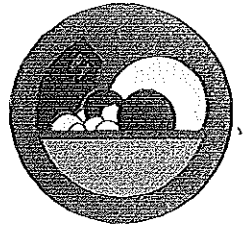


**GREATER TZANEEN MUNICIPALITY**  
**SUPPLY CHAIN MANAGEMENT UNIT**  
**DEPARTMENT: CORPORATE SERVICES**



**BID DESCRIPTION: REQUEST FOR PROPOSAL ON UNIFIED COMMUNICATION SYSTEM LEASE  
(TELEPHONE SYSTEM)**

**BID NO: SCMU 11/2016**

Request for proposal from experienced service providers on unified communication system lease (telephone system) for Greater Tzaneen Municipality. Bid documents are obtainable at Finance Department – Supply Chain Management of Greater Tzaneen Municipality; Agatha Street, **upon non-refundable fee of R250.00 per document payable at the Revenue Offices: Civic Centre, Agatha Street.**

**Interested service provider must give proof of the following documents to avoid disqualification:**

- Key personnel experience (Qualified technician, attach CV and Certified qualifications), certified ID copies, Company registration / CK form, Original TAX clearance certificate, proof of work experience (attach Appointment letters or order); attach Audited Financial Statements and Original or certified copy of B-BBEE Certificate.

Completed bid documents with attachments must be in a sealed envelope and deposited into the bid box of Greater Tzaneen Municipality, Civic Centre, Agatha Street, marked as Bid No: **SCMU 11/2016**; postal address & contact details of the bidder.

**Bid document will be available on date of advert.**

**Compulsory briefing session and site inspection will be on the 11 August 2016 @ 10h00 at The Old Fire Department, Civic Centre, Agatha Street. Closing date: 02 September 2016 @ 12:00. Public bid opening will be held at the Council Chambers immediately after closing.**

**NO SERVICE PROVIDER WILL BE ALLOWED TO RENDER ANY SERVICE IF NOT REGISTERED ON THE CENTRAL SUPPLIER DATABASE.**

**EVALUATION OF BIDS**

**N.B:** The evaluation of bid will be conducted in two stages. First stage it be the assessment of functionality: Company experience – 40 points, Bank rating – 10 points, Proposal – 20 points, Key Personnel (qualified technician, CV and certified qualification) – 30 points: thereafter **only bidders that obtain 70 points will be evaluated in terms of 90/10** Preference point scoring system, where 90 points will be allocated for price only and 10 points will be allocated based on the Broad Based Black Economic Empowerment (B-BBEE) status level of contributor. Contract period 36 Months.

- **FURTHER CONDITIONS ARE OUTLINED IN THE BID DOCUMENT.**

**Technical enquiries should be directed to Mr. T.G. Maluleke @ 015 307 8085 and Administrative enquiries should be directed to Mr. N.L Mashao @ 076 813 4063**

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Mr. S.R. Monakedi  
Municipal Manager  
Greater Tzaneen Municipality