

# GREATER TZANEEN MUNICIPALITY



## SUPPLY CHAIN MANAGEMENT UNIT

QUOTE DESCRIPTION: SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF 60KVA  
POWER GENERATOR FOR LETSITELE WATER TREATMENT PLANT

QUOTE NO: SCMUQ 27/2022

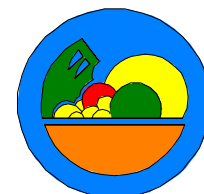
NAME OF BIDDER: .....

AMOUNT R ..... VAT incl.

AMOUNT IN WORDS: .....

.....RAND

CLOSING DATE: 01 DECEMBER 2022 @ 12H00



**PART A: MBD1**  
**GREATER TZANEEN MUNICIPALITY**  
**GROTER TZANEEN MUNISIPALITEIT**

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**SUPPLY CHAIN MANAGEMENT UNIT**  
**DEPARTMENT: ENGINEERING SERVICE**  
**ERRATUM**

**QUOTE DESCRIPTION: SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF  
60KVA POWER GENERATOR FOR LETSITELE WATER  
TREATMENT PLANT**

**QUOTE NO: SCMU Q 27/2022**

Quotations are hereby invited from interested service provider for the Supply, delivery, installation and commissioning of 60kva power generator for letsitele water treatment plant. Documents are obtainable at Greater Tzaneen Municipality Supply Chain Management Offices and municipal website.

**Interested bidders must attach proof of the following documents to avoid disqualification:**

CSD report (not older than 3 months), certified copies of ID's for all directors of the company, statement of municipal rates and taxes for both company and directors appearing in the CK (not older than 3 months)/ letter from traditional authority not older than 3 months for the company and the directors/ copy of Lease Agreement with 3 Months proof of payment only (No statements), certified copies of Permission to occupy (PTO's) land for bidders residing in Tribal authority's areas of jurisdiction. valid tax pin or tax clearance, certified or original B-BBEE certificate (combined BBBEE certificate if Joint Venture), signed joint venture agreements in case of a joint venture companies. All MBD forms must be completed in full.

**Third Parties must sanitise/ wear gloves when preparing their bid document.** Completed documents with attachments (supporting documents) must be wrapped in a sealed envelope and be deposited into Greater Tzaneen Municipality bid box, Civic Centre, Agatha Street, marked as Quote No: **SCMU Q 27/2022**, postal address and contact details of the bidder.

Document will be available at [www.greatertzaneen.gov.za](http://www.greatertzaneen.gov.za) and Supply Chain Office from the date of advert.

**Closing date: 01 December 2022 @ 12:00 at Greater Tzaneen Municipality; Civic Centre; Council Chamber.**

**Evaluation of Quotation**

**N.B:** The 80/20 preference point scoring system will apply where **80** points will be allocated for price only and **20** points will be allocated based on the Broad Based Black Economic Empowerment (B-BBEE) status level of contributor.

**Bidders shall take note of the following bid conditions:**

- a) Greater Tzaneen Municipality Supply Chain Management Policy will apply on this bid.
- b) Broad Based Black Economic Empowerment (B-BBEE) Act will apply on this bid.
- c) Council reserves the right not to appoint.
- d) No bidder will be appointed if not registered on Central Supplier Database.
- e) Contract period of this quote is – once off procurement
- f) Late, incomplete, unsigned, faxed, or emailed documents will not be accepted.

**Technical enquiries should be directed to Ms. T Molewa@ 015 307 8217**  
**Administrative enquiries must be directed to Ms. Z. Ramothwala @ 015 307 8199**

**PART B.1  
FORM OF OFFER**

**Quote for contract number: SCMU Q 27/2022**

I/We, the undersigned:

**Quote for an amount ..... % (vat inclusive) and.**

- a) Quote to supply and deliver to the Greater Tzaneen Municipality all or any of the supplies of goods described in both Specification and Scheduled of this Contract.
- b) Agree that we will be bound by the specifications, prices, terms and conditions stipulated in those Schedules attached to this document, regarding delivery and execution.
- c) Declare that all information provided in respect of the bidder as well as the bid documents submitted are true and correct.

Signed at .....this ..... Day of .....20.....

\_\_\_\_\_  
**Signature**

**Name of Firm:** \_\_\_\_\_

**Address:** \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**State in cases where the bidder is a Company, Corporation of Firm by what authority the person signing does so, whether by Articles of Association, Resolution, Power of Attorney or otherwise.**

I/We the undersigned am/are authorized to enter into this contract on behalf of:

\_\_\_\_\_

By virtue of \_\_\_\_\_

Dated \_\_\_\_\_ a certified copy of which is attached to this bid.

Signature of authorized person: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_

Please Note: The prices at which bids are prepared to supply the goods and materials or perform the services must be placed in the column on the form provided for that purpose.

**Failure to sign the form of offer and initialling each page of the document will result in disqualification of the bidder.**

**Part B. 2**  
**Quote Information**

Details of person responsible for bidding process

Name: \_\_\_\_\_

Contact number: \_\_\_\_\_

Address of office submitting quote: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax no: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**Authority for signatory**

Signatories for close corporation and companies shall confirm their authority by attaching to this form a duly signed and dated copy of the relevant resolution of their members or their board of directors, as the case may be.

An example for a company is shown below:

“By resolution of the board of director(s) passed on \_\_\_\_/\_\_\_\_/20\_\_\_\_

Mr/ Mrs. \_\_\_\_\_

Has been duly authorized to sign all documents in connection with the bid for

Contract \_\_\_\_\_ **No** \_\_\_\_\_

And any contract, which may arise there from on behalf of

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Signed on behalf of the company: \_\_\_\_\_

In his capacity as: \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Signature of signatory

**PART C**  
**SPECIFICATION**

**Terms of reference for  
Appointment of a suitable Service Provider for supply,  
delivery, installation, and commissioning of a 60kVA  
Power Generator for Letsitele Water Treatment Works**

## 1. BACKGROUND

The Greater Tzaneen Municipality as a Water Service Provider is responsible for the operation and maintenance of the Water Distribution Network. The municipality identified a need to have a standby generator for Letsitele Water Treatment Works to do away with water shortages during electricity outages.

Thus, the Greater Tzaneen Municipality requires to appoint a suitable, qualified and experienced service provider for supply, delivery and installation of a 60kVA Power Generator for Letsitele Water Treatment Works.

## 2. OBJECTIVE

The main purpose is for the municipality to provide a backup solution for the Letsitele Water Treatment Works is to alleviate water shortages in time of power failures. The appointed Service provider will supply, Deliver, installation and commissioning of a 60kVA Power Generator.

## 3. SCOPE OF WORK AND SPECIFICATION REQUIREMENTS

DESCRIPTION	UNIT PRICE
<p>The specification includes but not limited to:</p> <ul style="list-style-type: none"><li>• 60kVA, 3 phase Diesel Generator</li><li>• Able to supply 230V (phase voltage) and 400V (line voltage) at 50Hz</li><li>• 3 phase 100A circuit breaker on the generator</li><li>• Complete with silent canopy which can stand outside with lockable doors</li><li>• Panel window</li><li>• Easy to use digital controller</li><li>• 24V DC starter and charger alternator</li><li>• Replaceable fuel filter, oil filter, and dry element air filter</li><li>• Cooling radiator and fan</li><li>• Fuel connection hoses and manual sump oil drain valve</li><li>• Exhaust silencer</li><li>• Maintenance free battery including rack and cables</li><li>• Mains supply monitor and automatic and stop functionality</li><li>• Exterior emergency stop button</li><li>• Event logging</li><li>• Stop/reset-manual-auto-test-start</li></ul> <p>METERING LCD DISPLAY</p> <ul style="list-style-type: none"><li>• Generator volts (L-L/L-N); Mains volts (L-L/L-N)</li><li>• Generator amps (L1, L2, L3); Generator kVA and kW</li><li>• Generator frequency</li><li>• Engine hours run</li><li>• Engine oil pressure</li></ul>	

<ul style="list-style-type: none"> <li>• Engine speed</li> <li>• Engine temperature in degrees C</li> </ul> <p>AUTOMATIC SHUTDOWN AND FAULT CONDITIONS</p> <ul style="list-style-type: none"> <li>• Under/over speed.</li> <li>• Fail to start</li> <li>• High engine temperature.</li> <li>• Fail to stop</li> <li>• Low oil pressure</li> <li>• Charge fail</li> <li>• Under/over generator volts</li> <li>• Under/over generator frequency</li> <li>• Under/over mains volts</li> <li>• Low/high battery volts</li> </ul> <p>ELECTRICAL CABLE AND PROTECTION</p> <ul style="list-style-type: none"> <li>• 35mm<sup>2</sup> X 4, 20m copper cable and accessories</li> <li>• 100A, 3 phase circuit breaker to protect and to switch power from cable</li> </ul> <p>CONCRETE PLINTH</p> <ul style="list-style-type: none"> <li>• Concrete plinth</li> </ul>	
<b>SUB - TOTAL</b>	
<b>VAT @ 15%</b>	
<b>TOTAL</b>	

