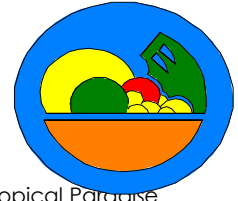




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**GREATER TZANEEN MUNICIPALITY  
GROTER TZANEEN MUNISIPALITEIT  
MASIPALA WA TZANEEN  
MASEPALA WA TZANEEN**

P.o Box 24  
Tzaneen, 0850



Tropical Paradise

**MINUTES OF THE 2<sup>ND</sup> COUNCIL MEETING FOR 2020/2021  
FINANCIAL YEAR OF THE GREATER TZANEEN MUNICIPALITY  
HELD AT TZANEEN LAERSKOOL HALL, AT AGATHA STREET,  
TZANEEN, ON THURSDAY THE 29<sup>TH</sup> OCTOBER 2020 AT 12H00.**

**PRESENT**

**The Speaker**

**Councillor DJ Mmetle**

**COUNCILLORS**

**As per attached attendance register (Annexure "X")**

**OFFICIALS**

**The Municipal Manager  
The Director Corporate Services  
The Director Electrical Engineering  
The Director Engineering Services  
The Chief Financial Officer  
The Acting Director PED  
The Manager Admin and Council Support  
The Legal Advisor  
The Committee Clerk  
The Committee Clerk  
The MPAC Secretary**

**Mr BS Matlala  
Mr W Shibamba  
Mr S Lelope  
Mr W Molokomme  
Ms P Makhubela  
Mr Rammalo  
Mrs MW Baloyi  
Mr T Mampana  
Ms MB Maake  
Mrs FS Makhubele  
Mrs M Sekopana**

**TRADITIONAL AUTHORITIES**

<b>The Maake Traditional Authority Representative</b>	<b>None</b>
<b>The Muhlava Traditional Authority Representative</b>	<b>None</b>
<b>The Bathlabine Traditional Authority Representative</b>	<b>None</b>
<b>The Mankweng Traditional Authority Representative</b>	<b>None</b>
<b>The Modjadji Traditional Authority Representative</b>	<b>None</b>
<b>The Valoyi Traditional Authority Representative</b>	<b>None</b>
<b>The Nyavana Traditional Authority Representatives</b>	<b>None</b>

**1. OPENING AND WELCOME**

1.1 The meeting was opened by singing a National Anthem and the Speaker, Councillor DJ Mmetle welcomed everyone present in the meeting.

**2. APPLICATIONS FOR LEAVE OF ABSENCE AND THE SIGNING OF THE ATTENDANCE REGISTER**

**The applications for leave of absence were received from the following:**

- Councillor M Prinsloo
- Councillor H Zandamela
- Councillor P Masetla
- Councillor SN Mohonone
- Councillor MC Nkhwashu
- Councillor MO Raolane
- The Muhlava Traditional Authority Representative, Mr E Nkuna
- The Mankweng Traditional Authority Representative, Mr RA Sehlapelo
- The Modjadji Traditional Authority Representative, Mr C Modjadji
- The Valoyi Traditional Authority Representative, Mr MV Mohlongo
- The Nyavana Traditional Authority Representatives, Mr P Mabunda
- The Bakgaga /Maake Tribal Authority Representatives, Mr MN Moagi
- The Bathlabine Tribal Authority Representatives, Mr MW Mogoboya

**RESOLVED**

**That the applications for leave of absence received be granted as follows:**

- Councillor M Prinsloo
- Councillor H Zandamela
- Councillor P Masetla
- Councillor SN Mohonone
- Councillor MC Nkhwashu
- Councillor MO Raolane
- The Muhlava Traditional Authority Representative, Mr E Nkuna
- The Mankweng Traditional Authority Representative, Mr RA Sehlapelo
- The Modjadji Traditional Authority Representative, Mr C Modjadji

- The Valoyi Traditional Authority Representative, Mr MV Mohlongo
- The Nyavana Traditional Authority Representatives, Mr P Mabunda
- The Bakgaga /Maake Tribal Authority Representatives, Mr MN Moagi
- The Bathlabine Tribal Authority Representatives, Mr MW Mogoboya

