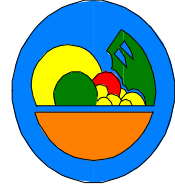




APPLICATION FORM FOR EMPLOYMENT



GREATER TZANEEN MUNICIPALITY

Tel.: 015 - 307 8000

Fax: 015 - 307 8049

24, TZANEEN, 0850

TERMS AND CONDITIONS

1. The purpose of this form is to assist a municipality in selecting suitable candidates for an advertised post.
2. This form must be completed in full, accurately and legibly. All substantial information relevant to a candidate must be provided in this form. Any additional information may be provided on the CV.
3. Candidates shortlisted for interviews may be requested to furnish additional information that will assist municipalities to expedite recruitment and selection processes.
4. All information received shall be treated with strict confidentiality and shall not be used for any other purpose than to assess the suitability of the applicant.
5. This form is designed to assist municipality with the recruitment, selection and appointment of staff members in terms of the Municipal Systems Act, 2000 (Act No. 32 of 2000).

A. DETAILS OF THE ADVERTISED POST (as reflected in the advert)

Advertised post applying for	
Reference number	
Name of the Municipality	
Notice service period	

B. PERSONAL DETAILS

Surname					
First Names					
ID or Passport Number					
Race	African	White	Coloured	Indian	
Gender				Female	Male
Do you have a disability?				Yes	No
If yes, elaborate					
Are you a South African citizen?				Yes	No
If no, what is your Nationality?					
Do you have a valid work Permit?				Yes	No
Do you hold a professional membership with any professional body?	Yes	No			
Name of professional body:	Membership Number:		Expiry date:		

C. CONTACT DETAILS

Telephone number during office hours	
Mobile phone number	
Postal Address	
Email address	
Preferred language of communication	

D. QUALIFICATIONS (Additional information may be provided on your CV)

Name of School / Technical College	Highest Qualification Obtained	Year Obtained	
Name of Institution	Name of Qualification	NQF Level	Year Obtained

E. WORK EXPERIENCE (Additional information may be provided on your CV)

Employer (starting with the most recent)	Position	From		To		Reason for leaving
		MM	YY	MM	YY	

F. DISCIPLINARY RECORD

Have you been dismissed for misconduct during the past ten (10) years?	Yes	No
If yes, Name of Municipality / Employer:		
Type of a Misconduct / Transgression		
Date of Resignation / Disciplinary case finalized/ Dismissal		
Award / sanction		
Have you been accused of an alleged misconduct and resigned from your job pending finalisation of the disciplinary proceedings?	Yes	No

G. CRIMINAL RECORD

Have you been convicted of any criminal offence in a court of law during the past ten (10) years?	Yes	No
If yes, type of criminal act		
Date criminal case finalized		
Outcome / Judgment		

H. REFERENCE

Name of Referee	Relationship	Tel (office hours)	Cell phone Number	E-mail

I. DECLARATION

I hereby declare that all the information provided in this application and any attachments in support thereof is to the best of my knowledge true and correct. I understand that any misrepresentation or failure to disclose any information may lead to my disqualification or termination of my employment contract, if appointed.

Signature:

Date: