

GREATER TZANEEN MUNICIPALITY GROTER TZANEEN MUNISIPALITEIT MASIPALA WA TZANEEN MASEPALA WA TZANEEN



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MINUTES OF THE 4TH SPECIAL COUNCIL MEETING FOR 2020/2021 FINANCIAL YEAR OF THE GREATER TZANEEN MUNICIPALITY HELD VIRTUAL, ON FRIDAY THE 26TH FEBRUARY 2021 AT 12H00.

PRESENT

The Speaker

Councillor DJ Mmetle

COUNCILLORS

As per attached attendance register (Annexure "X")

OFFICIALS

The Municipal Manager Mr BS Matlala **The Director Corporate Services** Mr W Shibamba The Director Electrical Engineering Mr S Lelope The Director Engineering Services Mr W Molokomme Ms P Makhubela The Chief Financial Officer **The Director Community Services** Mr A Nkuna Mr B Mathebula The Director PED The Manager Admin and Council Support Mrs MW Baloyi The Legal Advisor Mr T Mampana The Committee Clerk Ms MB Maake The Committee Clerk Mrs FS Makhubele The MPAC Reseacher Mrs M Sekopana

TRADITIONAL AUTHORITIES

The Maake Traditional Authority Representative
The Muhlava Traditional Authority Representative
The Bathlabine Traditional Authority Representative
The Mankweng Traditional Authority Representative
The Modjadji Traditional Authority Representative
The Valoyi Traditional Authority Representative
The Nyavana Traditional Authority Representatives
None

1. OPENING AND WELCOME

1.1 The Speaker, Councillor DJ Mmetle declared the meeting officially opened and welcomed everyone present in the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE AND THE SIGNING OF THE ATTENDANCE REGISTER

The applications for leave of absence were received from the following:

- Councillor E Ntimbana
- The Muhlava Traditional Authority Representative, Mr E Nkuna
- The Mankweng Traditional Authority Representative, Mr RA Sehlapelo
- The Valoyi Traditional Authority Representative, Mr MV Mohlongo
- The Nyavana Traditional Authority Representatives, Mr P Mabunda
- The Bakgaga / Maake Tribal Authority Representatives, Mr MN Moagi
- The Bathlabine Tribal Authority Representatives, Ms MB Mogoboya

RESOLVED

That the applications for leave of absence received be granted as follows:

- Councillor E Ntimbana
- The Muhlava Traditional Authority Representative, Mr E Nkuna
- The Mankweng Traditional Authority Representative, Mr RA Sehlapelo
- The Valoyi Traditional Authority Representative, Mr MV Mohlongo
- The Nyavana Traditional Authority Representatives, Mr P Mabunda
- The Bakgaga / Maake Tribal Authority Representatives, Mr MN Moagi
- The Bathlabine Tribal Authority Representatives, Ms MB Mogoboya

3. OFFICIAL NOTICES

- 3.1 The Municipal Manager, Mr. SB Matlala indicated that the IDP process plan is entering the project stage and once the process is completed, will start with the public participation process.
- 3.2 The Municipal Manager, Mr. SB Matlala indicated that there is a wide electricity outage in the municipality due to rain, and that a proper plan will be put in place for maintenance of potholes and roads in the villages.

- 3.3 The Municipal Manager, Mr. SB Matlala further indicated that the Planning and Economic Development Department will move out of the Municipal building to the new offices, as part of addressing the congestion in the main building and adhering to COVID-19 regulations.
- 3.4 The Municipal Manager, Mr. SB Matlala further indicated that from 1 March 2021, all municipal employees will be returning back to work. He further indicated that there is a plan in place to address COVID-19 and protocols will be observed.
- 3.5 The Municipal Manager, Mr. SB Matlala further indicated that the Mavambo contract has expired and will not be renewed, and the work will be done internally going forward, as part of implementing the policy of insourcing services.
- 3.6 The Municipal Manager, Mr. SB Matlala further indicated that the Local Labour Forum agreed on the overtime policy review and it will be submitted in the next Council sitting for final ratification and adoption.