### **3. OFFICIAL NOTICES**

- 3.1 The Municipal Manager, Mr SB Matlala indicated that the Municipality is migrating into a new financial system with Sebata company as per the requirements of MSCOA, and that Councillors should not be surprised when members of the community raise complaints on the accounts statements issued. He further indicated that the matter is receiving the necessary attention.
- 3.2 The Municipal Manager, Mr SB Matlala further indicated that Council should note the amendments to the Systems Act, which will affect the functioning of the municipality.
- 3.3 The Municipal Manager, Mr SB Matlala further indicated that management has completed with the IDP Analysis phase, and it will be presented to the IDP Representative Forum that will be held on 4 November 2020 for consideration.
- 3.4 The Municipal Manager, Mr SB Matlala further indicated that on the 21 October 2020, a team from Engineering Services completed the project of installing a generator in the Municipality at the Civic Centre building.
- 3.5 The Municipal Manager, Mr SB Matlala further indicated that Council should note that 25 houses were burnt down within Greater Tzaneen municipality, and the Disaster Unit is assisting the affected families with temporary houses and food parcels together with the Department of Social Development.
- 3.6 The Municipal Manager, Mr SB Matlala further indicated that the National Treasury has approved the roll over application on INEP projects.
- 3.7 The Municipal Manager, Mr SB Matlala further indicated that on Tuesday, 27 October 2020, AG commenced with auditing in the municipality and the AFS and Annual report has been submitted.

- 3.8 The Municipal Manager, Mr SB Matlala further indicated that due to COVID-19 protocols the Department of Economic Development will move out of the Civic Centre Municipal building once the offices are secured.
- 3.9 The Municipal Manager, Mr SB Matlala further indicated that from time to time the municipal offices will close due to COVID -19 positive cases.
- 3.10 The Municipal Manager, Mr SB Matlala further indicated that on the 5 November 2020, the municipality will appear at the Polokwane High Court on the matter with Tshiamiso Trading.
- 3.11 The Mayor, Councillor M Mangena indicated that the municipality has officially closed the homeless shelter in Tzaneen.
- 3.12 The Mayor, Councillor M Mangena indicated that Ward Councillors have received Mopani District by-laws on water and sanitation, and there will be a programme to unfold in consultation with the legal office before the by-laws are presented to communities.
- 3.13 The Mayor, Councillor M Mangena indicated that he received a letter from the portfolio Committee of COGHSTA with regards to the meeting held with the municipality on the 23<sup>rd</sup> October 2020, and the relevant committees of Council will be convened to attend to matters that will lead to the convening of a special Council sitting.
- 3.14 The Mayor, Councillor M Mangena further indicated that a meeting will be held with COGTA on the 3<sup>rd</sup> November 2020 on the progress made from the meeting held with COGHSTA on 23 October 2020.

#### **4. GIFTS AND FAVORS**

None

#### **5. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER**

- 5.1 The Speaker, Councillor DJ Mmetle expressed her appreciation to Management for arranging a physical Council sitting and further indicated that all should regularly observe the COVID-19 protocols because all are still at risk of the pandemic.

- 5.2 The Speaker, Councillor DJ Mmetle confirmed that the letter with resolutions from the meeting held on 23 October 2020, has been received from COGHSTA Portfolio Committee that needs implementation within 30 days.
- 5.3 The Speaker, Councillor DJ Mmetle raised a concern with regards to comments on the singing of the National Anthem during Council sittings which is outside the Rules of Order of Council. She further requested management to consider including the National Anthem in the Rules of Order.
- 5.5 The Speaker, Councillor DJ Mmetle further indicated that the issue of leaking confidential information in social media platforms should be addressed.

## 6. PRESENTATION

None

## 7. CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

- 7.1 That the minutes of the **1<sup>st</sup> Council Meeting** for 2020/2021 financial year of the Greater Tzaneen Municipality held on **Wednesday the 29<sup>th</sup> July 2020** at 12h00 be noted.
- 7.2 That the minutes of the **1<sup>st</sup> Special Council Meeting** of the Greater Tzaneen Municipality held on **Friday, the 31<sup>st</sup> July 2020** at 14h00 be noted.
- 7.3 That the minutes of the **2<sup>nd</sup> Special Council Meeting** of the Greater Tzaneen Municipality held on **Wednesday, the 23<sup>rd</sup> September 2020** at 10h00 be noted.

