

# GREATER TZANEEN MUNICIPALITY



## SUPPLY CHAIN MANAGEMENT UNIT

BID DESCRIPTION: PROCUREMENT OF SAN HARD DRIVES

QUOTE NO:                   SCMU Q 05/2022

NAME OF BIDDER: .....

AMOUNT R ..... VAT incl.

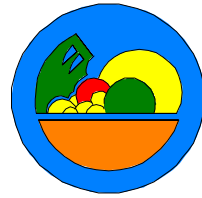
AMOUNT IN WORDS: .....

.....RAND

CLOSING DATE: 25 FEBRURARY 2022 @ 12H00



**PART A: MBD1**  
**GREATER TZANEEN MUNICIPALITY**  
**GROTER TZANEEN MUNISIPALITEIT**



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**SUPPLY CHAIN MANAGEMENT UNIT**  
**DEPARTMENT: CORPORATE SERVICE**

**BID DESCRIPTION: PROCUREMENT OF SAN HARD DRIVES**

**BID NO: SCMU Q 05/2022**

Quotes are hereby invited from interested service provider for the Procurement of san hard drives. Documents are obtainable at Greater Tzaneen Municipality Supply Chain Management Offices and Municipal website.

**Interested bidders must attach proof of the following documents to avoid disqualification:**

1. CSD report (not older than 3 months), certified copies of ID's for all directors of the company,
2. Statement municipal rates and taxes for both company and directors appearing in the CK (not older than 3 months)/ letter from traditional authority not older than 3 months for the company and the directors/ copy of Lease Agreement with 3 Months proof of payment only (No statements), certified copies of Permission to occupy (PTO's) land for bidders residing in Tribal authority's areas of jurisdiction.
3. Valid tax pin or tax clearance, certified or original B-BBEE certificate (combined BBEE certificate if Joint Venture), signed joint venture agreements in case of a joint venture companies.
4. Initial every page of the quotation document and complete MBD form in full.

**Third parties must sanitise/ wear gloves when preparing their bid document.** Completed bid documents with attachments (supporting documents) must be wrapped in a sealed envelope and be deposited into Greater Tzaneen Municipality bid box, Civic Centre, Agatha Street, marked as Bid No: **SCMU Q 05/2022**, **postal address and contact details of the bidder.**

**Documents will be available at [www.greatertzaneen.gov.za](http://www.greatertzaneen.gov.za) and Supply Chain Office from the date advert.**

**Closing date: 25 February 2022 @ 12:00 at Greater Tzaneen Municipality; Civic Centre; Council Chamber.**

Bidders must note that briefing session will **Not** take place.

**Bidders shall take note of the following bid conditions:**

- a) Greater Tzaneen Municipality Supply Chain Management Policy will apply on this quotation.
- b) Broad Based Black Economic Empowerment (B-BBEE) Act will apply, and Council reserves the right not to appoint.
- c) No bidder will be appointed if not registered on Central Supplier Database.
- d) Late, incomplete, unsigned, faxed, or emailed bids will not be accepted.

**Technical enquiries should be directed to Ms A Mailula @ 015 307 8198**  
**Administrative enquiries must be directed to Ms. Z. Modjadji @ 015 307 8199**

**PART B**

**Form of offer**

**Quote for contract number: SCMU Q 05/2022**

I/We, the undersigned:

**Quote for an amount ..... % (vat inclusive) and.**

- a) Quote to supply and deliver to the Greater Tzaneen Municipality all or any of the supplies of goods described in both Specification and Scheduled of this Contract.
- b) Agree that we will be bound by the specifications, prices, terms and conditions stipulated in those Schedules attached to this quotation document, regarding delivery and execution.
- c) Declare that all information provided in respect of the bidder as well as the quotation documents submitted are true and correct.
- d) Declare that documentary proof regarding aspects of the quotation process or accidental thereto will, when required, be submitted to the satisfaction of the Municipality.

Signed at .....this ..... Day of .....20.....

\_\_\_\_\_  
**Signature**

**Name of Firm:** \_\_\_\_\_

**Address:** \_\_\_\_\_, \_\_\_\_\_

**State in cases where the bidder is a Company, Corporation of Firm by what authority the person signing does so, whether by Articles of Association, Resolution, Power of Attorney or otherwise.**

I/We the undersigned am/are authorized to enter into this contract on behalf of:

\_\_\_\_\_  
By virtue of \_\_\_\_\_

Dated \_\_\_\_\_ a certified copy of which is attached to this bid.

Signature of authorized person: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Postal Address: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Please Note: The prices at which bids are prepared to supply the goods and materials or perform the services must be placed in the column on the form provided for that purpose.

**Failure to sign the form of quote and initialling each page of the document will result in disqualification.**

**PART C**

**SPECIFICATION**

The Municipality SAN environment is used to host the critical data of the municipality such as Virtual machines, Vendor based Systems and user data. It also used as the network authentication. Due to large volume of data hosted on the server, the space is running out causing the services to freeze.

<b>DESCRIPTION</b>	<b>QUANTITY</b>	<b>UNIT PRICE (VAT EXCL)</b>	<b>TOTAL (VAT EXCL)</b>
Procurement of SAN Hard drives			
SC; 1.92TB; SAS; 12Gb; 3.5; RI SSD; Customer Kit, Tag No: JJJ25R2	4		
		Sub-Total	
		Vat	
		Total	

**PART I**

**MBD 4**

**DECLARATION OF INTEREST**

1. No bid will be accepted from persons in the service of the state\*.

Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

**3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name: .....

3.2 Identity Number: .....

3.3 Company Registration Number: .....

3.4 Tax Reference Number: .....

3.5 VAT Registration Number: .....

3.6 Are you presently in the service of the state\* **YES / NO**

3.6.1 If so, furnish particulars.....

Have you been in the service of the state for the past twelve months? **YES / NO**

3.7.1 If so, furnish particulars. ....

3.8 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.8.1 If so, furnish particulars.....

3.9 Have you been in the service of the state for the past twelve months?  
**YES / NO**

3.9.1. If yes, furnish particulars.....

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\* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council.
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces.
- (b) a member of the board of directors of any municipal entity.
- (c) an official of any municipality or municipal entity.
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

10. Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? YES / NO

3.10.1. If so, furnish particulars.....

3.11 Are any of the company's directors, managers, principal shareholders or stakeholders in service of the state? YES / NO

3.11.1 If so, furnish particulars.....

3.12 Are any spouse, child or parent of the company's directors, managers, principal shareholders or stakeholders in service of the state?

YES / NO

3.12.1 If so, furnish particulars.....

4. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Capacity

\_\_\_\_\_  
Name of Bidder

**CERTIFICATION**

**I, the undersigned**  
**(name)**.....

Certify that the information furnished on this declaration form is correct. I accept that the state may act against me should this declaration prove to be false.

.....  
Signature

.....  
Date

.....  
Designation

.....  
Name of Bidder