4. GIFTS AND FAVORS

None

5. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER

- 5.1 The Speaker, Councillor DJ Mmetle emphasized that the term of Council will end this year of 2021, and all should note that Council will be operating abnormally due to the ending of term.
- 5.2 The Speaker, Councillor DJ Mmetle appreciated the rain received in the country after 21 years of limited rain, and further indicated that the administration should arrange a media briefing to inform the public on the plans put in place to maintain the damaged roads.
- 5.3 The Speaker, Councillor DJ Mmetle indicated that on the 22 February 2021, Greater Tzaneen Municipality had a visit by the Deputy Minister of Social Development in Bonn Village for the multimillion Community Drop-in Centre project that has been implemented.

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5.4 The Speaker, Councillor DJ Mmetle further indicated that engagements should be made with the Premier on parachuted projects that are disintegrated and compromises the municipal IDP.

6. PRESENTATION (NO)

None

7. QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

None

8. MOTIONS OR PROPOSALS DEFERRED FROM THE PREVIOUS MEETINGS

None

9. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY THE CHAIRPERSON

9.1 The Speaker, Councillor DJ Mmetle expressed her gratitude for the successful electricity and roads Project Handover programme done by the Office of the Mayor.

10. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY OTHER MEMBERS

10.1 Councillor Freddy Mochabela congratulated the Greater Tzaneen Municipality for not renewing Mavambo contract and implementing the services internally.

11. OUTSTANDING MATTERS

None

12. PETITIONS

None

13. MOTIONS

None

14. REPORT FROM ETHICS COMMITTEE

None

15. REPORT FROM AUDIT COMMITTEE

None

16. REPORT FROM MPAC COMMITTEE

None

17. REPORT ON WARD COMMITTEE

None

18. REPORT FROM GTEDA

None

19. REPORT ON SALGA ACTIVITIES

None

20. INPUTS BY THE TRADITIONAL LEADER

None

21. REPORTS IN COMMITTEES

None

22. URGENT REPORT – ALLOWED ONLY WITH THE CONSENSUS OF THE CHAIRPERSON

None

23. RECOMMENDATIONS OF THE EXECUTIVE COMMITTEE MEETINGS FOR THE PERIOD FEBRUARY 2021.

A 35 AMENDMEND OF LEGAL TARIFFS FOR GREATER TZANEEN MUNICIPALITY FOR 2021/2022 – 2022/2023 FINANCIAL YEARS

E/C 2021 02 1625 02 2021)

(13/P)

- (a) That Council approves the amended Legal Tariffs attached with the report as (Annexure A), to control and scale down high expenditure of legal fees in the Municipality.
- **(b)** That Council notes the Contingency Fees Act 66 of 1997 attached to the report as (Annexure B).
- (c) That Council further notes the Consumer Price Index (CPI) figures for December 2020 which was used for calculation of cost of living percentage attached to the report as (Annexure C).
- (d) That Council further notes the guidelines for Conveyancing: Conventional Deeds Act 47 of 1937 attached with the report as (Annexure D),
- (e) That Council further notes the Government Gazette 36913 dated 11 October 2018 on the Rules Board for Courts of Law Act, 1985 (Act Number 107 of 1985) Amendment Rules Regulating the conduct of the proceedings of Magistrates Courts of South Africa attached as (Annexure E).
- (f) That Council further notes the Government Gazette 41257 dated 17 November 2017 on the Rules Board for Courts of Law Act, 1985 (Act Number 107 of 1985) Amendment Rules Regulating the conduct of the proceedings of High Courts of South Africa attached as (Annexure F).
- (g) That Council further notes the Government Gazette 41142 dated 29 September 2017 on the Rules Board for Courts of Law Act, 1985 (Act Number 107 of 1985) Amendment Rules Regulating the conduct of the proceedings of Supreme Courts of South Africa attached as (Annexure G).

