

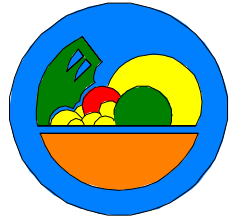


GREATER TZANEEN MUNICIPALITY

GROTER TZANEEN MUNISIPALITEIT

MASIPALA WA TZANEEN

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**SUPPLY CHAIN MANAGEMENT UNIT
DEPARTMENT: CORPORATE SERVICES
RE - ADVERT**

**QUOTE DESCRIPTION: SUPPLY AND DELIVERY OF DOCUMENT AND ARCHIVE STORAGE
CONTAINER**

QUOTE NO : SCMUQ 02/2020

Quotes are hereby invited from interested service providers for supply and delivery of document and archive storage. No bid document will be sold at the municipality. Bid documents are obtainable only at Greater Tzaneen Municipality website on www.greatertzaneen.gov.za.

Interested bidders must attach proof of the following documents to avoid disqualification:

CSD report (not older than 3 months), certified copies of ID's for all directors of the company, statement of municipal rates and taxes for both company and directors appearing in the CK (not older than 3 months)/ letter from traditional authority not older than 3 months for the company and the directors/ lease agreement (attach 3 months proof of payment for lease), valid Tax Clearance or Tax pin, certified or original B-BBEE certificate (combined BBEE certificate for Joint Venture companies)/ Sworn affidavit, signed joint venture agreements in case of a joint venture companies, initial every page of the bid document, catalogue be attached on the bid document.

Bidders must sanitise/ wear gloves when preparing their bid document. Completed bid documents with attachments (supporting documents) must be wrapped in a sealed envelope and be deposited into Greater Tzaneen Municipality bid box, Civic Centre, Agatha Street, marked as Bid No: **SCMUQ 02/2020, postal address and contact details of the bidder.**

Bid document will be available on the date of advert.

Closing date: 23 April 2021 @ 12:00. Public bid opening will be held at the Council Chambers immediately after closing.

EVALUATION OF QUOTES

N.B: 80/20 Preference point scoring system, where 80 points will be allocated for price only and 20 points will be allocated based on the Broad Based Black Economic Empowerment (B-BBEE) status level of contributor

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS

- Greater Tzaneen Municipality Supply Chain Management Policy will apply;
- Broad Based Black Economic Empowerment (B-BBEE) Act will apply;
- Greater Tzaneen Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid;
- Council reserves the right to negotiate further conditions and requirements with the successful Bidder;
- Council reserves the right not to appoint;
- No bidder will be appointed if they are not registered in Central Supplier Database,
- Contract period: once off.
- Council have the right to appoint more than one bidder;
- Bids which are late, incomplete, unsigned, faxed or emailed will not be accepted.

Technical enquiries should be directed to Ms. Z. Modjadji @ 072 469 1371

Administrative enquiries must be directed to Ms. M. Mpyana @ 015 307 8091

Mr. B.S. Matlala
Municipal Manager
Greater Tzaneen Municipality