*Note: Councillor C Machimana raised a concern that the minutes with regards to the UIFW reports A1, A4 and A7 on page 11, 14 and 17 of the agenda were not captured correctly.*

## 8. QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Resolved

8.1 That questions and responses on the Litigations GTM be noted and further clarity be submitted to management.

8.2 That questions and responses on the Service delivery issues be noted and further clarity be submitted to management.

8.3 That the questions and responses on the Long Term contract be noted and further clarity be submitted to Management.

**9. MOTIONS OR PROPOSALS DEFERRED FROM THE PREVIOUS MEETINGS**

None

**10. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY THE CHAIRPERSON**

None

**11. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY OTHER MEMBERS**

**11.1** Councillor C Machimana Congratulated Ms Sonia Ngobeni, the Manager in the Mayors' office and secretary of GTM women caucus for being appointed as Manager in the Executive Mayor's office at Mopani District Municipality.

**11.2** Councillor M Sekwela congratulated the 1<sup>st</sup> female President elected at the University of Limpopo.

**12. OUTSTANDING MATTERS**

None

**13. PETITIONS**

None

**14. MOTIONS**

None

**15. REPORT FROM ETHICS COMMITTEE**

None

**16. REPORT FROM AUDIT COMMITTEE**

None

**17. REPORT FROM MPAC COMMITTEE**

None

**18. REPORT ON WARD COMMITTEE**

None

**19. REPORT FROM GTEDA**

None

**20. REPORT ON SALGA ACTIVITIES**

None

**21. INPUTS BY THE TRADITIONAL LEADER**

None

**22. REPORTS IN COMMITTEES** (Item A19 & A22 were not discussed during the meeting)

**23. URGENT REPORT – ALLOWED ONLY WITH THE CONSENSUS OF THE CHAIRPERSON**

The Chief Whip, Councillor C Nhemu made a submission that the letter and the resolutions received from COGHSTA Portfolio Committee be discussed in Council as an urgent report.

**Resolved**

(a) That the Special Council Meeting be held on Monday the 2 November 2020 to process the matter.

(b) That the letter and resolutions received from COGHSTA be attached to the Council minutes of 29 October 2020.

**24. RECOMMENDATIONS OF THE EXECUTIVE COMMITTEE MEETINGS FOR THE PERIOD OCTOBER 2020.**

**25. CLOSURE**



**CONFIDENTIAL ITEM**

**A19 (REPORT ON THE REVIEW APPLICATION BETWEEN THE GREATER  
TZANEEN MUNICIPALITY AND TSHIAMISO TRADING 135 (PTY) LTD  
(E/C 2020 10 22; 2020 10 29) (File No)**

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**RESOLVED**

The item was not discussed during the meeting.

***Signed by the Speaker  
Councillor DJ Mmetle.....***

**A 20 REPORT ON STOCK TAKING**

**(E/C 2020 10 22; C 2020 10 29)**

**(5/17/3/1)**

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**RESOLVED**

- a) That the surplus as per Annexure A with a value of R240 487.59 be taken into stock.
- b) The shortages as per Annexure B with a value of R 194 394.12 be written off.
- c) That the damaged and redundant items as in Annexure C found during the stock taking be written off.
- d) That council take note of the high risk because of the lack of control at the stores, since the security cameras have not been replaced and are not working for the last five years.

***Signed by the Speaker***  
***Councillor DJ Mmetle.....***

**A 21 2019/2020 UNAUDITED ANNUAL FINANCIAL STATEMENTS  
(E/C 2020 10 22; C 2020 10 29)**

**(5/1/3)**

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**RESOLVED**

- (a) That Council takes cognizance that the 2019/2020 annual financial statements have been compiled according to the standards of GRAP as approved by the Accounting Standards Board and Municipal Finance Management Act.
- (b) That Council takes note of the 2019/2020 unaudited annual financial statements.
- (c) That Council approves the Accounting Policy which guides the 2019/2020 annual financial statements.
- (d) That Council takes note that the unaudited annual financial statements will be submitted to National and Provincial Treasury, Auditor General and COGHSTA on or before 31 October 2020.
- (e) That Council takes note of government gazette no 43582 extending the deadline of submitting the 2019/2020 annual financial statements with two months from the original provisions.