Flactice	Council (LPC), a	nached to the	report as (Al	illexure H).	
	he Speaker				
Councillor	DJ Mmetle		••••		

A 36 REVIEW OF THE ENGINEERING SERVICE CONTRIBUTION POLICY

(E/C 2020	02 16	C 2021	02 25)
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(16/2/P)

- a) That Council notes the report by the Director of the Department of Electrical Engineering Services regarding the review of the Engineering Services Contribution Policy.
- b) That Council notes the intention by the Director of the Department of Electrical Engineering Services to conduct the public participation process, at a date still to be determined by the IDP Office in the Office of the Municipal Manager.

Signed by the Speaker	
Councillor DJ Mmetle	

A 37 ADJUSTMENT BUDGET 2020/2021 - 2022/2023

(E/C 2021 02 16; C 2021 02 25)

(5/1/P)

RESOLVED

a) That the following adjustments/additions with regard to Operational Expenditure be approved.

Electrical Engineering: Municipal services	R1 000 000	Maintenance on network due to higher-than-normal rainfall
Disaster Management: Municipal services	R 100 000	Purchase of Disaster Management materials due to high rains
Consumables COVID-19	R 500 000	Purchase of covid-19 consumables to ensure safety of people in municipal areas.
Performance Management: Municipal Services	R 250 000	Payment for the rental of the Action Assist Programme and training of Officials.
SCM: Advertising	R 100 000	Advertising for the procurement of service providers.
mSCOA and Vetting of indigents	R1 500 000	The amount is needed for the vetting of indigent in the indigent register.
Safety and Security: Contracted services	R 400 000	Payment of security general price increases and Additional security at electricity substations to address losses suffered by the Municipality and payment of general increases.
Housing: Material and supplies	R 500 000	Repairs and maintenance of the Municipalities main building.
Legal services	R 5 000 000	To accommodate legal fees during the second part of the financial year.
Electrical Engineering: Overtime	R 2 000 000	Overtime worked on network faults due to higher-than-normal rainfall.
Parks: Cemetery lay-out	R 80 000	For graves to be opened in an easy-to- follow sequence, a lay out is designed so as to assist in the orderly allocation of graves.
Parks: Environmental impact assessment study	R 200 000	Is a legal requirement to be complied with when establishing a new cemetery or extending an existing cemetery.
Parks: Cemetery Vegis	R 600 000	These are constructed according to the lay-out to guide and manage grave space.
	R12 230 000	

That virements be identified on the budget to the value of R12 230 000 to accommodate the additional requests listed above.

b) That the following adjustments/additional allocations with regard to Capital projects from own funding be approved.

Engineering services: Generator Civic Centre	R 6200	For the payment of the generator installed at the Municipal main building.
Engineering Services: Mbambamencisi Road	R 136 0	The payment of consultant fees for the Mbambamencisi road.
	R 756 0	00

That virements be identified on the budget to the value of R 756 000 to accommodate the additional requests listed above.

c) That the following adjustments on 2020/2021 MIG projects be approved.

MIG projects

PROJECT NAME	TOTAL BUDGET FOR THE 2020/21 FINANCIAL YEAR (Rands)	REVISED TOTAL BUDGET FOR THE 2020/21 FINANCIAL YEAR (Rands)
Mawa Low Level bridge	R 2 057 113,15	R 1 442 382,58
Lenyenye Taxi Rank	R 2 942 886,85	R 5 082 626,73
Mulati Access Road Paving	R 13 653 118,02	R 4 372 696,75
Upgrading of Codesa Street to Hani Street	R 4 478 953,00	R 2 000 000,00
Paving of Marirone to Motupa Street	R 1 380 000,00	R 0,00
Upgrading of Mopye High School Access Road	R 5 000 000,00	R 11 175 910,22
Nelson Ramodike High School Access Road	R 12 620 000,00	R 24 157 665,24
Upgrading of Relela Access Road	R 13 953 582,67	R 11 978 929,21
Upgrading of Matapa to Leseka Access Road	R 10 793 479,79	R 13 940 315,54
Paving of Moseanoka to Cell C Pharare Internal Streets in Ward 28	R 6 000 000,00	R 2 825 180,93
Paving of Risaba, Mnisi, Shando, to Driving School in ward 5	R 6 000 000,00	R 3 882 840,67
Paving of Main road from Nduna, Mandlakazi, Efrika, Zangoma, Mpemyisi to Jamba Cross Internal Street (in ward 13) and Nwamitwa Bridge via Nhlengeleti School to Taxi Rank, Clinic via Lwandlamoni School to Nwamitwa/Mandlakazi Road (in Ward 12)	R 8 678 916,52	R 6 699 502,13
Supply and Installation of High Mast lights in Dan Village	R 1 380 000,00	R 1 380 000,00

PMU administration	R 4 680 950,00	R 4 680 950,00
	R 93 619 000,00	R 93 619 000,00

d) That the following roll over projects, financed from Conditional Grants, approved by National Treasury, be included in the Adjustment Budget.

The following projects are linked to the INEP Grant:

Pr	oject name	Budget
-	Electrification of Tshamahansi	R1 356 697
-	Electrification of Ntsako Village	R 979 346
-	Electrification of Mulati	R 156 552
-	Electrification of Shikwambana	R 592 767
-	Electrification of Mavele	R1 206 900
-	Electrification of Dan Village	R1 140 552
То	tal	R5 432 664

e) That the following amendments on the INEP projects (Operational projects on the 2020/2021 budget) be approved by Council to ensure that the SDBIP can be aligned with the operational projects.

PROJECT NAME	REVISED NUMBER OF CONNECTIONS	ORIGINAL BUDGET		ADJUSTED BUDGET	
Electrification of Bakgaga Village	60	R	1 170 000	R	1 028 100,00
Electrification of Senakwe	30	R	720 000	R	514 050,00
Electrification of Senopelwa (Mantshwa)	0	R	1 296 000	R	-
Electrification of Pelana	230	R	1 152 000	R	4 034 005,00
Electrification of Musiphani	96	R	1 296 000	R	1 753 120,00
Electrification of Mavele (Phase 4)	0	R	2 062 000	R	-
Electrification of Sonkwane	55	R	1 134 000	R	996 440,00
Electrification of Runnymede	91	R	1 170 000	R	1 674 285,00
TOTAL	562	R10	00.000 000	R	10 000 000.00

f) That the following amendments on the DBSA (loan) projects be approved by Council to ensure that the SDBIP can be aligned with the capital budget.

Project Title	As per Approved Council Resolution	Adjustment Requested January 2021	Adjusted Budget
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	1		1	1	
Replace 2 x 20 MVA 66/11 kV at Tzaneen main sub	R	13 500 000,00	R 1 170 000	R	14 670 000,00
Prepaid Meters	R	600 000,00		R	600 000,00
Substation Tripping Batteries (Item B53 6/14) (Letsitele Main)	R	555 100,00		R	555 100,00
Provision of Capital Tools (Customer and Retail Services)	R	100 000,00		R	100 000,00
Provision of Capital tools (Operations and Maintenance)	R	100 000,00		R	100 000,00
Replacement of Existing Air Conditioners	R	150 000,00		R	150 000,00
Rebuilding of Deeside 11kv line	R	1 094 500,00		R	1 094 500,00
Rebuilding of Yarmona /Shivulari 11kv line (4km)	R	884 337,50		R	884 337,50
Rebuilding of Ledzee 11kv lines	R	1 091 174,75		R	1 091 174,75
Rebuilding of Waterbok 11kv lines	R	700 000,00		R	700 000,00
Rebuilding of Letaba Feeder 33KV line	R	2 241 750,00		R	2 241 750,00
Replace 11 kV and 33 kV Auto reclosers per annum (Item B53 6/14)	R	1 500 000,00		R	1 500 000,00
Refurbishment of the Ebenhezer 33kV Feeder	R	2 494 494,95		R	2 494 494,95
Install 33kV voltage regulator on the 33kV Haenertsburg ring	R	2 500 000,00		R	2 500 000,00
R71 Streetlights (Adshade bridge to Robot)	R	476 595,24		R	476 595,24
Area lighting at Kujwana turn off	R	692 696,09		R	692 696,09
Rebuilding of lines - Greenfrog to Haenertsburg	R	618 125,00		R	618 125,00
Rebuilding of lines - Gravelotte to De Neck	R	543 950,00		R	543 950,00
Rebuilding of 33kV lines - Lalapanzi to Waterbok	R	556 312,50		R	556 312,50
Rebuilding of lines - Mashuti 11kV lines	R	370 875,00		R	370 875,00
Rebuilding of lines - Rooikoppies 11kV lines	R	395 600,00		R	395 600,00
Rebuilding of lines - Mieliekloof/Deerpark 11kV lines	R	321 425,00		R	321 425,00
Rebuilding of lines - Letsitele Valley sub to Bosbou 11kV lines	R	296 700,00		R	296 700,00
Rebuilding of lines - Valencia 11kV lines	R	296 700,00		R	296 700,00

