



GREATER TZANEEN MUNICIPALITY

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SUPPLY CHAIN MANAGEMENT UNIT DEPARTMENT: COMMUNITY SERVICES

BID DESCRIPTION: PHYSICAL SECURITY GUARDING SERVICES BID NO: SCMU 01/2021

Bids are hereby invited from interested service providers for physical security guarding services. No bid document will be sold at the municipality. Bid documents are obtainable at e-tender website only on www.etenders.gov.za.

Interested bidders must attach proof of the following documents to avoid disqualification:

CSD report (not older than 3 months), certified copies of ID's for all directors of the company, statement of municipal rates and taxes for both company and directors appearing in the CK (not older than 3 months)/ letter from traditional authority not older than 3 months for the company and the directors/ lease agreement (attach 3 months proof of payment for lease), valid Tax Clearance or Tax pin, certified or original B-BBEE certificate (combined BBBEE certificate if Joint Venture), Key Personnel Experience, attach CVs and certified qualifications of Grade A or B Certificates, Certified copies of Company Firearm Licenses for Handgun and Semi-Automatic Rifles, attach contingency plan (Security Service Provider must be able to provide Close Protection Services during gatherings to any municipal premises in terms of Gatherings Act, Provide Handcuffs and Batons for Security Guards, Provide Automated Patrol Clocking Device System for Security Guards), Attach Company's reviewed 3 years Annual Financial Statement, Attach e-natis certificates for Patrol and Monitoring vehicles, attach company and director's PSIRA, Attach Letter of Good Standing from PSIRA, IRMSA (Institute of Risk Management South Africa certificate) Corporate Membership, Attach Letter of Good Standing from the Department of Labour,

Bidders must sanitise/ wear gloves when preparing their bid document. Completed bid documents with attachments (supporting documents) must be wrapped in a sealed envelope and be deposited into Greater Tzaneen Municipality bid box, Civic Centre, Agatha Street, marked as Bid No: **SCMU 01/2021**, **postal address and contact details of the bidder.**

Bid document will be available on the date of advert.

Closing date: 16 March 2021 @ 12:00.

Bidders must note that briefing session will not take place. Public bid opening will be held at the Council Chambers immediately after closing.

EVALUATION OF BIDS

N.B: The evaluation of the bid will be conducted in two stages; first stage will be the assessment on functionality as follows: Relevant company experience - 50 points; Key personnel experience – 30 points; patrol equipment – 20 points. Only bidders that obtain 70 points will be subjected to 80/20 Preference point scoring system, where 80 points will be allocated for price only and 20 points will be allocated based on the Broad Based Black Economic Empowerment (B-BBEE) status level of contributors. Contract period is 36 months.

- FURTHER CONDITIONS ARE OUTLINED IN THE BID DOCUMENT.

Technical enquiries should be directed to Mr. K. Makhubele @ 082 070 1351
Administrative enquiries must be directed to Ms. M. Mpyana @ 015 307 8251

Mr. B.S. Matlala
Municipal Manager
Greater Tzaneen Municipality