***Signed by the Speaker  
Councillor DJ Mmetle.....***

**B 17 ENVIRONMENTAL MANAGEMENT INSPECTORATE TRAINING:  
PRETORIA 26 OCTOBER -13 NOVEMBER 2020.  
(E/C 2020 10 22; C 2020 10 29)**

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**(17/1/R)**

**RESOLVED**

- (a) That Council take cognizance of the Environmental Management Inspectorate basic training that will take place from 26 October to 13 November 2020.
- (b) That Council takes note that Ms N.L Makelana was nominated, vetted and approved by the Department of Environment, Forestry and Fisheries to attend the Environmental Management Inspectorate basic training.
- (c) That permission be given to Ms NL Makelana to travel to Pretoria on 25 October 2020 and return on 14 November 2020.
- (d) That a report on the training course be tabled before Council.

***Signed by the Speaker  
Councillor DJ Mmetle.....***

**B 18 REPORT ON THE COUNCIL RESOLUTIONS IMPLEMENTATION FOR THE PERIOD JULY TO SEPTEMBER 2020 (1<sup>ST</sup> QUARTER)  
(E/C 2020 10 22; C 2020 10 29) (3/2/1/3)**

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**RESOLVED**

- (a) That Council notes the reports on the implementation of resolutions for the period **JULY TO SEPTEMBER 2020**.
  
- (b) That Council further takes cognisance of the progress made on 1<sup>st</sup> quarter resolutions to be implemented by Management.

***Signed by the Speaker  
Councillor DJ Mmetle.....***

**B 19 (3<sup>RD</sup> QUARTER SDBIP REPORT FOR 2019/2020)**

**(E/C 2020 10 22; C 2020 10 29)**

**(8/1/2/1)**

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**RESOLVED**

- a) That Council note the 3<sup>rd</sup> Quarter SDBIP report for 2019/20.
- b) That the 3<sup>rd</sup> Quarter SDBIP report for 2019/20 be submitted to MPAC.
- c) That the 3<sup>rd</sup> Quarter SDBIP report for 2019/20 be submitted to CoGHSTA.
- d) That the 3<sup>rd</sup> Quarter SDBIP report for 2019/20 be uploaded onto the GTM website.

***Signed by the Speaker  
Councillor DJ Mmetle.....***

**B 20 4<sup>TH</sup> QUARTER SDBIP REPORT FOR 2019/20)**

**(E/C 2020 10 22; C 2020 10 29)**

**(8/1/2/1)**

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**RESOLVED**

- a) That Council note the 4<sup>th</sup> Quarter SDBIP report for 2019/20.
- b) That the 4<sup>th</sup> Quarter SDBIP report for 2019/20 be submitted to MPAC.
- c) That the 4<sup>th</sup> Quarter SDBIP report for 2019/20 be submitted to CoGHSTA.
- d) That the 4<sup>th</sup> Quarter SDBIP report for 2019/20 be uploaded onto the GTM website.

***Signed by the Speaker  
Councillor DJ Mmetle.....***

**B 21 (2020/21 BACK TO BASICS ACTION PLAN)**

**(E/C 2020 10 22; C 2020 10 29)**

**(8/1/2)**

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**RESOLVED**

- a) That Council adopts the Back to Basics Action Plan for 2020/21.
- b) That quarterly B2B Progress reports be submitted to CoGHSTA.

***Signed by the Speaker  
Councillor DJ Mmetle.....***



**C 8 MONTHLY REPORT- DEPARTMENT OF THE CHIEF FINANCIAL OFFICER  
FOR THE MONTHS OF JULY AND AUGUST 2020  
(E/C 2020 09 29; C 2020 10 29) (8/1/3/3)**

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**RESOLVED**

That the contents of the monthly report of the Chief Financial Officer for the months of **JULY AND AUGUST 2020** be noted.