	R 32 810 098,01	R 2 000 000	<u>R</u>	34 810 098,01
Rebuilding of lines - Califonia 11kV lines		R 830 000	R	830 000,00
Miniature Substation	R 202 780,00		R	202 780,00
Substation fencing - Letsitele Main Sub	R 526 981,98		R	526 981,98

- g) That the Directors manage their respective votes/departments in the Municipality in terms of Section 77 of the MFMA to ensure that no overspending occurs at 30 June 2021, and that the additional requests that could not be accommodated in the Adjustment Budget be managed through virements.
- h) That special attention be given to Credit Control to ensure that the required revenue is generated.
- i) That the expenditure i.e., Repairs and Maintenance on boreholes and provision of water tankers on the water and sewer services in Mopani's area of jurisdiction be taken up with Mopani District Municipality and that it be discussed and included in the Service Level Agreement between Mopani District Municipality and Greater Tzaneen Municipality.
- j) That no Adjustment be affected on the Water and Sewer budgets.
- k) That no Adjustment be approved for GTEDA and that possible overspending online items be accommodated by virements.
- I) That the cash flow of the Municipality be managed to ensure that all liabilities of the Municipality are met at year-end.
- m) That adjustments be affected on the Municipalities B Schedules to ensure alignment with the mSCOA data strings.

Signed by the Speaker	
Councillor DJ Mmetle	

A 38 APPROVAL OF ELECTRICITY COST OF SUPPLY STUDY FOR THE 2021/2022 E/C 2021 02 16; C 2021 02 25) (16/2/1)

- That Council notes the Cost of Supply Study (COS) as conducted by GLS consulting Engineers (attached).
- That the Cost of supply study approved by the Municipal Manager, must be presented to NERSA for consideration prior to the submission of Electricity Tariffs for 2021/22 financial year.

Signed by the Speaker	
Councillor DJ Mmetle	

B24 REPORT ON THE COUNCIL RESOLUTIONS IMPLEMENTATION FOR THE PERIOD OCTOBER TO DECEMBER 2020 (2ND QUARTER) (E/C 2020 02 16; C 2020 02) (3/2/1/3)

- (a) That Council notes the report on the implementation of resolutions for the period **OCTOBER TO DECEMBER 2020.**
- (b) That Council further takes cognisance of the progress made on all its resolutions to be implemented by Management.

Signed by the Speaker	
Councillor DJ Mmetle	

В	3 25 EXTENSION OF THE WATER SERVICES PROVIDER CONTRACT BETWEE!
	GREATER TZANEEN MUNICIPALITY AND MOPANI DISTRICT MUNICIPALITY
	2020/21 FINANCIAL YEAR

(E/C 2021 02 16; C 2021 02 25)

(16/1/1/P)

RESOLVED

1. That Council notes the extension of the Water Service Provider (WSP) Contract for implementation from 2020/2021 to 2021/2022 financial year.

Signed by the Speaker

Councillor DJ Mmetle.....

