IMQ2	Investment Monitoring-Q2	2023/01/14	Submitted/Successful	2023/01/12	01	6.6
				IMQ3	Investment Monitoring-Q3	2023/04/14	Submitted/Successful	2023/04/18	01	6.6
				PRAD	Project Details Adjusted Budget	-	Submitted/Successful	2023/02/28	02	6.6
				PROR	Project Details Original Budget	2022/07/01	Submitted/Successful	2022/06/03	02	6.6
				PRTA	Project Details Tabled Budget	2022/04/01	Submitted/Successful	2022/04/05	02	6.6
				ROGS	Roll Over Grant Spending	-	N/A	-	-	-

3.11 Ledger – 100%

The module is in full operation.

3.12 Performance Management – 0%

An initiation meeting is required to determine the scope of work and associated cost for customisation of integration.



3.13 Costing – 16%

The costing module is currently being enhanced to include more functions of accounting for the costing activities and reporting. The initial phases are earmarked for deploy in July and continues enhancements will be made to allow more functionality on the module and inform the tariff setting tool. Some components of costing were addressed via normal project accounting principles such as motor vehicle related expenditure per vehicle and internal billings.