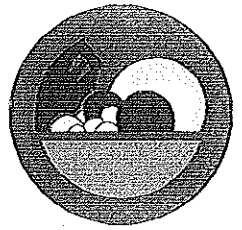


GREATER TZANEEN MUNICIPALITY

SUPPLY CHAIN MANAGEMENT UNIT
DEPARTMENT: CORPORATE SERVICES



**BID DESCRIPTION: REQUEST FOR PROPOSAL ON UNIFIED COMMUNICATION SYSTEM LEASE
(TELEPHONE SYSTEM)**

BID NO: SCMU 11/2016

Request for proposal from experienced service providers on unified communication system lease (telephone system) for Greater Tzaneen Municipality. Bid documents are obtainable at Finance Department – Supply Chain Management of Greater Tzaneen Municipality; Agatha Street, upon non-refundable fee of R250.00 per document payable at the Revenue Offices: Civic Centre, Agatha Street.

Interested service provider must give proof of the following documents to avoid disqualification:

- Key personnel experience (Qualified technician, attach CV and Certified qualifications), certified ID copies, Company registration / CK form, Original TAX clearance certificate, proof of work experience (attach Appointment letters or order); attach Audited Financial Statements and Original or certified copy of B-BBEE Certificate.

Completed bid documents with attachments must be in a sealed envelope and deposited into the bid box of Greater Tzaneen Municipality, Civic Centre, Agatha Street, marked as Bid No: **SCMU 11/2016**; postal address & contact details of the bidder.

Bid document will be available on date of advert.

Compulsory briefing session and site inspection will be on the 11 August 2016 @ 10h00 at The Old Fire Department, Civic Centre, Agatha Street. Closing date: 02 September 2016 @ 12:00. Public bid opening will be held at the Council Chambers immediately after closing.

NO SERVICE PROVIDER WILL BE ALLOWED TO RENDER ANY SERVICE IF NOT REGISTERED ON THE CENTRAL SUPPLIER DATABASE.

EVALUATION OF BIDS

N.B: The evaluation of bid will be conducted in two stages. First stage it be the assessment of functionality: Company experience – 40 points, Bank rating – 10 points, Proposal – 20 points, Key Personnel (qualified technician, CV and certified qualification) – 30 points: thereafter **only bidders that obtain 70 points will be evaluated in terms of 90/10 Preference point scoring system**, where 90 points will be allocated for price only and 10 points will be allocated based on the Broad Based Black Economic Empowerment (B-BBEE) status level of contributor. Contract period 36 Months.

- **FURTHER CONDITIONS ARE OUTLINED IN THE BID DOCUMENT.**

Technical enquiries should be directed to Mr. T.G. Maluleke @ 015 307 8085 and Administrative enquiries should be directed to Mr. N.L Mashao @ 076 813 4063

Mr. S.R. Monakedi
Municipal Manager
Greater Tzaneen Municipality