B 26 COUNCIL REPORT FOR THE ADOPTION OF THE CORPORATE GEOGRAPHIC INFORMATION SYSTEM (GIS) MODEL

(E/C 2021 02 16; C 2021 02 25)

15/1/4/7

- (a) That notwithstanding the provisions of any other Law, that Council, adopts the "Greater Tzaneen Municipality Corporate Geographic Information System Model", without prejudice to the following conditions:
 - i) That the project be implemented over a period of 5 (five) financial years with effect from 2021/2022 Financial year.
 - ii) That the Department of Corporate Services ensure the amendment of the Municipal Organogram to cater for the proposal as outlined in Page 23 of the Policy document.
 - iii) That the program be budgeted for as established in the Report.
 - iv) That Council take note of the R18,6 Million estimated cost of the Project spread over a period of 5 (five) budget years.
 - v) That the project be included in the IDP with effect from 2021.
 - vi) That the Municipal Manager be authorized to effect any changes that might be necessary in the implementation of the project.

Signed by the Speaker	
Councillor DJ Mmetle	

B27 REPORT ON THE REVENUE ENHANCEMENT PROGRAM BY THE DEVELOPMENT BANK OF SOUTHERN AFRICA (DBSA)

(E/C /2021 02 16; C 2021 02 26)

(5/13/P)

- That Council notes the final report on Revenue Enhancement Program by GLS
 Consulting Engineers as funded by DBSA.
- 2. That Council approves the final report together with a Road Map implementation plan.
- 3. That the Cost of supply study be submitted separately to Council for approval and subsequently be presented to NERSA.
- 4. That the Engineering services contribution policy be submitted separately to Council for approval and also for public participation.
- 5. That all strategies and projects developed in the Road Map be incorporated in the IDP for implementation and monitoring.

Signed by the Speaker	
Councillor DJ Mmetle	

B28 (2020/21 SDBIP ADJUSTMENT)

(E/C 2021 02 16, C 2021 02 26)

(8/1/2/1)

- a) That Council approves the Adjusted 2020/21 SDBIP attached as **Annexure A**.
- b) That the Adjusted SDBIP for 2020/21 be submitted to CoGHSTA and Provincial Treasury.
- c) That the Adjusted SDBIP for 2020/21 be publicized on the website and local newspapers.

Signed by the Speaker
Councillor DJ Mmetle

B29 (2ND QUARTER SDBIP REPORT FOR 2020/21)

(E/C 2021 02 16, C 2021 02 26)

(8/1/2/1)

- a) That Council notes the 2nd Quarter SDBIP report for 2020/21.
- b) That the 2nd Quarter SDBIP report for 2020/21 be submitted to MPAC.
- c) That the 2nd Quarter SDBIP report for 2020/21 be submitted to CoGHSTA.
- d) That the 2nd Quarter SDBIP report for 2020/21 be uploaded onto the GTM website.

Signed by the Speaker	
Councillor DJ Mmetle	

B 30 (2^{ND QUARTER} BACK TO BASICS REPORT 2020-21)

(E/C 2020 02 19, C 2020 02 26)

(8/1/2)

- a) That Council adopts the 2nd Quarter Back to Basics Report for 2020/21.
- b) That B2B 2nd Quarter SDBIP reports be submitted to CoGHSTA.

Signed by the Speaker	
Councillor DJ Mmetle	

RECOMMENDATIONS OF THE PORTFOLIO COMMITTEES IN CONNECTION WITH MATTERS WHICH HAVE BEEN DEALT WITH IN TERMS OF DELEGATED AUTHORITY FOR THE PERIOD FEBRUARY 2021.

The chairpersons of the relevant clusters informed the Council verbally of the recommendations of the Portfolio Committee taken by virtue of delegated powers and duties to the Executive Committee in terms of the provisions of Section 44 of the Local Government Municipal Structures Act 117 of 1998, which resolutions form part of the agenda of this meeting.

On proposal of the Mayor: Councillor MG Mangena, it was:

RESOLVED

That the contents of the resolutions taken by the Portfolio Committee for the period FEBRUARY 2021 be APPROVED.

THE MEETING ADJOURNED AT 13H30

APPROVED AND CONFIRMED

CHAIRMAN