#### 4. TENDER CONDITION AND DESCRIPTION OF SERVICES

- 4.1 The appointed service provider must study and familiarize with the existing infrastructure for the compatibility of the generator.
- 4.2 The appointed service provider to conduct a study to determine the best technical approach for the installation of the generator.
- 4.3 Conduct necessary site clearing for the implementation of the project.
- 4.4 Develop compliance mechanism strategies to be observed during installation.
- 4.5 The Service provider to plan, monitor, control and execution of work, service and supplies during the implementation of the project.
- 4.6 Provide operation and maintenance manuals and project close out report.
- 4.7 Service Provider to supply and install 35mm<sup>2</sup> X 4, 20m copper cable and also supply and install of 100A, 3 phase circuit breaker for protection and switching of cable at the Main Distribution Board.
- 4.8 The Service Provider to obtain electrical connection from the Supply Authority.
- 4.9 The Service Provider to ensure that the Generator complies to statutory requirements for South Africa Electrical Network.
- 4.10 The Service Provider to prepare and submit to the municipality a works program, estimated cash flows, maintenance and tracking of the actual and planned progress of the project.

- 4.11 Erect concrete plinth on which the generator will stand
- 4.12 Ensure proper monitoring of the quality of work to be carried out by the appointed service provider and provide technical assistance on site as required
- 4.13 Provide the Certificate of Compliance in terms of SANS 1042-1: Code of Practice for the Wiring of Premises.

## **5. STAKEHOLDER ENGAGEMENT AND BASIC INFORMATION**

The appointed service provider to liaison with the municipal Electrical division for the installation and the quality assessment verification, furthermore, engage with all relevant stakeholders.

## **6. GUARANTEES**

- 6.1 The appointed service provider should provide guarantees and warranty period for the installed equipment's supplies for the quality compliances certified by the Greater Tzaneen Municipality.
- 6.2 The quality assurance Test should be conducted as prescribed within manufacturing specification, as non-compliance of quality the Greater Tzaneen Municipality has the right to withstand payment.

## **7. CURRENCY**

All the submissions shall be quoted in South African Rand (R) and the contract to be awarded in the currency.

## **8. CERTIFICATION OF WORK**

All drawings of the final work, Operating manuals and the associated fittings, components and any work incorporated into this scope should be prepared and submitted prior hand over of the project to the client.

## **9. BRIEFING SESSION**

No Compulsory briefing Session is required



**PART D**

**MBD 4**

**DECLARATION OF INTEREST**

- 1. No bid will be accepted from persons in the service of the state\*.
- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

**3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name: .....

3.2 Identity Number: .....

3.3 Company Registration Number: .....

3.4 Tax Reference Number: .....

3.5 VAT Registration Number: .....

3.6 Are you presently in the service of the state\* **YES / NO**

3.6.1 If so, furnish particulars.....

Have you been in the service of the state for the past twelve months? **YES / NO**

3.7.1 If so, furnish particulars. ....

3.8 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?  
**YES / NO**

3.8.1 If so, furnish particulars.....

3.9 Have you been in the service of the state for the past twelve months?  
**YES / NO**

3.9.1. If yes, furnish particulars.....

10. Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

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\* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council.
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces.
- (b) a member of the board of directors of any municipal entity.
- (c) an official of any municipality or municipal entity.
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

3.10.1. If so, furnish particulars.....

3.11 Are any of the company’s directors, managers, principal shareholders or stakeholders in service of the state? **YES / NO**

3.11.1 If so, furnish particulars.....

3.12 Are any spouse, child or parent of the company’s directors, managers, principal shareholders or stakeholders in service of the state?

**YES / NO**

3.12.1 If so, furnish particulars.....

4. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Capacity

\_\_\_\_\_  
Name of Bidder

**CERTIFICATION**

**I, the undersigned**

**(name)**.....

Certify that the information furnished on this declaration form is correct. I accept that the state may act against me should this declaration prove to be false.

.....  
Signature

.....  
Date

.....  
Designation

.....  
Name of Bidder