*Signed by the Speaker  
Councillor DJ Mmetle.....*

**C 9 MONTHLY REPORT- DEPARTMENT OF THE DIRECTOR COMMUNITY SERVICES FOR THE MONTHS OF JULY, AUGUST AND SEPTEMBER 2020**

**(E/C 2020 09 29; C 2020 10 29)**

**(8/1/3/5)**

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**RESOLVED**

That the contents of the monthly report of the Director Community Services for the months of **JULY, AUGUST AND SEPTEMBER 2020** be noted.

***Signed by the Speaker  
Councillor DJ Mmetle.....***

**C 10 MONTHLY REPORT- DEPARTMENT OF THE DIRECTOR ENGINEERING SERVICES FOR THE MONTHS OF JULY, AUGUST AND SEPTEMBER 2020 (E/C 2020 09 29; C 2020 10 29) (8/1/3/7)**

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**RESOLVED**

That the contents of the monthly reports of the Director Engineering Services for the months of **JULY, AUGUST AND SEPTEMBER 2020** be noted.

*Signed by the Speaker  
Councillor DJ Mmetle.....*

**C 11 MONTHLY REPORT- DEPARTMENT OF THE DIRECTOR ELECTRICAL  
ENGINEERING SERVICES FOR THE MONTHS OF JULY, AUGUST AND  
SEPTEMBER 2020**  
(E/C 2020 09 29; C 2020 10 29) (8/1/3/4)

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**RESOLVED**

That the contents of the monthly report of the Director Electrical Engineering Services for the months of **JULY, AUGUST AND SEPTEMBER 2020** be noted.

*Signed by the Speaker*  
**Councillor DJ Mmetle.....**

**C 12 MONTHLY REPORT- DEPARTMENT OF THE DIRECTOR PLANNING AND ECONOMIC DEVELOPMENT FOR THE MONTHS OF JULY, AUGUST AND SEPTEMBER 2020**  
**(E/C 2020 09 29; C 2020 10 29)** **(8/1/3/6)**

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**RESOLVED**

That the contents of the monthly report of the Director PED for the months of **JULY, AUGUST AND SEPTEMBER 2020** be referred to the Portfolio Committee meeting for discussion before they are presented to Council.

***Signed by the Speaker***  
***Councillor DJ Mmetle.....***

**C 13 MONTHLY REPORT- DEPARTMENT OF THE DIRECTOR CORPORATE SERVICES FOR THE MONTHS OF JULY, AUGUST AND SEPTEMBER 2020**

**(E/C 2020 09 29; C 2020 10 29)**

**(8/1/3/2)**

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**RESOLVED**

That the contents of the monthly reports of the Director Corporate Services for the months of **JULY, AUGUST AND SEPTEMBER 2020** be noted.

*Signed by the Speaker*  
*Councillor DJ Mmetle.....*

**C 14 MONTHLY REPORT- DEPARTMENT OF THE MUNICIPAL MANAGER FOR  
THE MONTH OF JULY, AUGUST AND SEPTEMBER 2020  
(E/C 2020 09 29; C 2020 10 29) (8/1/3/1)**

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**RESOLVED**

That the contents of the monthly reports of the Municipal Manager for the month of **JULY, AUGUST AND SEPTEMBER 2020** be noted.

*Signed by the Speaker  
Councillor DJ Mmetle.....*

**RECOMMENDATIONS OF THE PORTFOLIO COMMITTEES IN CONNECTION WITH MATTERS WHICH HAVE BEEN DEALT WITH IN TERMS OF DELEGATED AUTHORITY FOR THE PERIOD OCTOBER 2020.**

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*The chairpersons of the relevant clusters informed the Council verbally of the recommendations of the Portfolio Committee taken by virtue of delegated powers and duties to the Executive Committee in terms of the provisions of Section 44 of the Local Government Municipal Structures Act 117 of 1998, which resolutions form part of the agenda of this meeting.*

*On proposal of the Mayor: Councillor MG Mangena, it was:*

**RESOLVED**

That the contents of the resolutions taken by the Portfolio Committee for the period OCTOBER 2020 be APPROVED.

**THE MEETING ADJOURNED AT 14H13**

**APPROVED AND CONFIRMED**

**CHAIRMAN**